

**MINUTES OF THE REGULAR SESSION OF THE GERVAIS CITY COUNCIL  
COUNTY OF MARION, STATE OF OREGON  
HELD AT GERVAIS CITY HALL AT 7:00 PM ON JUNE 4, 2020**

1. Call to Order – The meeting was called to order at 7:02 PM

NOTE: This public meeting was held via teleconference due to meeting restrictions as a result of COVID-19.

2. Roll Call

Mayor Shanti Platt	Present
Councilor Micky Wagner	Present
Councilor Baltazar Gonzalez	Present
Council President Michael Gregory	Present
Councilor Wes Leiva	Absent, excused
Councilor John Harvey	Present

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Police Chief Mark Chase, Public Works Superintendent John Robinson

3. Announcements/Appointments

- a. Additions/deletions to the agenda

- 1) Addition – Approve final plat for the partition at 1025 Ivy Avenue, Action Item 7(d)

4. Public Comment:

- a. Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.

- 1) None noted

5. Consent Calendar:

- a. Approval of the minutes of the May 7, 2020 Regular Meeting
- b. Approval of the minutes of the May 14, 2020 Budget Committee Meeting
- c. Approval of the minutes of the May 21, 2020 Special Meeting
- d. Approval of bill list for April 29 – May 27, 2020

***Councilor Wagner made a motion to approve the June 4, 2020 consent calendar as presented, seconded by Councilor Gonzalez. All councilors present voted “yes.” Motion is unanimously carried and so moved.***

6. Public Hearing

- a. Public Hearing – Budget Hearing for 2020-21 Fiscal Year

- 1) Open the Hearing

- The hearing was opened at 7:07 PM

- 2) Hear Public Testimony

- None noted
- 3) Take Additional Questions or Comments
  - None noted
- 4) Close Public Hearing
  - The hearing was closed at 7:09 PM

7. Action Items

- a. Adopt Resolution 20-007, A Resolution Adopting the 2020-21 Budget, Making Appropriations, Imposing the Tax, and Categorizing the Tax

***Councilor Gonzalez made a motion to adopt Resolution 20-007, A Resolution Adopting the 2020-21 Budget, Making Appropriations, Imposing the Tax, and Categorizing the Tax. Motion seconded by Councilor Gregory. All councilors present voted "yes." Motion is unanimously carried and so moved.***

- b. Adopt Resolution 20-008, A Resolution Requesting State Revenue Sharing Funds

***Councilor Wagner made a motion to adopt Resolution 20-008, A Resolution Requesting State Revenue Sharing Funds, seconded by Councilor Gonzalez. All councilors present voted "yes." Motion is unanimously carried and so moved.***

- c. Adopt Agreement, Between City of Gervais and Gervais Police Association/FOP Central Valley Lodge #16, Effective July 1, 2020 – June 30, 2023

***Councilor Wagner made a motion to adopt agreement, between City of Gervais and Gervais Police Association/FOP Central Valley Lodge #16, effective July 1, 2020 – June 30, 2023. Motion seconded by Councilor Gonzalez. All councilors present voted "yes." Motion is unanimously carried and so moved.***

- d. Approval of the Final Plat at 1025 Ivy Avenue, #PAR 2018-01

Susie explained that last year around March 2019 applied for a partition with certain conditions to be met. The approval of that application had to be made within 1 year of that original application. There was a 6-month extension granted to that application which extended the deadline for approval to September 2020. The conditions for approval have all been met by the City and County. This final plat is ready for approval and signatures.

***Mayor Platt read wording for a motion as follows: make a motion to approve the final plat for the partition at 1025 Ivy Avenue, File #PAR 2018-01. The applicant has satisfied the applicable conditions of approval. Staff recommends that the City Council, by motion, approve the final plat and authorize the Mayor, City Manager and the City Engineer to sign the plat. Motion was accepted by Councilor Wagner and seconded by Councilor Gonzalez. All councilors voted "yes." Motion is unanimously carried and so moved.***

**8. New Business**

a. City Hall re-opening discussion

Susie Marston reviewed a plan that she created with data from Marion County, the Oregon Health Authority and other sources of when to open the Gervais City Hall. Marion County was approved to move to Phase 1 re-opening on May 22, 2020. The County would need to stay in Phase 1 for 21 days before being eligible to move to Phase 2. Susie stated that she would like to open the doors to City Hall once Marion County is approved for Phase 2 re-opening. The City has signage coming to assist with following safety guidelines for re-opening. Susie said that City Hall is planning to hold municipal court on June 18<sup>th</sup>. She gave further details about preparation for re-opening City Hall. Susie also gave details about resuming normal operations for water account shut-off procedures. There was discussion about contact tracing for COVID-19. Susie spoke about the status of sanitation supplies at the City Hall. In response to a question from Mayor Platt about children being in court with their parents, Susie told the council that letters that were sent to court defendants asked that children not appear in court with parents. There was general discussion among staff and council about keeping restroom facilities open at City Hall. The City parks will also re-open once Marion County enters Phase 2.

**9. Staff Reports:**

a. City Manager

Susie has been in talks with Dandy Stevens of the Gervais School District (GSD) about pursuing a Safe Routes to School grant opportunity. Part of the discussion has been about improving crosswalks, e.g. the crosswalk at Douglas and Black Walnut. More information will be coming. Susie updated the council on which council positions will be up for election this coming year. The council terms for Councilors Gregory, Wagner and Gonzalez are the terms which are expiring. The term for Mayor Platt is also expiring this year on which note Mayor Platt stated she is not intending to run for Mayor again. Filing packets are available now to pick up or download and are due August 25<sup>th</sup>. Councilor Wagner announced that she will not be running for the position of City Councilor once her current term expires. Mayor Platt stated that she would be happy to meet with anyone who is interested in running for the mayor position.

b. Police Department

Chief Chase mentioned that he and Susie have been in talks with the City of Donald about potentially providing contracted police services to their city. The Chief requested a work session for June 18<sup>th</sup> to further discuss providing police services to the City of Donald. There was brief discussion about meeting in person for a work session. The council gave consensus for a work session to be held on June 18<sup>th</sup> at 6:30 PM. Susie asked that the council submit requests for items of discussion prior to the date of the meeting so she can prepare in advance of the meeting.

Mark Chase continued his report by telling the council that the Student Success funds that were being anticipated by the GSD for July 1<sup>st</sup> have been delayed. The GSD will still be potentially receiving Student Success funds around November 1<sup>st</sup> of 2020 which could be used to fund an SRO police position. Those funds combined with a COPS grant could cover 100% of an SRO position. If those funds become available, a presentation would be made to the council for approval before moving forward with the SRO position.

There has been a recent spike in car thefts in the area. Most cars were stolen while the car was running with the keys in the ignition. The suspect responsible for the theft of the cars was apprehended and booked in jail. Unfortunately, he was released in light of COVID-19. Councilor Wagner asked about a cellphone video that is circulating of a traffic stop by a Gervais Officer. There was brief discussion about the content of the video.

c. Public Works

John Robinson reported that the Ivy Woods Estates subdivision is moving forward according to plan. Several 6-inch water mains on 6<sup>th</sup> and 7<sup>th</sup> Streets had to be raised so that the storm drain for Ivy Woods could be run underneath. The majority of future work will be inside the perimeter of the new development.

John spoke about the upcoming Small Cities Allotment grant that is coming due for application on July 31<sup>st</sup>. He and Susie are putting together a proposal to improve 5<sup>th</sup> Street between Ivy and Douglas Avenues. The City engineer gave a couple of options for improving 5<sup>th</sup> Street, one quote being about \$370,000 and the other being \$660,000. The second option is more expensive because it involves new sidewalk and curbing along the entire section between Ivy and Douglas. The council held a brief discussion about which streets need improvement in Gervais. John explained the improvement requirements in order to qualify for the grant money. Mayor Platt asked if the curbs and sidewalks could be completed at a later time to which John responded that it would be advantageous to complete sidewalks at the same time as the street widening. The council discussed fees that would help with repairs and replacement of streets and sidewalks in Gervais.

**10. Business from the Mayor or Council**

Councilor Gonzalez had a concern about a ditch right next to the railroad crossing at Ivy Avenue as a person is leaving Gervais. John Robinson stated that area is part of the Railroad easement so it would be up to them or the County to make a change in that area. Councilor Harvey requested a discussion at the June 18<sup>th</sup> work session to discuss Alder between 8<sup>th</sup> and 7<sup>th</sup> Streets.

**11. Adjourn**

The meeting was adjourned at 8:25 PM.

**I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON JUNE 4, 2020 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.**

ATTESTED:

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Timothy Rhyne, City Recorder

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Shanti M. Platt, Mayor