



2018 Event Competitor Homecoming Guide

Dear Homecoming Participant,

Every year, over a thousand students come together to participate in a celebration of the school that has given us some of the best years we will ever experience. The overwhelming pride that we display during Homecoming and throughout the entire year is second-to-none. I am incredibly excited to see everything that you all accomplish this year to create a Homecoming experience that will be remembered for years to come.

This Homecoming Guide is in place to educate you on the regulations and guidelines we have set to ensure you have the best experience possible.

The Homecoming Executive Committee is here to ensure that this year's celebration is the best it can be. If at any time you have a question, please let us know and we would be more than happy to meet with you to explain the process in more depth.

The theme for this year is "Guide State Forward". We hope that you will join us in celebrating the traditions of the past, while looking toward the promise of each new day. We aspire to make a positive impact on each and every person in the Penn State community, and we know that you can help us in achieving that goal.

Thank you for the time and dedication you will put into this year! Let's work together to celebrate the best of Penn State's past, present, and future.

For The Glory,

Ally Berdan 2018 Executive Director

Glossary of Homecoming Terms

- Overall Competitor Overall Competitors must participate in Banner, Madhatter, and Float competitions. If at any time an organization, pair, or triad must withdraw from any of these competitions, they forfeit Overall Competitor status.
- **Event Competitor** event competitors may choose which competitive events they do and do not wish to participate in. Event competitors cannot earn competition points.
- <u>Judging Tents</u> located at the intersection of College Avenue and Allen Street, also called the Family and Friends Tent; this is where participants in the Float Competition will be judged from.
- Banner Overall competitors decorate a banner that will be walked in front of their float during the Parade. Judging for Banner competition takes place during the Allen Street Bash.
- <u>Madhatter</u> a costumed member of an organization that often walks in front of an organization's float and excites the crowd. The Madhatter is often a character who correlates to the float's theme.
- <u>Competition Points</u> Competition Points are awarded by a panel of guest judges based on defined scoring criteria. Competition Points can be earned for Float, Madhatter, Banner, and at the numerous Homecoming events held throughout the spring and fall semester.
- Personal Check a check drawn upon funds deposited in your personal checking account.
- **Pomps** pomps are 5 1/2" x 5 1/2" squares of tissue paper used to decorate floats and madhatter frames made of "chicken wire."

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Expectations of Participating Organizations

- An organization that chooses to participate in Penn State Homecoming represents the University and will abide by the Penn State Student Code of Conduct at all times. By registering to participate in any Homecoming event(s), organizations agree to abide by the Student Code of Conduct, Policies and Rules for Student Organizations, and to follow the rules and regulations set forth in the Homecoming Guide. The student code of conduct can be found at http://studentaffairs.psu.edu/conduct/codeofconduct/. Policies and Rules for Student Organizations can be found at http://studentaffairs.psu.edu/organizationrules.
- Paired organizations will be held responsible for the actions of their partner organization, regardless of fault. Penalties incurred due to failure to attend required meetings and events or failure to comply with the rules set forth by the Homecoming Executive Committee will affect both organizations.
 - Exceptions to this may only occur if the Homecoming Executive Committee is to handle an organization's future participation in Homecoming following a disqualification. Organizations will then be handled separately.
- Unruly or disruptive behavior or intoxicated participants will not be tolerated. If
 any member of a participating organization is found to be intoxicated or acting
 inappropriately during any Homecoming event, the Executive Committee
 reserves the right to remove that person and disqualify their organization from
 the event without warning. In addition to disqualification, persons or organizations
 may be subject to penalties from the University or State College authorities.
- The Homecoming Executive Committee reserves the right to deny any participant(s) or organization(s) entry into any Homecoming competitive event.
- The Homecoming Executive Committee reserves the right to disqualify any inappropriate designs or performances. Banners, Madhatters, or Floats deemed to be inappropriate will be disqualified and will not be allowed to participate.
- Political propaganda, profanity, alcohol/drug related references and nudity are expressly forbidden.
- No decisions made by Homecoming Captains or Committee Members are binding and any such decisions are subject to review by the Homecoming Executive Committee.
- Any and all rules and regulations are subject to change at any time at the discretion of the Homecoming Executive Committee. Any modifications or additions to the rules and regulations of the Homecoming Guide will be publicized via the Homecoming listserv and the Homecoming website.

 All organizations that violate the rules and guidelines set place in the Homecoming 2018 Homecoming Guide are subject to an automatic review by the Homecoming Executive Committee, and can have their participation in Homecoming 2019 revoked or their future participations restricted.

Overview of Being an Event Competitor

Event Competitors have the ability to win the Float Competition, participate in making a Banner, and/or Madhatter. They do not compete in the Overall Homecoming Competition.

Registration Financial Information

Any organization that has outstanding fines will not be permitted to register until those fines are paid.

- Event Competitor registration will be available on the Homecoming Website on April 25th, 2018.
 - Registration signifies a commitment by the participating organizations to compete in the designated Homecoming event. The registration due date can be found on the Homecoming Website.
- Organizations will not be considered fully registered unless they have completely filled out the registration form with each event section correctly completed and submitted, along with payment, to 227B HUB. No exceptions will be made nor will late payments be accepted.
- We will be accepting payments from 10am-5pm starting Wednesday, September 5 until Friday, September 7.
- Organizations may use a check as payment made to "Penn State Homecoming" and the organizations' names must be written on the memo line.
- Please note, <u>we will not be accepting personal checks</u>. Checks must be written from the account of the competing organization, not an individual members account.
- Checks should be brought to 227B HUB no later than September 7, 2018 at 5pm to avoid late fees.
- If an organization fails to submit their full payment by the registration due date, an extension may be given at the discretion of the Finance Director, and late fees will incur. If after the extension, the organization has still not paid, they and are disqualified from participating in this year's Homecoming celebrations.

Financial Obligation Information

Each organization is responsible for their entire payment. However, each organization that is part of an event with other organizations may split the cost at their own discretion as long as the total payment is paid in full by the final registration deadline.

All of the below fees are non-refundable and all deposits will be cashed immediately.

 Security deposits will be <u>reimbursed</u> via electronic transfer to an organization's ASA account. If an organization does not have an active ASA account, a check will be issued to the organization. A full reimbursement will only be issued if all security requirements were fulfilled and all equipment was returned undamaged by the scheduled return date.

Event Fees:

Banner Participation (to be displayed at the Best of Penn State Carnival on October 10 th , 2018 as well as the Parade on October 12 th , 2018)	\$25
Madhatter Participation	\$25
Walking Group Registration and Participation Includes a vehicle, if the organization wishes to have one	\$50
Float Competition • \$100 Security Deposit • \$75 Registration Fee • \$300 Flatbed Rental	\$475
Tailgate Competition	FREE

Financial Deadlines

Will pay fees on an event-based system; each event fee will be totaled up and paid for at the time of registration.

- A fine of \$20, up to \$100, will be levied for each weekday that an organization's money is late, up to one business week.
- After 7 days (one week) an organization will no longer be able to register as an Event Competitor. In other words, if registration is not completed by September 14th by 5:00 pm, organizations will lose the opportunity to participate as Event Competitors in Homecoming 2018.

Guidelines

 The \$100 security deposit is required from all groups participating in the float competition. This deposit will provide the organization with safety chains, quicklinks, and reflectors. No security deposits will be returned to an organization until Penn State Homecoming receives clearance from R.B. Powell, owner of Nittany Mountain Trail Rides, that the flatbed and equipment were returned in proper condition. Security deposit returns will be returned to one single organization. If partnered
with other groups for events, that one organization will be responsible for
redistributing the proper amount to the other organization(s). Returns will be
made only if all security requirements were fulfilled and all equipment was
returned undamaged by the scheduled return date.

Student Organizations paying via organization check:

Registration fees must be paid by writing a check made payable to "Penn State Homecoming" and the organizations' names must be written on the memo line.

- Please note, <u>we will not be accepting personal checks</u>. Checks must be written from the account of the competing organization, not an individual members account.
- Checks will need to be turned in to 227B HUB for documentation no later than the final day at 5pm of registration period to avoid late fees.

If all equipment is returned on time and in proper condition, the organization's security deposit will be notified via email or phone when their refund will be available for pick up in the Homecoming Office (227B HUB). If the refund is not granted, the organization will be informed via email.

Organization without organization checks may pay via Associated Student Activities (ASA) accounts:

The Registration fees can be paid by opening a transfer request with Penn State Homecoming acting as the vendor.

- Transfer request forms are available in 240 HUB. A copy will need to be turned in to 227B HUB for documentation no later than the final day at 5pm of registration period to avoid late fees.
- Be sure to use the object code of 50251 (Registration/Tournament Fee). The Income object code is 41006 and Homecoming's account number is 8525.
- If equipment is returned on time and in proper condition, the organization's security deposit will be reimbursed via an electronic transfer to their ASA account. If the refund is not granted, the organization will be informed via email.

Merchandise Information

 Organizations DO NOT need to have their merchandise approved by the Merchandise Director. However, if organization merchandise is deemed inappropriate by any of the Homecoming Executive Committee, the organization will be disqualified from the event at which the merchandise was worn, and forfeit any points earned at that event.

- Please note you must order from a Penn State approved licensed vendor.
 Custom Ink is not an approved vendor.
- If an organization would like to use any official Penn State Homecoming Logo, including the 2018, "S" or Legacy logos, they must meet with a member of the Merchandise Committee. The Homecoming Merchandise Committee must then place this order.
- All apparel must be appropriate, reflect Homecoming and Penn State in a positive light and should promote school spirit.
 - ABSOLUTELY NO SEXUALLY EXPLICIT, ALCOHOL OR DRUG RELATED MATERIAL IS ALLOWED.
- Individuals/organizations are not permitted to sell homecoming merchandise as a
 means to make a profit for personal use. If an individual or organization is found
 violating this rule, the individual or organization will be required to shut down the
 sale, refund all monies to individuals that anticipated buying merchandise, and
 pay a fine to Homecoming.
- Profit from Penn State Homecoming merchandise sales is used as a fundraiser for Homecoming, which in part, allows for registration fees for competitors to be as low as they are. Taking away profit from a Homecoming fundraiser will result in higher registration fees for competitors.

EVENTS

Banner Participation

<u>Description:</u> These banners are used to showcase organizations' names during various events throughout Homecoming week. Organizations who wish to participate in this event will have their banner displayed for all of Penn State to see during both the Best of Penn State Carnival and in the parade, showcased by either being held by walking parade participants, or secured to a vehicle in the parade.

Rules:

- Banners may not have any type of frame or pole attached to them when they are submitted.
 - Poles used to carry the banner on Parade Day will be included with Parade supplies.
 - Poles must be returned with all other parade equipment before an organization's security deposit is returned.
- Banners must be made out of fabric, cloth or canvas. Paper and cardboard are prohibited.
- Banners may be no larger than 40" tall by 72" wide (3'4" X 6').
- Banners must have an open ring in each of the upper and lower corners.
- The banner must be carried by at least 2 people throughout the entirety of the parade route.

- If the organization also has a flatbed or float, the banner may also be attached to the float if it does not drag on the ground.
- Banners that are disqualified for any reason will not be allowed to appear in the parade.
- In the event an Organization is disqualified, registration fees are will not be returned.

Madhatter Participation

<u>Description:</u> The Madhatter is a unique costume that is worn by a member of an organization in the parade. Madhatters traditionally represent a character related to the float's theme.

Rules:

- A Madhatter costume can be created in any way an organization chooses to do.
- Any electrical power used in the Madhatter must be battery powered or it will not be judged or allowed to appear in the parade.
- Any Madhatter deemed inappropriate by the Homecoming Executive Committee will be immediately disqualified from all Parade participation.
- Madhatters will report to Parade Grounds at the designated check-in time assigned by the Parade Committee. This time will not be the same as the organization's Float check-in time.
- Madhatters must be complete at check-in. No repairs or alterations may be made after check-in unless previously approved.
- At least 1 member from the participating organization(s) must be present at check-in
- If the organization has a float in the Parade, the Madhatter must remain in front
 of the float at all times during the parade. If a Madhatter is behind its
 corresponding float it will be pulled from the parade and disqualified.

Walking Group Participation

<u>Description</u>: Organizations may participate in the parade by walking as a group. Each student organization registered as a walking group is limited to a max of 25 people.

Walking participants can only hand out pre-wrapped food.

Vehicle Group Participation

Description: Organizations may participate in the parade with a vehicle.

Nothing can be thrown from the vehicle, that includes candy

Float Competition

<u>Description:</u> Pomped floats participating in the Parade using flatbeds may enter the Float Competition and will be judged as they pass the Allen Street Gates at the Friends and Family Tent.

Rules:

- Purchasing of Supplies: All organizations participating in the Float Competition must purchase all float making supplies (i.e. chicken wire, wood glue, and pomps) through Penn State Homecoming and the Nittany Co-Op.
 - Pomps are 5 1/2" by 5 1/2" sheets of colored tissue paper sold in individual packs or cases of 24. Organizations are encouraged to purchase pomps in groups of 12 or 24. Each pack of pomps covers approximately 4 feet by 4 feet of a singly pomped float, or 2 feet by 2 feet of a doubly pomped float.
 - Chicken wire is sold in 36 inch by 25-foot rolls.
 - Wood glue is sold by the gallon.
 - Instructions: Float supplies will be distributed by the Nittany Co-Op and must be ordered through Penn State Homecoming via homecoming.psu.edu
 - To order float supplies, organizations must create an account on the Penn State Homecoming website (homecoming.psu.edu) and add the desired products to their cart.
 - The website will calculate the total amount for the supplies in the cart
 - The deadline to submit this form is September 5th, 2018 at 11:59 pm.
 - All organizations may pay for supplies by writing a check made payable to "Penn State Homecoming" and the organizations' names must be written on the memo line. Please note, we will not be accepting personal checks. Checks must be written from the account of the competing organization, not an individual members account.
 - Payment for float supplies is due September 19th, 2018 in 227B HUB by 5:00 pm.
 - Organizations may also pay using an ASA Transfer, detailed in the "Financial Obligation Information" section.
 - Organizations must pick-up their float supplies from The Nittany Co-Op on October 3rd, 2018, between the hours of 9:00 am and 5:00 pm.
 - o Deductions:
 - 10 points for failing to pick-up their order at their scheduled time.
- Float construction October 7th, 2018
 - Begin at Noon on the Sunday of Homecoming Week October 7th, 2018.
 - Floats must not exceed 8 ft. wide /20 ft. long/15 ft. high
 - Floats must meet all Police and Fire Regulations below

- Police Regulations for Floats: failure to adhere to these regulations will result in immediate disqualification, loss of Equipment Deposit and the float will not be allowed to participate in the parade.
 - Decorative material used on parade floats shall be flame resistant.
 - A minimum of one (1) ten pound multi-purpose (ABC) fire extinguisher shall be provided for each float. The fire extinguisher must be located in an accessible location, be currently certified and maintained in operable condition and present at the time of float inspections.
 - A generator or battery must power all electrical appliances.
 - All wiring and wiring connections must be located where they are not exposed to physical damage, secured to float and maintained in a safe condition.
 - All generators must be uncovered and exhaust discharge should not be located within 3 feet of combustible materials.
 - Generators shall not be located in enclosed spaces or the passenger compartment of vehicles. (Ex. Hatchback vehicles with the hatch open is not an approved location for a gas powered generator).
 - All heat sources (lights etc.) must be located away from all combustible materials.
 - Safety chains must be affixed to the float and towing vehicle.
 Chains must be present and affixed at the time of float inspection.
 - No open flames are permitted on floats or vehicles.
 - Individuals riding on the float must be situated in a secure location, (Seated or provided with a secure handhold e.g. railing, pole, handle).
 - Maximum of 20 people can ride on float
 - If more than 5 people, need to build a secure railing.
 - A slow moving vehicle "reflective triangle sign" must be affixed to the rear of the float in an easily visible location.
 - Normal unobstructed vision to the front, sides and rear of the towing vehicle must be provided to the vehicle operator.
 - Working brake lights and turn signals must be present.
 - All safety devices must be in place and operational at Final Inspections.
- Fire Regulations for Floats: During Homecoming Week, many organizations build shelters to protect the float from weather conditions and to provide security. These shelters may create a fire hazard.
 - Any shelters or tents must be fire resistant and away from flammable materials.
 - A 10 lb ABC fire extinguisher must be placed near the exit of the shelter.
- Inspection October 11th, 2018

- On the night prior to the Parade, the organization must have completed the following tasks:
 - The vehicle towing the float must be present for inspection.
 - If you are renting a vehicle to tow your float, you must rent it for Thursday and Friday.
 - The vehicle towing the float must have a full tank of gas.
 - Slow moving vehicle triangle must be attached to the rear of the float and visible.
 - Flatbed must be properly hitched to the towing vehicle.
 - Flatbed brake lights must be attached to rear of the float, working, and visible.
 - Float must have a 10 lb. ABC fire extinguisher on the float, not from the fraternity house.
 - Paper-mâché and airbrushing are prohibited during float construction.
 - Float dimensions may not exceed 8ft wide x 20ft long x 15ft high (from the ground). If a float fails to meet size requirement, it will be disqualified and not allowed to participate in the parade.

• Parade Arrival - October 12th, 2018

- No camping out on the Parade Route before 9am on Parade Day.
- Organizations/pairs must report to the parade check-in table at the designated time with their floats. Floats arriving more than 30 minutes late will lose their security deposit, and will forfeit any points earned in the Float and Madhatter Competitions.
- A towing vehicle must accompany every flatbed at all times in the staging grounds. A float may not be dropped off unless there is already another towing vehicle present to replace it. The towing vehicle must be filled with a full tank gas for Parade Day.
- Organizations arriving without the proper safety equipment will not be considered checked-in and will have 30 minutes to retrieve the equipment or be disqualified.
- Floats must be complete upon arrival at the staging area for check-in.
- Organization(s) names must appear clearly on the passenger's side of the float.
- Vehicles must be turned off upon arriving at staging grounds and may only be turned on when instructed by a member of the Parade Captain.
- Absolutely no smoking is allowed in the staging area at any time.
- An investment in a rain tarp is highly suggested in the event that it rains in the staging area before the parade begins.
- All trash should be removed from your area before leaving the staging area.

• During Parade - October 12th, 2018

• The parade will begin at 6:00pm.

- Organizations should not stop during the Parade Route, unless directed to do so by Homecoming or Police personnel. Floats must complete the Parade route.
- The Borough Traffic Coordinator strictly prohibits anything being thrown from a flatbed, float, or vehicle (this includes candy). Deductions will be made each time any person is caught throwing any item.
- Floats must be pulled by a State College Borough-certified motor vehicle with a properly working towing hitch.
- Any float deemed unsafe or inappropriate (contains obscene or political propaganda) by the Homecoming Executive Committee or the State College Police will be removed from the parade and disqualified from competition.
- Parade order is determined at random by the Parade Committee.
- Floats not complying with Police and Fire Regulations at float inspection on parade day will be disqualified and not allowed to participate in the parade.

• Recycle Your Float - October 14th, 2018

 Recycle your float is an initiative taken by Penn State Homecoming to increase our recycling efforts by going green. This event occurs on Sunday at the conclusion of Homecoming week. All organizations using flatbeds rented from Nittany Mountain Trail Rides (NMTR) MUST bring their flatbeds and floats to be deconstructed during the event.

Guidelines:

- Organizations must deliver their float back to float grounds at the time assigned for their float to be deconstructed.
- Each pair/triad is required to attend this event with at least three organization members.
 - These members will help deconstruct the float and recycle its materials. If members are not sent, there will be a deconstruction fee charged.
- Each organization must bring the same tools they used to construct the float, fully charged.
- Once the float has been deconstructed, the organization members will leave the flatbed at the event.
- If an organization fails to attend with their rented flatbed, there will be a \$50 pick up fee charged by Nittany Mountain Trail Rides.
 - If the flatbed is considered still fully constructed when retrieved by Nittany Mountain Trail Rides, an additional fee will be charged based on the condition of the float.
 - If the flatbed is considered non-retrievable once again, there will an additional \$50 fee per attempt made by Nittany Mountain Trail Rides to retrieve the float.

General Rules:

 Floats will be inspected several times during float inspection and on Parade Day.
 Each in accordance with all Police and Fire Regulations as well as Homecoming Competition Rules and Regulations. Please read each respective section

- carefully to ensure your float meets all regulations and will be allowed to participate in the parade. Homecoming Chairs must be present for ALL inspections, both Preliminary and Final.
- Any member of an organization caught vandalizing floats or any parade equipment will be immediately disqualified from all parade competitions and forfeit its Overall Competitor status, and in addition may also face legal action. IFC, the Panhellenic Council, and the State College Police Department will be contacted.
 - Any organization that has a float subject to vandalism should contact the Competition Director immediately to discuss the circumstances. Organizations are responsible for their Float/Madhatter at all times Homecoming is not responsible for any damage made to an individual organization's personal property or property entrusted to that organization.
- Alcohol and other illegal substances are not permitted on Floats at any time. This
 includes during Float construction and on Parade Day. Organizations who are
 caught with alcohol or illegal substances will be disqualified from the Float
 Competition, will lose their security deposit, will have an automatic review of their
 participation by the Homecoming Executive Committee and will be reported to
 the State College Police.

Deductions:

- 20 point deduction for beginning float construction before the Sunday night of Homecoming week.
- 20 point deduction per infraction for not complying with Float Regulations during initial on-site inspection.
- 10 point deduction if an organization is late for check-in.
- 15 point deduction if the organization/pair's name(s) does not appear on the side of the float
- 30 point deduction each time a member of your organization is caught smoking in the parade staging area or while on the float.
- 20 point deduction (minimum) if an organization or pair's area is not cleaned prior to leaving the staging area.
- 30 point deduction per incident if a float makes any stop at any part of the parade route, unless directed to do so by Homecoming or Police personnel.
- 10 points will be deducted if a pomp pick-up time is not scheduled when the order is placed.
- 20 point deduction each time an object is seen being thrown from a float/vehicle.
- 5 points deductions for turning on the vehicle without permission.

The Homecoming Executive Committee reserves the right to disqualify and deduct points any floats that do not meet quality standards.

Scoring Criteria:

- Complete & Fully Pomped
- Utilizes Flatbed Space Effectively
- Quality of Construction

- Consistent Use of Materials/Decorations
- Appealing Design/Color Scheme
- Creativity/Originality
- Use of Lights, Moving Parts, Etc.
- Relates to Organization/Pair's Theme
- Promotes Penn State Spirit
- Appropriate for Audience
- Entertaining/Crowd Reaction

The Float Competition will be judged by invited faculty, students, staff and community members, as selected by the Judging Captains on the Competition Committee.

Tailgate Competition

<u>Description:</u> The Penn State Homecoming Tailgate Competition is held right before the Homecoming football game and is open to any member of the Penn State Community, including students and alumni. Tailgates are based off of six categories: Best Food, Most Creative, Most Penn State Spirit, Best Overall, "Nittany Newcomer" and Best Student Organization. On the day of, judges help score all tailgates and reward winners with spirited prizes. This event helps promote Penn State pride and creates a fun atmosphere leading up to kick-off. Go State!

Rules:

- All competing tailgates are expected to display positive sportsmanship.
- Entries will be eligible for prizes in each of the following areas:
 - Best Food
 - Most Creativity
 - Most Penn State Spirit
 - Best Overall
 - Nittany Newcomer
 - Best Student Organization (for student competitors)
- Please be aware that, although alcohol is not forbidden for those of age, all
 participants must be respectful and representing Penn State students and alumni
 in the best possible light. All participants will be asked to show proper
 identification to Tailgate Competition judges if alcohol is present at a tailgate.
 Judges reserve the right to automatically disqualify any participants who fail to
 meet these requirements.
- Registration for the Tailgate Competition will take place online at homecoming.psu.edu and will close on September 23rd, 2018.

Frequently Asked Questions

- What is the difference between an Overall Competitor and an Event Competitor?
 - Overall competitors are organizations who are automatically registered for the Banner Competition, the Madhatter Competition, and the Float

Competition. Event Competitors can select specific events they wish to participate in.

- I am interested in learning more about Homecoming and being informed about the events that are going on. How can I stay updated?
 - If you are interested in becoming more involved in Homecoming 2018, please contact the Parade Director at paradehomecoming@psu.edu. For the most recent event updates, you can visit the Homecoming Website located at homecoming.psu.edu. All general inquiries can be directed to the Executive Director at homecoming@psu.edu
- Can anyone participate in the Homecoming week events?
 - Absolutely! For more information about how to get involved with Homecoming events, contact the University Relations Director at universityhomecoming@psu.edu.
- How do I nominate someone for Student, University, Alumni or First year court?
 - Nominations for Student & University Court can be made by Penn State students digitally on the Homecoming website or in person on select dates. Nomination weeks for both Student and University Courts will be one week in the Spring and two weeks in the Fall. See homecoming.psu.edu for more information.
- My organization already has a flatbed, are we required to rent one for the parade?
 - No, if your organization already has a flatbed, they may use it as long as it does not exceed the maximum size allowed by Homecoming and the Borough.