

**DR. AUSTIN CHANDLER ALLIED COUNSELING, INC**  
**ALLIED ADULT & PARENT TREATMENT AGREEMENT PAGE 1**

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Allied Counseling may at any time revise these Terms and Conditions by upgrading this posting. You are bound by the most current Terms and Conditions every time you visit or use this Site; therefore, you should periodically review these Terms and Conditions to which you are bound.

**6. LAW AND JURISDICTION:**

The contents of this Site and all services provided by Allied Counseling or Allied Counseling Employees, or any other person in connection with this Site, are governed by the laws of the United States of America, the states of Arizona plus North Carolina and any claims rising directly or indirectly out of any information on this Site or any services offered on this Site or Allied Counseling are subject to these same Laws. This Site and Allied Counseling make all reasonable efforts to follow the United States Federal Health Insurance Portability and Accountability Act (HIPPA).

**7. SECURITY AND PRIVACY:**

Protecting sensitive client information is one of the highest priorities at all Allied Counseling Offices. We do not share your information with any third parties outside our offices. We only use your information to respond to you, for the reason you contacted us. The Allied Counseling electronic email network is HIPPA Health Care Encryption Compliant and offers all clients the opportunity to both send and receive encrypted information. When you submit sensitive information to us via our website, your information is protected both online and at the Allied Counseling Offices. Secure HIPPA compliant videoconferencing is available using Apple iPhones and iPads. Skype provides another videoconferencing modality and is often preferred by many clients. However, this does not guarantee that the Allied Counseling Security Procedures will be 100% effective all the time. Security breaches for all types of electronic communication require constant diligence.

**8. COUNSELING SESSION CONFIDENTIALITY:**

All Information provided during counseling sessions, including written records pertaining to those sessions, is considered confidential by law. For treatment to be successful all clients, including children, need to feel they can openly discuss their problems, hopes, dreams, fantasies, and fears. The parents or legal guardian of children under age 18 have the right and responsibility to understand the goals and progress of their child's treatment. However, to maintain the child's trust the specific details of each session may remain private. Exceptions to counseling session confidentiality required by law include: child, elder/adult abuse, and expressed threats of violence toward self or others.

**9. DISCLOSURE BEING REQUIRED PURSUANT TO A LEGAL PROCEEDING:**

If you place your mental status at issue in litigation imitated by you, the defendant may have the right to obtain the psychology service records and or testimony by Dr. Austin or the Allied Professional Associate (APA) who is your counselor. In couple and family therapy, or when different family members are seen individually, confidentiality and privilege do not apply between the couple or among family members. Dr. Austin or client's counselor (APA) will use their clinical judgment when releasing such information. Dr. Austin or the client's counselor (APA) will not release records to any outside party unless authorized to do so by all adult family member clients who were part of the treatment.

10. **COURT LITIGATION LIMITATION:**

During the counseling process a full disclosure with regard to many confidential matters may be requested and it is agreed, as well as understood, that should there be legal proceedings such as; divorce, custody disputes, injuries, lawsuits, etc., neither any Allied client nor the client's attorney, nor anyone else acting on behalf of an Allied client, will call on any Allied Professional associate (APA) or Dr. Austin to testify in court or any other proceedings, nor will a disclosure of psychological treatment records be requested. Firstly, Client-Therapist Privilege will be asserted but if ordered by a judge to disclose information the fee of \$1,00.00 must be paid at the end of each day that Dr. Austin or any Allied Professional Associate (APA) attends court regardless of actual time spent in court. This does not include travel time or travel expenses which are calculated on an individual basis.

11. **TELEPHONE & EMERGENCY PORCEDURES:**

Dr. Austin and other Allied Professional Associates (APA) are accessible to clients between sessions by leaving a phone message (1-800-212-2604), or e-mail (draustinchandler@alliedcounseling.com) and clients can expect to receive a personal reply usually within 24 hours. During a personal emergency or crisis, a session with the client's primary counselor (APA) or Dr. Austin can be arranged in as little as one hour. Seeking immediate help at a local Hospital Emergency Room or calling 911 are other options if the situation escalates and becomes extremely dangerous.

12. **SCHEDULING APPOINTMENTS:**

Client appointments for all Allied Counseling Offices are currently scheduled at the Allied Counseling Greensboro Corporate Headquarters. To make an appointment, please call the Allied Counseling Greensboro Corporate Headquarters at 1-800- 212-2604 or email Dr. Austin (draustinchandler@alliedcounseling.com) and leave a message stating the time and date you prefer. The Office Practice Manager is available to answer calls between 9am and 5pm (EST) weekdays and will return your call or send you an email to confirm your appointment usually within 24 hours. While openings remain, new clients are also encouraged to call the above 800 number (1-800-212-2604) and schedule a free10 minute phone consultation with Dr. Austin. All confidential phone messages or emails are returned usually within 24 hours. Dr. Austin always makes room for new clients and initial appointments are frequently scheduled within a week. Adjustments and accommodations in scheduling hours are sometimes needed to account for United States and overseas time zone differences (See Office Policies & Client Forms).

13. **CANCELLATIONS & PAYMENTS:**

Payments are due before the start of each appointment and all payments are made by using PayPal which accepts the same 4 major credit cards in all countries (AMEX, Visa, Master Card & Discover). Allied Pre-Paid Advantage Plan Clients have each of their scheduled appointments deducted from the total of their remaining Allied Pre-Paid-Advantage Plan Appointments (8,12, or 16). Enrollment in the Allied Pre-Paid Advantage Plan has several major advantages including; a saving cost of 10, 15 or 20% off the regular fee, reserved same monthly appointment times, plus extended weekday & weekend appointment hours. However, clients can always pay the regular appointment fee. Allied Pre-Paid sessions are non-refundable, and most clients work with us for 8 to16 sessions because studies have shown it usually takes that long to successfully change a behavior. Some clients choose to work with us even longer. To avoid an additional appointment charge, a minimum notice of 24 hours is required for rescheduling or canceling any appointment. Adult clients and parents are responsible for all service fees including any late cancellations or missed appointments.

14. **POINT OF PROFESSIONAL SERVICE JURISDICTION:**

By utilizing Allied Counselling Video Communication Services (Face Time, Skype, etc.) the client agrees that they are requesting the professional psychological services of a highly qualified clinical psychologist, Dr. Austin, (or Allied Professional Associate, APA), who is not at the client's actual physical location. Therefore, the "Point of Professional Service Jurisdiction" is considered the location where Dr. Austin is licensed (North Carolina), or where the APA is licensed, and not the physical location of the client unless the client is having an actual in-office appointment. Telecommunication Services (also including both phone and email) give clients the convenience to be in contact with Dr. Austin, or their APA, where and when it is convenient plus saves travel time. This same concept of Point of Professional Service Jurisdiction applies when a student takes a college or university class on line with the Point of Professional Service being considered the actual location of the state or country in which the college or university is licensed although the student may be may miles away. Please see Number 6 above for complete Allied Counseling Company Law and Jurisdiction.

**ALLIED ADULT & PARENT (LEGAL GUARDIAN) TREATMENT AGREEMENT:** I have carefully read, understand and agree to comply with the Allied Adult & Parent (Legal Guardian) Treatment Agreement as well as hold harmless Allied Counseling, Dr. Austin, all Allied Counseling Employees and all Allied Professional Associates (APA) for any negative, unexpected or unwanted counseling experiences and treatment effects.

Adult Responsible for Paying All Adult or Child Client Fees: (Signature) \_\_\_\_\_

Date \_\_\_\_\_ Print Name \_\_\_\_\_

Print Adult Client (or Child's Mother's) Full Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Adult Client (or Child's Father's) Full Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Full Name of Child (Children) \_\_\_\_\_ Age(s) \_\_\_\_\_ Date \_\_\_\_\_

Do both parents have joint legal custody of child or children? Yes \_\_\_\_\_ No \_\_\_\_\_

If No, signature of parent or person who has legal custody of child \_\_\_\_\_ Date \_\_\_\_\_

Both Parents must consent for their child or adolescent to have counseling. If yes, sign below and date.

Signature of Both Consenting Parents:(Mother) \_\_\_\_\_ (Father) \_\_\_\_\_ Date \_\_\_\_\_

