

1 **Rockford Town Regular Council Meeting**
2 **April 4, 2018 7:00pm**

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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
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9 Mayor Roecks called the meeting to order at 7:00pm with the Pledge of Allegiance.

10
11 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Micki
12 Harnois, William Benson, Brian Laude, Clerk/Treasurer Heidi Johnson and Public Works' Dave
13 Thompson.

14
15 **Ms. Harnois made a motion to excuse Councilmember Tim Fricke, due to illness. Mr. Laude**
16 **seconded the motion. Motion was carried.**

17
18 **Mr. Benson made a motion to approve the amended agenda. Mr. Stevenson seconded the**
19 **motion. Motion was carried.**

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21 **Mr. Stevenson made a motion to approve the minutes from the 03/21/2018 regular meeting. Mr.**
22 **Laude seconded the motion.**

23
24 Layne Merritt, JUB Engineers, Inc.

25 Mr. Merritt presented to Council framed pictures of the completed Well #6 project and the Waste Water
26 Treatment Facility (WWTF) project.

27 Mr. Merritt updated Council with a conversation he had with Gloria Bennett from the Transportation
28 Improvement Board (TIB). Ms. Bennett stated that no money was award to Rockford, nor any other
29 smaller communities, because TIB chose to help fund areas, along with FEMA, that were affected by
30 flooding in 2017.

31 Ms. Harnois mentioned that she will be in contact with someone at the Department of Health to ask
32 them if they will sign off on the town's Complete Streets plan.

33 Mr. Merritt talked about his discussion with Cynthia Wall with the Department of Ecology (DOE)
34 regarding updates to the town's NPDES permit. Ms. Wall said she would remove items within the
35 permit that no longer pertain to Rockford's operations.

36
37 **ANNOUNCEMENTS**

38 - FredNeck's Frog Regatta Festival 04/28/2018 1pm

39 - Rockford Youth Baseball sign up until 04/20/2018
40

41 **COUNCIL REPORTS**

42 Ms. Harnois got a call from a someone with a local publication looking for quirky and interesting things
43 to do and see in the surrounding areas. If anyone knows of anything, they can suggest a project.
44

45 Ms. Roecks said that she is mailing a letter to DOE letting them know that Rockford has complied with
46 all their requirements to update the town's WWTF. The letter requests that the River Keepers remove
47 the Consent Decree with the town.
48

49 Mr. Benson mentioned that someone has asked that Council organize an informal get-together that will
50 allow residents to ask questions about the innermost workings of the town.

51 Mr. Benson also mentioned starting an annual celebration on the anniversary of Rockford's
52 incorporation. Mrs. Johnson said that Ms. Harnois mentioned something similar a few months ago.
53 Council agreed that a Founder's Day celebration is a great idea.

54
55 COMMISSION REPORTS

56 Planning and Zoning
57 Gerry Gibson, "B" Street

58 **Mr. Benson made a motion to approve the building permit for Gerald Gibson. Mr. Stevenson**
59 **seconded the motion. Motion was carried.**

60
61 Kurt Mettler Fence Permit

62 **Ms. Harnois made a motion to approve the fence permit at 227 Stringham Road. Mr. Laude**
63 **seconded the motion. Motion was carried.**

64
65 COMMITTEE REPORTS

66 Finance Committee
67 Will meet on 04/11/2018.

68
69 Asset Management Committee
70 Will schedule a meeting soon.

71
72 Water/Sewer/Streets

73 Mr. Thompson mentioned that St Joseph's Catholic Church has asked if the town would be willing to
74 help with replacing the sidewalk by the church, since half of it is on the town's right-of-way. There was
75 discussion on what the town could do to help, and Mr. Thompson said that he would meet with the
76 church board and get a plan together.

77
78 Tree City/Parks

79 Ms. Harnois stated that Rockford is now an official "Tree City" for 6 years. She will meet with Garth
80 Davis with the Conservation District and discuss when to have Rockford's Arbor Day.

81
82 PUBLIC COMMENT

83 Resident Vicki Bergstrom mentioned that in the past, Council has had a Q&A in the park and several
84 residents attended. She also mentioned that she has a cement mixer that the town could borrow if need
85 be.

86 Lorrie Engle agreed that a Founder's Day celebration would be fun. She also told Council "don't make
87 yourself targets with a Q&A."

88
89 Resident Steve Kelley said the abandoned properties around town are getting to be out of control and
90 dangerous and that it's time that the town council did something to fix the problem.

91
92 ORDINANCES/RESOLUTIONS

93 None

94
95 OLD BUSINESS

96 None

97
98 NEW BUSINESS

99 Ms. Roecks wants to get banners for the new light posts on First Street, or to remove the bars where
100 the banners are supposed to hang.

101

102 Mrs. Johnson asked if Council would entertain the idea of providing porta-potties for the youth baseball
103 teams at both parks. Council agreed to this.

104
105 PUBLIC COMMENT

106 Resident Steve Kelley said that it would be in everyone's best interest to padlock the porta-potties and
107 give the coaches a key. He said there is a lot of traffic that goes in and out of the lower ball park to use
108 the porta-potties.

109
110 STAFF REPORTS

111 Public Works

- 112 • Grading and ditching has been started around town.
- 113 • The town needs to purchase a dump truck.
- 114 • The town needs to spend more money than originally budgeted for to purchase a mower
115 bagger.

116 **Mr. Benson made a motion to authorize the purchase of the complete mower bagging
117 package for under \$1200.00. Mr. Stevenson seconded the motion. Motion was carried.**

- 118 • Public Works will be working on updating the town's cross-connection/backflow assembly
119 devices plan.

120
121 Clerk/Deputy Clerk

- 122 • The March Past Due list was submitted
- 123 • The March utility bill adjustments were submitted
- 124 **Mr. Stevenson made a motion to approve the March utility bill adjustments. Mr. Benson
125 seconded the motion. Motion was carried.**
- 126 • Ms. Johnson submitted the proposed budget amendments for the first quarter. Council
127 discussed some of the changes and decided to wait to approve them until the next meeting.

128
129
130 APPROVE CHECKS

131 **Mr. Stevenson made a motion to approve checks 14350-14373 for a total of \$40,063.97. Mr.
132 Benson seconded the motion. Motion was carried.**

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134 **Mr. Stevenson made a motion to adjourn the meeting at 9:02pm. Mr. Benson seconded the
135 motion. Motion was carried.**

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor