

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, January 7, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, January 7, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present; Also, present, were: Clerk/Treasurer Becker, and DPW/Administrator Salmon.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Pease/Fischer to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Haynes/Abrath to approve the minutes from December 7, 2019. Motion carried unanimously.

Comments from the Floor: None.

Communications & Reports:

- **Ordinance violation report:** report was provided and reviewed.
- **Leave time report:** report was reviewed.
- **Clerk receipts:** report was provided for review. Only question on park rental for holiday lights.
- **DPW/Administrator Report** – Report was reviewed and specific questions were answered on the status of the blowers at the WWTP; the possibility of incorporating solar into our facility plan; driving on the grass in the park and short discussion on the garage quote that was dropped off by a trustee.

NEW Business

Operator licenses

Clerk Becker provided information on two operator license applications, no issues with either.

MOTION Buckley/Abrath to approve applications as presented. Motion carried unanimously.

PLMD

Trustee Buckley spoke on behalf of PLMD regarding the fish stocking that was done by both the DNR and PLMD. He stated they would like to work on a lake map similar to what is distributed in Fox Lake where businesses advertise on one side and the lake map and places of interest in the Village are on the other; and that if there are any projects in the Village they could help out with to let the committee know.

Fee to cut trees by Village staff.

Current ordinance reads that if a tree is deemed a nuisance and is in the right of way – the Village will split the cost of tree removal with the resident. In most cases this work is bid out and the low bid will get the work and cost split. It has been determined the Village may be able to cut some trees in place of a contractor and in order to provide an estimate we would need to set a fee for cutting trees. Discussion on how much would be a fair hourly rate; that residents would have a choice between village and contractor; and if this amount would be included for the 50/50 split.

MOTION Pease/Blader to set fee for cutting of trees by village staff at \$300/hour and change ordinance to read that the cost split of 50/50 would apply to both trees removed by a contractor or the Village staff. Vote: Motion carried unanimously.

Speed limit inquiries

Administrator Salmon spoke and presented the board with information they had requested on 3 areas of concern. Discussion on where the largest problem of the 3 lies and that we can ask for a speed study to be done. DOT was open to further investigate HWY 44 Eastbound.

MOTION Haynes/Blader to have Salmon request a speed study on Hwy 44 between 600 block of Lake and Schwantz road. Motion carried unanimously.

HWY 22 – VOP utility rehab project bid results/award

Salmon provided the results from the bid opening that was held in December; Bid results were as follows: Gerke Excavating \$486,067.95; LMS \$604,260.50; S&L Underground \$670,737.50 and Dane County Excavating \$706,809.00. It is Salmon's recommendation to award the project to the low bidder – Gerke Excavating. The board questioned if they had supplied any references and if those had been checked. There were no references provided but Salmon will inquire and check on. Board then asked if they had to choose the low bidder and this was discussed.

MOTION Buckley/Pease to table decision until January 21st meeting so more information can be obtained. Motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 7:34 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 01/21/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, January 21, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, January 21, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Posehl called the meeting to order at 6:35 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present; Also, present, were: Clerk/Treasurer Becker, DPW/Administrator Salmon, Michael Babcock, Barry Pufahl, Rick Wendt, Sergeant Poulin, Joe DeYoung and Al Szymanski from MSA.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Abrath/Blader to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Abrath to approve the minutes from January 7, 2020. Motion carried unanimously.

Comments from the Floor: Rick Wendt expressed concern over what is happening over at the EMS department and how there is no coverage during some hours; Pufahl agreed with the concern as well. Clerk stated their next meeting was Wednesday night at 7:00 p.m.

Communications & Reports:

- **Angie Cox Library Report:** no meeting, nothing to report
- **Sheriff Report:** report was reviewed; question as to why so many warnings vs. citations – Poulin stated that the circumstances of the stop will dictate whether or not a citation or warning are issued.
- **Clerk /Treasurer & Financial:** report was provided for review. Few questions on expenses and income recording timeframes.
- **Senior Center Fundraising committee update:** \$235K in designated funds from the Village, Lenz Foundation has stated they will match that amount when we are ready to build. We have also received donations from the Pardeeville Car Show, Pufahl Family, Wheadon Family and the Lion's Club will be donating, have not specified an amount yet. Still advertising for donations and working on a mailing to local businesses; they will be starting a Facebook page and have three more presentations planned.
- **DPW/Administrator Report** – Report was reviewed and specific questions were answered on the inquiry to outsource sewer jetting; street sweeping will be outsourced to a neighboring community as we continue to look at the possibility of purchasing a new sweeper.

Old Business

Village Garage – Presentation by MSA

MSA was asked to provide an alternative design to the one presented in December. New design has more doors, would not be as energy efficient, and is only \$300K less than the initial design. Salmon stated that the previous design may not be a “Cadillac” but it’s the preferred design for the staff and efficiency.

MOTION Possehl/Blader to proceed with detailed plans and proposed bidding on initial two door drive thru steel building. ROLL CALL VOTE: Motion carried with Haynes and Abrath opposed.

Hwy 22 – VOP Utility Rehab Project

This was presented in December and the board asked for references on the low bidder before awarding the project. Information on a responsible bidder and references were presented to the board for their review. Salmon made the recommendation that we award the project to Gerke Excavating who was the low bidder.

MOTION Haynes/Fischer to award project to Gerke Excavating. ROLL CALL VOTE: Motion carried unanimously.

NEW Business

Presentation of bills for approval

MOTION Pease/Buckley to approve the bills as presented. Motion carried unanimously.

Garbage Carts – Referendum in April

Last year the Village board moved to put the decision of moving to automatic service and supplied carts for refuse and recycling to referendum in April of 2020. The clerk provided the referendum question information the board and stated she needed approval to put on the ballot. Questions arose as to if this needs to be a referendum or if the board can make a decision. Clerk stated they could rescind the previous motion and move to go to carts without referendum. Discussion on cost difference, whether or not people would want them, where they could be stored etc.

MOTION Abrath/Fischer to rescind previous motion on garbage carts referendum question and move to transition to carts now. ROLL CALL VOTE: Motion carried with Blader, Buckley and Pease opposed.

Water Study for 2020

Salmon stated she budgeted \$20K for the water study to be completed in 2020 and is asking for board approval to move ahead with MSA and the water study.

MOTION Abrath/Blader to move forward with MSA and the water study with the anticipated cost of \$20K. ROLL CALL VOTE: Motion carried unanimously.

WWTP Facility Plan

Salmon stated she budgeted \$35K for the WWTP facility plan and that this would also be completed by MSA. This study will look at all aspects of the treatment plant and opens the door to bring in the DNR and for potential grants to help fund projects relating to the facility. Salmon is asking for board approval to move forward.

MOTION Abrath/Blader to move forward with MSA and the WWTP facility plan with the anticipated cost of \$35K. ROLL CALL VOTE: Motion carried unanimously.

Electric Study

Salmon stated the last study was done in 1990 and this is also something that should be done in order to make better decisions on what projects need to happen and in what time frame. Cost of this study is budgeted at \$20K and would be performed by Power Services Engineers; asking for board approval to move forward.

MOTION Abrath/Haynes to move forward with Power Services Engineers and the Electric study with the anticipated cost of \$20K. **ROLL CALL VOTE: Motion carried with Buckley opposed.**

GIS Platform Work

Salmon stated one of her goals was to get all of our system and infrastructure information on a GIS system. Cost to take our mapping to the next level which is to provide the software so we can make updates in house would be \$10K and was budgeted for 2020.

MOTION Blader/Abrath to move forward with the GIS mapping work with a cost of \$10K. **ROLL CALL VOTE: Motion carried unanimously.**

Comprehensive Plan Updates

The Village is due for a plan update as ours is 10+ years old and with the purchase of two parcels last year it is imperative that we establish a plan for these to move forward. Salmon and Becker met with MSA and would like approval to have them work on the updated plan which would be brought back to the board in late spring.

MOTION Abrath/Blader to move forward with MSA and the comprehensive plan updates. **ROLL CALL VOTE: Motion carried with Pease opposed.**

Closed Session

MOTION Pease/Blader to go into **CLOSED SESSION** at 8:25 p.m. under WI Stats. Sec. 19.85 (1) (c) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call Vote: Motion carried unanimously

A. Lineman Position

B. Employee leave of absence

MOTION Buckley/Haynes to return to **OPEN SESSION** at 8:35 p.m. to formally dispose of any issues discussed in closed session. Motion carried unanimously.

Discussions and/or action resulting from closed session:

MOTION Buckley/Abrath to offer lineman position to Benjamin Samsa per agreement drafted by Salmon and implement pay increases for current electric staff next payroll per decision made in August of 2019.

Roll Call Vote: Motion carried unanimously

MOTION Abrath/Fischer to offer Administrator/DPW a three week paid leave of absence in March.

Roll Call Vote: Motion carried unanimously

Adjourn: The meeting adjourned by Possehl at 8:40 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 2/4/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, February 4, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, February 4, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present; Also, present, were: Clerk/Treasurer Becker, DPW/Administrator Salmon, Chris Killoran & Rick Wendt.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Pease/Abrath to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Buckley/Fischer to approve the minutes from January 21, 2020. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **EMS Commission Report:** Meeting Wednesday night, they will be discussing doing away from Baraboo for billing. Discussion on the staffing issues they are having; the shortage is during the day due to low pay, no benefits and people having other jobs. They are doing ok at staffing on nights and weekends for the most part. Rick Wendt asked if they were going to have a discussion on staffing and the director. Abrath informed him he should make a request to the commission itself; we could not address at a board level. Further discussion on going paramedic now that drugs are back in stock. Found out they have to buy by the case so it will be more expensive and shelf life is approximately 6 months.
- **Ordinance Violation Report:** report was reviewed.
- **Leave time report:** report was provided for review.
- **Clerk Receipts:** report was provided for review.
- **DPW/Administrator Report** – Report was reviewed and Salmon reported on snow removal, updates to Hwy 22 project and Sonoco service upgrade.

NEW Business

Pardeeville Boys Club – request for shed in Chandler Park

The boys club would like to either add on to the existing shed or build a new shed to house their equipment and supplies in Chandler Park. They would cover all building expenses just looking for a place to put it. Would have concrete floor and insulated walls, may need a meter for electric as they would like to put in a refrigerator and freezer.

MOTION Buckley/Blader to approve a 24 x 24 shed in the park and to work with Salmon on location. Motion carried unanimously.

Presentation of bills for approval

MOTION Buckley/Abrath to approve bills as presented. **ROLL CALL VOTE:** Motion carried unanimously.

Budget amendment for the sewer utility fund

Salmon reported that the lift station cabinet we budgeted for in 2019 at \$4K was an incorrect quote and the new cost would be \$20K. In order to account for it correctly we would need to do a budget amendment adding the \$20K to the 2020 budget. Question on warranty length and Salmon will look into it.

MOTION Possehl/Fisher to approve budget amendment as presented.

VOTE: Motion carried unanimously.

Revision to ordinance 30-23 Snow & Ice Removal

Salmon was reviewing the ordinance and noticed it needed to be clarified as to where it is ok to put snow into the road from a sidewalk (downtown businesses). Revised copy was presented for review.

MOTION Abrath/Pease to approve change as presented.

VOTE: Motion carried unanimously.

Journeyman Lineman

Salmon informed the board that our candidate turned the position down and that we would need to re-advertise. Informed the board she would like to set the starting wage at \$40/hour for the new advertisement. Ok to re-advertise at this time. No formal action taken.

Resolution 20-R01 Inclusion under the income continuation insurance plan

Finance Manager Tangney notified Salmon that there is a plan that works like a disability plan available to the Village and at this time it is at no cost. There may be a cost in the future and when that time comes the item will be brought back to the board. Resolution to join the Income Continuation plan; offered by ETF; was presented to the board for approval.

MOTION Buckley/Abrath to approve the resolution as presented.

VOTE: Motion carried unanimously.

Policy Manual – adopt updated manual

Salmon has spent a tremendous amount of time reviewing and making changes to the policy manual which has not had a full overhaul since 2013. She presented the board with revisions for approval. Discussion on individual items and request to remove one and bring back at a later date.

MOTION Abrath/Pease to approve with removal of page 30 and corrections as discussed.

VOTE: Motion carried with Blader opposed.

Adjourn: The meeting adjourned by Possehl at 8:40 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 2/18/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, February 18, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, February 18, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present; Also, present, were: Clerk/Treasurer Becker, DPW/Administrator Salmon and Brian Hood – Alliant Energy.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Fischer/Buckley to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Abrath/Pease to approve the minutes from February 18, 2020. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **Angie Williams Cox Library:** no report
- **Sheriff Report:** report was reviewed; questions on animal calls; 51-15 mental health; CP is civil process.
- **Clerk/Treasurer report:** report was provided for review.
- **Financial Report:** report was provided for review.
- **DPW/Administrator Report** – Report was reviewed and Salmon reported on lead and copper testing, meeting with Everbrite on water discharge, electric lines near Sunset and 44; question on the number of disconnect calls and easements needed for HWY 44 pole realignment.

NEW Business

Alliant Energy Update – information on our utility

Brian Hood from Alliant Energy was present to discuss their initiatives for green energy and where things are headed. He reported on a new natural gas plant that will be fully operational later this year, Solar fields that have been created, how they are moving away from coal powered energy; and more future wind expansion. As far as working with Pardeeville, these initiatives are benefiting the residents/customers of Pardeeville now and we can tell people we are working with them on more green energy. He explained that our hydro offsets our usage thus saving money on purchased power. Having our own utility allows for higher reliability and a faster response time. In addition, the utility is not losing money and our electric study will allow for planning, work on where issues are, substation upgrade etc.

Operator License for Jason Coleman – Dollar General

Clerk received an application; background check ran and no issues present.

MOTION Abrath/Blader to approve as presented. Motion carried unanimously.

Paint color for historic light poles in Chandler Park

Salmon wanted to follow up with the board on the decision to go with gray shadow as the color for the light poles in the park; will be painting this Spring.

No formal action taken.

Old TIF account balance

The Village has a balance in an old TIF account and the TIF district has been closed for a period of time and the auditor has determined the board has the authority to move the funds.

MOTION Abrath/Blader to move the balance to general fund undesignated. Motion carried unanimously.

East Alley improvement – award contract

Salmon presented the bid results for the East Alley project. Recommends we award the project to the low bidder LMS Construction and asphalt to low bidder Davis Construction.

MOTION Buckley/Pease to award contract as recommended. Motion carried unanimously.

Columbia County Solid Waste contract – clarification on residential units

Contract reads that up to 4 units will be considered residential, this was questioned as to if by address, building, or parcel. The board stated they would like the line to read up to 4 units per building for clarification. Discussion on two locations which qualify as residential that may benefit from a dumpster vs. cans. They asked the clerk to look into cost and report back at the next meeting.

Adjourn: The meeting adjourned by Possehl at 8:01 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 3/3/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, March 3, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, March 3, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present except Abrath; Also, present, were: Clerk/Treasurer Becker, Mike Babcock, Rick Wendt and Joan Foster.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Buckley/Blader to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Blader to approve the minutes from February 18, 2020. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **EMS Commission report:** Abrath was not present, Wendt expressed concern with staffing and President Possehl stated he would follow up and get more information for the board.
- **Ordinance violation report:** report was reviewed; concern on a truck parking on the sidewalk on E. Chestnut; clerk will look into.
- **Leave time report:** report was provided for review.
- **Clerk receipts:** report was provided for review; question on how long Oakbrook payments will come and clerk will look into.
- **DPW/Administrator Report** – Report was reviewed and questions on where speed bumps are going (Oak Street) as well as red Columbus truck.

NEW Business

Presentation of the bills for approval

MOTION Pease/Haynes to approve the bills as presented. **Roll call vote:** motion carried unanimously.

Library parcel - conveyance of 9999 area on plat of survey

Clerk has been working with Grothman and the Endowment board on determining ownership of a parcel listed as 9999-unknown owner that the library believed to be theirs. Grothman provided a plat of survey which showed an overlap area as well as the 9999; in order to clean this up it was suggested that the library convey the overlap area to the Village and the Village convey the parcel 9999 unknown owner to the Library; this would be done via quit claim deeds

through an real estate attorney (we can use Paul Johnson). Clerk is asking the board to approve the conveyance of the 9999 parcel.

MOTION Haynes/Buckley to approve as presented. Motion carried unanimously.

Garbage Carts/Dumpster 404/406 Vince St and 506 S Main St.

In previous discussion on garbage carts it was determined that there are two locations in town that a dumpster may make more sense than the numerous carts that would be required. The clerk was asked to look into the cost of the dumpsters and provide the information to the board.

MOTION Buckley/Blader to approve dumpsters at 404/406 Vince St and 506 S Main St. Motion carried unanimously.

Purchase of dump truck

The staff reported that red Columbus is in disrepair and that they would like to pursue a new dump truck for the hauling of snow and brush. Discussion on the purchase of the F550's and that they were purchased so they could be used in these situations and we would have a dump truck available after the winter for brush (currently used for salt/sand). Further discussion on budget and finances, board requests it be brought back later in the year and that we proceed with what we have available for now.

No formal action taken.

MOTION Buckley/Haynes to go into closed session under WI Stats. Sec. 19.85 (1) (c) for considering employment, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility at 7:20.

Discuss Journeyman lineman position.

Motion Buckley/Haynes to return to open session at 7:30 to formally dispose of any issues discussed in closed session.

Action from closed session: discussion, no formal action taken.

Adjourn: The meeting adjourned by Possehl at 7:32 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 3/17/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, March 17, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, March 17, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present except Abrath; Also, present, were: Clerk/Treasurer Becker, Mike Babcock and Ben Grosse.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Pease/Blader to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Fischer to approve the minutes from March 3, 2020. Motion carried unanimously.

Comments from the Floor: Concerns about Pardeeville EMS; the Village should look into missed calls, mutual aid, consider a third-party consultant to look into ems functionality and operational plans.

Communications & Reports:

- **Angie Cox Library Report:** Haynes reported the library was closing to the public but staff would continue to work inside with doors locked on internal projects. Would like to make sure that the Library, Endowment and Village are meeting to discuss budgets, expenses at least quarterly. Would like confirmation that the Village funds given to the library are being spent first this year so there is no carry over. Clerk will follow up.
- **Sheriff Report:** Board liked the report and thank you to department staff for following up and providing a list of codes for them.
- **Clerk/Treasurer Report:** report was provided for review.
- **Clerk receipts:** report was provided for review; board said to give Administrator/DPW Salmon permission to proceed with an offer for a lineman within established parameters.
- **Financial Report** - report was reviewed, see notes under library.
- **DPW/Administrator Report** – Report was reviewed and questions on where speed bumps are going (Oak Street) as well as red Columbus truck.

NEW Business

Presentation of the bills for approval

MOTION Buckley/Haynes to approve the bills as presented. **Roll call vote:** motion carried unanimously.

Recognition plaque for senior center donors

It has been expressed that some groups may be likely to donate more toward the center if there was a recognition plaque. The fundraising committee would like to know if the Village would consider this or if not what the reasoning is. Discussion on how they would do it, who would go on, by tier or alphabetically.

Bring back to next meeting, no formal action taken.

Special events review application -VFW Brat Fry May 23, 2020

Application was provided for review.

MOTION Pease/Blader to approve as presented. Motion carried unanimously.

Special events review application Pardeeville boys club baseball June 13-14 & June 20-21

Applications were provided for review.

MOTION Haynes/Buckley to approve as presented. Motion carried unanimously.

Resolution 20-R02 - Authorizing legal action for Pardeeville Ambulance Service

Resolution was presented and information provided as to why it was needed.

MOTION Buckley/Fischer to approve as presented. Motion carried unanimously.

Sandblasting light poles in Chandler Park (in house or outsource)

Information was provided on what it would cost for our staff to do without labor as well as one estimate to have it outsourced.

MOTION Fischer/Blader to proceed with outsourcing and get quotes which include clean-up and wet blast process. Motion carried unanimously.

Surplus items to sell

Only item provided to the clerk by staff was red columbus at this time.

MOTION Pease/Haynes to proceed with listing red Columbus on WI Surplus. Motion carried unanimously.

Building permits for furnace/HVAC replacement

Clerk researched and noticed that many companies are not getting permits for furnace/HVAC replacement and also reached out to General Engineering to see if it was required by the state (only at time of installation). Clerk asked the board to consider eliminating the permit requirement for replacement furnace/HVAC.

MOTION Buckley/Fischer to eliminate the need for a permit unless other work needs to be done which would require a permit. Motion carried unanimously.

April 7th board meeting date due to election

MOTION Blader/Fischer to cancel the meeting on April 7th. Motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 8:50 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 04/21/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, April 21, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, April 21, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also, present, were: Clerk/Treasurer Becker, Administrator /DPW Erin Salmon, Jason Larson, Karina Renz, Linda Henning, Mitchell Manthey, Ben Grosse, Jacob Roche, Eric Wakeman, Jake Breneman, Rick Wendt, Craig Crary; Butch Gunderson; Dave Price, Garret Wilson, Jon Cameron from Ehlers and Art Bahr from MSA.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; library is currently closed.

Agenda Approval:

MOTION Pease/Haynes to approve agenda; moving item O to B under new business. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Fischer to approve the minutes from March 17, 2020. Motion carried with Abrath and Babcock abstaining.

Comments from the Floor: Clerk presented information to the board from the Manglos family asking for them to consider allowing chickens in the Village.

Communications & Reports:

- **Sheriff Report:** Board reviewed the report and questioned the banked hours.
- **Clerk/Treasurer Report:** report was provided for review.
- **Clerk receipts:** report was provided for review.
- **Financial Report** - report was provided for review.
- **DPW/Administrator Report** – Report was reviewed and questions on beaver’s dam on Baker property; shredding project and water culvert at Dollar General.

OLD Business

Recognition plaque for senior center donors

Request to bring back from last meeting.

MOTION Buckley/Abrath to table until further notice.

NEW Business

Presentation of the bills for approval

MOTION Buckley/Fischer to approve the bills as presented. Board asked for a better breakdown of legal fees at future meetings. **Roll call vote:** motion carried with Babcock abstaining.

Pardeeville EMS discussion on current staffing and call responses

The request was made to have a board level discussion on current issues that have been brought to their attention in regards to staffing and call response and missed calls. Many members of the EMS department were present to provide information and address board members concerns. They admitted they have gone through a stretch where they had a limited staff and have missed some calls; however, they believe they have corrected that and the calendar is filled through mid-May. We also had some neighboring community members present to discuss issues they have had and that they too would also like to see changes. Further discussion ensued on whether or not an arbitrator is needed to look into the issues. Each community has a representative on the EMS board and individual boards should be having their representative addressing the concerns and bringing back answers. When asked when the next commission meeting was it was noted that one has not been scheduled. Note to send out notification to all board members when a meeting is scheduled so that this does not get ignored.

No formal action taken.

Small ball diamond – approve base extension to be paid for by boy’s club

The Pardeeville Boy’s Club asked the Village if we would look into extending the base pads to 70 ft on the small diamond, clerk inquired and the cost would be \$1,000 and the boy’s club is willing to pay for that.

MOTION Abrath/Haynes to approve as presented. Motion carried unanimously.

Special events review application Pardeeville Triathlon

Application was provided for review.

MOTION Buckley/Abrath to approve as presented. Motion carried unanimously.

Special events review application – Pardeeville Car Show

Application was presented for review. Dave Price asked for 60 days to cancel event due to current conditions and if they have to cancel, they will donate fees paid for park.

MOTION Babcock/Abrath to approve as presented. Motion carried unanimously.

Approval of operator licenses

Clerk provided the board with 2 operator licenses for approval.

MOTION Abrath/Haynes to approve as presented. Motion carried unanimously.

Ehlers update on financials and bonding for projects

Request was made to have Ehlers provide an update based on our 5-year plan as to what the Villages financial capacity is and what bonding may be necessary as well as the financial impact. Discussion on how the 5-year plan is a wish list and we need to prioritize. Ehlers commented on how this is a doable plan and all steps have been taken to minimize the impact on the taxpayer.

No formal action taken.

Liquor license/operator license renewals

With the closure of businesses and people not working, the idea had been brought up through ClerkList for municipalities to consider reductions on the costs of renewal licenses and operator licenses for 2020-2021. The clerk brought this to the board for consideration.

MOTION Abrath/Fischer to leave fees as is for 2020-2021 renewal. Motion carried unanimously.

15-minute parking stall on East side of Main St.

A request was made for 1 15-minute parking stall on the East side of Main St; so, the clerk presented to the board for discussion.

MOTION Abrath/Pease to deny request for the parking stall. Motion carried unanimously.

Committee and commission members for new term

The updated committee and commission member listing was provided to the board for approval.

MOTION Abrath/Fischer to approve the list as provided. Motion carried with Pease and Buckley opposed.

Village Disaster Declaration – COVID-19

The county provided local municipalities with a template for a disaster declaration for Covid-19.

MOTION Abrath/Babcock to approve the declaration as presented. Motion carried unanimously.

Community Garden

Babcock noticed some discussion around the community regarding the possibility of a community garden and he wanted to present the idea to the board. He did some background work of other communities that have them and some work well, others falter at the lack of interest and help in keeping them up. No one has contacted the Village on this outside of the initial interest on Facebook and cost to get one up and going once location is determined is estimated to be around \$8K. The board discussed and stated they will wait to move on this until further interest is shown in the community.

Senior Center Grant

The senior center grant application is due in June and Salmon stated we need approval to have MSA proceed with the grant application. With that comes the need for a public hearing and resolutions which will have to be scheduled for May 19th meeting to accommodate publication requirements. Discussion on use of the building being only “Seniors” is required for 5 years. This means that the idea to use the facility for girls club, scouts, birthday parties etc. will not be allowed. Right now, we would be looking at Spring of 2021 to build this facility.

No formal action taken.

Public Works Garage

The board wanted to revisit the cost of the new garage vs. the remodel that was originally proposed. Discussion on what is the best way to proceed in regards to cost and impact on the community. Some discussion on how we have been discussing the roof and driveway for years and nothing gets done, we need to start getting things done. The board would like Salmon to inquire about sending both the remodel and new building package out to bid at which time when costs are determined a decision would be made.

No formal action taken.

Closed Session

MOTION Pease/Buckley to go into **CLOSED SESSION** at 9:54 p.m. under WI Stats. Sec. 19.85 (1) (c) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility at 9:40 p.m.

Roll Call Vote: Motion carried unanimously.

A. Covid-19 Pay for employees

MOTION Buckley/Babcock to return to OPEN SESSION at 9:52 p.m. to formally dispose of any issues discussed in closed session. Motion carried unanimously.

Discussions and/or action resulting from closed session:

MOTION Abrath/Buckley to approve reimbursement of sick time used by employee for being self-quarantined due to Covid-19. Motion carried unanimously.

MOTION Abrath/Haynes to approve 3 covid-19 days off to office staff in place of snow days that were not used. Motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 9:55 p.m.

Jennifer Becker, Clerk/Treasurer
Approved 05/05/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, May 5, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, May 5, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also, present, were: Clerk/Treasurer Becker, Administrator /DPW Erin Salmon, Robin Bortz, Nina Grasse, Barry Pufahl, Russ Pulver, Phil Blader, Joe DeYoung & Tyler Wallin from MSA.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; library is currently closed.

Agenda Approval:

MOTION Abrath/Fischer to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Buckley to approve the minutes from April 21, 2020. Motion carried unanimously.

Comments from the Floor: Mike Babcock - Bulldog Support Foundation wanted to let people know that Prom will be August 1st, Graduation August 8th and on May 23rd at 1 p.m. they are looking to do a car parade with the senior class from the high school to middle school utilizing local streets; sheriff will assist with traffic.

Haynes reported that the next county meeting is May 27th at which time Supervisor Pufahl will know what committees he is on and report back to the board.

Communications & Reports:

- **Angie Williams Cox Library:** Haynes provided a report for the trustee's mailboxes.
- **Ordinance violation report:** report was provided for review.
- **DPW/Administrator Report** – Report was reviewed and comments on the entrance to the park looking good, that we are looking into a sidewalk from entrance to park through the yard next to the park to prohibit the trampling of grass, new crosswalk signs up on Hwy 22 & by Carol's Cones; concern on Augelli concrete finishing work; backfilling/restoration is coming soon; Soft closure of the Fox River Bridge will be June 15th; asphalt mill and paving will likely not occur until Fox River Bridge is done.

OLD Business

Garage – direction for MSA (renovate/add or new building)

This has been discussed for almost a year and we need to set a clear direction as to how we want to proceed for MSA so that this can get out to bid yet this year. Prices are looking good and contractors are competitively bidding work. New building will be more energy efficient, provide for better work flow/efficiency and lead us for many years into the future. Remodel will work, however if we proceed this route, we will be utilizing the site where a new building was being proposed. Also, if we remodel, we need to address work stations, breakroom and

bathroom. All of which were not included in the original plan. Further discussion on the cost different between new and remodel being close to \$700K; concerns over cost with all the expenditures listed on the 5-year plan; the report provided to the board last year stated that the current facility is structurally sound and the board has previously approved the expenditure of the remodel plan.

MOTION Abrath/Haynes to proceed with remodel/addition and cold storage building at a price not to exceed \$1 million. Roll Call Vote: Buckley – aye, Fischer-no, Haynes – aye, Pease – aye, Possehl – no, Abrath – aye, Babcock – aye. Motion carried 5-2.

Sandblasting of light poles in the park

Quotes were provided for both dry and wet blasting, due to cost difference its recommended that we proceed with dry blasting and staff will assist with tarping and clean-up.

MOTION Abrath/Haynes to proceed with dry blasting quote in the amount of \$1600.

Roll Call Vote: Motion carried unanimously.

NEW Business

Recognition of Phil Blader for his years of service to the Village

The clerk presented resolution 20-R05 recognizing Phil Blader's service to the Village.

MOTION Possehl/Haynes to approve as presented. Motion carried unanimously.

Request from Russ Pulver for re-grading of land owned by the Village.

Mr. Pulver approached the office with a request to regrade approximately 5,000 sq. ft. of land that is owned by the Village and adjacent to a parcel he is looking to purchase later this year. The re-grading is needed to level out the area for a 50 x 50 building to house work equipment. Salmon suggested a TLE for construction.

MOTION Babcock/Abrath to approve the re-grading as long as a certificate of insurance is provided by the contractor, survey pin is re-set to proper location by a surveyor and the fence on the property line is restored to its current location. Motion carried with Possehl opposed.

Presentation of the bills for approval

MOTION Abrath/Buckley to approve the bills as presented. **Roll call vote:** motion carried unanimously.

Operator License Application

We received one request for an operator license application.

MOTION Babcock/Abrath to approve as presented. Motion carried unanimously.

Parade permit for Pardeeville 4th of July

Nina Grasse spoke on behalf of the committee and explained the route change due to the bridge being out on North Main St.

MOTION Buckley/Pease to approve as presented. Motion carried unanimously.

AD for PLMD Park Lake Map

Jim Buckley spoke on behalf of the PLMD showing an example of what the map will look like and how the advertising would work. It was discussed that it would be a good idea to promote the activities within the Village and park shelter reservations.

MOTION Pease/Haynes to purchase 6 blocks in the middle of the page. Design ideas will be sent out to the board and we ask that they reply individually not reply all. Motion carried unanimously.

Garage Sale Dates – Labor Day Weekend

It was noted that the safer at home order prohibits garage sales. With that being said it was suggested the dates get moved and an ad be placed in the shopper to let residents/adjoining communities know. The new proposed date would be Labor Day weekend.

MOTION Abrath/Buckley to approve dates and ad. Motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 8:08 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 5/19/20

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, May 19, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, May 19, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:35 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also, present, were: Clerk/Treasurer Becker, Administrator /DPW Erin Salmon, Robin Bortz, Barry Pufahl, Dennis & Bonnie Pomeroy, Deputy Brock, Emily from the Bulldog Foundation and Cliff Kenettel from MSA.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; library is currently closed.

Agenda Approval:

MOTION Buckley/Abrath to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Babcock to approve the minutes from May 5, 2020. Motion carried unanimously.

Comments from the Floor: none

Communications & Reports:

- **Sheriff's department report:** Less calls this month due to Covid-19, and while there were more break-ins throughout the county Pardeeville fared well. In addition, welfare checks were down but security checks up due to places being closed. Trustee Buckley asked what constitutes a warning vs a citation and Deputy Brock explained that it is up to the officer and reason for the stop.
- **Clerk reports**
 - Work report – questions on how garbage carts were going
 - Receipts – none
 - Leave Report – comp time and sick time were discussed
- **Financial Statement review** – reports were reviewed and some questions on account names and why some expenses are higher than anticipated for the year so far.
- **DPW/Administrator Report** – Report was reviewed and comments made to the detail of the report, while this is great to know what is going on in the Village it does not have to be this detailed & almost seems like the board is trying to micro-manage; the Administrator/DPW's time is better spent working on other items.

NEW Business

Presentation of the bills for approval

MOTION Abrath/Haynes to approve the bills as presented. **Roll call vote:** motion carried unanimously.

Consideration of allowing chickens in the Village

The clerk provided the board with a survey of communities and whether or not they allow chickens as well as a sample ordinance and permit applications. Dennis and Bonnie Pommeroy were present to discuss how chickens can benefit the residents of Pardeeville and that many communities allow with restrictions.

MOTION Babcock/Abrath to send back to public protection for review of ordinance and permits and have them make a recommendation to the board at the next meeting. Motion carried unanimously.

Opening of park bathrooms

With the change to the safer at home order the Administrator/DPW was asked to look into re-opening the park bathrooms. We could do so and staff could clean twice daily during the week, we would limit use to one stall and recommend people bring their own sanitizer. It was agreed that we would re-open park bathrooms in the next couple days and post signs relating to use and cleanliness. No formal action taken.

Village plans relating to COVID-19

The Clerk and Administrator/DPW looked into what other communities were doing in response to the lifting of the safer at home order and the concern over how things will go as we “open back up.” It was discussed that we prepare a formal statement on the offices, parks, and other facilities and place on the website. No formal action taken.

Parade Permit for PASD Graduation parade

Application for parade permit was presented for review.

MOTION Abrath/Buckley to approve the application as presented. Motion carried unanimously.

Consideration of purchase of personal property for the Village

The Village was approached regarding the possibility of purchasing a used garage off of a property and moving to the Village WWTP for additional storage. If this was considered for placement at the WWTP we would need to remove the chain-link fence, tight fit to the hydrant and pedestal; in addition the cost to move the building would be \$15-16K. Discussion on building a new garage and cost as well as a pole shed for the same purpose and this way we could accommodate the jetter where as the existing garage would be too small.

MOTION Buckley/Haynes to table until Administrator/DPW has the ability to gather more information on cost to accommodate jetter and then weigh options. Motion carried unanimously.

Approval for testing of well 3 pumping capacity

Administrator/DPW Salmon presented the board with a quote to test the pumping capacity of well 3 as we are under a 5-year timeline to abandon well 1 and need to see about additional capacity for fire protection. Discussion on cost of a new well, what happens if we draw sand and well 3 cannot increase capacity, timelines etc. Further discussion on whether or not this falls on the Utility Commission. Salmon stated that an update to the water study was going to

be presented to the commission on June 1st and interested board members should attend. No formal action taken.

Approval of Village Arborist

The Village is currently working on a tree program and part of this is to remove all ash trees on Village property and in the right-of-way. There was discussion on one tree and it was determined the Village should name an arborist who can be our go-to when questions as to the health and well being a tree are questioned. It was recommended we name Kevin Hamm of Hamm’s Arbor Care as the Village Arborist, ISA Board Certified Master Arborist #WI-0317B

MOTION Abrath/Babcock to approve Kevin Hamm as Village Arborist.

Village of Pardeeville Procurement Policy

The application for CDBG funds requires the Village to have a procurement policy in place. A policy was presented to the board for approval.

MOTION Buckley/Abrath to approve with spelling corrections. Motion carried unanimously.

Resolution 20-R06 - Authorizing resolution to submit CDBG application

MOTION Buckley/Abrath to approve resolution as presented. Motion carried unanimously.

Resolution 20-R07 – Policy to prohibit excessive force resolution

MOTION Abrath/Buckley to approve resolution as presented. Motion carried unanimously.

Resolution 20-R08 – Resolution to adopt a citizen participation plan

MOTION Haynes/Pease to approve resolution as presented. Motion carried unanimously.

Resolution 20-R09 – Resolution to repeal and replace the Fair Housing Ordinance

MOTION Buckley/Pease to approve resolution as presented. Motion carried unanimously.

Resolution 20-R10 – Authorizing resolution to commit other funds

Resolution presented and there were questions as to the amounts and the amount of grant funding being requested. Discussion on what the amounts should be and if changes would create a problem.

MOTION Haynes/Abrath to approve resolution with corrections of amounts pledged. Motion carried unanimously.

Approval of residential anti-displacement and relocation assistance plan

MOTION Buckley/Abrath to approve resolution as presented. Motion carried unanimously.

Adoption of Fair Housing Ordinance

MOTION Pease/Buckley to approve resolution as presented. Motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 8:42 p.m.

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, June 16, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, June 16, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present except Buckley. Also, present, were: Clerk/Treasurer Becker, Administrator /DPW Erin Salmon, Bob Wentworth, Mark Taylor, Sgt. Brian Poulin, Jake Breneman, Megan & Justin Kopfhamer, Dave Price, Dennis Pomeroy, Robin Bortz, David Matteson, Colin Rogers, Jayme Nakielski and Rhonda McGuire.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; library is currently closed.

Agenda Approval:

MOTION Pease/Babcock to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Abrath/Fisher to approve the minutes from June 2, 2020. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **Sheriff's department report:** Sgt. Poulin was present to answer questions. Items discussed were hours breakdown, animal calls and warnings vs. tickets.
- **Clerk reports**
 - Work report – Pease wanted to thank the clerk for all her hard work
 - Receipts – do we charge the Boys Club for use of the park? No, we don't
 - Leave Report – report was reviewed
- **Financial Statement review** – couple questions on amounts in accounts for building inspection.
- **DPW/Administrator Report** – Report was reviewed and comments made on the goose round up that is scheduled, frog pond follow-up – nothing yet; Hwy 22 work - looking at paving in town once the bridge is complete, hoping for end of August/Early September; Salmon reported that the current garage does not have a frost foundation. The existing addition was a gravel pad. Concrete poured later. Concern from MSA on the stability of the existing building in a windstorm. She is working with MSA on the garage design. Pease wanted to let Salmon know how great the beach looks and noted it has been very busy.

NEW Business

Presentation of the bills for approval

MOTION Abrath/Haynes to approve the bills as presented. **Roll call vote:** motion carried unanimously.

Pardeeville Car Show – update from Dave Price

The committee met and it was a hard decision but they have decided to cancel the show for 2020. They appreciate all the Village does to assist with the show and would like to donate the fees paid for the park shelter for park improvements. The board thanked them and stated they look forward to 2021.

No formal action taken

Allowing chickens in the Village

The board did the second reading of Ordinance 6-35 which would allow chickens in the village by permit. There was discussion on whether or not an ordinance can be repealed if there are issues and yes, they can, there is just a process. Babcock expressed concerns on staff having to regulate, and foxes and coyotes. Pease was concerned that if the permit was revoked would they have to remove the coop and yes, we will make sure that is written in.

Motion Abrath/Possehl to approve ordinance 6-35 allowing chickens in the Village of Pardeeville. Roll call vote: Motion passed with Babcock voting no.

Motion Abrath/Haynes to approve permit application and renewal application for chickens. Motion passed unanimously.

Lawnmowing Services for the Village

Last meeting Salmon spoke about the crew being backlogged with tasks and that mowing has not been kept up to date. The board asked her to look into a lawnmowing service vs. hiring a part time employee and to utilize the budget that was earmarked for the lifeguard position that did not get filled due to no applicants. Becker reached out to 4 services of which two had taken the information and one had replied at the time of the meeting.

Motion Pease/Abrath to allow Salmon to move forward with low bidder once all bids are received.

Resolution 20 R-04 – Final Resolution for special assessments for alley project

MOTION Babcock/Haynes to approve resolution as presented. Motion carried unanimously.

Liquor license renewals or 2020 – 2021

MOTION Babcock/Abrath to approve list as presented. Motion carried unanimously.

Operator license renewals for 2020 – 2021

MOTION Pease/Abrath to approve list as presented. Motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 7:41 p.m.

Jennifer Becker, Clerk/Treasurer
Approved 7/7/20

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, July 7, 2020 at 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, July 7, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also, present, were: Clerk/Treasurer Becker, Administrator /DPW Erin Salmon, Joe DeYoung, Al Szymanski and Barry Pufahl.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; library is currently closed.

Agenda Approval:

MOTION Abrath/Fischer to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Abrath to approve the minutes from June 16, 2020. Motion carried unanimously.

Comments from the Floor: Bittersweet Park – picnic table looks great and kids are enjoying the sand.

Communications & Reports:

- **Angie Williams Cox Library:** Haynes had nothing to report, Buckley stated new shed has been purchased, process took over a year with attorney and parcel deeding issues and while it's not done; they felt it was time to move forward with the project.
- **EMS Commission Report:** Abrath reported that they have been fully staffed which has them with – 1 paramedic, 4 AEMT, 4 Basic, 4 drivers with a total of 24 volunteers. Working on the budget and subsidy will go up due to only having 4 members instead of 5. Got new monitors, new medical director which are DR's based out of Madison and are finally set up with narcotics.
- **Columbia County Supervisor Report** – Pufahl reported that they are working on a 0% increase for the 2021 budget, revenues are down due to pandemic and loss of sales tax revenue. Accolades to the Sheriff's department as they have done a wonderful job through the pandemic and all the negativity in the last month. Babcock mentioned that the Columbia County Health Department has been very silent through the pandemic and Pufahl stated they are looking for a new director and leadership for the department.
- **Ordinance Violation Report:** Clerk provided a report for review. Questions on status of 212 W Chestnut – will send another letter, downtown weeds – missed 104 Lake St – Clerk will address with staff and questions were raised about the weeds in the cracks in the road.

- **DPW/Administrator Report** – Report was reviewed and comments made on the expanding the beach to the west, plan commission update, updates on the DOT work on the bridge and extensive discussion on the frog pond and what can be done to correct the weed/lily pad issues. Babcock stated that PLMD helped pay for the aerator and would like to see it working; also stated that the board/village should send a letter to state representatives asking for the ability to fix the pond. Salmon stated she would look into it further and the board would like to see this as a regular agenda item.

OLD Business

Garage update – plans, phases and pricing

Al Szymanski and Joe DeYoung were present to discuss the plans that have been drafted for the remodel, addition and cold storage for the public works garage. Salmon brought this to the board as the direction was to cap @ \$1 Million. After MSA took the vehicle inventory & equipment, project is coming in at \$1.2 M; suggested a cut be made but where is the question. Pointed out that currently bid projects are coming in under budget by 20% on average. There is the ability to remove the frost foundation which would result in a cost reduction of \$50K. Could also move the cold storage to an alternate on the bid to reduce costs at this time and do that portion of the project at a later date. It was brought up that the budget is set at \$920K and the board has approved up to \$1M for this project. Some questions came up about how the estimate ended up so high when the original plan presented them with lower costs and they were told they had \$1M to work with. Joe took the time to explain that that this project started as a re-roof and remodel and they threw together some numbers for budgeting purposes last May. That estimate had a 50 x 50 addition which was a rough guess of what may be needed for storage of vehicles and workspace. Babcock stated that he did not want to utilize the cold storage as an alternate as that was part of the initial project and scope – that we need an addition and cold storage to house and protect equipment. Haynes questioned if they were given bad information. Babcock questioned the size of the addition. Salmon stated they did not do a full analysis of the equipment until November, after the board wanted revised plans for a new building. It switched back to a remodel in March; at that time MSA plugged the inventory into a remodel. So the information wasn't bad, MSA was never told to move forward with a remodel design w/inventory until early 2020. Abrath wanted to know why the first bay of the existing garage wouldn't work for the bathroom and shower vs. the new proposed location with new water and sewer lines. It was explained that the current bathroom does not meet code and once you start any remodel it will need to meet code and this is why a new bathroom area is proposed. Babcock questioned the mezzanine that was existing and why the need for a new one above new break room – MSA stated the old one does not have adequate space for storage and has code issues due to height. Buckley thought the price for cold storage was high – in doing some research he found you can build for \$9/sq. ft which would make this \$54K, what is making it \$360K. Szymanski pointed out that there is more that goes into it than just a shell. Salmon said the detailed estimate will point out each line item. Szymanski wanted to point out to the board that this is just an estimate and he's very confident in the job he does (and can show examples through other projects) that things can come in under budget. He wants to reassure he knows what he is doing and wants a chance to prove himself. He then pointed out that the alternate for lighting and ventilation for the existing building were added by him; as he felt these were two areas of concern for safety and well-being after visiting the site. Also lighting changes may be forced by the state. Babcock questioned the 60' span for the cold storage. DeYoung stated that the 50' addition didn't work for the ability to drive in and pick up

material (proper storage). Cold storage was set to be 60 x 80 and this will be adequate for the staff. 60 x 100 would be approximately \$80K more. Pease then stated that she didn't like the idea of the lighting and ventilation to be an alternate. She feels it's needed for the health and safety of our employees. Szymanski then stated that this village has never done a building with him and that he understands the questions, concerns and frustrations with the estimate which is strong so that there are no real surprises when the bids come in. Haynes wanted a guarantee that if we send this to bid, we will be ok and be able to proceed. There are no guarantees and the only way to reduce the cost is to reduce the size of the building. The board has the power to accept or reject any bids if they are not happy with the prices. Alternate 1 and alternate 2 can be budgeted for 2021.

MOTION Babcock/Possehl to bid out building addition, cold storage and renovation to existing building, Lighting and exhaust to be alternate #1 and asphalt/paving to be alternate #2. **Roll call vote:** motion carried unanimously.

NEW Business

Presentation of the bills for approval

Couple questions on items; Haynes questioned the PW concrete charges as to if they were budgeted (since in the past the Administrator would utilize their purchasing power granted by the board to push items through). Salmon stated they were budgeted and legitimate; she was not exercising purchasing powers as in the past.

MOTION Buckley/Abrath to approve the bills as presented. **Roll call vote:** motion carried unanimously

Special Events Review Application – Baseball tournament August 1st.

Motion Babcock/Abrath to approve application as presented. Motion passed unanimously.

Operator License Applications

Clerk Becker presented two new license applications for approval. Babcock stated he read that the clerk can now approve, this will be a future agenda to change the ordinance.

Motion Buckley/Haynes to approve as presented. Motion carried unanimously.

Library Parcel 58 – 9999 unknown owner

This was set to discuss costs between the village and endowment board and Buckley stated the endowment board will pay for all fees associated with the conveyance of the deed. The board thanked him and the endowment board. No formal action taken.

Utility Rate Increase – Water/Sewer

The audit was completed and the village had low rates of return on the water and sewer utility. It was noted that the village could again apply for a simplified rate case which would be a 3% increase on water. At the same time Salmon stated the PSC does not regulate sewer and that is a board decision. The utility commission reviewed the audit information and impact of the rates increases at 3% for Water as well as a 3% and 4% sewer increase. It was their recommendation to proceed with a 3% increase for both water and sewer which would take effect in 2021.

MOTION Haynes/Fischer to accept the recommendation for rate increases proposed by the utility commission. Motion carried with Pease abstaining.

Community Survey related to the comprehensive plan updates

The proposed community survey was provided for the board to review before we make it open to the public in August. Babcock stated he would like to see the 43-acre parcel we purchased

developed sooner than later. Salmon stated that is why we budgeted for comp plan update which will include a concept plan for the area; Clerk/Treasurer Becker reaffirmed that. No formal action taken.

Ordinance updates

- A. **Special Assessments** – Salmon proposed changes to the assessments of sidewalks. The board wanted more time to review.
Motion Babcock/Pease to table till August. Motion carried unanimously.
- B. **Construction of sidewalks** – Salmon proposed a change to allow for clear vs. white pigmented spray.
Motion Abrath/Haynes to approve the changes as presented. Motion carried unanimously.
- C. **Well and sandpoint abandonment/permitting a well ordinance** – Salmon has done a lot of research on permitting a well, sandpoints and abandonment of wells. The revised ordinance was presented to the utility commission. The commission recommended the Board approve the ordinance after some changes. Question as to who has them and how to enforce, Salmon stated we have a list based on usage that we would look into. Since we are allowing them, people will hopefully come forward and get them permitted. Plus, at the time of cross-connection inspections, crews will be aware of eh permitting ordinance. Further discussion on a sewer fee for those with a well and not currently paying for sewer, this will be discussed at the next meeting.
Motion Pease/Abrath to approved changes to ordinance. Motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 9:52 p.m.

Jennifer Becker, Clerk/Treasurer
Approved 7/21/20

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, July 21, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, July 21, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also, present, were: Clerk/Treasurer Becker, Administrator /DPW Erin Salmon and Deputy Brock.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; library is currently closed.

Agenda Approval:

MOTION Abrath/Pease to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Abrath to approve the minutes from July 7, 2020. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **Sheriff's department report:** Deputy Brock was available to answer questions. Discussion on parking on the grass in the park and driving the wrong way through the park. Sheriff will continue to monitor parking and notifying those that are not compliant so that they are aware they are not to be parked on the grass. As for driving the wrong way, signs will go in by the "T" intersection near shelter 2/playground and request to have a discussion with the boys' club on parking in front of the detour sign when they utilize the park for games as to keep people from going the wrong way at the entrance.
- **Clerk reports**
 - Work report – presented and questions on large item pick-up and election.
 - Receipts – questions on check from Boardman and Clark and Pepsi vending
 - Leave Report – report was reviewed
- **Financial Statement review** – reports were presented, no questions.
- **DPW/Administrator Report** – Report was reviewed and comments made on the ballfield lights, sandblasted light poles in the park, DOT changes on the standard for handicap accessible ramps, the purchase of a Jon boat and the drainage issue for Brittany Court.

NEW Business

Presentation of the bills for approval

MOTION Pease/Buckley to approve the bills as presented. **Roll call vote:** motion carried unanimously.

Operator license applications

The clerk presented three operator license applications, all had background checks ran and no issues.

Motion Abrath/Fischer to approve applicants as presented. Vote: Motion carried unanimously.

Renewal of beer license for curling club

Clerk received the applications, posted in the paper and at our posting locations; was now being presented to the board for approval.

Motion Abrath/Pease to approve application as presented. Motion carried unanimously.

Ordinance update – allow clerk to issue operator licenses

It was recently passed that upon board approval the clerk could have the authority to issue operator licenses for the municipality. The current ordinance was revised to reflect such and presented to the board for approval.

MOTION Buckley/Abrath to approve changes as presented. Motion carried unanimously.

Frog Pond update

Administrator/DPW Salmon wanted to update the board on what she learned from the DNR regarding the frog pond. In discussions with Susan Graham, she indicated that the DNR would not approve a permit to chemically treat the frog pond and in their mind it is a piece of beauty. Salmon then inquired about dredging and was referred to another person in the office; however, Graham stated that if she were to be asked, she would not give the recommendation to dredge. Salmon asked the board to wait and see what the outcome of the dredging application is before any other decisions are made. No formal action taken.

Beach update

Salmon stated that the extension of the beach west was approved Friday and sand was delivered Monday with an additional load coming on Wednesday. Beach looks great and going to put a note in the newsletter asking residents/those utilizing the park to respect the improvements, buoys, swim ropes, signs etc. Discussion on the possibility of relocating the beach south and Salmon stated she inquired and that while it can be done it is not recommended. Babcock pointed out that he was not in favor of adding bathroom/changing facilities or parking at the current location. He suggested we look into porta-pots for the beach area and see how that goes. No formal action taken.

Resolution 20-R12 – Resolution declaring official intent to reimburse expenditures on a garage and cold storage facility from proceeds of borrowing

The board inquired about bonding the garage addition/remodel and cold storage project and in order to do so the resolution would need to be approved before bonding can move forward.

Resolution was presented to the board for approval.

Motion Babcock/Pease to approve resolution as presented. Vote: Motion carried unanimously

Adjourn: The meeting adjourned by Possehl at 7:51 p.m.

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, August 4, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, August 4, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also, present, were: Clerk/Treasurer Becker and Administrator /DPW Erin Salmon

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; library is currently closed.

Agenda Approval:

MOTION Abrath/Fischer to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Buckley/Fischer to approve the minutes from July 21, 2020. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **Angie Williams Cox Library:** Haynes stated they are looking at expanding the internet access to cover across Main St and into the parking lot to the North. Currently they have 4 virtual reading programs going on for all ages and participants can enter to win prize baskets; ends August 16th. They are getting approximately 16 people per day when doing curbside and have three computers available for use on Wednesdays when they are open.
- **EMS Commission:** Abrath reported call volume is picking up. They are once again responding to calls at the nursing home in Wycena. Budget is being worked on and levels will be the same just one less member this year.
- **Columbia County Supervisor Report:** Pufahl's report was handed out and reviewed.
- **Ordinance Violation Report:** report was reviewed. Discussion on 212 W Chestnut and Clerk/Administrator will work with owner to try and make some headway and report back to the board. Others with dogs on the list have been taken care of.

- **DPW/Administrator Report** – Report was reviewed. Discussion on swim buoys being moved at the beach, Thank you from PLMD and Garden Club for the donations. Salmon spoke on the removal of fluoride in the water supply, test monitoring wells at the garage, exploratory dig at the garage site for a former 10" brine pit discharge line.

OLD Business

Sewer Usage Fee

Last month we discussed the sand point and drilled well permitting and was asked to bring back the possibility of a sewer usage fee. With a well there is water that goes down the drain and for those without septic they are not paying for use of Village sewer services; suspect there could be about 15 households.

MOTION Haynes/Abrath to approve a \$200 annual sewer usage fee for any residents utilizing Village sewer services. Motion carried with Pease abstaining.

Special Assessments Sidewalks

This ordinance revision was presented last month and the board wanted more time to review.

Motion Abrath/Pease to approve revisions as presented. Motion carried unanimously.

Frog Pond Dredging

Erin still going to apply for a dredging permit; however, it's not likely to be approved. The DNR is suggesting an aquatic management plan instead as dredging will only be effective for a couple years. This will be a continual agenda item; No formal action taken.

NEW Business

Presentation of the bills for approval

MOTION Abrath/Buckley to approve the bills as presented. **Roll call vote:** motion carried unanimously.

Action on Village Dump Truck – allowable amount

Salmon stated that with the sale of red Columbus we will be looking to purchase a replacement truck in the near future. Question were asked if the white truck could be used; it is used as our salting truck; the sides are high and the salter needs to be taken off to use for brush which is not ideal. Looking for a truck that has a box that will vibrate, similar to red Columbus. Currently bringing to the board because it was not budgeted in 2020 and Abrath has been bugging her about trucks that are available. Babcock raised the question as to budget and if this was not budgeted for in 2020; do we have accounts with excess that we could use to pay for a replacement truck. Fischer stated he would like us to buy something of value, take the time to make a purchase that will function and last. Discussion on the 2006 GMC and if the clutch has been repaired and it has. With all the discussion and hesitations; Salmon stated she would pull this from the meeting and needs more time.

No formal action taken.

Electric and Water meter update

Salmon stated that she and Robin met with Core and Main regarding a new handheld meter reader. During the conversations it was noted that in order to upgrade the reader (which we will need to do as this one will no longer be serviced) we need to upgrade more meters so that they will read properly. It was noted we need 440 electric meters replaced at a cost of \$41K and 554 water meters at a cost of \$133K. Salmon stated that she was looking to do all electric in 2021 and will budget appropriately. Water will be done over a 2-year period and budgeted appropriately. Eventually when these are all replaced, we will move to a cell phone app that will do meter reading; the \$10K meter reader will not be necessary. The possibility of a tower read system which is not a need but a want will be looked at in the future.

No formal action taken.

Playground Grant through MN/WI Playground

An email was received from MN/WI playground regarding matching funds being offered on purchases of playground equipment and Salmon was asked to bring to the board. Due to previous discussions on expenses for trucks and meters it was decided this would not be a good time for this expense.

No formal action taken.

Adjourn: The meeting adjourned by Possehl at 8:22 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 8/18/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, August 18, 2020 at 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, August 18, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also, present, were: Clerk/Treasurer Becker and Administrator /DPW Erin Salmon

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; library is currently closed.

Agenda Approval:

MOTION Abrath/Pease to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Buckley/Abrath to approve the minutes from August 4, 2020. Motion carried unanimously.

Comments from the Floor: Babcock reported that the PABA partnered with Mike Frye to develop a new website visitpardeeville.com; Jenni Nickel did the photography and Brandon Corning the drone footage. It's a neat site, check it out!

Communications & Reports:

- **Sheriff's department report:** report was reviewed; no questions.
- **Clerk reports**
 - Work report – presented, no questions.
 - Receipts – questions on the alley assessments.
 - Leave Report – report was reviewed

- **Financial Statement review** – reports were presented, questions on library funds and interest on accounts.

- **DPW/Administrator Report** – Report was reviewed and comments made on the porta-potties at the beach, DOT project – busses should have access September 1st even if detour is not done; sanitary manholes will be lined after paving. Salmon brought the board up to speed on the removal of fluoride in the water supply.

NEW Business

Presentation of the bills for approval

MOTION Abrath/Pease to approve the bills as presented. **Roll call vote:** motion carried unanimously.

CMS for Ewelt – 406 Breezy Point Drive

Ewelts presented an CSM for a lot combination of their lot and a sliver of land they purchased from their neighbor. No questions were asked on the CSM

MOTION Buckley/Abrath to approve the bills as presented; motion carried unanimously

Discussion on Ehlers 5-year plan

Salmon wanted to bring back the 5-year plan and have a discussion on where projects are at and where things may be headed as we work into budget season. Haynes wanted to note that the 5-year plan doesn't necessarily need to be completed in 5 years; others wanted to make sure that we are moving ahead with projects and getting them done. Babcock want to be sure that we have a plan for the land that was purchased in 2019 so that we can start to see some economic impacts. Salmon stated we are moving continuing with the comprehensive plan which the next step is the land development plans. Discussion on bonding the garage, interest on accounts and balances; fund balance policy and budgeting for 2021.

No formal action taken.

Adjourn: The meeting adjourned by Possehl at 7:55 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 9/1/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, September 1, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, September 1, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also, present, were: Al Szymanski & Joe DeYoung with MSA, Rick Wendt, Barry Pufahl, Jon Cameron with Ehlers, Robin Bortz, Jon Regnerus with JKC, Clerk/Treasurer Becker and Administrator /DPW Erin Salmon

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; library is currently closed.

Agenda Approval:

MOTION Abrath/Fischer to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Buckley to approve the minutes from August 18, 2020. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **Angie Williams Cox Library:** Haynes stated nothing to report as they have not had a meeting.
- **EMS Commission:** Abrath reported that their budget is complete and all members have approved but Pardeeville (on the agenda). That they are ready to go paramedic but waiting on DA# for the drug portion. Things are going well.
- **Columbia County Supervisor Report:** Pufahl did not have a written report but stated if any members have questions to give him a call.
- **Ordinance Violation Report:** report was reviewed. Discussion on 212 W Chestnut and if its time for a phone call. Abrath stated he was working with Huddleston to get a post digger to fix the fence but that has not happened yet and stated it would be ok if the Village made a call. Pease stated we should make sure we are on solid ground as we work on this issue.
- **DPW/Administrator Report –** Report was reviewed. Discussion on the wood play structure by softball field – it is ok for the next couple years, no more replacement parts so in 3 to 4 years we should dispose of; discussion on possible stop log redesign, recent power outages relating to A.T.C. and Hwy 22 construction project.

OLD Business

Public Works Garage

Bid opening for the public works garage project was August 27th and we had 7 contractors bid the project. The low bid was JKC at \$988,069 which included all alternates. Recommendation from MSA to award base bid to JKC and then decide which alternates they want to go with. Al explained all of the alternates and what each entailed. Abrath questioned the roof and Babcock asked for details on the windows and locations; all questions were answered by Al.

MOTION Abrath/Pease to award public works garage project bid with all 6 alternates to JKC. **Roll Call Vote:** Motion carried unanimously.

Ehlers – Bonding for the garage project

With the project approved and awarded; Jon Cameron from Ehler's presented two options to the board for a 10-year note vs a 15-year bond and what the financial and tax implications of both are. He explained the next steps after we pick an option are resolutions for the September 15th meeting and the sale would be in October. Fischer voiced his concern on why do we need to take out a loan & impact the taxpayers; thought originally the goal was to use the funds we have. Buckley commented on excellent rates and may not be available for future projects. Haynes noted future projects ahead.

MOTION Buckley/Abrath to proceed with option 1 – 10-year notes at \$1M

Roll Call Vote: Motion carried unanimously.

Senior Center Grant

Joe DeYoung spoke on the grant application and apologized as he thought we had a real good chance to get this, applications were up this year and we just missed out from what they can tell with scores. He would recommend we ask to be re-scored on matching funds as we didn't get all points; however even if this were to change its probably not enough to get us a grant this year. We have the option to re-apply next year and there would be little charge as most of the work is done; he feels there is money in the program and re-applying wouldn't be a bad idea.

Senior Center – plans for the future

Knowing we did not receive the grant, we now need to decide if we want to re-apply, build with the funds we now have available (plans would need to change) or build project as-is and hope to get donations/more funding to cover the costs. Salmon stated she reached out to ADCI as asked to by a board member last Friday and she received information back this morning at 11:00 a.m. They were able to slim the budget slightly but not enough to get us to what we have available. Discussion on what funds were available, if the Village would be willing to do more, if would be able to gain more support via fundraising and what about local builders and volunteer/donated labor and items.

Motion Babcock/Abrath to table until next meeting. Motion carried unanimously.

NEW Business

Presentation of the bills for approval

MOTION Abrath/Pease to approve the bills as presented. **Roll call vote:** motion carried unanimously.

CSM for garage property

Currently the garage project is located on several village parcels and the state requires it be one for the plan review process. Grothman completed the survey and it was presented to the board for approval.

Motion Babcock/Abrath to approve CSM as presented. Motion carried unanimously.

Recommendation from plan commission - Lot split Brunner on Pond view

Plan commission met before board meeting and recommends the board approve the lot split as presented.

Motion Abrath/Buckley to approve lot split as presented. Motion carried unanimously.

Recommendation from plan commission - Lot combination Broome

Plan commission met before board meeting and recommends the board approve the lot split as presented. Babcock expressed concern over a buildable lot being merged with another and the village not gaining any taxable property; Pease stated that they were told for years this was not a buildable lot; Becker stated that she learned it is a legal non-conforming lot so it is buildable since it was approved as platted however everyone inquiring has overlooked the lot; Possehl stated the lot has been empty for many years and some improvements would be better than none. Pease stated she is also concerned about not having a home on the lot and that the neighbors would not be happy about this. Becker stated all neighbors within 200 ft. were notified. Possehl stated he talked to the resident questioning this after the plan commission meeting and that he had been in contact with the neighbors about his

plans before he purchased. Question raised as to what would happen if he sold his property down the road. Salmon stated he is our Alliant Representative and not going any where for the time being.

Motion Babcock/Pease to deny the lot combination as presented. Roll Call Vote: Babcock – aye, Possehl – no, Fischer – no, Haynes – no, Abrath – no, Pease – aye; Buckley – no. Motion failed – 5/2.

Motion Buckley/Abrath to accept plan commission recommendation and approve lot combination. Roll Call Vote: Babcock – no, Possehl – aye, Fischer – aye, Haynes – aye, Abrath – aye, Pease – no; Buckley – aye. Motion passed – 5/2.

Babcock expressed concern that this passed based on where someone works and their value to the village and that should have had no bearing on this. Abrath stated he is on plan commission and since there were no objections or concerns, they passed it.

Resolution 20-R13 exemption from Columbia County Library tax

Motion Abrath/Pease to approve resolution as presented. Motion carried unanimously.

New copy/printer/scanner and fax for Village office

Current copier is more than 10 years old, not on a maintenance agreement, does not print in color and is starting to need more work as it gets older and used more. Becker looked into options from two vendors and presented the information to the board. She stated she felt now was a good time to purchase as we have designated funds available, our fax is separate and failing and if we wait for the copier to “die” we will be hurting in the office and the staff would be happy with any of the options presented. Haynes commented & felt Rhymes is a good company and should be around for a while.

Motion Abrath/Fischer to approve purchase of machine from Rhyme Supply out of Portage. Roll Call Vote: Motion carried unanimously.

Move polling location for November

Becker stated that after the August election she is concerned of the space available at Village Hall for the election in November. We are anticipating record turnout and in a normal election space is tight. With social distancing anticipated to be in place it will be even tighter. She looked into using the EMS building which would be larger, allowing for more people to be inside at one time and has a parking lot.

Haynes and Pease expressed concern over moving the location as residents have always voted here. Becker stated she would make residents aware in plenty of time via newsletter and paper; but if the board was not interested in approving, she would do her best to accommodate everyone as timely as possible with the space provided in Village Hall. No formal action taken.

EMS Budget for 2021

Abrath stated that the budget overall was lower than 2020 and that with Wyocena leaving they still managed to keep the municipality assessment the same for 2021. Babcock expressed concern over line items that have not been used but are consistently budgeted; he feels they are being fiscally irresponsible with taxpayer money. Abrath explained that their assessment is their only definite source of income and the remainder comes from services billed out; that number is always an estimate based on current years calls and that if they don't get all the income anticipated then they cannot spend the money which is why some accounts show no spending but continued budgeting. Babcock explained he felt there was lack of planning in the budget. Abrath stated next years would look different but the municipalities must pay an assessment per the contract.

Motion Fischer/Haynes to approve the EMS budget as presented. Motion carried with Buckley opposed.

Adjourn: The meeting adjourned by Possehl at 8:46 p.m.

Jennifer Becker, Clerk/Treasurer
Approved 9/15/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, September 15, 2020 at 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, September 15, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also, present, were: Clerk/Treasurer Becker and Administrator /DPW Erin Salmon, Sheriff Roger Brandner, Lt. Matt Menard, Captain Todd Horn, Joe Hodgson, Jon Cameron, Meg Roback, and Art Bahr.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; and Piggly Wiggly.

Agenda Approval:

MOTION Abrath/Pease to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Buckley/Abrath to approve the minutes from September 1, 2020. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **Sheriff's department report:** report was reviewed; Sheriff Brander, Captain Todd Horn and Lt. Matt Menard were all present to discuss changes in the Village with hours and coverage, preview the upcoming contract which they will be back in January to discuss and give detail to the monthly report. Babcock wanted to give a kudos to the sheriff's department for having the Sheriff, Captain and a Lieutenant at a Village Board meeting, this shows the care and commitment they have for our village and villages of this size.
- **Clerk reports**
 - Work report – presented, no questions.
 - Receipts – questions on if anyone else has obtained a well permit, what is the Crooked Branch (coffee shop downtown) and park shelter fees.
 - Leave Report – board noted does not have to be presented monthly going forward.
- **Financial Statement review** – reports were presented, no questions only a comment from Buckley that while its September there are some accounts that area already over budget.
- **DPW/Administrator Report** – Report was reviewed and comments made on the porta-potties at the beach, security cameras for the park, the marble memorial plates on the light poles in the park and 5-year street and capital improvement plan. Hard closure at Haskins is temporary until the DOT has a solution to the sight issue.

OLD Business

Garage Bonding/Notes

- A. Presale report – Ehlers** – Jon Cameron provided a presale report on the anticipated promissory note sale. Timeline is the sale will take place October 20th and come back to the board at their meeting that night for results. Funds would be available November 12th. The plan does have a call feature that would allow the board to pay back as soon as 2027 and the sale will be done on a competitive basis. No formal action taken.
- B. Resolution providing the sale of approximately \$1,050,000 in General Obligation Notes**
MOTION Buckley/Pease to authorize \$1,250,000 in GO notes with \$200K to be designated for the Senior Center.

Fischer raised the concern that we were not going to borrow; when presented with the option of a new garage and borrowing for that it was shot down...now we are going to borrow more for a project that some people want when we wouldn't for another project that others wanted. Abrath stated the money borrowed could be paid for by the interest on our own money even though it's gone down this year. Pease stated we are looking to borrow because the board has been told it's not "bad" to have some debt, that she was not against the garage project and that she recognized they needed something and what is being done will be great; this is not a huge amount being put towards the senior center when you look at the amount for the garage. Possehl pointed out that the board had previously stated they would only provide \$400K total to the senior center project and that the remainder was to be raised through grants and fundraising, is upset board is now willing to go back on their decision at this point and designate another \$200K. Haynes stated this is not about impacting the taxpayers and that this money could go towards any project in the general fund if need be, questioned if we re-submit for the grant what happens then. Salmon stated we could start the design process for the senior center, apply for the grant but could not bid project until after grant awards are made in August of 2021. Jon Cameron confirmed that the additional \$200K could be used for another project should the Village get the grant and not need it. Babcock pointed out that more debt gets us more points on the scoring for the grant, if we had more funding would this help get us more points. Art Bahr pointed out that engineering and design could be done now and if grant is awarded those funds could be used (can go back 1-year) it was also discussed that we will appeal the current scoring as we did have enough funding/match and we should have a determination of the appeal by the next meeting. Babcock then pointed out that interest rates are at an all time low and that the results of the competitiveness in the bidding of the garage was in favor of the Village. Our financial advisors have told us that debt will help the Village. Haynes then pointed out that he is willing to go back to the Lenz foundation and see if they would be willing to give more knowing that the Village is now contributing more. Pease wanted to point out that Jon from JKC says this is a good time to bid and if we can get more from Lenz along with this \$200K we should look to act on this sooner. Discussion ended

Roll Call Vote: Motion carried with Possehl voting no.

Senior Center Project

Meg Roback from ADCI was present to discuss the next steps for the project. She stated tonight's previous discussion on timing & funding was good discussion to have and it's now their job to now get the project shovel ready. She stated if they were given the go ahead, they could have a full design plan and bid package ready by the end of the year. Buckley stated he would be re-presenting the idea of donating to the endowment board at their October meeting as they were waiting to see if the Village got the grant. Salmon brought up the subject of a Construction Manager for the project and Roback stated they could pursue that option and solicit proposals for that so costs would be known up front. Discussion on costs associated with the bid/design package and Roback stated they would do the best they could on those.

MOTION Possehl/Abrath to allow ADCI proceed with design and bid package.

Roll Call Vote: motion carried unanimously.

NEW Business

Presentation of the bills for approval

MOTION Buckley/Pease to approve the bills as presented. **Roll call vote:** motion carried unanimously.

Special Events Review Application – Cornhole Tournament

Joseph Hodgson was present to address any questions associated with his application to host an armature Cornhole tournament on the softball field Saturday, September 26.

MOTION Babcock/Haynes to approve the application as presented. Motion carried unanimously

Special Events Review Application – See you in the Park!

Michael Muscanero with Grace Presbyterian Church presented an application to hold a youth event in the park on Wednesday, September 23rd on the baseball field and in shelter #3.

MOTION Abrath/Fischer to approve the application as presented. Motion carried unanimously

CCEDC funding request for 2021 Budget

MOTION Buckley/Fischer to not authorize anything budgeted for 2021, motion carried unanimously.

UV Lights for the bathrooms in Chandler Park – budget 2021

The idea of putting UV lights in the bathrooms for sanitizing and cleaning was proposed. Staff compiled all of the information needed to get a proper quote on what would work in the park bathrooms. Abrath stated that the ambulance uses one to clean the back of the rig and it works great. Typically people are not inside when it's being used. Pease raised concern that UV lights are not safe and can cause harm to people if exposed. Babcock pointed out that an ionizer would be more effective.

MOTION Buckley/Fischer to table until more information can be gathered. Motion carried with Abrath opposed.

UTV Purchase under the Routes to Recovery grant

The idea of purchasing a UTV with a spray tank was presented to the Village as a way to utilize the routes to recovery grant money. Since it would be used to sanitize the park benches, tables and playground equipment it should be an authorized purchase.

MOTION Abrath/Haynes to proceed with the purchase. **Roll Call Vote:** motion carried unanimously

Repairs to white GMC

Salmon had the white GMC assessed at Portage Diesel and it came back that the repairs needed will be between \$5-6K. Salmon is only authorized to spend \$5k so she wanted the board to approve the repair and she would like it done before winter as this is our salt truck.

MOTION Babcock/Fischer to approve the repairs to the white GMC. **Roll call vote:** motion carried unanimously.

Credit cards for public works staff

Salmon inquiring on credit cards for each division (3 total). Some do not have a personal credit card. Feels it would help when they attend training or have to send samples as it would simplify the process. Salmon stated they would be kept in her desk unless needed. Question raised as to why credit vs. debit since credit cards have an annual fee (even though its minimal). Board asked Salmon to look into debit cards and bring back next month. No formal action taken.

Adjourn: The meeting adjourned by Possehl at 9:13 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 10/6/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, October 6, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, October 6, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present except Haynes. Also, present, were: Doug Kasper, Barry & Margo Pufahl and Meg Rohrbeck – ADCI and Nate Veith.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; library is currently closed.

Agenda Approval:

MOTION Pease/Fischer to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Buckley/Babcock to approve the minutes from September 15, 2020. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **Angie Williams Cox Library:** Haynes was not present; Margo Pufahl reported that they are culling books and doing curb pick-up two days a week. They were open on Wednesdays however due to the Covid outbreak they will be closing through the month of October. Buckley reported that the shed is in and that they are closing on the Lytle property this week.
- **EMS Commission:** Abrath reported that drivers are taking EMR. Billing is caught up and nothing much new. They have had no missed calls, however there are some spots they have a hard time filling (those between when people get off work till, they are able to start) but all is going well.
- **Columbia County Supervisor Report:** Pufahl supplied a written report; there was no further discussion.
- **Ordinance Violation Report:** report was reviewed. Discussion on 212 W. Chestnut St - Salmon will give until the end of October; 115 Herwig Court – Doug Kasper was present to discuss the issues with the vehicles. It was explained they must be operable and licensed; he stated they are operable and he will get them licensed. Next was 408 Elliott, as of meeting no officer had been able to make contact. 200 Schwantz Road, vehicles are not moved – we will follow up with Deputy. Clerk-Treasurer Becker was able to determine an address for Sanborn St. so letter will go out next week. Babcock addressed two more vehicles that need to be looked into and this will be addressed with the Deputy in the coming days.
- **DPW/Administrator Report** – Report was reviewed. Discussion on the marble nameplates on the antique light poles – marble is so soft that restoring is nearly impossible, recommends replacing with aluminum plaque or leave as is – Pease asked if they could be repainted; Fischer stated he doesn't want to see is spend a ton of time and money on this. Discussion on the hydro and that the inlet gate & trash rack needs work done, hoping to get in yet this year. Work was done on the exciter ring by the staff on 9/16 and the hydro was back online on the 17th. Salmon is looking into grant money for future projects. Water Tower Clean and Coat was here on September 15th to do a walk thru emergency situation with tower chlorination with the staff, they will be coming back to do a refresh on the Tin

Man lettering. Final discussion was on the grant application for the senior center, Salmon pointed out that we were denied points due to not submitting a bank statement; however that was not asked for in the application – Buckley stated he would think with all the experience MSA has that they would have sharpened their pencils for us.

OLD Business

Senior Center – New concept discussion and motion

Salmon indicated the reason this is on the agenda is to think long term. WE pay \$7K/year for this building and perhaps consider joining offices. So Salmon approached ADCI after the last meeting when discussion turned to potentially moving forward with the project without the grant with the question on moving Village offices to the same building. Meg Rohrbeck from ADCI was in attendance to discuss the ideas that had come about. In meeting with Salmon and touring Village Hall it was determined that the concept of moving offices could be achievable and that with adding sq. footage to the project the cost may be more reasonable than doing the project in phases. They determined what square footage would be needed to accommodate staff and sheriff department. Buckley stated while this appears to be a good idea, its not a good idea now as the Lenz foundation may not want their grant money going toward this. Meg from ADCI mentioned the space that could be shared and that there would still be a senior gathering space for seniors only. Salmon stated that in conversations with others the Lenz Foundation may like this idea since it will address the staffing issues that we were concerned about. Possehl pointed out to the board that it was his suggestion to have Salmon look into this. In addition, if we were to sell this building, we would have money from the sale and it would allow for an entire block of re-development downtown or space for existing business. Babcock wanted to point out he would not be in favor of a Phase 1 Senior Center build and then a Phase 2 Office build, that it should be done together; however also wanted to say that we should not look at selling this building as an off set for the cost to build. Further discussion on whether or not the \$235K pledged by the Lenz foundation would go away of we presented this concept; ask Haynes to present the idea and then bring this back to the board for more discussion. Salmon asked Rohrbeck if delaying this decision would cause a delay in the plans. Rohrbeck stated that to be responsible that any future design work should wait until this decision is made. Buckley asked Salmon to look into grants for the offices.

This item will be tabled till the October 20th meeting where more information can be provided.

No formal action taken.

Proceed with CDBGG grant for 2021

With no decision made on the previous agenda item, this item will be tabled till the October 20th meeting also.

No formal action taken.

Debit cards for Public Works Staff

This was brought back from the last meeting as Salmon was asked to look into debit cards; rather than credit cards; and bring back to the board. She did find out that we can get debit cards (they need to be in a specific name), no annual fee, debit limit. Salmon recommends we proceed with a card for Aaron Torgerson, Jesse Mowery and Brian Yahnke. Salmon stated that the cards will be held by her until needed except for Yahnke who will carry the card for mailing out lab samples.

Motion Pease/Buckley to allow three debit cards for staff: Aaron Torgerson, Jesse Mowery and Brian Yahnke with strict discretion. Motion carried unanimously.

NEW Business

Presentation of the bills for approval

MOTION Babcock/Abrath to approve the bills as presented. **Roll call vote:** motion carried unanimously.

2020 Village Contribution to the Library

Margo Pufahl was present to discuss the library budget and what they are requesting from the Village for 2021. Pease asked what the Village did in 2020 - \$75,000. Pufahl commented on where they were at year to date, that they had spent all the Village and County money and where no onto the Endowment Board. Pufahl stated they were asking for \$82,000 since the comment was made in 2020 that they do not ask for enough. Pease stated that she felt \$75,000 was sufficient due to the situation we are in. M. Pufahl stated revenues are down this year. Salmon also pointed out that Village revenue is down. Possehl stated that our library is unique in that we have an Endowment board that is able to assist with revenue; asked what the county was going to do. B. Pufahl stated they county has not made a determination yet. M. Pufahl stated they needed upgrades to their computers and monitors for staff. Buckley stated that the if these items are needed, they just need to ask the Endowment board as they have purchased computers in the past.

MOTION Pease/Abrath to give the library \$75K for the 2021 budget. Motion carried with unanimously.

Trick-or-treat

Motion Babcock/Fischer to approve trick-or-treat hours of 4-7 p.m. on October 31st. Motion carried unanimously.

Ordinance 4-1 Underage possession of Alcohol

The Village currently has an ordinance that adopts state statute. It was recommended that we have a local ordinance to be prosecuted in municipal court. Becker worked with Menard and presented a revised ordinance to the board for approval.

Motion Buckley/Abrath to approve changes to ordinance 4-1 underage possession of alcohol. Motion carried unanimously.

Special assessments for sidewalks for 2021 – Install new sidewalks on E. Chestnut N Side.

In reviewing the plan to move forward with the 2020 sidewalks that were not completed; Salmon plans to send to bid/assess. Salmon stated she's looking into installing new sidewalks on the N. side of E. Chestnut Street from Elm to Schwantz. This came about from residents' suggestions after the speed bumps/stop signs were added. Discussion on cost and if this can wait until we see where the budget is at. Salmon stated she will look at brining back once the budget is tuned. No formal action taken.

Resolution 20-R16 Tree Grant Authorization resolution.

The Village will be applying for our year 3 start-up grant for 2021 and part of the process is to have an authorization resolution.

Motion Possehl/Fischer to approve Resolution 20-R16 as presented. Motion carried unanimously.

Fee Schedule -set rates for lineman work

In discussion with the lineman there is no fee listed on the schedule for lineman work when taking down service wires for tree removals and disconnect/reconnect for services outside the Village. Salmon stated she determined the hourly rate for the lineman to take down a service wire to be \$306 so requests we set the fee at \$300/hour. Babcock stated he is concerned if the rate is too high a contractor may try and do the work without the Village and that maybe a set fee vs. hourly rate would be better. Fischer stated the price tag for an error vs. having the fee for the lineman would be even worse. Becker stated she came upon a situation where someone outside the village has a building permit but we get no \$\$ from that and our crew needs to disconnect/reconnect. Normal fee for that is \$40.00. Salmon also stated she would like a fee added for use of the chipper.

Motion Possehl/Babcock to set lineman rate for line drop for tree removal at \$300.00; Disconnect/Reconnect outside Village to \$40.00 and Chipper \$60.00/hour. Motion carried unanimously.

Date for 1st board meeting in November

Board meeting would fall on election day and that will not work. Consensus to move 1st meeting in November to Tuesday, November 10th at 6:30. Next meeting will be the following week, November 17th at 6:30.

Adjourn: The meeting adjourned by Possehl at 8:30 p.m.

Jennifer Becker, Clerk/Treasurer
Approved 10/20/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, October 20, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, October 20, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also present were Tom Borgkvist, Rick Wendt, Mitch Wendt, Deputy Cory Miller, Jon Cameron – Ehlers, Robin Bortz, Administrator/DPW Salmon and Clerk/Treasurer Becker.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; and Piggly Wiggly.

Agenda Approval:

MOTION Abrath/Fischer to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Buckley/Abrath to approve the minutes from October 6, 2020. Motion carried unanimously.

Comments from the Floor: Connie spoke in regards to masks and asked that President Possehl support other board members when they ask a member of the public to wear one in the meeting room.

Communications & Reports:

- **Sheriff's department report:** report was reviewed; discussion on speeding within the Village and the deputy pointed out that they cannot be everywhere at once and have been patrolling more now that Hwy 22/Main Street is complete. Babcock asked if there was a possibility to have the speed board placed in the Village before it snows for a month or so and that he/or the public works staff could relocate it between N. Main/S. Main and Hwy P if that would be acceptable. Deputy Miller stated he would look into it.
- **Clerk reports**
 - Work report – presented, questions on in person absentee voters.
 - Receipts – questions on the money received from Alter Metals and if it was for the large item collection or other material. Becker stated that \$300 came from large item collection day and that the rest was metal pulled from the material at the 8-acre site.
- **Financial Statement review** – no report given due to budget being presented tonight.
- **DPW/Administrator Report** – Report was reviewed and comments made on the Fox River Bank erosion problem. Salmon indicated that the river southwest of the main dam and has been eroding the banks for a while now, upon discussion with the Attorney this should be addressed by the PLMD; Phil will make them aware. Hydro repairs needed, work is needed on the Park Lake side of the hydro, wooden cofferdam is not closing and trash rack needs work– this will be a 2021 project, approximately \$25K. Street Sweeper – is working ok for now. Gary and Aaron

cleaned the marble on the antique light poles and it took about 5-6 hours; looking for a volunteer to paint over the names. Discussion on 212 W. Chestnut Street, last and final letter went out; work to be completed by the 30th and citations will be issued on November 2nd. Concern over the white commercial truck with out of state plates that is an obstruction on Lynch St.; Salmon will follow up with the Deputy again.

NEW Business

Presentation of the bills for approval

MOTION Abrath/Pease to approve the bills as presented. **Roll call vote:** motion carried unanimously.

Resolution 20-R18 Authorizing the issuance and sale of \$1.25M in promissory notes.

Ehlers was online to help address any questions and explain the sale of the notes that occurred earlier in the day. From the sale we were able to generate an additional \$17K to use for projects and the 1st/2nd and part of the 3rd year interest payments will be covered. All in all, it was a great sale for the Village. Funds will be wired on November 12th and that is when the post-sale report will be available also.

MOTION Abrath/Buckley to approve the resolution as presented. **ROLL CALL VOTE:** Motion carried unanimously

Approval of continuing disclosure statement.

As part of our sale of notes, we need to approve the continuing disclosure statement. Statement was presented to the board for review.

MOTION Abrath/Fischer to approve the application as presented. Motion carried unanimously

Village of Pardeeville Post Issuance Debt Compliance Policy

For the sale of the promissory notes the Village is required to have a Post issuance debt compliance policy. The policy was presented to the board for review.

MOTION Babcock/Abrath to approve the policy as presented, motion carried unanimously.

Village of Pardeeville Resolution 20-R17 adopting the post issuance debt compliance policy for tax exempt and tax advantaged governmental bonds.

Resolution was provided to the board for review.

MOTION Babcock/Pease to approve as presented. Motion carried unanimously.

Approve 2021 Fire Department Budget

The fire department budget was presented to the board and Tom Borgkvist, Rick Wendt and Mitch Wendt were present to answer any questions. Rick Wendt pointed out that the department was able to get a FEMA grant for 25 air packs, and Adams Columbia provided the department with an IPAD. They spoke as to the increases in the budget which were for increases in amount paid per hour for calls and budgeting for a generator. No other questions were posed.

MOTION Babcock/Pease to approve budget as presented. Motion carried unanimously

Approve Eastern Columbia County Court Budget

The Eastern Columbia Court Budget was presented to the board for approval.

MOTION Pease/Abrath to approve as presented. Motion carried unanimously.

Approve the Columbia County Humane Society contract for 2021

The contract amount that will be required for 2021 was presented to the board. This is an estimate based on the number of animals that were taken in in 2020 and could change. The actual contract will be sent in January - if we approve now Salmon can sign when that comes with no further action needed.

MOTION Pease/Buckley to approve as presented. Motion carried unanimously.

Routes to recovery grant – guidance on how to use unused village funds.

Clerk Becker stated that we may have around \$6000 of funds that are going to go unused by the Village and that we can “donate” those funds to another organization that may be in need. Helping hands food pantry was suggested as they needed to get a new freezer and the EMS for PPE. Clerk will work on our final numbers and reach out to those organizations to gather information needed to submit for reimbursement.

1st Draft of the 2021 Budget

The board was presented with the first draft of the 2021 Budget and went through it line by line. Concerns over the amount needed to fund projects and depletion of the general fund savings. Further discussion on what items could be slimmed down and which could be delayed. Notes were taken and Salmon and Becker will work on next draft for the meeting on November 10th. No formal action taken.

Adjourn: The meeting adjourned by Possehl at 9:50 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 11/10/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Friday, October 23, 2020 3:30 p.m.

Call to Order: An emergency meeting of the Village of Pardeeville governing body met on Friday, October 23, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 3:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also present were Aaron Torgerson, Gary Neesam, Administrator/DPW Salmon and Clerk/Treasurer Becker.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; and Piggly Wiggly.

Agenda Approval:

MOTION Abrath/Haynes to approve agenda as presented. Motion carried unanimously.

NEW Business

Discussion and action on purchase of a new truck for public works

Possehl called the emergency meeting as Salmon presented him with an option to purchase a plow truck from the Village of Cottage Grove for \$50K. Upon learning of the truck, she sent staff down to take a look and they found the truck to be in meticulous shape and a good value for the cost. Aaron and Gary were present to answer any questions the board may have on the truck. Babcock questioned how we went from needing a brush truck to now wanting to purchase a plow truck when the board was told we needed a brush truck as the F550's was not meant to be used for hauling brush.

Salmon stated that in talking with the crew the white truck can (and was) used for brush. If we are to purchase the new truck it could be converted to the salt truck. Plan changed when made aware of this truck being available and public works plans change after innovative ideas on making the salt truck now a haul truck. New truck can be used for hauling too

Pease stated that if we do this now will we still have large items in next years' budget; Salmon stated that the budget for the truck would be removed for 2021. The white truck will be phased out in two to three years and replaced with a brush truck at that time. Babcock expressed concern for lack of respect when it comes to the budget and that we should be planning better. Salmon stated that so much had changed in a weeks' time with brush collection and they found they could make the white truck work. Salmon said the plan reversed as the opportunity was presented. Salmon then pointed out that she felt as if the board was upset with her for bringing this to them and that her position as Director of Public works is to look out for the department and she felt this was a prime opportunity for bettering services for the Village. Haynes pointed out they are not upset with her but with the budget, expenses. Salmon stated she is working with the information she is given when it's given to her and making adjustments accordingly. We didn't know there was an issue with electric on Lake Street until June when we had to do a switching of operations when S Main sub was down. Babcock stated as a member of the board and utility commission it was a surprise to hear about this large project just this past week and not in a meeting prior to now. His concern was that had they known prior to the meeting on the bonds, they could have included that in the project amounts. Salmon stated she did bring that up that night. Just recently met with PSE on the project a week and a half ago. Fisher spoke up regarding how the board did not like the previous administration and that if we hired Salmon to

do the job, we need to trust her and not beat her up on this. Haynes stated we are allowed to ask questions and that its not that she is not appreciated, the board appreciates what she does and thinks highly of her.

MOTION Babcock/Abrath that the Village of Pardeeville purchase a 2005 International plow truck from the Town of Cottage Grove for the price not to exceed \$50,000 contingent on the following:

1. The funding source shall be from the 2020 budget from account(s) with positive cash balances.
2. No funds shall be used from the 2020 electric, water, or sewer budgets.
3. No monies will be budgeted for truck replacement in BY2021.
4. The replacement plow truck forecasted to be included in BY2023 shall be deleted.

Roll Call Vote: Motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 3:50 p.m.

Jennifer Becker, Clerk/Treasurer
Approved 11/10/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, November 10, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, November 10, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also, present, were: Robin Bortz, Barry & Margo Pufahl and Meg Rohrbeck – ADCI; Administrator/DPW Erin Salmon and Clerk/Treasurer Jennifer Becker.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; library is currently closed.

Agenda Approval:

MOTION Abrath/Fischer to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Buckley/Pease to approve the minutes from October 20 and October 23. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **Angie Williams Cox Library:** Haynes reported they will stay curbside only through November and will re-evaluate in December. Buckley reported that they have new oversized gutters and downspouts.
- **EMS Commission:** Abrath reported that the EMS is struggling financially as call volume is down and billing company is not paying. They will be having an emergency meeting with all municipal officials on Wednesday, November 11th to discuss plans on how to move forward.
- **Columbia County Supervisor Report:** Pufahl supplied a written report; there was no further discussion.
- **Ordinance Violation Report:** report was reviewed. Discussion on 212 W. Chestnut St - Salmon stated a citation has been given and work has continued; she and Deputy Frederick will be meeting with the Huddleston's on Thursday to discuss what else needs to be done and we will have an update for the next meeting.
- **DPW/Administrator Report –** Report was reviewed. Discussion on the “sludge judging” of the frog pond and we took approximately 20 samples for the dredging permit – now that this has been turned in, we are just waiting for an answer on the permit. Hepler's old property on second street – laterals have been abandoned and sidewalk should be finished this week. Water Tower clean and coat has finished the work on the “Tin Man”; Davis has finished all the crushing at the 8-acre site and Dukes has finished lining the manholes.

OLD Business

Senior Center –

Grant Update/Lenz – Haynes stated that he has been in discussion with the Lenz Foundation regarding our Senior Center and they made a few comments, such as: waiting to see if we decide to re-apply for the grant, size of the building –a community center and just calling it a senior center? they did not have any formal objection to the idea of the offices moving to that location as long as the offices had a separate entrance and did not interfere with the activity that would be going on in the senior center.

Plans for the future...what do we want to do

The previous discussion led into the topic of potentially moving Village offices to this location which had been discussed at the previous meeting. Salmon stated that in discussion with the Sheriff they would like to stay where they are at and in doing so it would allow for our siren and Scada antenna to remain here. There would be a fee to move the hosting of the Scada which would be around \$7K. With the idea of the sheriff not moving; it reduced the size of what would be needed for Village offices down to around 1805 sq ft and the cost would be approximately \$319K. Salmon stated that in discussion with the auditor, Johnson Block, we have almost \$200 in designated funds for general government office and this could be used should we decide to move forward with this idea. Questions raised on if we decide to apply for the grant then we are not to have Village offices at this location – and that is correct there would be a clause that would have a 5-year sunset on changing the use of the building should we receive the CDBG Grant. Some felt that we were so close that if we were to apply for a little less now that we borrowed for this, we may stand a better chance next year and MSA was offering application at no charge. Currently we are sitting approximately \$162K short of funds to construct the senior center as currently laid out; and if offices were added we would be about \$271K short. Further discussion lead into time frame and design - what would we be looking at for timeframe if we wait until August of 2021 to see if we get a grant. Rohrbeck with ADCI stated that they are waiting on a decision from us and have approximately 4-5 months of design work to do before this would be ready for bid. The board wanted to know if they could proceed with the design of the senior center as-is and then plan for the addition of offices now; knowing that they may not happen for 5 years. Rohrbeck stated that this would be the ideal plan as you could plan your plumbing and heating for the entire building now and be ready to go if you decided to do the addition in the future.

MOTION Abrath/Fischer to apply for the CDBG Grant in Spring of 2021 unless we obtain sufficient funds to begin construction prior to the application period. Motion carried unanimously.

MOTION Fischer/Buckley to have ADCI continue with design of Senior Center with the option to add Village offices using the funds we currently have on hand to pay the expense. Motion carried unanimously.

NEW Business

Handicap parking stall for 118 N Main – Kathy Cook

Kathy had reached out to the Village inquiring about a handicap parking stall for a potential tenant at her building located at 118 N Main.

MOTION Abrath/Fischer to deny the request - there are handicap spots located throughout the downtown for all to utilize. Motion carried unanimously.

Special events review application – Chandler Park holiday lights

Application was presented for approval.

MOTION Buckley/Fischer to approve the application as presented. Motion carried with unanimously.

Ordinance Section 32-160

This was brought to the attention of the Village that the wording means that any vehicle left unattended on a street is in violation and is basically unenforceable.

Motion Abrath/Pease to remove ordinance section 32-160. Motion carried unanimously.

2021 Village Budget

The full budget was presented for final review before adoption.

General fund was scaled back and is currently sitting at (\$-56,319.25) of which undesignated funds would be used to cover.

MOTION Abrath/Haynes to send to public hearing next week. Motion carried unanimously.

Electric utility budget is balanced for 2021

MOTION Abrath/Fischer to send to public hearing next week. Motion carried unanimously.

Water utility budget is currently at (\$-94,720.05) this is due to the water meter project that has been previously discussed. At the utility commission meeting it was decided to send this to the Board without recommendation and that Salmon would inquire to see if it would be possible to stretch the project from 3-4 years now along with obtaining an additional meter reader should ours go down or die. Salmon stated that we would only change the budget for water by \$20K if we did this and ultimately that amount would have to go back into the General Fund budget so it doesn't help the overall impact. **MOTION Possehl/Abrath** to send to public hearing next week. Motion carried unanimously.

Sewer utility budget is balanced for 2021

MOTION Abrath/Fischer to send to public hearing next week. Motion carried unanimously.

Closed Session

MOTION Abrath/Pease to go into **CLOSED SESSION** at 8:11 p.m. under WI Stats. Sec. 19.85 (1) (c) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call Vote: Motion carried unanimously

- A. Employee evaluations
- B. Merit increases
- C. COLA

MOTION Abrath/Fischer to return to **OPEN SESSION** at 9:03 p.m. to formally dispose of any issues discussed in closed session. Motion carried unanimously.

Discussions and/or action resulting from closed session:

MOTION Abrath/Pease to approve wages as discussed in closed session per the sset base, merit and the COLA of 1% for all employees. **ROLL CALL VOTE:** Motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 9:05 p.m.

Jennifer Becker, Clerk/Treasurer
Approved 11/17/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, November 17, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, November 17, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also present were Rick Wendt, Linda Henning, Erin Salmon – Administrator/DPW and Jennifer Becker – Clerk/Treasurer.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; and Piggly Wiggly.

Agenda Approval:

MOTION Abrath/Pease to approve agenda as presented. Motion carried unanimously.

Comments from the Floor: none

Communications & Reports:

- **Sheriff's department report:** report was reviewed; they will be giving warnings through the end of November on alternate side parking, possibly longer of the weather does not change; still working the hours down that have been banked by the department. Pease commented on how she likes the report; no other discussion.
- **Clerk reports**
 - Work report – election went well, we are waiting on the recount.
 - Receipts – questions on the money received from Alter Metals and the charge for new service outside the Village.
- **Financial Statement review** – report was provided; no questions or comments.
- **DPW/Administrator Report** – Report was reviewed and comments made on the beaver dam located on the Baker property at the east end of town; discussion on the hydro and repairs that are being undertaken at this time and the frog pond...what will dredging really do and should we spend our time and money even pursuing the permit at this time.

NEW Business

Presentation of the bills for approval

MOTION Pease/Abrath to approve the bills as presented. **Roll call vote:** motion carried unanimously.

Public Participation plan approval

MSA provided a public participation plan that needs to be approved for the comprehensive plan updates we are currently working on.

MOTION Buckley/Abrath to approve the plan as presented. **VOTE:** Motion carried unanimously

Loan to EMS Commission from the Village

Linda Henning and Bob Abrath spoke of the financial hardship the EMS is facing this year due to the COVID-19 pandemic and loss of Wyocena. They made a change to their billing company in June and what was promised has not panned out. They are expecting some help from the municipalities that had

additional money available through the Routes to Recovery grant but they are currently behind in their bills. Looking to borrow \$30,000 to be paid back over 5 years.

MOTION Haynes/Pease to approve the loan amount of \$30,000. Roll Call Vote: Motion carried unanimously.

Village of Pardeeville Employee Volunteer Policy (Fire/EMS)

The idea of having Village employees be able to volunteer with the EMS and Fire Department was brought up and the Village currently does not have a policy that addresses this. Clerk Becker looked into what others do through the Clerk list email and was able to derive a sample policy. Discussion on how much time could possibly be spent away from the job, if the village should pay for training and if the village would be paying the employee wages while on a call.

Motion Babcock/Pease to table until more information can be obtained from the communities around us. Motion carried unanimously.

212 W Chestnut – Huddleston update/discussion

Salmon stated that she and Deputy Frederick met with the Huddleston's after the citation was issued. It appeared that most of the work started the same day the citation was issued. There was not much left that needed to be done. Larry Huddleston stated that he needs to make a gate before the fence can be completed. The styrofoam has been neatly stacked, dump truck on Lynch Street will move soon; and the bus will be off the street (another project.) Salmon stated she gave them a deadline of May 17, 2021 to have the fence complete and at that time, should the property stay in the condition it is in, she would like to see the citation overturned. Discussion on how once citations are issued, it is not the Village Boards decision as to what happens; it is for our attorney to work out with the client. The board will support what is decided by the attorney. No formal action taken.

Chromebook usage policy

Clerk Becker worked on a policy so that the Chromebooks can be distributed (hopefully by January 1, 2021) and the policy was presented to the board for approval.

MOTION Abrath/Haynes to approve the policy as presented. Motion carried unanimously

Approve Village Tax Levy

The tax levy was provided as part of the budget and discussed at the budget hearing prior to the Board meeting.

MOTION Pease/Abrath to approve as presented. **Roll Call Vote:** Motion carried unanimously.

Approve 2021 Village Budget

The budget was presented and the public hearing held prior to the board meeting with no one in attendance.

MOTION Buckley/Abrath to approve the 2021 Budget as presented. **Roll Call Vote:** Motion carried unanimously.

December Board Meetings

With projects winding down it was suggested we move to only have one meeting in December.

December meeting will be held on December 15 at 6:30 p.m.

Adjourn: The meeting adjourned by Possehl at 8:00 p.m.

Jennifer Becker, Clerk/Treasurer
Approved 12/15/2020

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, December 19, 2020 at 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, December 15, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Posehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also present were Meg Rohrbeck, Rick Wendt, Linda Henning, Robin Wendt, Mariah Kohl, Dennis Stilson, Erin Salmon – Administrator/DPW and Jennifer Becker – Clerk/Treasurer.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; and Piggly Wiggly.

Agenda Approval:

MOTION Abrath/Buckley to approve agenda as presented. Motion carried unanimously.

Minutes approval:

MOTION Pease/Abrath to approve previous meeting minutes as presented. Motion carried unanimously.

Comments from the Floor: none

Communications & Reports:

- **Angie Williams Cox Library:** Haynes reported they will stay curbside until further notice from the state, would like to re-open as soon as possible.
- **EMS Commission:** Abrath they have been busy after the agreement with Cambria. Thank you to the Village for the loan and support to help them keep going. Staffing is full, ambulance going great and they assisted with the grain bin accident in Cambria.
- **Columbia County Supervisor Report:** Pufahl supplied a written report, there was no further discussion. Merry Christmas to all.
- **Ordinance Violation Report:** report was reviewed. Discussion on 212 W Chestnut and another unlicensed vehicle is sitting there; still a lot of stuff just being moved around. Babcock spoke in regards to an article in the Municipality Magazine regarding ordinance violations that discussed once timelines given most do the minimal to comply.
- **Sheriff's department report:** report was reviewed; they began giving citations for alternate side and snow emergency parking; overtime was due to an ongoing investigation and search warrant. No other questions or comments.
- **Clerk reports**
 - Work report – election audit went well and election year is over!
 - Receipts – no questions, Salmon pointed out the well permits are coming in.
- **Financial Statement review** – report was provided; no questions or comments.
- **DPW/Administrator Report** – Report was reviewed and comments made on the utility lines that went down during a storm. Babcock asked if we could bill the homeowner since trees were on private property; Salmon said we would need to inventory the entire system first and send out notices to be covered. Salmon stated a response was received on the frog pond and that there was a potential plan back in 2011; the DNR would like us to move toward implementing that plan again –

board members disagree with the comments from the DNR on the status of aquatic life and water clarity. Discussion on designated funds and money in the Radel account for the library – financials have one amount and bank statement has another, auditors currently researching.

OLD Business

ADCI – Progress Update

Meg Rohrbeck was present to discuss the 75% schematic design plans, detailed floor plan, building design and the potential of Village office space. Discussion on the placement of the building, patio space along Chestnut, future access from Chestnut vs. just Roosevelt, safety for the office staff, additional exit for office staff and timeline. Further talk on if we want to apply for the grant or send to bid as is. This will need to be decided prior to April as that is when the grant would be submitted. No formal action taken.

NEW Business

Presentation of the bills for approval

MOTION Babcock/Abrath to approve the bills as presented. **Roll call vote:** motion carried unanimously.

Recommendation from plan commission on conditional use for Mariah Kohl

Plan commission met before the board and made the recommendation to approve conditional use permit.

MOTION Babcock/Abrath to approve conditional use as presented. **VOTE:** Motion carried unanimously

Liquor license application for Sosinsky Foods (Piggly Wiggly)

Clerk received the application; no issues and it was published in the Portage Daily Register.

MOTION Buckley/Abrath to approve the application as presented. **Vote:** Motion carried unanimously.

Review/Action on revision to ordinance 32-158 – Parking in Restricted areas

Deputy Frederick brought this to the attention of Salmon due to the residents of 150 N Main having issues finding places to park at night. Further discussion on 2-hour parking downtown and enforcement of the ordinance as a whole. Recommend sending to public protection committee to come up with a recommendation and bring back to the board. Public Protection will meet after the 1st of the year. No formal action taken.

Discussion on public protection service contract

Discussion on the required hours by contract, deputy consistency, monthly breakdown of time and actual time needed in the Village. This will be an agenda item in January and no formal action taken.

January Board Meetings

Discussion on cancelling the January 5th meeting and only having one board meeting in January on the 19th.

MOTION Pease/Buckley to cancel January 5th and meet on January 19th. Motion carried unanimously

Adjourn: The meeting adjourned by Possehl at 8:55 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 1/19/2021