Board of Selectmen’s Meeting Minutes  
May 23, 2017; 5:00 P.M.

Board Members Present:  Gregory N. Watkins, Chairman; Glenn R. Zaidman, Vice-Chairman; Bernard N. King, Jr.; Robert P. Murphy

Board Members Absent:  Robert J. McHatton, Sr.

Administration Present:  Deputy Town Manager Georgiann Fleck; Town Clerk Laurie Chadbourne; Public Works Director Jim Kidder

1. Call to Order  
Chairman Watkins called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance  
The Board recited the “Pledge of Allegiance.”

3. Approval of Minutes  
a. May 9, 2017  
**Motion** was made by Vice-Chairman Zaidman to approve the minutes from the May 9, 2017 Board Meeting; second from Selectman King.  4 approve/0 oppose

4. Public Comments and Presentations on Non-Agenda Items  
Carmen Lone asked for a status update regarding the hiring of a new Community Development Director. Chairman Watkins responded that the deadline for application was May 12th and staff is moving forward with the interview process and will make a recommendation to the Board.

Patti Winninger, Director and Founder of Community Health, asked the Board for assistance with their business sign. She noted that Nelle Ely will make the sign if the Town will put it up. Chairman Watkins thanked Ms. Winninger for coming to the Board and noted that additional research is necessary. **Motion** was made by Vice-Chairman Zaidman to add this item to the next agenda and direct staff to gather additional information on this request; second from Selectman King.  4 approve/0 oppose

Cathy Pinkham met with Town Manager Peabody pertaining to the Ordinance Review Committee. She requested that the Board reach out to the members to let them know the status and plan going forward.

5. Committee Reports  
There were no committee reports.

6. Correspondence and Other Pertinent Information  
a. Bridgton Ping Pong Program Donation of Historical Commemorative Plaque  
Bill Preis was present and reported that the Bridgton Ping Pong Program is proposing to donate a 20”x24” Historical Commemorative Plaque to identify and celebrate the history of the “Old Town House” (the Town Hall), to be counter sunk in the wall, with a proposed location of either the left side of the entry door or on the left wall before the entry door. The Town Hall is currently being sided with a proposed completion of June 30, 2017, therefore, coordination of the siding and the plaque is critical to prevent disturbance of the siding in the future. The Board had concerns with placing the plaque on the outside of the building. **Motion** was made by Vice-Chairman Zaidman to accept the donation from the ping pong program with the plaque to be placed in the foyer or brought back to the Board for consideration of an alternate location; second from Selectman Murphy.  3 approve/1 oppose (Selectman King was opposed)
b. Request for Reconsideration of Grave Opening Fees; Eric Nelson, Funeral Director

Eric Nelson, Funeral Director of Chandler Funeral Homes & Cremation Services, submitted a request for the Board of Selectmen to reconsider the new increase in grave openings/closings for decedents whose date of death was prior to the implementation of the new fee schedule due to the fact that the cemetery is closed during the winter months. Chairman Watkins noted that on March 21, 2017, the Board unanimously approved revisions to the Cemetery Rules & Regulations and the new fee schedule which increased a full burial by $100 and a cremation burial by $50. Discussion ensued. The Board took no action. Mr. Nelson thanked the Board for their time and consideration.

c. Re-appointment of Thomas Smith to Opportunity Alliance

Michael Tarpinian, President & CEO of Opportunity Alliance has requested the Town re-appoint Thomas Smith to the Opportunity Alliance Board of Directors, Public Section Seat 3. Mr. Smith has been an active member of the Board for the last few years. Motion was made by Vice-Chairman Zaidman to appoint Thomas Smith to the Opportunity Alliance Board for a three year term; second from Selectman King. Vice-Chairman Zaidman requested that Mr. Smith attend the next meeting for a report and discussion. Vice-Chairman Zaidman withdrew the motion.

7. New Business

a. Awards and Other Administrative Recommendations

There were no awards and other administrative recommendations.

b. Permits/Documents Requiring Board Approval

1. Victualer’s Licenses
   a. Tarry-A-While
   b. Subway
   c. Maine Lobster Express
   d. Lakeside Pines
   e. Towanda’s
   f. Morning Glory Diner

Motion was made by Selectman Murphy to consider 7.b.1.a. through 7.b.1.f. as a block; second from Selectman King. 4 approve/0 oppose Motion as made by Selectman King to approve items 7.b.1.a. through 7.b.1.f. (Tarry-A-While, Subway, Maine Lobster Express, Lakeside Pines, Towanda’s and Morning Glory Diner) as a block; second from Vice-Chairman Zaidman. 4 approve/0 oppose

2. Junkyard Automobile Graveyard Permit to Powerhouse Salvage

Motion was made by Selectman King to take this item off the table; second from Vice-Chairman Zaidman. 4 approve/0 oppose

Motion was made by Vice-Chairman Zaidman to table this item until the next meeting to allow the Board time to review the legal opinion that was presented this evening; second from Selectman King. 4 approve/0 oppose

c. Selectmen’s Concerns

- Selectman Murphy had no concerns.
- Selectman King had no concerns.
- Vice-Chairman Zaidman had no concerns.
- Chairman Watkins announced that the Board of Selectmen is hosting the 5th annual barbecue for staff, volunteers and their families on Saturday, June 3rd at 11:00 A.M. at the Town Hall; the event will be held rain or shine.
d. Town Manager’s Report/Deputy Town Manager’s Report

Deputy Town Manager Fleck read the following report into the record:

“TOWN OF BRIDGTON
DEPUTY TOWN MANAGER’S REPORT
May 23, 2017

Memorial Day
The Town Office will be closed on Monday, May 29th in observance of Memorial Day. I would like to take this opportunity to recognize all those that gave their life as the ultimate sacrifice so we could be free.

Torch Run
Just a reminder that the Law Enforcement Torch Run for Special Olympics is scheduled for June 7th at 8:00a.m. beginning at the Old Town Hall, down Main Street in Bridgton, continuing on to Harrison, Norway, Oxford until the torch reaches Brunswick. For additional information please contact Officer Jones at the Bridgton Police Department, 647-8814. Please come on out and cheer them on!

General
The Bridgton Police Department welcomes their newest member, Sophia Swiatek, who graduated from the Maine Criminal Justice Academy (MCJA) on May 19th. Sophia completed the intensive 18 week curriculum at MCJA and is now doing her field training with experienced officers.

Police Chief Stillman would like to recognize Ashley Hutter, Public Safety Administrative Assistant, for planning and organizing the first annual “Bridgton Safety Day” on Saturday, May 13th, with the Bridgton Police Department, Fire Department and Recreation Department all participating. The event included car seat install stations, free bicycle helmets with proper fitting, bicycle inspections, safety lessons and an obstacle course for kids as well as free food and beverages provided by Hannaford and a raffle for two new bicycles donated by Tim and Meg Bright. The event was a huge success and there are plans to make this an annual event.

Currently registrations are open for Bridgton Recreation Summer Camp and Swim Lessons. Summer Camp has 7 weeks filled with fun, education and lots of swimming. New this year is Adult and Baby and Me Swim lessons. Registration is now open for Babe Ruth (U16) Baseball. The season runs between the end of May to the end of June and Summer Senior League (U18) Softball is a seven week season during the summer months.

Bridgton and Harrison Recreation is once again planning the trip for the Cabbage Island Clambake in Boothbay Harbor on Wednesday, August 9, 2017 with the bus leaving the Harrison Town Office at 8:00a.m. and returning around 7:00p.m. For more information contact Kayla Laird at the Harrison Town Office (583-2241) or Gary Colello at the Bridgton Town Office (647-8786).

The Board of Selectmen are hosting the 5th annual barbecue for Town of Bridgton Staff, Volunteers, and their families on Saturday, June 3rd at 11:00 at the Town Hall. This is a rain or shine event.

The Town of Bridgton’s Annual Town Report for fiscal year July 2015 to June 2016 is available and copies are available for the public at the Town Office. This is the first year that the entire report has been done in-house and I would like recognize Brenda Day, Administrative Assistants, hard work in putting the report together.

Voting
The MSAD 61 District Budget Validation Referendum is scheduled for Tuesday May 30th at the Town Hall, 26 North High Street from 8:00a.m. to 8:00p.m.

The Annual Town Meeting Election/Town Referendum is scheduled for Tuesday, June 13th from 8:00a.m. to 8:00p.m. and the Business Meeting is scheduled for Wednesday, June 14th at 7:00p.m. Both are being held at the Town Hall, 26 North High Street.

Financials
Before you tonight is April’s Revenue and Expenditure Summary Report. As you will note, the benchmark is 83% for the month. Revenues are at 80.7% and Expenditures are at 83.2%”

8. Treasurer’s Warrants

Motion was made by Selectman Murphy to approve Treasurer’s Warrants numbered 106, 107 and 108; second from Selectman King. 4 approve/0 oppose
9. **MSAD #61**

Chairman Watkins encouraged voter turnout at the Budget Validation Referendum on Tuesday, May 30 at the Town Hall from 8:00 A.M. until 8:00 P.M.

Selectman King congratulated the School Board for their reduction of expenses in the proposed budget.

10. **Public Comments and Presentations on Non-Agenda Items**

Richard Bouthillette, representing Bridgton Recreation Advancement Group, reported information on the Sports Complex. Baseball and Lacrosse are well underway. A yard sale was held to raise funds for the complex. There will be a craft fair on June 24th. On July 17-21 the annual soccer camp will be using the fields. He added that repair and improvements are ongoing.

Sheldon Prentice voiced concerns regarding the high tax assessment on his property. He requested time to meet with the Assessor to review the values and formula guidelines. Chairman Watkins responded that the Assessor is in Bridgton on Wednesday and Mr. Berube will contact Mr. Prentice to set up a meeting.

11. **Public Hearings**

a. Public Comment on the following question that will be presented to the voters via referendum ballot on June 13, 2017:

   Question 1. Shall an Ordinance entitled “June 13, 2017 Town of Bridgton Moratorium Ordinance on Retail Marijuana Establishments and Retail Marijuana Social Clubs” be enacted?

   Chairman Watkins opened the public hearing on the June 13, 2017 referendum question at 6:10 P.M. There were no public comments. Chairman Watkins closed the hearing at 6:11 P.M.

12. **Action Items Following Public Hearing**

There were no action items.

13. **Old Business**

a. Dangerous Building Status: 218 Willis Park Road

On March 28, 2017 the Board held a Public Hearing on 218 Willis Park Road and voted unanimously declaring the building owned by Benjamin J. Guiliani, Sr. situated at 218 Willis Park Road (Map 6 Lot 19-7) as a Dangerous Building. In addition, the Board voted unanimously that the building should be immediately insured and secured and documentation for both be provided to the Town of Bridgton. The owner will incur the expense of a report from a structural engineer within 30 days and the engineer shall be approved by the Code Enforcement Officer. If found that the owner does not want to comply with the order then the building will be ordered to be torn down within the 30 days of notice.

   Rob Baker, Code Enforcement Officer, submitted a memo to the Board that he spoke with Mr. Guiliani on May 12 and he stated that the excavation equipment would be there by the end of the week. As of May 18, 2017, no equipment is on the property.

   Mr. Guiliani submitted an email to CEO Baker on May 18 to advise that he is awaiting the electric disconnect to commence demolition which should be within the week.

   **Motion** was made by Vice-Chairman Zaidman to direct the Town Manager to take whatever action is necessary to dispose of the building in a timely fashion; second from Selectman King. 4 approve/0 oppose
b. Tax Acquired Property Status: 14 Old County Road

On May 24, 2016 the Board voted unanimously to accept payment and approve a quitclaim deed to John D. Muise, Jr. for the property described as Map 56 Lot 51Z on the Town of Bridgton Tax Maps subject to satisfactory completion of all work and repairs required by the Code Enforcement Officer. Rob Baker, Code Enforcement Officer, submitted a memo to the Board as follows: “The work that must be completed by June 30, 2017 consists of the following: fix chimney at rear of building; chimney on the east side of the house is to be discontinued; repair or replace all decks; replace large window out back with tempered glass; smoke and carbon monoxide detectors be installed; all leaking plumbing needs to be fixed; stair guards shall be in place. As of May 18, 2017, no work has been started.”

14. Dates for the Next Board of Selectmen’s Meeting and/or Workshop
   - June 13, 2017; Regular Meeting
   - June 14, 2017; Annual Town Meeting at 7:00 P.M. at Town Hall
   - June 27, 2017; Regular Meeting

15. Executive Session
   a. Per MRS Title 1 Chapter 13 §405.6.1.: Town Manager’s Evaluation
      The Board passed over this agenda item.

16. Action Items Following Executive Session
    The Board passed over this agenda item.

17. Adjourn
    Chairman Watkins adjourned the meeting at 6:18 P.M.

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk