

1 **Rockford Town Council Public Hearings and Regular Meeting**
2 **December 3, 2025, 7pm**

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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE
5 AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN
6 ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

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8 *Mayor Roecks opened the first public hearing at 7:00pm, stating that the purpose of the meeting was to take*
9 *public comment on the 2025 budget amendments. There was no public comment, and Ms. Roecks closed*
10 *the public hearing and called the regular meeting to order at 7:01pm.*

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12 Roll call took place. Those present were Mayor Carrie Roecks, and Councilmembers Clint Stevenson, Tim
13 Fricke, Micki Harnois, Walt Whitman and Kevin Willms. Public Works' Dave Thompson and Clerk/Treasurer
14 Heidi Johnson were also in attendance.

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16 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**
17 **Motion carried.**

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19 **Ms. Harnois made a motion to approve the minutes of the 11/19/2025 regular meeting. Mr. Fricke**
20 **seconded the motion. Motion carried.**

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22 ANNOUNCEMENTS

- 23 - Cocoa, Carols and Cookies at the Town Park on 12/7. The Christmas tree lighting will be at 5pm.
24 - Christmas on the Palouse is 12/6 from 9am-2pm.

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26 COUNCIL REPORTS

- 27 - Ms. Harnois was appointed to the Washington State Public Works Board. Mrs. Johnson
28 administered her official Oath of Office for this position.
29 - Ms. Harnois said that she will be attending the Newly Elected Officials meeting through AWC on
30 12/6, and she will complete her Open Public Meetings Act and Public Records Act requirements.

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32 PLANNING COMMISSION - None

33 COMMITTEE REPORTS - None

34 PUBLIC COMMENT - None

35 ORDINANCES/RESOLUTIONS

36 **Mr. Stevenson made a motion to approve Ordinance 25-08, the 2026 Budget. Mr. Fricke seconded the**
37 **motion. Motion carried.**

38 **Mr. Whitman made a motion to approve Resolution 25-10, amending the Fee Schedule. Mr.**
39 **Stevenson seconded the motion. Motion carried.**

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41 OLD BUSINESS - None

42 NEW BUSINESS

43 2026 TIB Seal Coat Project

44 Mrs. Johnson said that the Transportation Improvement Board accepted the grant request for a double chip
45 seal on Lake, A, B and Second Streets in 2026.

46
47 SRCAA

48 Mrs. Johnson asked if anyone wanted to be nominated for the Spokane Regional Clean Air Agency Board.
49 There were no takers. Ms. Harnois suggested letting someone from another small town represent the
50 communities. Ms. Roecks said she would reach out to the other mayors with this suggestion.

54 STAFF REPORTS

55 Public Works

- 56 - Mr. Thompson said that Barco Products, who makes park benches and tables, is having a 25%
57 off sale and he would like to order a few more tables. Mrs. Johnson already budgeted for them in
58 the 2025 amendment. Council agreed to order more picnic tables.
59 - Mr. Thompson said that Mr. Whitman helped install new springs and raise the plow on the dump
60 truck last weekend.
61 - Mr. Marcalus has been putting up Christmas lights in the park and on the light poles.
62 - Hughes Field has been covered for the winter.
63

64 Clerk/Treasurer

- 65 - The past due list was reviewed.
66 - **Mr. Stevenson made a motion to approve the November Utility Bill Adjustment Report. Mr.**
67 **Fricke seconded the motion. Motion carried.**
68 - Spokane County Assessor's Office reached out to Mrs. Johnson about the owner of large
69 amount of property has applied for segregation of 69 "child" parcels. Mrs. Johnson will be
70 discussing this more with the Assessor's Office and with Gen Dial at SCJ Alliance tomorrow.
71 - Mrs. Johnson reported that the sale of 206 N First Street fell through. Council said to be sure and
72 get in touch with the attorney to restart the Voluntary Compliance Agreement that the property
73 owner signed.
74 - Mrs. Johnson gave the Treasurer's Report, stating the total amount of all funds at the end of
75 November was \$951,992.92.
76 - Ms. Harnois asked about the remaining Tree City budget.
77

78 PUBLIC COMMENT - None

79 APPROVE CHECKS

80 **Mr. Stevenson made a motion to approve checks 19258-19276 and 3 EFTs for a total of \$29,622.90.**
81 **Mr. Whitman seconded the motion. Motion carried.**
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83 **Mr. Willms made a motion to adjourn the meeting. Mr. Stevenson seconded the motion. Motion**
84 **carried.**
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86 Meeting was adjourned at 7:58pm.
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106 Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor