



Commercial Landscape Maintenance Representative
Location: Dallas-Fort Worth

Garden Design, Inc. is seeking an energetic Commercial Landscape Maintenance Representative to join our employee-owned team. This position requires you to grow our commercial landscape maintenance business, manage multiple properties in a fast-paced environment and be a trusted adviser to our commercial contractors and developers for their landscape maintenance needs.

Primary Duties & Responsibilities:

- Develop strong relationships with clients based on frequent communication and ability to meet clients' needs.
- Proactively manage commercial properties by inspecting, locating, and resolving problems before the client brings them to your attention.
- Frequent, professional, and timely communication with clients.
- Assure properties meet and exceed client expectations.
- Manage billing documentation, processes, and collection statuses by assisting Accounts Receivable with billing management.
- Conduct site/property walk-throughs with clients.
- Ensure services are completed as contracted.
- Work directly with commercial sales team to accomplish client growth, retention, and satisfaction.
- Respond to client requests complaints and inquiries in a professional and timely manner.
- Work with commercial sales team to produce competitive bids as well as alternatives and revisions.
- Communicate proactively with decision makers and influencers in multiple market sectors from multi family, industrial, office, retail, etc.
- Connect with existing and past clients to reconnect for new opportunities

Education, Experience & Requirements:

- Minimum of 5 years of experience in landscape / construction industry with extensive landscape maintenance experience.
- Experience working with irrigation systems.
- Strong plant identification and sod knowledge.
- Must have an outgoing personality, positive attitude and develop professional relationships.
- Proficient with computers and technology.
- Ability to prioritize and multi-task in a fast-paced environment.
- Strong work ethic.
- Bachelor's Degree in Turf Management, Horticulture or equivalent work experience preferred.
- Effective oral and written communication skills.

Garden Design Offers:

- Competitive Compensation Package
- Employee Ownership (100% ESOP)

- Paid Holidays
- PTO
- Profit Sharing Program
- 401K
- Health, Vision Dental and Life Insurance

About Garden Design, Inc.:

Garden Design, Inc. is a full-service landscape and outdoor living company in Dallas, Houston, San Antonio, and Austin. Founded in 1993 in Dallas, Texas, Garden Design has been transforming residential and commercial landscapes and outdoor areas with our passionate and award-winning group of landscape designers, landscape, and construction professionals.

Garden Design is 100% Employee-Owned. The Garden Design Employee Stock Ownership Plan (ESOP) is an employee benefit which provides company stock exclusively to associates of the Garden Design.

For more information on Garden Design, Inc., visit GardenDesignLandscaping.com