

Put-in-Bay Township Port Authority
Regular Board Meeting – December 15, 2014

Meeting called to order at 12:00 pm ~ Put-in-Bay Township Building

Roll Call: Patrick Myers, Karl Schmidlin, Eric Engel, Rosann Keiser, Sharon Gray

Review minutes from November 17, 2014 meeting.

Motion to Approve: Eric Engel

Second: Karl Schmidlin

Motion passed with no objection.

Correspondence:

A letter was read from Marv Booker concerning the Mooring Buoy Contract. The Port Authority will set up a meeting with Marv to discuss the contract.

A Certification of election results was read and out of 371 voters 274 voted yes for the levy. The Port Authority board thanks the community for the support.

Gabriel Kaplan from Airline Road wrote a letter concerning the condition of the road and implying the construction trucks made the road worse. The construction trucks made a road on airport property at the end and parallel to the runway. Contractors did not use Airline road during construction. A letter will be sent to Gabriel informing her that we will be waiting for correspondence from other property owners concerning Airline Road.

An email was received from Andrea Kilbourne with a template of the MB Wetlands Environmental Covenant. A copy will be sent to our attorney for review.

Public Participation:

Pilot Association:

A letter was read from Ray Fogg thanking the Port Authority for the nice taxiways and ramp. Ray suggested having an ice pick tool available for pilots, for the new tie downs freeze in.

Vouchers and payroll for October to be approved:

Motion to pay the bills: Sharon Gray

Second: Eric Engel

Motion passed with no objection.

Financial Reports:

- a. Revenues & Disbursements
- b. Past Due Accounts – Certified letter were sent to 2 past due accounts. No response at this time. They have until December 26, 2014 to pay the past due account or a lien will be put on their aircraft.

The Ottawa County revised the dollar amount the Port Authority owes on the bond, which is \$52,551.17. That bond note was paid on December 11, 2014.

Ottawa County sent a refund from the tax collection fee of \$599.38.

Marine & Harbor:

The Port Authority will help Erie Islands Petroleum secure funding to purchase a vessel to transport fuel and marine sewage to and from the island.

Airports:

ODOT completed their pavement inspections on all 3 airports. A pavement inspection report was sent to the Port Authority and all are in good condition. The Middle Bass runway may need rehabilitated sooner.

Middle Bass Island airport is eligible for a snow plow equipment grant for 2015. FAA requirement on truck size has changed.

The second pay app for reimbursement of the Middle Bass Obstruction Removal has been submitted.

FAA is recommending a study be done at PIB runway ends of the RPZ (runway protective zone) for obstructions. This study is included in the ACIP.

The Road Race for 2015 is on hold until we hear from the FAA. The Port Authority needs to submit a proposal explaining point by point how the event will take place to the FAA. It will take 6-9 months to receive a response. The proposal will have to go to Washington, DC for the approval and there is no guarantee that the Port Authority will get the approval.

Old Business:

The Joint meeting with the Township Trustees and the Port Authority board members will take place after this meeting.

The Port Authority wants to organize the airport parking area to benefit the community, so mirror hanging winter parking permits for island vehicles will be purchased to register vehicles. A notice will be posted asking islanders who use the airport parking to register their vehicle with the Port Authority.

New Business:

Motion to purchase a new snow thrower for the PIB Airport with a \$900.00 budget: Eric Engel
Second: Karl Schmidlin

Motion to put gutters and down spouts on hangar with a \$1000.00 budget: Patrick Myers
Second: Sharon Myers
 Motion passed with no objection.

Motion for the Board to go into executive session: Karl Schmidlin
Second: Sharon Gray

Roll call; Mr. Schmidlin yes, Ms. Gray yes, Mr. Myers yes, Mr. Engel yes.

Next Meeting Wednesday Jan. 7, 9:00am PIB Township Building

Motion to adjourn: Sharon Gray
Second: Eric Engel
Motion passed with no objection.

Meeting adjourned at 1:30pm.

Approved by: K. Schmidlin Date: _____

Second: Sharon Gray Date: _____