

Vital Resource Solutions, Inc.
Special Board Meeting Minutes
January 09, 2018

Attendees:

- Monique Robinson
- Tyon Robinson
- Karissa Johnson
- Monica Dunn
- Amanda Burge

I. Welcome/Role Call/Thank You

The meeting was called to order by Monique at 6:01p.m. She began with a Roll Call of the Board of Directors.

II. Approval of November 2017 Board Minutes

December 19th Board Meeting Canceled

Karissa read the November 28th Board Meeting Minutes. Monica motioned to approve the Minutes. Tyon seconded the motion. Motion passed unanimously.

III. Fundraiser Updates

- iSurvived t-shirt sales
 - 25 sold
 - 25 shirts donated to Harvey survivors
 - 50 remaining as of 11/28/17

IV. Board Member Resignation/Separation

- a. Dr. Alisa Ross resigned from the Board of Directors before Christmas and her resignation is effective immediately. A copy of her resignation was emailed to Monique.

- b. Dortha King is no longer a member of the Board of Directors due to lack of participation and no communication with the Board effective immediately.

V. New Board Member Consideration/Vote

Amanda Evans Burge was presented as a prospective 2018 Board Member. Her bio was presented to the board. Tyon had some questions for the prospect. The Board voted unanimously in favor of the new board member; Karissa motioned to approve and Monica seconded the motion.

VI. Discussion Items

**a. End-of-Year Banquet/Fundraiser Feedback
Ms. Dunn & Mrs. Boyd**

Ms. Dunn (Monica) thought the reps did a great job and that it went well. Mrs. Boyd (absent)

Monique said that next year more people will be invited due to only half of the RSVP'd guest actually attending. Tyon suggested for attendance purposes to put out RSVP's 4-6 months in advance sending weekly reminders and a final reminder the week of the event. In an effort to keep it fresh on everyone's mind and as a constant reminder.

b. Reconciliation Update

It will be ready next month.

c. Board Expectations & Responsibilities/Officer Positions

Monique was pleased with everyone in 2017. For 2018 her wishes are for everyone to participate as much as possible because it's all about teamwork. Voting for positions will take place when the last seat on the board is filled.

d. New Year Expectation & Theme Selection

- **Funding** - everything for herself and the volunteers are self-funded; one volunteer is a grant writer so she is excited about that
- **Staffing** - hire caseworkers
- **Rebuilding** - one quote on Insurance; by end of first quarter would like to have a contractor in place
- **Furniture Assistance** – United Methodist Church helped with supplies but their resources are dwindling
- **Toiletory Closet** – would like to start one through donations and couponing; will look into getting advice on couponing for beginners; will reach out to stores/restaurants to inquire about damages policy (food supplies)

e. Disaster Recovery Monthly Update

No New Clients; 6 Closed Cases; 23 Open Cases; 1 Outreach Goal per month; 0 Actual Outreach Events; in lieu of outreach events the focus was on closing out open cases

f. SOS Event

Saturday, February 17 (1:00pm-3:00pm) Goodwood Library, Room 102; trying to get news coverage; in attendance will be a Mold Remediation Company, LA Healthcare, Crescent Healthcare; trying to secure Congressman Garret Graves; Monique is attending ReStore meeting Friday and will pass out invites

g. February Auction

Still working to secure a nice item

h. March Auction

Audubon Zoo, BR Zoo, Benny's CarWash, Otterbox have made donations and some are in the works

i. School Adoption Program Update

It was decided to start over the summer with summer reading;

VITAL's role will be to get volunteers to read to kids over the summer, it will be introduced before the end of the school year (March or April), it will consist of students reading for 15 minutes daily and having an instructor sign off on their reading log, when all books are read their favorite book is chosen to write about, they will then become eligible for Ice Cream/Pizza Party


- **Kindergarten & 1st Grade** - Book It
- **2nd & 3rd Grade** - Book It and Monthly Book Mobile (EBR Library); Monica has details on Book Mobile and will present at next meeting
- **4th & 5th Grade** – Book It and Book Mobile; VITAL board members read and work with them; (literacy leaders) each board member for School Adoption Committee will work with an age group K-1, 2-3, 4-5 and the teachers
- **Literacy Night @ Park**– give teachers an incentive to make them come and participate

j. Grants

Grant applications have been submitted to Finish Line & Entergy for rebuilding @\$15K each (no response received); OLOL -Case Mgmt & Rebuilding \$23,900 (board meets end of this month; awaiting response); Pennington was denied; none approved to date

k. Open Floor – No other topics were discussed

l. Meeting adjourned at 6:58 p.m.

Certified by: 

Date: 02/27/18