

**NOTICE**  
**Town of Lowell**  
**SELECT BOARD MEETING**  
**THE LOWELL SELECTBOARD WILL MEET ON**  
**Tuesday July 29, 2025, AT 5:30 P.M.**  
**AT THE TOWN OFFICE BUILDING.**

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**AGENDA:**

- Addition & Deletions
- Sign Orders
- Review Minutes of July 1, 2025
- Road Commissioner Updates
- Other Business
- Public Comment on any agenda line if hand is raised.

**Selectboard:**  
**Jennifer Blay-Chm**  
**Darren Pion**  
**Wayne Richardson**

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***MINUTES***  
**SELECTBOARD MEETING**  
**TOWN OF LOWELL**  
**Meeting held on July 29, 2025.**

**Board members present:**

Jennifer Blay- Chm, Darren Pion, Wayne Richardson  
Christy M. Pion -Town Clerk/Selectboard Clerk/Ass't Treasurer  
Marie A. Busch-Town Treasurer/Ass't Clerk

**\*Note: All meetings are recorded on a handheld recording device. \***

**Meeting called to order at 5:34 p.m.**

**GUEST:**

- DOTTY SPOERL- RESIDENT/AUDITOR
- BRENDA WESOLOW- RESIDENT/ZONING BOARD MEMBER
- ASHLEY CALLAHAN-ACO
- LEVI BOOSKA-ROAD FOREMAN
- ED LEBLANC-RESIDENT
- SABINA HANSEN-RESIDENT

**Additions and Deletions: See additions and deletions below.**

**Dog Complaint:**

- Aggressive Dogs (Pierce's): A resident reported being bitten and harassed by Pierce's dogs, which are often off-leash. The board emphasized the importance of reporting every incident to the Animal Control Officer (Ashley) for documentation and potential fines or dog removal. The lack of a leash law outside village limits complicates enforcement.

**Loose Bull:**

- A bull owned by Teresa Pepin has been repeatedly escaping and causing damage. The board discussed the situation, noting that Tyson is now buying the bull. The State Police, not the town, are responsible for livestock issues. Jeremy needs to report any damage to the State Police.

### Unregistered Dogs:

- Shylo Bourdeau has not registered her dogs despite previous warnings. The board decided they will have to issue a fine as she has had multiple warnings.

### Dog Kennels:

- The board approved the purchase of one retriever kennel for the Animal Control Officer to house stray or seized dogs.

### Sign Orders:

- Financials for the Treasurer were approved and signed by the Board.

### Minutes from July 1, 2025:

- Minutes from July 1, 2025, were approved and signed by the Board unanimously.

### Road Commissioner Updates:

- Road work is underway on Hazen, Carter, Adams, Valley, and Potter Roads.
- Potter Road bridge needs deck replacement: the state recommends a structural analysis.
- The state shut down the pit due to lack of permitting and training. The town needs a mining ID number and training for employees working in the pit.
- The construction job on route one hundred is using the town's screen.
- The town is working on a grant for Valley Road.
- The town is working on a limb cutter for the bucket loader.
- The town is working on a plan to fix Cheney Road.
- The town is working on damage to the Mines Road.
- The town is working on grading Green Hill.
- The town has purchased a pole saw.
- The town is getting the CV truck back in working order.
- Levi Booska, Road Department, requested a key for the pit gate.

### Other Business:

- Municipal truck weight permits were approved and signed for the following: **McElwain Contracting, LLC**
- Land Records Issue: The town's land records are four years out of date due to issues with the NEMRC system. They are working with Adam Saunders from NEMRC to fix the issue.
- Municipal Tax Rate: The municipal tax rate has decreased.
- BCA Meeting: The board discussed the upcoming Board of Civil Authority (BCA) meeting regarding property tax grievance. They need to review the rules and procedures for the meeting.
- Oil Supply Contract: The board discussed a pre-buy contract for heating oil with Oil Supply. They decided to sign the contract but hold off on specifying the gallon amount until they can confirm the town's usage from the previous year.
- Grant: \*\* The board discussed the grant for the nature trail.
- Single Audit Update: The auditors sent a draft and will be finalizing it.

### **\*\*Conclusions: \*\***

- \* The meeting addressed several ongoing issues related to animal control, road maintenance, and town finances.
- \* The board is actively working to resolve these issues, but some challenges remain, such as enforcing no dogs running at large laws and navigating state regulations.
- \* Communication and documentation are emphasized as crucial for effective problem-solving.
- \* The board is seeking to improve efficiency and transparency in town operations.
- \* The board is working to improve the town's infrastructure.
- \* The board is working to improve the town's finances.
- \* The board is working to improve the town's technology.

**Board Warrants:**

➤ General Order # 15	\$	3,466.42
➤ Payroll Order # 15	\$	<u>5,151.21</u>

Signed for the Treasurer to draw checks totaling - \$ 8,617.63

➤ General Order # 16	\$	83,539.49
➤ Payroll Order # 16	\$	<u>6,835.61</u>

Signed for the Treasurer to draw checks totaling - \$ 90,375.10

\* Note: Full discussion details of the minutes are available in the Clerk’s office. \*  
Meeting adjourned at 7:22 p.m.  
Respectfully submitted by Christy M. Pion  
Next meeting date: August 12, 2025, at the Town Office Building.

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Jennifer Blay – Chair

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Christy M. Pion–Selectboard Clerk

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Darren Pion-Select Person

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Wayne Richardson-Select Person