

APPLICATION FOR EXTERIOR ALTERATION

Applicants Name: _____

Address: _____

Work Phone: _____ Home Phone: _____

Date of Request: _____ Email: _____

(A) Complete this section if you are adding a DECK:

Dimensions: Across the back of the house _____ Length out from the House _____

From ground to deck _____ Railing Height (from deck) _____

Railing type (choose one):

2"x2" Picket _____ Board on board _____ Lattice _____ Other (please describe) _____

Type of materials (choose one): Pressure treated pine _____ Other (describe) _____

** Please use the additional comments space on the back to describe any additional attachments (ie trellis, lighting, benches, flower-boxes) to the deck/home.

(B) Complete this section if you are adding a FENCE:

Total dimensions to be fenced in: _____ Fence Type: _____

Type of gate (if any): _____ Gate location(s): _____

Type of materials (choose one): Pressure treated pine _____ Other (describe) _____

** Fences should be on property lines and encompass the entire rear yard. Side yard fencing will be reviewed on a case by case basis

(C) Complete this section for ANY OTHER CONSTRUCTION or MODIFICATION: (landscaping, storm doors, satellite, patios, etc)

Type of Construction/Modification: _____

Details (dimensions, type of materials): _____

Before mailing, please *check the Guidelines* and make sure the following items are attached to the application:

- Attach a copy of your Final House Location Plat (you should have received this when you settled on the home) – showing the dimensions of your property and exactly where the additional structure will be. All markings for fences, decks or house additions must be done in a color other than blue or black. The requested change should be shown to scale and easy to distinguish.
- Attach detailed sketches or design plans (if applicable), including a location survey, elevations, etc. In the case of a deck, drawings should also include the railings, footers, screening materials, stain color, etc.
- Attach a picture of the proposed modification (ie if you are installing a storm door or fence)
- SIGN and DATE application

IMPORTANT: Your application may be delayed AND/OR disapproved if it is incomplete or cannot be understood!

1. I have completed this application in good faith and state that it accurately represents the alterations I propose to make.
2. Prior to starting to build, building permits should be obtained. Further, nothing herein contained shall be construed as a waiver of modification of any said County restrictions.
3. I understand that representatives of the reviewing bodies are permitted to enter upon my property at any reasonable time for the purpose of inspecting the proposed project, the project in progress, and the completed project, and that entry shall not constitute a trespass.
4. I understand that any approval is contingent upon work being completed in a workman-like manner.
5. I understand that approval of any modification is not an approval of the structural integrity of the alteration or addition.

WARNING: Exterior alterations commenced without prior approval of the ACC are in violation of the covenants and are at the applicant's own risk and applicant may be required to return property to its former condition at applicants expense if the application is disapproved wholly or in part, and applicant may be required to pay legal expenses incurred.

I certify that I am the owner of the above property and I understand that if I transfer the property prior to the completion of the final approval of this application by the reviewing bodies, this application shall be deemed to be withdrawn by the reviewing bodies.

OWNERS SIGNATURE: _____ DATE: _____

SIGNATURES OF TWO (2) NEIGHBORS: Signatures do not imply approval, rather notification

(Neighbor 1) Name: _____ Address: _____

(Neighbor 2) Name: _____ Address: _____

ADDITIONAL INFORMATION (additional space to answer any questions):

Board of Directors Action:

() Application Approved as Submitted
() Application Approved with the following notes: _____

() Application Denied for the following reasons: _____

Signed: _____ Date: _____

Comments: _____