

Board of Trustees
VILLAGE OF MILLERTON
Regular Meeting
March 15, 2021

A regular business meeting of the Village of Millerton Board of Trustees was called to order on Monday, March 15, 2021 at 6:08 PM via Zoom telecommunication, with Mayor Debra Middlebrook presiding. Deputy Mayor Jen Najdek, Trustees Alicia Sartori, Joshua Schultz and Matthew Hartzog, and Clerk/Treasurer Kelly Kilmer were also present. Officer in Charge Michael Veeder and Highway Supervisor Cole Lawrence were present as well. Kevin Hasselwander of Chazen Companies (engineering) and Ray Jurkowski of CPL (engineering) presented. Jeanne Vanecko also joined the meeting. A sign-in sheet is attached.

Presentations

Kevin Hasselwander of Chazen presented the latest update on the Eddie Collins Memorial Park revitalization project, sharing information on the RFP process for contractors and upcoming important dates and deadlines. Electronic BID opening was discussed.

Ray Jurkowski gave an update on the Main Street Sidewalk project and some changes therein, and the bidding process -- which is approaching. *Motion* to send out bids with pending approval of all documents made by Trustee Schultz, seconded by Trustee Sartori and all five (5) members present approved.

Departments

Highways and Water

Highways Supervisor Cole Lawrence reported on latest highway and water system developments. *Motion* to declare surplus two unutilized fuel tanks and an electric pump so they may be auctioned off was made by Trustee Hartzog, seconded by Trustee Schultz and approved by all five (5) present members, thus it carried.

Police

Officer-in-Charge Veeder reported that the Police Reform Plan draft now is complete and thanked the Committee for its hard work. He also reported February public safety statistics.

Buildings

Demitasse would like to place a bench in front of their store. Board agrees it should be fine but if there are verified complaints in the future it would revisit the issue. There have been complaints of debris at 31 North Center and the buildings inspector has communicated more than once with the owner; he now requires Board permission to send a final notice for 4/1 compliance stating that if it's not resolved Board will have a third party clean it with expenses levied to the owner's taxes. *Motion* to allow third party involvement as just described if necessary, after deadline passes and levy those fees to owner's taxes made by Trustee Schultz, seconded by Trustee Hartzog and all five (5) members present agreed.

Vouchers

Motion to approve **Vouchers numbered 2019787-2019815, without voucher 2019798**, allocated as follows: **General \$13,259.15; Water \$4,152.55; Capital \$10,369.00; Total \$27,780.70** was made by Trustee Hartzog, seconded by Deputy Mayor Najdek, and all five (5) present members approved.

Committee Reports

Deputy Mayor Najdek reported that Nicole Geringer will not return this summer to direct summer camp and the park will be under construction, and she stated these as two major reasons not to have a summer camp this summer. However, she offered that this is a reason to consider promoting the NECC program for the summer and possibly provide campers with transportation to the NECC camp. Trustee Hartzog said he is pleased this

Approved: 05/17/2021

iteration of Police Reform Plan draft is ready. He also reported that Tighe & Bond, the engineering firm, has been hearing from DOH with questions regarding WIIA, specifically about the reserve of water while the tank is attended to and the feeding of hydrants, and they are drafting a response; Trustee Schultz concurred with Trustee Hartzog regarding Police Reform.

Clerk's Report

Motion to approve meeting minutes as presented by the Clerk with suggested changes for meetings held February 2nd, February 16th and March 1st. *Motion* to approve minutes presented with suggested changes made by Trustee Hartzog, seconded by Deputy Mayor Najdek, and all five (5) members present approved. Shredding should ideally be complete before the end of the fiscal year – the Mayor will reach out to the Deputy Clerk to review the established process to review boxes slated for shredding and she will begin reviewing. The Board scheduled a workshop meeting for Monday March 22nd to vote on the Police Reform Plan and review budget; it also must hold a public hearing on the proposed budget on Monday, April 5th, and set workshops for Thursday, April 15th and Monday, May 10th, both at 6PM. A *motion* to set this meeting schedule was made by Trustee Sartori, seconded by Trustee Hartzog, and all five (5) members approved. The Clerk reminded the Board and the public that Village Hall would be closed the following day, Tuesday, March 16th.

Mayor's Report

The Mayor announced that letters were sent to Park Avenue residents to invite them to voice their concern about or opposition to the removal of two honey locust trees near their homes. The Board agreed to have the composting toilets at the Rail Trail cleaned in advance of opening them after April 1st but will wait to clean those at Eddie Collins Memorial Park as it may not be open this summer.

Public Comment

A member of the public had commented that the area of sidewalk in front of Demitasse where the bench has been approved is typically very busy; Mayor Middlebrook replied that any subsequent complaints will prompt revisiting it. The Clerk reported that 10 people joined the meeting on Facebook.

Executive Session

Motion to enter Executive Session at 7:37 PM to discuss personnel issues was made by Trustee Hartzog, seconded by Deputy Mayor Najdek, and all (5) five present members approved. *Motion* to exit Executive Session was made by Deputy Mayor Najdek at 7:56 PM, seconded by Trustee Hartzog, and all five (5) members present approved.

Adjourn

A *motion* to adjourn was made by Deputy Mayor Najdek at 7:56:36 PM and seconded by Trustee Sartori; all five (5) members present were in favor and the meeting ended.

Respectfully Submitted,

Prepared By:

Kelly Kilmer
Village Treasurer/Clerk

Suzanne Bressler
Deputy Clerk (3/18/21)