

NAFRS Board Meeting Agenda
July 19, 2018, 8:00am-9:30am
Northfield Police Department, Training Room

1	Approve Agenda	(Page 1)
2	Approve Minutes	Approve Minutes from June 21 Board Meeting (Pages 2-4)
3	Chief's Report	
4	Finance Report	<ol style="list-style-type: none"> 1. Motion 2018-16 Approve disbursement batches 89, 90, and 91 (Pages 5, 6, 7) 2. Review YTD financial statements (Pages 8-11)
5	Fire Relief Association pension increase	<ol style="list-style-type: none"> 1. Resolution 2018-5 Approving an Increase of the Fire Relief Pension Benefits and Corresponding By-Law Change (Page 12) 2. Memo on Relief Association Pension Increase (Page 13)
6	Capital spending in 2019	<ol style="list-style-type: none"> 1. Motion 2018-17 Approve Capital Spending of \$630,000. in 2019 2. Memo on 2019 Capital Purchases (Page 14) 3. Custom Fire Sales Proposal (Page 15)
7	Facility project status report	
8	Adjourn	

NAFRS Board Meeting Minutes
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Board Meeting Attendance

Voting Members:	present	absent
Anne Haddad		X
Glen Castore	X	
Lee Runzheimer		X
Dana Graham		X
Paul Liebenstein	X	
Glenn Switzer	X	
Bron Scherer	X	
Jessica Peterson-White	X	

Ex-officio Members:	present	absent
Kevin Estrem		X
Brian Edwards		X
Ben Martig	X	
John McCarthy	X	
Monte Nelson	X	
Gerry Franek	X	

1	Approve Agenda	Meeting called to order at 8:05am, by Vice Chair Castore; agenda approved, all in favor.
2	Approve Minutes	Minutes of June 21, 2018 were approved with no changes.
3	Chief's Report	Monthly report was reviewed by Chief Franek; see Chief's Report.
4	Finance Report	<p>3. Motion 2018-16 Approved disbursement batches 89, 90, and 91.</p> <p style="padding-left: 40px;">Scherer motioned, Peterson-White seconded; all present voted yes</p> <p>Discussion: None.</p> <p>4. Scherer presented Year to Date Financial Report; currently approximately \$10,000 under</p>

		budget. The JPA Parties will receive Quarterly Financial Reports within the next week.
	Fire Relief Association pension increase	<p>3. Resolution 2018–5 Approved an Increase of the Fire Relief Pension Benefits and Corresponding By-Law Change.</p> <p>Scherer motioned, Liebenstein seconded; all present voted yes.</p> <p>Discussion: Scherer noted that in the fifth line, second paragraph, of the memo on Relief Association Pension Increase should read Hildi, Inc., not AEM. Castore reviewed the memo on the Relief Association Pension Increase which explained that the pension increase does not require the approval of the Parties.</p>
6	Capital spending in 2019	<p>4. Motion 2018-17 Approved Capital Spending of \$630,000. in 2019</p> <p>Liebenstein motioned, Scherer seconded; all present voted yes.</p> <p>Discussion: Castore explained the Custom Fire discount.</p>
7	Facility project status report	<p>Architect, David Medin presented on the progress of the Fire Station renovation:</p> <ul style="list-style-type: none"> • Contaminated fill was found in the pond/construction area. Fill containing debris smaller than 3” can be used under parking lots, and sidewalks, so long as no fill is exposed to open air. If fill is found to have further contamination of chemicals, fill may need to be hauled out. • A Change Order was approved for \$2682.40 for door and hardware adjustments. Several additional Change Orders are pending. • Work on first and second floors to begin approximately the second week in August.
8	Adjourn	Meeting adjourned at 8:51am.