



VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall

1835 Highway F

Tuesday, November 12, 2019, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES:
 - a. Regular Meeting: October 8, 2019
- 6) PUBLIC COMMENT (Citizens who have concerns or remarks on Village matters may speak at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
 - a. Financial Report
 - i. Bills of The Month
 - b. Administrator's Report
 - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
 - a. Walkers Way Property
 - b. Short Term Rentals
 - c. Medical Marijuana
- 12) NEW BUSINESS:
- 13) ADJOURNMENT

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
 - Animal Shelter
 - Dry Hydrants
 - Internet Speeds
 - Village Cemetery
 - Shooting Range
- (Next quarterly report January 2020)

MINUTES

The November 12, 2019 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Cynthia Bowers, Trish Dunn, Ted Sator, Tom Stevener and Jeff Thomsen were present. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Donna West (1 Elysium); Carol Zuckner (15735 Walkers Way); and Nancy Pound (473 Fairway View).

APPROVAL OF AGENDA

Motioned by Trustee Stevener, seconded by Trustee Dunn, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

APPROVAL OF MINUTES

Motioned by Trustee Dunn, seconded by Trustee Sator to approve the October 08, 2019, regular session meeting minutes. All Trustees present voted "Aye", motion passed and approved with a 5-0 vote.

PUBLIC COMMENTS

None at this time.

COMMUNICATIONS/PETITIONS/PRESENTATIONS

None at this time.

BOARD OF TRUSTEES COMMENTS

Trustee Bowers was disappointed that the Village Attorney was not present to discuss and answer questions regarding rental properties. Trustee Bowers suggested that the Village hold a community open forum meeting to discuss the issue.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

None at this time.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Stevener, seconded by Trustee Dunn to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Village Administrator, Carla Ayala, presented her report to the Trustees. Charlie Boyce emailed questioning if the Village would like to host a "Shred Day" for residents of the Village. After some research, the cost for a two to three hour block would be approximately \$750. Motioned by Trustee Stevener, seconded by Trustee Dunn, to vote on the approval of the Village hosting a Shred Day. By roll call vote, Trustee Bowers - "No", Trustee Dunn - "No", Trustee Sator - "No", Trustee Stevener - "No", Trustee Thomsen - "No". With a 0 "Aye", 5 "No" vote, motion failed. Two (2) Trustee positions are available for the April 7, 2020 Municipal Election. Candidate filing opens on December 17, 2019 at 8:00am and will close on January 21, 2020 at 5:00pm. The next Boonslick Regional Planning Commission regular membership meeting will be held on December 4, 2019, at 5:30pm in a location to be determined in Lincoln County.
- c. Planning and Zoning Commission - The last meeting was held on October 2, 2019. There was not a meeting held in November.

UNFINISHED BUSINESS:

- a. Walkers Way Property - Chairman Thomsen spoke to Village Attorney Graville prior to the meeting. It is the Chairman's understanding the a new suit will need to be filed. Carol Zuckner stated that the two gentlemen are still sleeping on the property, in the makeshift shack, not in the recreational camper trailer that has now been moved onto the property. Chairman Thomsen will contact Village Attorney Graville again.
- b. Short Term Rentals - Trustee Bowers would like an ordinance put into place putting limitations on rental properties, in order to manage rentals, not to prohibit them. Trustee Bowers provided the Board with a list of questions she wanted to discuss with the Village Attorney. The Village Administrator/Clerk will email the list to the Village Attorney in hopes of getting answers prior to the next meeting. A discussion was held regarding if VRBO, Air B&B, etc., those type of companies, will work directly with the Village to enforce an Ordinance.
- c. Medical Marijuana - A small discussion was held regarding passing of an Ordinance. The Comprehensive Plan of the Village shall be reviewed as it shows what zoning district and location this type of facility would be allowed to be located.

NEW BUSINESS:

None at this time.

VOTE TO ADJOURN

Motioned by Trustee Stevener, seconded by Trustee Sator, to adjourn the regular meeting. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Meeting adjourned at 5:55 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, November 12, 2019.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 12/10/19

Patricia Dunn

Patricia Dunn,
Village Board Clerk
(seal)

Carla Ayala

Attest: Carla Ayala,
Village Administrator/Clerk

