

BOARD OF TRUSTEES

July 7, 2025

Members Present: Jeremy Estep, Terry Brungardt, Laurie Morris, Joseph Thornton, Trevor Gibbins

Members Absent: None

Staff Present: Jana Knott – Town Attorney, Royetta White – Town Clerk, Lacey Rowell – Town Treasurer, Adam Tarver – Public Works Supervisor, Jerry Goodwin- *Interim* Police Chief.

Others Present: Coral Gibbins, Becca Suggs, Mike Hoskins, Kaci Snow.

1. Call meeting to order. Mayor Morris called the meeting to order at 6:30 p.m.
2. Roll Call. Clerk White called roll and declared a quorum.
3. Awards, Proclamations, and Presentations. No Action
4. New Business, Deletions, or Continuances to the Agenda. No Action
5. Audience Participation. Comments from the audience will be heard at all Regularly Scheduled Board meetings only during the designated Audience Participation portion of the agenda. Anyone who has an item of business to present to the Board of Trustees that does not appear on the agenda, please come to the podium at this time and state your name and address. Comments are limited to three minutes and must pertain to the Town of Calumet for business. The Oklahoma Open Meeting Act prohibits the Board of Trustees from acting on requests made during this part of the agenda. Charles Daughtey addressed the board over the water and sewer for the annexation of School Property and was informed the bond issue will take care of those concerns.
6. Consent Agenda. The following items are considered routine by the Town of Calumet Board of Trustees and will be enacted in one motion. Should discussion be desired on any item, that item will be removed from the Consent Agenda and considered separately
 - a) Consideration of approval, rejection, amendment, and/or postponement of the minutes for the Regular Meeting held Thursday, June 5, 2025, with action, as necessary. Trustee Morris made a motion to approve the Regular Meeting Minutes for June 5, 2025. Seconded by Trustee Estep. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins, aye, Clerk White declared the motion carried 5-0.
 - b) Consideration of approval, rejection, amendment, and/or postponement of the minutes for the Special Meeting held Thursday, June 12, 2025, with action, as necessary. Trustee Morris made a motion to approve the Regular Meeting Minutes for June 5, 2025. Seconded by Trustee Estep. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins, aye, Clerk White declared the motion carried 5-0.

- c) **Consideration of approval, rejection, amendment, and/or postponement of approval of Nicole Lawless Consultation Contract.**
- d) **Consideration of approval, rejection, amendment, and/or postponement of Mayor to view only of the budget.**
- e) **Consideration of approval, rejection, amendment, and/or postponement of approval to change banking accounts from a consumer platform to a business platform.**
- f) **Consideration of approval, rejection, amendment, and/or postponement of approval to allow Tracey Davis to enter water payments via ACH to the CPWA account with dual verification.**

Trustee Morris made a motion to approve the Consent Agenda. Seconded by Trustee Gibbins. Roll Call: Trustee Estep, aye, Trustee Brungardt, aye, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins, aye, Clerk White declared the motion carried.

7. Consent Agenda Items Pulled for Discussion. No Action.

8. Discussion Items:

- a) **Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for June 2025, with action as needed. Trustee Morris made a motion to approve the claims checks and warrants for the month of June, 2025, Seconded by Trustee Gibbins. Roll Call: Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared the motion carried 5-0**
- b) **Consideration of approval, rejection, amendment, and/or postponement of partnering with Southwest Animal Hospital for the Annual Animal Clinic to be held Saturday 7-12-2025 with action, as necessary. Trustee Thornton made motion to approve, partnering with Southwest Animal Clinic for Annual Animal Clinic Seconded by Trustee Brungardt. Roll Call: Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared the motion carried 5-0.**
- c) **Consideration of approval, rejection, amendment and/or postponement of, to direct that notice of the proposed annexation and public hearing be published in a legally qualified newspaper of general circulation in the territory and to direct that a copy of said notice of proposed annexation be mailed to all owners of property to be annexed. The proposed annexation includes the following territory and will be referred to as "School Property": The North Half of the Northeast Quarter (N/2 E/4), of Section Twenty Three (23) Township Thirteen (13) North, Range Nine (9), West of the Indian Meridian, Canadian County, Oklahoma, LESS AND EXCEPT all oil, gas and other minerals located in, on or under the land owned by Grantors which have been conveyed. Trustee Morris**

made a motion to approve annexation with Jana Knott and Royetta White to carry forward with paperwork for annexation. Seconded by Trustee Estep. Roll Call: Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared the motion carried 5-0

- d) Consideration of approval, rejection, amendment, and/or postponement of granting permission to Becca Suggs to hold a benefit street gathering for Sheri Sexton on Saturday July 26, 2025 on Main Street to help with the cost of battling metastatic breast cancer. Becca Suggs spoke to the Council about the details of the event. Trustee Morris made a motion to approve the Benefit Street Gathering for Sheri Sexton. Becca Suggs and Trustee Morris will finalize event specifications with the Public Works Department and the Police Department for the event. Seconded by Trustee Estep. Roll Call: Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared the motion carried 5-0
- e) Consideration of approval, rejection, amendment, and/or postponement of approval of two storage facilities at Moore's for \$104.00 per month. Trustee Thornton made a motion to approve obtaining two storage facilities at Moore's for \$104.00 per month. Seconded by Trustee Gibbins. Roll Call: Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared the motion carried 5-0
- f) Consideration of approval, rejection, amendment, and/or postponement of electrical quote to install 30 amp plug in the server room. Trustee Gibbins made a motion to approve installation of 30 amp. plug in the server room. Seconded by Trustee Brungardt. Roll Call: Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared the motion carried 5-0
- g) Consideration of approval, rejection, amendment, and/or postponement of Pafford Ambulance Contract. Trustee Morris made a motion to approve tabling motion and move item to executive session on August Agenda. Seconded by Trustee Gibbins. Roll Call: Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared the motion carried 5-0
- h) Consideration of approval, rejection, amendment, and/or postponement of filing insurance claim for John Deere Tractor. Trustee Thornton made a motion to approve, filing an insurance claim for damage done to John Deere Tractor. Seconded by Trustee Brungardt. Roll Call: Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared the motion carried 5-0

9. Reports.

- a) Town Treasurer
- b) Town Clerk
- c) Fire Department
- d) Police Department
- e) Public Works Department
- f) Trustees

Reports were given to the board of trustees, No Actions.

Executive Session.

1. Consider convening into Executive Session for the following purpose: Trustee Estep made a motion to enter executive session. Seconded by Trustee Brungardt. Roll Call: Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared the motion carried 5-0.

- a) Discussion concerning *the annual evaluation of employee performance and salaries with consideration of an increase, for the following employees:*

Jerry Goodwin	Royetta White
Aubrey Massey	Lacey Rowell
Douglas Miller	
Johnny Sanchez	
Adam Tarver	
Tracy Davis	

Trustee Morris made a motion to approve cost of living increases of 3.5% for all employees listed above. Seconded by Trustee Thornton. Roll Call: Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared the motion carried 5-0.

Trustee Morris made a motion to give an additional \$1.00 per hour raise to the following employees, Seconded by Trustee Gibbins. Roll Call: Trustee Estep, aye; Trustee Brungardt,

aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared the motion carried 5-0.

Jerry Goodwin
Aubrey Masse
Nick Miller
Royetta White
Lacey Rowell

Trustee Morris made a motion to give an additional \$2.00 per hour raise to the following employees, Seconded by Trustee Estep. Roll Call: Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared the motion carried 5-0

Adam Tarver

Johnny Sanchez

- b) Discussion of approval, rejection, amendment, and/or postponement of confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of the attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest pursuant to 25 O.S. § 307

No Action take on 1b.

Consider exiting executive session, with action, as necessary. Trustee Estep made a motion to exit the executive session. Seconded by Trustee Brungardt. Roll Call: Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared the motion carried 5-0.

10. Meeting Adjourned at 9:26 p.m.

Laure Morris

Mayor

ATTEST

Royetta White

Town Clerk

