

AMERICAN LEGION AUXILIARY

Welcome!

**AMERICAN LEGION
AUXILIARY NATIONAL
HEADQUARTERS:**
3450 Founders Road
Indianapolis, IN 46268
P: (317) 569-4500
F: (317) 569-4502

**ALA WASHINGTON, D.C.
OFFICE:**
1608 K Street NW
Washington, D.C. 20006
P: (202) 861-1351
F: (317) 569-4502

EMAIL:
alahq@ALAforVeterans.org

ONLINE:
www.ALAforVeterans.org
www.ALAFoundation.org

OUR MISSION:

In the spirit of Service Not Self, the mission of the American Legion Auxiliary is to support The American Legion and honor the sacrifice of those who serve by enhancing the lives of our veterans, military, and their families, both at home and abroad.

For God and Country, we advocate for veterans, educate our citizens, mentor youth, and promote patriotism, good citizenship, peace and security.

*A Community
of Volunteers
Serving Veterans,
Military, and their
Families*

Thank you for becoming part of the American Legion Auxiliary (ALA)! Here is an overview of who we are and what we do, but there is so much more about why we matter. We encourage you to take our free online orientation, "ALA 101," the first course in our ALA Academy. These online courses provide our members with information to help us better serve our mission. Log in today at www.ALAforVeterans.org/ALA-Academy.

We have so much useful information available for member the national ALA website. Accessing free information for members only is as easy as creating a username and password. Simply click on "Log In" at the top-right corner of our homepage at www.ALAforVeterans.org, and thousands of helpful resources are at your fingertips.



OUR RELATIONSHIP WITH THE AMERICAN LEGION

The ALA was founded in 1919 to support The American Legion, the largest organization of U.S. wartime veterans. Our mutual purpose is to make life better for our veterans, military, and their families. We work steadfastly, side by side, promoting patriotism and national security while supporting youth and advocating for those who have served our country.

ALA UNITS

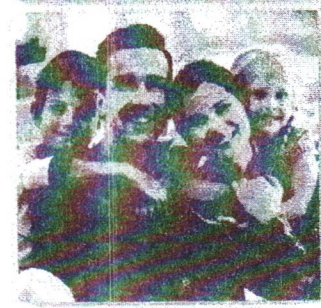
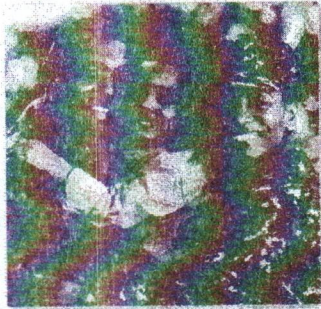
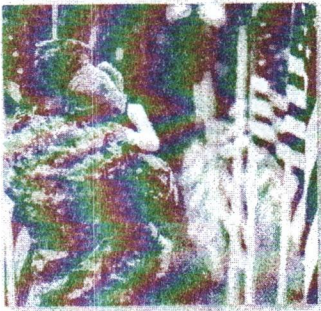
The American Legion Auxiliary unit is where grassroots work of the Auxiliary takes place. There are almost 8,000 ALA



units nationwide. At the local level, The American Legion is called a post, and the Auxiliary is called a unit. All ALA units are attached to a Legion post, taking its name, location, and number (e.g., John P. Hand American Legion Auxiliary Unit 250), but units are not obligated to meet at the Legion post. If the post is no longer active, a unit may continue to function as what's called a widow unit. Sons of The American Legion groups within Legion posts at the community level are referred to as squadrons.

A note about ALA membership dues

An American Legion Auxiliary member's dues are made up of three portions, representing the three levels of our organization — national, department (state), and unit. The dues amount listed on your renewal notice is a total of these three portions. Membership dues are paid annually and can be paid directly to your unit or by calling ALA National Headquarters at (317) 569-4570, or by logging in to your profile on the national website at www.ALAforVeterans.org and paying your dues online.



The Auxiliary membership year is January 1 to December 31. Members pay dues prior to the start of the upcoming membership year, and many units start collecting dues six months in advance.

UNIT OFFICERS

Each ALA unit has a set of officers. Your unit can tell you more about the members who hold these offices, along with their specific responsibilities. *The American Legion Auxiliary Unit Guidebook*, available at www.ALAforVeterans.org, also provides information about how a unit functions.

ALA NATIONAL PROGRAMS/ COMMITTEES

The following is a list of all national-level programs/committees in the ALA. Departments and units may have all of these programs, some, or additional committees included in their activities. Please visit www.ALAforVeterans.org for more information on ALA programs.

- ★ Veterans Affairs & Rehabilitation
- ★ Legislative
- ★ Poppy
- ★ Children & Youth
- ★ Community Service
- ★ Junior Activities
- ★ Education
- ★ Americanism
- ★ ALA Girls Nation
- ★ National Security
- ★ Membership
- ★ Auxiliary Emergency Fund
- ★ Leadership
- ★ Public Relations
- ★ Constitution & Bylaws
- ★ Finance
- ★ Risk & Compliance

FREQUENTLY ASKED QUESTIONS

What is The American Legion Family?

The American Legion Family is comprised of The American Legion, the American Legion Auxiliary, and Sons of The American Legion. The Legion Family also includes American Legion Riders, a program of American Legion Family members for motorcycle enthusiasts. While members of The American Legion Family are individually unique, collectively we are a multimillion-member powerhouse of caring advocates dedicated to service.

What are the advantages of American Legion Auxiliary membership?

The ALA is a remarkable organization with nearly 100 years of service to veterans and the nation's communities. In addition to the personal gratification and rewards gained in voluntary service, there are many tangible benefits for members of the ALA. Members receive a complimentary subscription to the Auxiliary's national quarterly magazine and have exclusive access to a wide variety of discount services and supplemental insurance products. Members also have access to free classes, webinars, and trainings through the ALA Academy. The Auxiliary Emergency Fund is a national grant assistance program that provides temporary emergency help to eligible members of the American Legion Auxiliary who have suffered a significant financial setback as the result of an act of nature or other personal crisis.

What if I need to update my name and/or address? Can I do this online?

Members whose dues are current can create an account to log in to the MyAuxiliary area on the national website to update their mailing address, phone number, and email address at any time. For log-in assistance or a name change, email ALAMISHelp@ALAforVeterans.org.

I paid my ALA dues. Why haven't I received my membership card?

Units are to provide members their card upon payment of dues. Members who renew either online or by phone with national headquarters are mailed a membership card to the home address on file. Members can log in to their MyAuxiliary account online at any time to print a copy of their most current ALA membership card.

How do I find my member ID number?

New senior members receive a 'Thank you for joining' email or postcard after they join. Their member ID number is located in the body of the email or on the address label of the postcard. A member's ID number is also listed on the address label of their quarterly *Auxiliary* magazine. Members can email membership@ALAforVeterans.org to request their ID number. Members will need their ID number in order to create their online profile on the national website.



American Legion Auxiliary Membership 101 & FAQ

Membership Eligibility 101:

Membership in The American Legion Auxiliary shall be limited to the:

- (1) grandmothers, mothers, sisters, spouses, and direct and adopted female descendants of members of The American Legion; and
- (2) grandmothers, mothers, sisters, spouses, and direct and adopted female descendants of all men and women who served in either of the following periods: April 6, 1917, to November 11, 1918 and any time after December 7, 1941 who, being a citizen of the United States at the time of their entry therein served on active duty in the Armed Forces of any of the governments associated with the United States during either eligibility periods and died in the line of duty or after honorable discharge;
- (3) grandmothers, mothers, sisters, spouses, and direct and adopted female descendants of all men and women who were in the Armed Forces of the United States during either of the following periods: April 6, 1917, to November 11, 1918; and any time after December 7, 1941 who served on active duty in the Armed Forces of the United States during either eligibility periods and died in the line of duty or after honorable discharge; and
- (4) to those women who of their own right are eligible for membership in The American Legion.

Other factors to consider when determining membership eligibility:

- When a request for ALA membership is based on the military service of a family member who is still living, that family member must be a current member of The American Legion before the female relative or spouse may join.
- When a request for ALA membership is based on a deceased veteran the prospective member will be asked to provide verifying documentation that proves his/her eligibility (see acceptable documentation below).
- When a female veteran applies to join the ALA without being a member of The American Legion, she is eligible to join if her service dates fall within one (1) of the eligible service periods as described in the National Constitution. However, should her family members (including spouse) wish to join the ALA or the Sons of The American Legion through her service, she must first become a member of The American Legion.

The following documents are acceptable to verify membership eligibility in the ALA:

1. DD214 discharge papers (not issued until after the Korean War)
2. Official military orders
3. Official military service citations/awards
4. Letters related to the veteran's military service. Must be on official government letterhead.
5. Certificate from the VA records center in St. Louis
6. Data from the back of older discharges

Membership Eligibility Frequently Asked Questions:

Q: Is there any circumstance where a person could join the ALA without having a relative as a current member of The American Legion?

A: There are two circumstances when a person can become a member without having a relative as a current member of The American Legion.

- 1) When a woman has served in the military during the requisite dates. She may join the ALA without being a member of The American Legion.
- 2) When a person's membership is based on a deceased veteran the prospective member will be required to provide verifying documentation of the deceased relative's service dates to prove their eligibility.

Q: Is verification of veteran eligibility required by the Post Officer?

A: The signature of the Post Officer should be on every application of those applying for membership. If the Post Officer's signature cannot be obtained after a reasonable effort, a letter from the Department Adjutant will be accepted in lieu of the Post Officer's statement.

The only exception is if the applicant is eligible in her own right, then the Unit Secretary signs and dates the application upon verification of that female veteran's military record.

Q: In a female same-gender marriage, if the female spouse wartime veteran is a member or eligible to be a member of The American Legion, is the female wife eligible for membership in the Auxiliary?

A: On June 26, 2015, the United States Supreme Court issued a landmark decision in the case of Obergefell v. Hodges. The Court's ruling requires a State to license a marriage between two (2) people of the same sex and to recognize a marriage between two (2) people of the same sex when their marriage was lawfully licensed and performed out-of-State. This decision requires all states to recognize same-gender marriages. The Legion and the ALA will continue to accept into membership those individuals who meet membership eligibility criteria regardless of the gender of their spouses.

Q: Are stepchildren eligible to become members?

A: No, IRS regulation for 501(c)19 organizations do not include stepchildren in their definition of an auxiliary organization.

Q: Are men now eligible to join the Auxiliary?

A: Male spouses of current members of The American Legion are eligible to join the Auxiliary. Male spouses of all men and women who served in the eligible periods (April 6, 1917-November 11, 1918 and any time after December 7, 1941) and died in the line of duty or after honorable discharge are eligible to join the Auxiliary.

Grandfathers, Fathers, Uncles, Brothers or other male descendants are not eligible to join the Auxiliary.

Membership Processing Frequently Asked Questions:

Q: Does a TAL Post have authority over a Unit's membership or money?

A: Besides verifying the eligibility of a potential Auxiliary member, no TAL Post has the authority to determine the membership of a unit or dictate what a Unit does with their finances.

Q: Can staff at ALA NHQ transfer a member to another unit at the request of the member?

A: No, units have final authority over their own membership. Units must accept the new members transfer and then submit a form to their department for processing.

Q: How long must units retain membership applications?

A: The American Legion National Judge Advocate/ALA Counsel General advises that since eligibility for membership can be challenged at any time during the life of the member, eligibility information should be retained indefinitely, as long as the member is alive. Only the eligibility information needs to be securely retained, and records can be digitized to save space and provide a more convenient way to retain the information. Units are advised to have access to a locked file cabinet in the post or other secure place for record retention and to redact any personally identifying information such as birthdate and social security number in order to secure information from identity theft. Counsel General notes that in the past four years, the IRS has been more stringent about demanding to see eligibility records when they are doing field audits of posts, units and departments. The fact that the IRS has escalated its audits of Legion and ALA entities in recent years may lead to confusion about the length of time for retaining IRS records versus the length of time for retaining eligibility verification records. Counsel General has advised that tax returns need be kept for only seven (7) years, but eligibility records should be retained for the life of the member.

Q: How does the Auxiliary update/correct a members' join date?

A: Members are required to provide proof of original join date, if proof cannot be provided, the member must pay necessary back dues to reinstate continuous membership.

Q: How does a unit request ALA MIS access?

A: All requests for ALA MIS access must be submitted to their department for approval and submission of request.

Q: Are husbands of Auxiliary members able to now join the Auxiliary?

A: Husbands of American Legion Auxiliary members are only eligible to join the Auxiliary if their spouse is also a current member of The American Legion. Husbands would be eligible due to their spouse's membership in The American Legion and not through their spouse's membership in the Auxiliary.

Q: Is a person eligible through the war service of divorced spouse?

A: A divorced man or woman does not occupy the status of spouse and, therefore, has no eligibility. But the fact that a member of the Auxiliary has become divorced from whom they gained their eligibility does not force them to surrender their Auxiliary membership, even though they may be married to another person. However, if they become delinquent in their ALA dues, they may reinstate their membership only by payment of back dues for all years of delinquency.

Q: Are relatives of members of the Sons of The American Legion eligible for membership in the Auxiliary?

A: Only if the member of the Sons of The American Legion is also a member of The American Legion. If the SAL member is not eligible for membership in The American Legion, the applicant must secure eligibility through the service of an eligible veteran.

Q: Must a potential member join the Unit of the Post of which their service relative is a member?

A: No, the potential member is eligible for membership in any Auxiliary Unit.

Q: Is the spouse of a non-veteran eligible for membership on the war service of a former spouse who died either during the war or following discharge?

A: The fact that the widow of a veteran remarried does not deprive them of their right to belong to the Auxiliary. Under these circumstances the spouse of a non-veteran is eligible for membership in the Auxiliary if their former spouse was a veteran and died either during the war or following their discharge.

Q: Why is membership limited to two degrees of consanguinity (relation)?

A: The IRS regulation concerning auxiliaries to veteran service organizations states in part: "At least 75 percent of its members are veterans, spouses of veterans, or related to a veteran within two degrees of consanguinity (i.e., grandparent, brother, sister, grandchild represent the most distant allowable relationships)."

This means that no great or great-great-granddaughters can join the Auxiliary. Current members whose eligibility relationship is great-granddaughter, great-great-granddaughter or direct descendent can continue being a member, as long as their dues are kept current.

Member Benefits

As an American Legion Auxiliary member, you bring untold value to the organization and America's veterans through your service to our mission. To show our appreciation for your membership, the ALA has partnered with businesses that share our values to bring you exclusive discounts and savings!

DISASTER AND HARDSHIP ASSISTANCE

AUXILIARY EMERGENCY FUND

The Auxiliary Emergency Fund (AEF) is a national grant assistance program that provides disaster and hardship assistance to eligible members of the American Legion Auxiliary who have endured a significant financial setback as the result of a disaster or other qualifying incident.

RETAIL DISCOUNTS

BENEFITHUB

Enjoy discounts, rewards, and perks on 1,000s of brands including Hertz, Sam's Club, Walt Disney World, Toyota, Skechers, and more! Enter the exclusive ALA member referral code HZE7XG when creating your account.

SCRIPTSAVE® WELLRX PREMIER PRESCRIPTIONS SAVINGS PROGRAM

USE YOUR PRESCRIPTION SAVINGS CARD FOR ANY PRESCRIPTIONS NOT COVERED BY INSURANCE OR YOU MAY EVEN FIND A LOWER PRICE THAN YOUR INSURANCE COPAY.

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AUXILIARY EMERGENCY FUND

AMWINS™

GROUP BENEFITS

 **BenefitHub**

R. RIVETER.

AMERICAN ★ HANDMADE



ShipThrifty.com

Save time, money, & hassles!

TruHearing

DentalInsurance.com



ARMED FORCES
vacation club™

vsp individual
vision plan

GTL GUARANTEE
TRUST
LIFE

 **Liberty
Mutua**
INSURANCE

Ameritas 
fulfilling life


ScriptSave
WellRx

LTGR
LONG-TERM CARE RESOURCE

LANDS' END
BUSINESS


THE HARTFORD

WYNDHAM

HOTELS & RESORTS

RETAIL DISCOUNTS

LANDS' END BUSINESS

Lands' End Business is your one-stop shop for high quality clothing and merchandise that can be customized with the ALA logo. You can also get apparel and accessories with the ALA Foundation logo. Everything in the custom ALA/ALAF storefront is made to last and designed to keep you comfortable and looking your best all day long.

SHIPTHRIFTY

ShipThrifty is the easiest way to compare shipping prices and print shipping labels from home. Whether you ship to family members or friends, ship for your business, or want to host a military care package event, use ShipThrifty to save time, money, and hassles. Use the exclusive member code, "ALA" at sign-up.

R. Riveter

Discover R. Riveter, where American craftsmanship meets purposeful innovation. From chic handbags to cozy sweatshirts, R. Riveters' collection boasts style with substance. Each bag is proudly assembled in the USA by a workforce of military spouses, embodying the spirit of opportunity and resilience. When you shop at R. Riveter using the ALA's exclusive link, 15% of your purchase will be donated back to ALA programs. Additionally, ALA members will get 20% off by using the code: WELCOMEALA.



TRAVEL

ARMED FORCES VACATION CLUB

Armed Forces Vacation Club (AFVC) is built around the idea that the military deserves the best, and that's why they offer weeklong resort stays from just \$409. AFVC offers over 200,000 resort accommodations in over 100 countries in a wide range of sizes from studio to two or even three-bedroom units.

WYNDHAM HOTEL GROUP

American Legion Auxiliary members receive up to 20% off at over 9,000 participating hotels worldwide. Call 877-670-7088 to connect with a dedicated travel expert – be sure to mention you are an ALA member or tell them our organization code: 1000002807.

INSURANCE

LIBERTY MUTUAL

Liberty Mutual has partnered with the American Legion Auxiliary to offer members special savings on quality auto and home insurance. Liberty Mutual offers customized auto insurance so you only pay for what you need.

ALLEGIANCE ACCIDENT PROTECTION PLAN OFFERED BY THE HARTFORD

Allegiance Accident Protection Plan is a guaranteed issue plan that pays a policy holder when they have an accident. It will pay an amount per day spent in the hospital up to 365 days. Choose from three different plans to fit your budget.

LONG TERM CARE RESOURCES (LTCR)

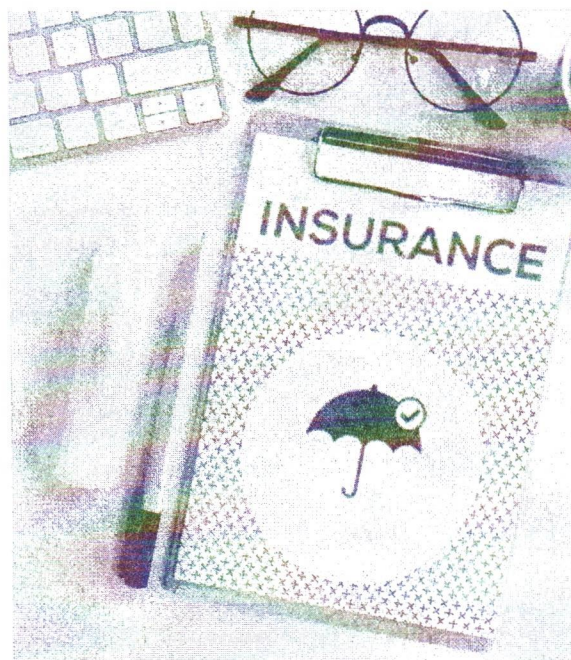
Did you know the average cost of a nursing home is over \$87,000 per year? Protect yourself with Long Term Care insurance. Members are able to obtain plans at discounted rates not available to the general public for a variety of services to meet health or personal care needs over an extended period of time.

DENTAL INSURANCE

DentalInsurance.com is the easiest way to compare and purchase individual dental insurance and discount dental plans.

VISION INSURANCE

Affordable vision plans from VSP and Ameritas for members of the American Legion Auxiliary are offered through top-rated carriers and provide regular exams and many other important benefits.



INSURANCE

GUARANTEED ACCEPTANCE SENIOR TERM LIFE INSURANCE

The American Legion Auxiliary Guaranteed Acceptance Senior Term Life Insurance Plan, underwritten by the Hartford Life and Accident Insurance Company, covers you for up to \$10,000 in benefits - without having to take a medical exam or answer questions about your health.

LIFE SELECT

Life Select can protect your loved ones and your hard-earned assets. Life Select can be up to 30% less expensive than traditional final expense policies and includes valuable advocacy and non-insurance services.

OTHER HEALTHCARE BENEFITS

TRUHEARING - FAMILY HEARING BENEFITS

TruHearing has been providing hearing care services for over 18 years, helping members get the best value and follow-up care possible. This plan is at no cost to members and includes coverage for all family members. The plan includes a free annual hearing screening, deep discounts on the purchase of hearing aids, and many other value-added services.

MEDICARE CONCIERGE

Boomers are aging into retirement at a rate of more than 10,000 per day and many are not prepared to make the proper retiree health benefits decisions they will face. Amwins' Voluntary Medicare Concierge program offers retirees a valuable resource, helping them understand Medicare and providing guidance to help them secure proper medical and prescription drug insurance. The Medicare Concierge program exclusively offers a private Medicare Exchange platform which provides access to individual Medicare Supplement, Medicare Part D and Medicare Advantage plans available throughout the country. Every retiree deserves to secure a plan that meets both their financial goals and health needs.

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AUXILIARY EMERGENCY FUND

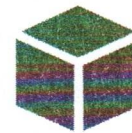
AMWINS™

GROUP BENEFITS

 **BenefitHub**

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AMERICAN ★ HANDMADE



ShipThrifty.com

Save time, money, & hassles!

TruHearing

DentalInsurance.com



ARMED FORCES
vacation club*

vsp individual
vision plans


GTL | GUARANTEED
TRUST
LIFE

 **Liberty
Mutual.**
INSURANCE

Ameritas 
fulfilling life


ScriptSave
WellRx

LTGR
LONG-TERM CARE RESOURCES

LANDS'
END 
BUSINESS


**THE
HARTFORD**

WYNDHAM

HOTELS & RESORTS



AMERICAN LEGION AUXILIARY

VOLUNTEER INTEREST FORM

What is an Interest Form?

Interest Forms is where a person can request more information about joining or volunteering.

Where are they located?

The Interest Form resides under the Join tab <https://www.legion-aux.org/joining>, or the Get Involved tab either under Become a Member or Become a Volunteer <https://www.legion-aux.org/volunteer>.

Who will receive the forms?

National Headquarters (NHQ) forwards Interest Forms to the National Membership Committee who will forward the interest forms to the appropriate department membership chairman.

What is your role?

Department membership chairmen should follow up with these potential members or work with local units or district/county (where appropriate) to get them connected to an ALA entity in their local area.

It could take multiple times of contact to assist the prospective member to join. Research shows that it is not uncommon for it to possibly take 6-8 times.

Don't be afraid to reach out again even months after first contacting individuals who completed an Interest Form. They very well could join or become a volunteer for your department.

SAMPLE EMAIL THAT ACCOMPANIES THE INTEREST FORM

Hello -

See below Interest Form regarding a person interested in joining the ALA

I have attached:

- Eligibility Flyer
- Membership Application
- Finding Proof of Military Service
- Welcome flyer
- Member Perks & Discounts flyer

I hope this means a new member for the Dept of (State)

Please feel free to keep us posted with this lead as we love to hear your success stories!

Note: If the person has indicated permission to contact them via text message, please use the below recommended initial text script.

Recommended texts (variations for different people/situations):

- “Hi ____, I’m _____ from the American Legion Auxiliary in (city). You recently requested info about our organization. I left (or I’ll send) you a VM/email/packet & would love to talk to you.”
- “Hi ____, I’m _____ from the American Legion Auxiliary in (state). You recently requested info about our organization. I’ve asked an Auxiliary member in your area to contact you, so look to hear from them soon. You are also welcome to reply to me.”

Texting should be short. It is best not to abbreviate “ALA” in an initial message since a prospective member may not know what ALA stands for.

Submitted at 06/01/21 6:43 AM

Name: Sally Sample

Address: 123 Sample Dr
Sample, __ 43210

County: _____

Home Phone: XXX-XXX-XXXX

Cell Phone: XXX-XXX-XXXX

Is it alright to send you a text message?: Yes

Email: sample123@xmail.com

Have you ever been a member of the American Legion Auxiliary?: No

If you answered yes to being a past ALA member, what Unit were you a member of?:

Are you eligible for membership in the American Legion Auxiliary?: Yes

Are you interested in JOINING the ALA?: Yes

I am interested in learning more about and/or participating in:

***Volunteering for Veterans, active-duty military, and their families**

***Youth Programs (ALA Girls State, Junior Member Program, Scholarships)**

American Legion Auxiliary MEMBERSHIP APPLICATION

APPLICANT INFORMATION

Name _____ (First) _____ (M.I.) _____ (Last)

Address _____

City _____ State _____ ZIP _____

Home Phone _____ Cell Phone _____ Email Address _____

Date of Birth (Required) _____ Birth - 17 18 and over _____ Unit # _____ Location _____

Have you been a member previously? Yes No (If yes, fill in below.)

Previous Unit City/State _____ ALA ID # (if known) _____
/ /

Signature of Applicant (or legal guardian if under 18) _____ Date _____

ELIGIBILITY INFORMATION

Eligible Through—Name of Veteran (Female Veterans: List Your Own Name) _____

If Living: _____
American Legion Member ID # _____ Post # _____ City _____ State _____

Deceased—If veteran is deceased, contact ALA unit about the necessary military records.
For Veteran's DD214 Discharge Papers: www.archives.gov/veterans/military-service-records

Veteran Served:

WWI (4/6/1917-11/11/1918)

Anytime After 12/7/1941 (check all that apply):

<input type="checkbox"/> Global War on Terror	<input type="checkbox"/> Panama	<input type="checkbox"/> Vietnam	<input type="checkbox"/> WWII
<input type="checkbox"/> Gulf War	<input type="checkbox"/> Lebanon/Grenada	<input type="checkbox"/> Korea	<input type="checkbox"/> Other Conflicts

Applicant's Relationship to the Veteran:

<input type="checkbox"/> Male Spouse	<input type="checkbox"/> Female Spouse	<input type="checkbox"/> Mother	<input type="checkbox"/> Grandmother	<input type="checkbox"/> Sister	<input type="checkbox"/> Self
<input type="checkbox"/> Daughter	<input type="checkbox"/> Granddaughter				

To Be Completed By The American Legion Post Adjutant/Officer

I certify that the above named individual served at least one day of active duty during the dates marked above and was honorably discharged or is still serving honorably.

Post Adjutant/Officer Membership Verification _____ Date _____

HELP US GET YOU CONNECTED!

I am interested in learning more about:

- Volunteering for Veterans, Military, and Their Families
- Youth Activities, Including ALA Girls State, Junior Member Programs, and Scholarships
- Member Discounts and Services
- Other

Please contact the following individual about volunteering or joining the American Legion Auxiliary:

Name _____	Phone _____	Email _____
Name _____	Phone _____	Email _____
Name _____	Phone _____	Email _____

Recruiter's Name _____ Unit/Post # _____ City _____ State _____

Submit this application to the ALA unit you wish to join. If unit is unknown, contact National Headquarters at (317) 569-4500 for assistance. Annual dues must accompany completed application. Ask local contact for amount due. **Membership pending approval of application.**



2025: RECRUIT/REJOIN 10

Members who recruit and/or rejoin 10 junior or senior Auxiliary members for the 2025 membership year. Rejoins must not have paid membership dues since 2021 or earlier.

One entry per recruiter.

Certified forms must be received at ALA National Headquarters by June 6, 2025.

Please send this form to your department headquarters office no later than one week prior to the deadlines.

New members must be paid in ALAMIS by June 1, 2025.

ENTRY/CERTIFICATION FORM

Please type or print legibly and fill out the form completely. Incomplete forms may not be processed.

Recruiter's Name: _____ Member ID#: _____
Recruiter's Department: _____ Unit #: _____ Email: _____
Recruiter's Address: _____

Names of <u>New/Rejoined</u> Members	Member <u>ID#</u>	Names of <u>New/Rejoined</u> Members	Member <u>ID#</u>
1. _____	_____	6. _____	_____
2. _____	_____	7. _____	_____
3. _____	_____	8. _____	_____
4. _____	_____	9. _____	_____
5. _____	_____	10. _____	_____

Certified by Department Secretary:

DATE: _____

Department Secretary

Printed Name: _____ Dept: _____

Dept Secretary Signature (required): _____

***I certify that all 10 members are new or rejoined into the 2025 year.**

***I've provided or verified member ID numbers and that the form is filled out legibly and completely.**

DO NOT SEND INCOMPLETE FORMS or more than 1 form per recruiter.

Units: Send form to your department secretary.

Departments:

Please either scan and email to:
membership@ALAforVeterans.org
(Subject line: Recruit 10)

Or

Fax: (317) 569-4502 (Attn: Membership)

***Must be received at NHQ no later than midnight June 6, 2025.**

Each recruiter will receive a special gift selected by the 2025 National Membership Committee Chairman.

One award per recruiter.



American Legion Auxiliary Department of Arizona

ALAMIS Access

Mail this form and check to the below address

Each Unit and District is eligible to have up to two ALAMIS (ALA Membership Information System) users. The cost of ALAMIS is set by National. Only members that are paid up for the current year will be given access to ALAMIS.

Type of Access	Benefits	Cost per User
Unit Full Access	Pay Dues Online, Rejoin Former Members, Edit member data, Add new Members for your Unit	\$20
Unit Write Access	Edit Member Data and Add New Members for your Unit	\$15
Unit View Access	View your Unit, No Change Capabilities	\$10
District View Access	View All Units, No Change – limited to Dist Presidents Only	\$10

User #1 Name _____ Member ID# _____

Unit # _____ District # _____ Email _____

Type of Access _____ Replacing User? _____

User #2 Name _____ Member ID# _____

Unit # _____ District # _____ Email _____

Type of Access _____ Replacing User? _____

Cost of User 1 _____ + Cost of User 2 _____ = _____
(amount to be sent to Department)

Check # _____ Date of Check _____

The above members have been selected to have access to ALAMIS for the current year for our Unit or District.

Signature of President

Earmark Check: ALAMIS
Make checks payable to ALA, Dept of AZ
Include Unit and/or District number on all checks

The logo for the American Legion Auxiliary, featuring the words "AMERICAN LEGION" in a large, bold, serif font, with "AUXILIARY" in a smaller, bold, serif font below it. To the left of the word "AMERICAN" are three horizontal wavy lines.

2025 MEMBERSHIP AWARDS

Member Award: Recruit/Rejoin 10

- **Award:** Special gift selected by the National Membership Chairman
- **Presented to:** Members who recruit and/or rejoin 10 Senior and/or Junior members. Rejoined members must not have renewed since 2021 or earlier.
- **Deadline:** Members must be entered and paid in ALAMIS member database by June 1, 2025.
 - FORMS must be received at National HQ by June 6, 2025.
- **Materials and guidelines:**
 - Form can be printed from the ALA national Membership Committee page of the national website (www.ALAforVeterans.org). You must be logged in to the *MyAuxiliary* area to access the page.
 - One entry per recruiter.

Unit Award: 100% Unit Award

- **Award:** 100% Unit Flag Ribbon
- **Presented to:** Units that reach 100% of their 2025 membership goal by January 31, 2025.
- **Deadline:** January 31, 2025
- **Materials and guidelines:**
 - This award will be based on units that reach 100% of their reported goals by January 31, 2025 as verified by ALAMIS.

Note: Departments must submit unit goals to National Headquarters by September 1, 2024, to be eligible for the 100% Unit Award. These must be sent in a specific format which will be provided by NHQ. 100% Unit Flag Ribbons for winning units will be mailed to each department for distribution.

Unit Award: New Unit Award

- **Award:** Unit Guidebook & ALA National Constitution & Bylaws from Emblem Sales.
- **Presented to:** New units chartered between September 1, 2024 and July 31, 2025.
- **Deadline:** July 31, 2025.
- **Materials and guidelines:**
 - This award is automatically presented upon receipt and processing of new unit charter applications at National Headquarters.

Department Membership Goals: Department membership goals are based on each department's 2023 membership as of 30 days prior to the 2023 national convention PLUS the percentage increase determined by your department leadership at the 2024 Department Leadership National Conference.

Department Award: 75% Award

- **Award:** \$75 to be used to advance the ALA mission
- **Presented to:** Departments reaching 75% of their 2025 department membership goal.
- **Deadline:** Pearl Harbor Day, December 7, 2024.
- **Materials and guidelines:**
 - Award will be based on membership entered in the ALAMIS member database by December 7, 2024.

Department Award: 85% Award

- **Award:** \$85 to be used to advance the ALA mission
- **Presented to:** Departments reaching 85% of their 2025 department membership goal.
- **Deadline:** TAL Birthday, March 15, 2025.
- **Materials and guidelines:**
 - Award will be based on membership entered in the ALAMIS member database by March 15, 2025.

Department Award: 95% Award

- **Award:** \$95 to be used to advance the ALA mission
- **Presented to:** Departments reaching 95% of their 2025 department membership goal.
- **Deadline:** National Poppy Day®, May 23, 2025.
- **Materials and guidelines:**
 - Award will be based on membership entered in the ALAMIS member database by May 23, 2025.

Department Award: 100% Award

- **Award:** \$250 to be used to advance the ALA mission
- **Presented to:** Any department that has reached 100% of their department goal.
- **Deadline:** Independence Day, July 4, 2025.
- **Materials and guidelines:**
 - Award will be based on membership entered in the ALAMIS member database by July 4, 2025.

Department Award: 102% Award

- **Award:** \$500 to be used to advance the ALA mission
- **Presented to:** Any department that has reached 102% of their department goal.
- **Deadline:** 30 Days Prior to National Convention, July 26, 2025.
- **Materials and guidelines:**
 - Award will be based on membership entered in the ALAMIS member database by July 26, 2025.

Seating at National Convention: Seating at National Convention will be based on each department's percentage of their 2025 membership goal, from highest percentage to lowest.

American Legion Auxiliary
**PAID UP FOR LIFE
MEMBERSHIP**

Please type or print - see instructions on reverse)

SECTION 1 - To be completed by APPLICANT

FULL NAME: _____ DATE OF BIRTH: (required) ____ / ____ / ____
 (First) (Middle) (Last)

 (Address)

 (City) (State) (Zip)

PUFL MEMBERSHIP FEE: \$ _____
 (see rate chart on reverse side)

DAYTIME TEL # (____) ____ - ____

SIGNATURE OF APPLICANT: * _____ EMAIL _____
**can only be omitted if membership is a gift; if a gift, please refer to section below*

Date Application Submitted to Unit Secretary: ____ / ____ / ____

***FOR GIFT Mail Card to:**

Name: _____ Tel #: (____) ____ - ____

Address: _____

City: _____ State: _____ Zip: _____

Indicate Payment Method:

Check or Money Order - - Make payable to: *American Legion Auxiliary*

MasterCard Card # _____ - _____ - _____ Expiration date: ____ / ____

Visa Card # _____ - _____ - _____ Expiration date: ____ / ____

Daytime Tel # _____ - _____ Signature: _____ Date: ____ / ____ / ____

SECTION 2 - To be completed by UNIT SECRETARY

With my signature below, I certify that applicant is a member in good standing, has a valid membership card (has paid dues) for the current year, that application is completed in full, that the PUFL fee listed above is accurate, and that the application is ready for processing at National Headquarters. *Note: After January 1, a member's current year's dues must be paid before they can apply for a PUFL membership and cannot be deducted from the total PUFL fee (see information on back)*

Applicants Membership ID #: _____ Last membership year paid: _____

Unit #: _____ Department/State: _____ Annual Unit Dues (Unit + Dept + Nat'l): \$ _____

***Is Unit waiving its portion of dues for this applicant? Yes _____ No _____**
(By doing so, the Unit forfeits or "gives up" the annual payment of that member's dues for the remainder of their membership.)

Signature of Unit Secretary: _____ Date application certified: ____ / ____ / ____

Address: _____ Email: _____

City: _____ State: _____ Zip: _____ Daytime Tel #: (____) ____ - ____

**for explanation, see "COST" section on reverse side*

Send this form, along with payment to:
American Legion Auxiliary, National Headquarters
ATTN: Membership Division - PUFL
3450 Founders Road
Indianapolis, IN 46268

*** The PUFL fee for applications processed after June 30 must be based on the total Unit dues for the following membership year.**

Note: PUFL Fees are non-refundable

SECTION 3 - To be completed by NATIONAL HEADQUARTERS

NATIONAL per capita: \$ _____ DEPARTMENT per capita: \$ _____ Balance for UNIT: \$ _____

Date card sent ____ / ____ / ____

ELIGIBILITY: Any member of the American Legion Auxiliary in good standing (having a valid membership card for the current year) may pay dues in advance for the remainder of member's life. After January 1, a member's dues must be paid for the current year before becoming eligible to purchase a * PUFLL membership. If a member pays their dues in advance and decides before the start of the membership year that they want to purchase a PUFLL membership, that dues amount may be deducted from the total PUFLL membership cost until January 1 of the current membership year. After January 1st the full PUFLL fee must be paid.

COMPLETING APPLICATION: The APPLICANT completes and signs the top portion of the application form and submits to the Unit Secretary for certification that member is in good standing and has paid dues for current year. Payment or charge card information must be provided before the application can be processed. Make check or money order payable to American Legion Auxiliary. See the rate chart below for payment due. The UNIT SECRETARY must: 1) Verify that applicant has paid the current year dues; 2) complete and sign the second section of the application.

PROCESSING APPLICATION: After the application and payment are accepted and processed by National Headquarters, a permanent PUFLL Membership card is sent to the member. The card is proof of the member's paid-up-for-life membership status. Each year thereafter, National Headquarters will send the Unit, through its Department Headquarters, the Unit's share of the member's annual dues, unless the unit has agreed to waive their portion. The Unit and Department will receive the same amount each year as long as the member lives and remains a member of that Unit.

COST: The cost of a PUFLL membership is based upon two factors -- the member's age at the time of application/purchase and the total dues of the Unit at the time the application is processed.* The total dues of the Unit consist of the Department per capita, the National per capita and the amount of annual dues retained by the Unit. The dues amount used to compute the cost of a PUFLL membership may not be less than the sum of the Department per capita plus National per capita. (Units may waive their portion of dues. By doing so, the Unit forfeits or "gives up" the annual payment of that member's dues from the Paid Up For Life Trust.) NOTE: see "ELIGIBILITY" section (above) about deducting dues paid in advance from the total PUFLL fee.

PUFLL FEE RATE CHART

Effective September 1, 2014

Age When Single Payment Made

Rate of Sr. Annual Dues	Birth to 11	12 to 17	18 to 24	25 to 29	30 to 39	40 to 49	50 to 59	60 to 69	70 to 79	80 & Over
\$18.00	801	751	721	681	649	575	487	386	283	184
\$19.00	842	790	758	716	682	605	512	406	297	194
\$20.00	883	828	795	751	715	634	537	426	312	203
\$21.00	924	867	832	785	748	663	562	446	326	212
\$22.00	966	905	869	820	782	693	587	465	341	222
\$23.00	1,007	944	906	855	815	722	612	485	355	231
\$24.00	1,048	982	943	890	848	752	637	505	370	241
\$25.00	1,089	1,021	979	925	881	781	662	525	384	250
\$26.00	1,130	1,059	1,016	960	915	811	687	545	399	260
\$27.00	1,171	1,098	1,053	995	948	840	712	565	413	269
\$28.00	1,212	1,136	1,090	1,030	981	870	737	584	428	279
\$29.00	1,253	1,175	1,127	1,065	1,014	899	762	604	442	288
\$30.00	1,294	1,213	1,164	1,100	1,048	929	787	624	457	297
\$31.00	1,335	1,252	1,201	1,135	1,081	958	812	644	471	307
\$32.00	1,376	1,290	1,238	1,169	1,114	988	837	664	486	316
\$33.00	1,418	1,329	1,275	1,204	1,148	1,017	862	683	500	326
\$34.00	1,459	1,367	1,312	1,239	1,181	1,047	887	703	515	335
\$35.00	1,500	1,406	1,349	1,274	1,214	1,076	912	723	529	345
\$36.00	1,541	1,444	1,386	1,309	1,247	1,106	937	743	544	354
\$37.00	1,582	1,483	1,423	1,344	1,281	1,135	962	763	558	364
\$38.00	1,623	1,521	1,460	1,379	1,314	1,165	987	782	573	373
\$39.00	1,664	1,560	1,497	1,414	1,347	1,194	1,012	802	587	382
\$40.00	1,705	1,598	1,534	1,449	1,380	1,224	1,037	822	602	392
\$41.00	1,746	1,637	1,571	1,484	1,414	1,253	1,062	842	616	401
\$42.00	1,787	1,675	1,608	1,518	1,447	1,283	1,087	862	630	411
\$43.00	1,828	1,714	1,645	1,553	1,480	1,312	1,112	881	645	420
\$44.00	1,869	1,752	1,682	1,588	1,513	1,342	1,137	901	659	430
\$45.00	1,911	1,791	1,719	1,623	1,547	1,371	1,162	921	674	439
\$46.00	1,952	1,829	1,756	1,658	1,580	1,401	1,187	941	688	449
\$47.00	1,993	1,868	1,793	1,693	1,613	1,430	1,212	961	703	458
\$48.00	2,034	1,906	1,830	1,728	1,646	1,460	1,237	980	717	467
\$49.00	2,075	1,945	1,867	1,763	1,680	1,489	1,262	1,000	732	477
\$50.00	2,116	1,983	1,904	1,798	1,713	1,519	1,287	1,020	746	486
\$51.00	2,157	2,022	1,940	1,833	1,746	1,548	1,312	1,040	761	496
\$52.00	2,198	2,060	1,977	1,868	1,779	1,578	1,337	1,060	775	505
\$53.00	2,239	2,099	2,014	1,902	1,813	1,607	1,362	1,079	790	515
\$54.00	2,280	2,137	2,051	1,937	1,846	1,637	1,386	1,099	804	524
\$55.00	2,321	2,176	2,088	1,972	1,879	1,666	1,411	1,119	819	534
\$56.00	2,363	2,214	2,125	2,007	1,913	1,696	1,436	1,139	833	543
\$57.00	2,404	2,253	2,162	2,042	1,946	1,725	1,461	1,159	848	552
\$58.00	2,445	2,291	2,199	2,077	1,979	1,755	1,486	1,179	862	562
\$59.00	2,486	2,330	2,236	2,112	2,012	1,784	1,511	1,198	877	571
\$60.00	2,527	2,369	2,273	2,147	2,046	1,814	1,536	1,218	891	581

* The PUFLL fee for applications processed after June 30 must be based on the total Unit dues for the following membership year.

The rate chart must be used to determine the exact cost of a Paid Up For Life membership. At the top of the chart, select your age group -- the age at your last birthday. In the left-hand column, find the amount of your annual Unit dues (round to the nearest dollar amount) and trace across to your age column. This amount is the cost of your PUFLL Membership.

Example: if you are 62 years old and your Unit dues are \$25.00, the cost of your PUFLL membership is \$525.00.

If your dues amount is higher than \$60.00, you can find a continuation of the PUFLL rate chart in the Member Resources section of the national website at www.ALAFORVeterans.org

NOTE: For members under age 18, PUFLL rates are based on your Unit's annual senior dues amount.



AMERICAN LEGION AUXILIARY

MEMBER DATA FORM

Member ID# _____

Date _____

(Required for all changes)

Name _____

ARIZONA Unit # _____ District # _____

SR JR DECEASED, date of death ____/____/____

PUFL Honorary Life Member

CORRECTIONS

Old Information

New Information

Name _____

Name _____

Former Address _____

New Address _____

Former City _____

New City _____

Former State _____ Zip _____

New State _____ Zip _____

Former Telephone # (____) _____

New Telephone # (____) _____

Email Address _____

Email Address _____

UNIT TRANSFERS

PREVIOUS Unit # _____ Department _____

NEW Unit # _____ Department _____

Signature - Member **(Required)**

Signature - New Unit Officer **(Required)**

ADDITIONAL INFORMATION

Continuous Years of Membership _____ for _____ *(Paid Years)*

Comments or Notes:

**AMERICAN LEGION AUXILIARY
MEMBER DATA FORM
INSTRUCTIONS**

1. The Member Data Form should be used to report name changes, address changes, continuous year changes, Unit transfers and deceased member(s).
2. The Member ID Number and address, Unit Number and name of Department are required for a Member Data Form to be processed by Department.

The following information pertains to transfers only:

Transfer from one Unit to another is a privilege granted to any paid-up Auxiliary member ONLY with the approval of the Unit to which the member desires to transfer.

TRANSFER MAY BE MADE UNDER THE REGULATIONS LISTED BELOW:

1. No transfer shall be made unless the member requesting transfer has a membership card showing that she is a member in good standing at the time transfer is requested. Members whose dues for the current calendar year are not paid by January 31st of that year are suspended, and not in good standing, and are not eligible for transfer.
2. No charge shall be made to the member for the privilege of transfer and no dues shall be transferred from one Unit to another. The accepting Unit may require payment of difference in dues on a pro-rata basis if dues are higher than transferring member's former Unit.
3. Any Auxiliary member desiring transfer of membership must first secure approval from the Unit to which transfer is desired. She may do this orally or by letter. The Secretary of the new Unit will then complete and route the parts of the form as instructed below. She will also contact the old Unit to inform them of the transfer.
4. The Department office will carry through necessary procedures to transfer member's record to the new Unit, provided member's current record is on file and provided information on transfer certificate is complete.
5. All Member Data Forms for members transferring to another Department should be sent to the Department office for processing.

MAIL THE MEMBER DATA FORM TO: Department Headquarters
(Department will forward to National when applicable)

**AMERICAN LEGION AUXILIARY
Department of Arizona
4701 N 19 Avenue
Phoenix, AZ 85015**

REMINDER

When ordering blank membership cards from Department, each sheet is \$1. This is to cover the cost Department pays to National for each sheet.

Payment must be included with your order.

Any questions, contact Department at:
secretary1@aladeptaz.org or 602-241-1080



American Legion Auxiliary Department of Arizona

IMPORTANT IMPORTANT IMPORTANT IMPORTANT IMPORTANT

With Units processing membership online, they are not receiving their portion of the dues that were paid online. When members pay online, \$7 of Unit credit stays at Department for Department's portion of the dues.

Example: Unit dues are \$40, National sends Department \$22. Of the \$22, the Unit will receive \$15, \$7 stays at Department.

Due to keeping track of what credits are due to Units we are changing the process Units will receive their credits.

As of February 1, 2024, Department will begin issuing checks to the Units for the credits earned the month before. Except for the February check. We will be issuing unused credits on the February checks.

Checks will be processed once a month. The funds will be for the previous months' transactions.

Many units go black in the summer. We will not process checks in June, July and August.

We will be auditing what has been paid out so far. If you are owed credits from online payments we will mail the Unit a check.

Checks will be processed via Wells Fargo. They will be mailed to the mailing address on file at Department. Please check your mailing address in the 2024 directory and notify us if you would like to use a different mailing address.

The check you receive from Wells Fargo is good for 90 days. If the Unit does not cash the check within 90 days, the bank will notify us and the Unit will forfeit the money to Department.

AGAIN, if the Unit does not cash the check within 90 days, the bank will notify us and the Unit will forfeit the money to Department.

If Department makes an error processing the check, we will generate a second check to the Unit.

If you find your credits do not match Department's number, please contact us.

Barbara White
Interim Department Secretary
602-241-1080
Secretary1@aladeptaz.org

Yolanda Bonilla
Finance Chairman
602-989-3321
yodobo@msn.com

ALA DEPT OF AZ MEMBERSHIP TRANSMITTAL

UNIT #

Transmittal #

Check #

	ID#	Last Name	First Name	MI	Ren New Rej	S/Jr	New Female Vet	2025	2024	2023
1										
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