

Township of Hampshire



County Of Kane

State Of Illinois

Minutes

September 10 , 2024

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the the 10 day of September, 2024 at 6:00 pm.

Jody Remakel, Supervisor;
Dan Rowlett, Hwy Commissioner;
Rebecca Penkaty, Assessor;
Lori Marwig, Clerk;

Bob Becker, Trustee;
Dale Drendel, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee;

Also in attendance was Laura Schraw, Hampshire Township Park District Executive Director

1) The meeting opened with the pledge to the flag. Supervisor Remakel moved the Park District presentation to the first item.

2) Park District Presentation. Laura Schraw presented to the Board, the community recreation center business plan presentation. The park district will have a question on the November ballot asking taxpayers if they would like a recreation center built. It would be a 20 year bond. The proposed building will be around \$13 million and it will be 17,000 square feet. After the presentation, there was a question and answer portion. Laura left the board a packet that has information about their business plan. The park district will be having a presentation as well as an open house on Thursday 10/3 from 6-7pm.

3) Minutes. The Board reviewed the Board of Trustee Minutes from August 13, 2024. A motion was made by Trustee Drendel to approve the minutes as presented. Trustee Becker seconded the motion and it was approved unanimously by all those present.

4) Treasurer's Report. The Board reviewed the August Treasurer's report. A motion was made by Trustee Paddock to approve the August Treasurer's report as presented. Trustee Gustafson seconded the motion and it was approved by all those present. A roll call vote was taken.

Supervisor Remakel Aye Trustee Paddock Trustee Drendel Aye Trustee Becker Aye Trustee Gustafson Aye

5) Public Comment. There was none.

6) Reports

Kane County Rep: Not in attendance.

Assessor: Assessor Penkaty reported that there were 34 sales for the month of August. 1 was for commercial, 1 was for industrial, 4 were for land, 10 were for next construction, and 18 were for existing homes. Assessor Penkaty informed the Board that she still has a lot of measuring to do in both Tamms Farms and the new developments in Prairie Ridge.

Highway Commissioner: Highway Commissioner Rowlett reported that they did a lot of tiger mowing throughout the Township. They also sprayed for weeds at the intersections, around signs and guardrails. They had some branches at 2 of the cemeteries that needed to be chipped and removed. They put down gravel on the shoulders of Melms, portions of Walker, Engel, Romke, and Brier Hill Roads. The road crew took 2 trucks in to be serviced and have warranty work done. Mr. Rowlett attended the Highway Commissioners summer seminar in Peoria. It was his first time attending any training event and it was very informative. Mr. Rowlett also informed the Board that there is a rumor that the Village of Burlington is wanting to give up their portion of Lenschow Road. Mr. Rowlett informed the Board that the

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2011 Ford F250 pickup that was declared excess equipment, is possibly going to be sold to the Cemetery Board as they have interest in the truck.

Supervisor: Supervisor Remakel reported that she is still waiting for Pace to pickup up P1. The cemetery trustees did find the Center Cemetery plaque as it was still attached to the old fence. She checked with TOIRMA about letting SCB use our bus and they do not recommend us doing that. Since she first informed us about this, she has not heard back from SCB so at this time, she will not pursue this more. She asked some other townships about GATI insurance and they do not have it so we will not. The fire exit sign by the new door was fixed. The plant sale pick up is this upcoming Saturday. There were only 7 sales but she thinks it will grow in future years. There is an upcoming overnight trip coming with the seniors on Sunday the 22nd through the 23rd up to Wisconsin Dells. There are 9 people signed up.

7) Old Business. There was none.

8) New Business.

Approval to request engagement letter for FY25 audit. A motion was made by Trustee Gustafson to approve the request for an engagement letter with Sikich for the FY25 audit. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

Approval of Intergovernmental Agreement with St. Charles Township for GA. Supervisor Remakel informed the Board that Elgin Township was not responsive when they had a request for GA. She has since contacted St. Charles Township and has a verbal agreement at this time. The cost would be the same however, we would pay the client directly. A motion was made by Trustee Gustafson to approve the Intergovernmental Agreement with St. Charles Township for GA. Trustee Drendel seconded the motion and it was approved unanimously by all those present.

Spring Community Event. Trustee Becker has asked to have another community event that would include another plant sale as well as include an electronic recycle and shred event. It was decided to have it on 5/31. Clerk Marwig will work on arranging a vendor for the shredding and Highway Commissioner Rowlett will work on arranging the electronic recycling vendor.

Approval of Budgeted Transfers. Supervisor Remakel informed the Board of some transfers that will need to happen. These transfers are all within the budget. A copy of the proposed transfers is attached.

Discussion of New term salaries - must be set by November 18, 2024. This will be discussed later in the meeting.

9) Correspondence.

Continued conversation of adding prayers to meetings. (Tabled until Oct.) This was tabled. Supervisor Remakel also read a thank you card that included gift cards for bingo prizes.

10) Board of Trustee Comments.

TOI Annual Conference November 11-13, 2024. Everyone who inquired about attending has been signed up and hotel reservations have been made. This will be taken off the agenda.

11) Hampshire Township Development.

Parking Lot Addition Update. This has been completed. It will be taken off the agenda.

Road District Development. Nothing new to report.

12) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A check will need to be cut to Wilson Nursery for approximately \$1500. A motion was made by Trustee Paddock to pay the September bills that include a check to Wilson Nursery up to \$1500. Trustee Becker seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken. Trustee Paddock Aye Trustee Gustafson Aye Trustee Becker Aye Trustee Drendel Aye Supervisor Remakel Aye

There was an expense report for an elected official.

For Highway Commissioner Rowlett there was an expense report of \$381.90 for mileage reimbursement and \$35.23 for meal reimbursement.

For Supervisor Remakel that was an expense report of \$8.00 for postage reimbursement.

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A motion was made by Trustee Gustafson to approve the expense report. Trustee Paddock seconded the motion. A roll call vote was taken.

Trustee Drendel Aye Trustee Becker Aye Supervisor Remakel Aye Trustee Gustafson Aye Trustee Paddock Aye

13) Closed Session. There was no need to go into closed session

At this time, Supervisor Remakel, Assessor Penkaty, and Highway Commissioner Rowlett left the meeting so the Trustees could discuss the new term salaries. They left the meeting at 7:10pm

Discussion of New term salaries - must be set by November 18, 2024. The Board was presented with paperwork that showed salaries for each position with different percentages. They were also presented with a letter from the Supervisor. There was much discussion on what the Trustees' thoughts were regarding wages, responsibilities for each position, and the time required for each position. The Board went through each position with much discussion and then came into agreement on what they would like the salary to be for each position. The Clerk will prepare a resolution with the new salaries for the 2025-2029 term to be voted on at the October meeting.

14) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Becker, and then carried unanimously. The meeting closed at 8:10 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk