



## **PUBLIC COMMENT**

Mr. Bomgardner explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. Mr. Bomgardner explained that we do have a policy for public comment that is outlined on the back of the agenda. There was no public comment.

## **MINUTES OF PREVIOUS MEETING**

Minutes from the April 12, 2020 regular board meeting were presented to the board for approval. Mr. Bomgardner called for a motion.

Mr. Brown made a motion to approve the minutes of the regular meeting on April 12, 2020.

Mrs. Sorensen 2<sup>nd</sup>

Motion passed 3-0

## **OLD BUSINESS**

### **a. Battalion Chief Appointments**

Chief Dillard explained the process for the Battalion Chief interviews. Chief Dillard expressed that although the positions will not begin until January 1, 2021, he would like for the candidates to attend the next Chiefs Retreat. The five candidates requested for appointment are:

1. Toby Liff, Van Buren Township Fire Department
2. Dave Calvin, Northern Monroe Fire Territory
3. Clay Edwards, Northern Monroe Fire Territory
4. Jason Allen, Northern Monroe Fire Territory
5. Mark Mahurin, Monroe Fire Protection District
6. Tim Deckard, Van Buren Township Fire Department

Mr. Brown made a motion to approve the appointment of the six listed firemen.

Mrs. Sorensen 2<sup>nd</sup>

Mr. Bomgardner asked if anyone would like to speak. Mr. Deckard thanked the board for the appointment. Mr. Deckard stated he had been in the fire service for 36 years. Mr. Liff also thanked the board and stated that he enjoyed the hiring process. Mr. Liff has been in the fire service for 17 years. Mr. Allen is looking forward the working at Monroe Fire Protection District and appreciates this opportunity.

Mr. Bomgardner called for a vote.

Motion passed 3-0

### **b. District 8 Fiscal Agent**

Chief Dillard stated that this district 8 cycle is winding down. They have reached out to the district 8 training coordinator concerning a few more course requests.

Chief Dillard stated that he would be submitting notice of finding by Friday for 4 counties.

**c. Legal Updates**

Mrs. Bartlett stated she had no legal updates this month.

**d. Rescue 22**

Deputy Chief Cornwell updated the board on the Rescue 22 status. We have received most items for the truck, we are just waiting on a few small things. The para-tech items have arrived and are being installed. Deputy Chief Cornwell stated that training would still need to be done on Rescue 22, but should be completed and in service by the next board meeting.

**e. Monroe Fire Protection District Future**

Chief Dillard stated that he has received emails concerning moving forward with Washington Township. Paige Samson of Baker Tilly has been working on a budget for Washington Township.

He has received emails concerning Benton Township. He stated that it is going to take around \$500,000 to make the fire station inhabitable prior to the district acquiring the fire hose.

Benton would like to discuss a contract for 2021. In doing this, they would like to use as partial payment a tanker they have in their position. This tanker would be moved to Station 23. Chief Dillard stated the District is more than willing to take the tanker as a partial payment. He will follow up with the board in June.

Mrs. Sorensen asked if we had required other townships to come before the board and ask to join. She stated as the township trustee of Indian Creek, that she had done so and that the township trustees of VBFD and NMFT had both come before the board and asked to join. Are we going to request that townships wanting to join come before the board?

Mr. Bomgardner informed the board that Station 35 (old station 5) is currently on a month to month lease in their current facility. He stated that NMFT had requested a variance, however they will be required to move by September 10, 2020. Mr. Bomgardner stated that he plans to move the apparatus and personnel to Benton Township Station 24 and MFD Station 23.

**f. Ladder Truck Purchase**

Chief Dillard stated he would like to table this item until next month. He will request updated APR and come back in June with new numbers.

**g. Volunteer Contract**

Chief Dillard stated that the volunteer has been signed by their board. Mr. Brown moved to accept the volunteer contract for 2020

Mrs. Sorensen 2<sup>nd</sup>  
Motion passed 3-0

**h. MFD Positions**

Chief Dillard requested approval to post the positions of House Captain, Community Risk Reduction Chief and Training Chief. Chief Dillard stated that the job descriptions have all been forwarded to the board previously. After discussion the Training Chief position will be tabled until the future.

Mr. Bomgardner called for a motion.

Mr. Brown made a motion to approve posting the job descriptions for House Captain and Community Risk Reduction Chief.

Mrs. Sorensen 2<sup>nd</sup>  
Motion passed 3-0

**i. GAAP Financial Report**

Mrs. Robinson explained that she has been working on the final components for the GAAP report. She stated that this reporting must be done by all counties that have a population over 100,000, and does bond issues must do this report.

Mrs. Robinson stated that she needed the board to approve an MFPD Risk Management Policy. Mrs. Robinson stated that she and Mrs. Bartlett have worked together to get the policy ready. After reviewing, the board had a few questions. Mr. Brown asked if we approved the document as written, can we amend at a later time. Mrs. Bartlett stated that we could amend at any time. Mrs. Sorensen asked if this was something we are going to be required to do every year? Mrs. Robinson stated that we will continue to update the asset list each year. Discussion continued about the policy. Three items were discussed to change within the written document.

1. Page 2, section B, item 4, reduce the amount from \$100,000 to \$10,000
2. Page 4, section E, Heavy Trucks, change to 20 years
3. Page 5, section C, change threshold to begin at \$1,000

Mr. Bomgardner called for a motion.

Mr. Brown made a motion to approve the MFPD Risk Management Policy with the above-mentioned changes.

Mrs. Sorensen 2<sup>nd</sup>  
Motion passed 3-0

Mrs. Robinson explained the Fixed Capital Asset and Inventory Retirement Form. This form spells out how to get rid of inventory items (fixed capital assets)

Mr. Bomgardner called for a motion.

Mr. Brown made a motion to approve the Fixed Capital Asset and Inventory Retirement Form.

Mrs. Sorensen 2<sup>nd</sup>  
Motion passed 3-0

Mrs. Robinson expressed that the last form was the fixed capital asset and inventory item retirement procedure. This will help us to maintain a proper database

Mr. Bomgardner called for a motion

Mr. Brown made a motion to approve

Mrs. Sorenson 2<sup>nd</sup>

Motion passed 3-0

**j. COVID-19**

Chief Dillard summarized information concerning COVID-19. We are working to get reimbursement for expenses from two different grant processes. We have approximately \$7400 requested for AFG grant. We should receive notification on June 5. We currently have approximately \$5000 requested for RPA FEMA grant.

**New Business**

**a. Department Updates**

Chief Dillard went over the statistics for March 2020.

1. Statistics	<u>March 2020</u>
Fire	14
EMS	196
MVA	16
Haz Cond	7
Service	10
Good Intent	11
False Alarm	13
Special Weather/Natural Disaster	0
Special Incident	0
Total Runs	276
Mutual Aid	
Given	6
Received	16
Average District Response time	7:20
Clear Creek Township	7:57
Indiana Creek Township	10:11
Perry Township	6:31
Salt Township	12:27
Paid Off Duty Response	133
Volunteer Response	80

2. Fuel Costs	<u>April</u>	<u>Year to date</u>
Station 11	\$ 660.84	\$ 3,967.20
Station 21	\$ 416.94	\$ 3,016.35
Station 23	\$ 117.16	\$ 961.24
Command	<u>\$ 203.42</u>	<u>\$ 1,460.13</u>
<b>Total Fuel Costs</b>	<b>\$1,398.36</b>	<b>\$ 9,404.92</b>

## Claims and Financial Report

### Claims:

#### a. Monroe Fire Protection District Claims:

Mrs. Bovenschen went over the claims for Monroe Fire Protection District. Monroe Fire Protection District Claims dated April 30, 2020 and May 12, 2020 were presented for approval. Mr. Brown motioned to approve MFD claims dated April 30, 2020 and May 12, 2020. Mrs. Sorensen 2<sup>nd</sup>  
Motion passed 3-0

#### b. District 8 Claims:

Chief Dillard went over the claims for District 8. Claims dated March 31, 2020 and May 11, 2020. Mr. Brown moved to approve the District 8 claims dated March 31 and May 11, 2020. Mrs. Sorensen 2<sup>nd</sup>  
Motion passed 3-0

#### c. Financial Report:

Chief Dillard went over the April 30, 2020 financial report. Revenues are looking good, funds on hand are looking good. Operating supplies does look heavily used due to COVID-19 supplies and the rental of the Sellersburg Volunteer truck.

Mrs. Sorensen asked if the newly purchased apparatus is included in the assets yet. Chief Dillard stated that it was not, and that we will have Roots correct that to reflect on the reports.

#### Payroll: Included the semi-monthly payrolls for April 2020.

Mr. Brown made a motion to approve the Financial Statements dated April 30, 2020, and payrolls for April 2020. Mrs. Sorensen 2<sup>nd</sup>  
Motion passed 3-0

## NEXT MONTHLY BUSINESS MEETING

Mr. Bomgardner reminded everyone that our next scheduled regular board meeting for the Monroe Fire Protection District will be held at 6:00pm via Zoom.

**ADDITION TO AGENDA**

Chief Dillard asked if he could add health insurance to the agenda at this time.  
Mr. Bomgardner made a motion to approve the addition of Health Insurance to the Agenda  
Mrs. Sorensen 2<sup>nd</sup>  
Motion passed 3-0

Chief Dillard stated that we had received the final quotes for a new health insurance plan through Anthem. This plan is an Anthem MEWA Plan, 46Q7.

After careful review with Bill C. Brown and Associates, Chief Dillard would like to recommend we change from our current policy with United Healthcare and move to Anthem. This will save the department a significant amount in premiums. This plan also allows for the district to contribute \$2000 into a health savings account for any employee who chooses that option. Mr. Bomgardner asked for questions from the board concerning the health insurance plan presented. There were no questions.

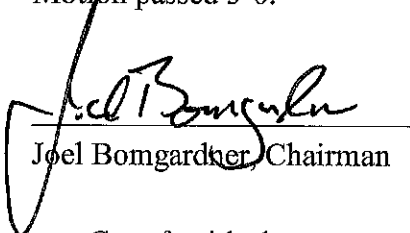
Mr. Brown made a motion to approve the Anthem 46Q7 plan offered.  
Mrs. Sorensen 2<sup>nd</sup>  
Motion passed 3-0

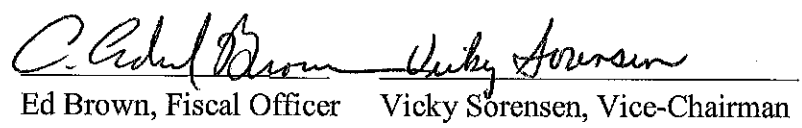
**ADJOURNMENT**

There being no further business to properly come before the board, Mr. Bomgardner called for a motion to adjourn.

Mr. Brown motioned to adjourn at 7:14, on Tuesday May 12, 2020.

Mrs. Sorensen 2<sup>nd</sup>  
Motion passed 3-0.

  
Joel Bomgardner, Chairman

  
Ed Brown, Fiscal Officer    Vicky Sorensen, Vice-Chairman

Copy furnished:

Mr. Bomgardner, Chairman  
Mrs. Sorensen, Vice-Chairman  
Mr. Cornwell, Deputy Chief  
Mr. Ferguson, Legal Counsel  
Station No.11, Bulletin Board

Mr. Brown, Fiscal Officer  
Mr. Dillard, Fire Chief  
Station No. 23, Bulletin Board  
Station No. 21, Bulletin Board