

**Covington Woods Community Association, Inc.
Board of Directors Meeting Minutes
July 8, 2019**

In attendance:

	Kelly Knake	X	Leticia Gomez	X	Officer Gary Reid
X	Joanne Williams				
X	Sherry Ziegner				
X	Bruce Bumgardner				
X	Jameson Frey				
	Board Members		Management		Guests

(Please mark to the left of individuals who are present)

Call Meeting to Order:

Due notice of meeting, a quorum was established, Joanne Williams, the Board Vice-President, called the meeting to order at 7:03 P.M. The meeting was conducted at 13739 Woodchester, Sugar Land, TX 77498.

Call Open Forum to Order:

- a. Patrol Activity Report – Officer Gary Reid reported that there had been a vehicle break in and a gun was reported stolen. He also reminded the residents to lock your vehicles and a reminder of the non-emergency number 281-275-2525.
- b. Resident Input- No Report

Call Business Meeting to Order:

Actions between Meetings:

- a. The Board of Directors agreed to have Aquatico Pool to change the maintenance date and reschedule to accommodate swim team. New date will be Sunday, July 14th after closing of the pool. Quote #190705 from Living Water Landscaping was approved.

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Approve Minutes of Previous Meeting:

With a motion of the Board of Directors approved the June 10, 2019 meeting minutes.

Committee Reports:

- a. Architectural Control – No Report
- b. Beautification Committee – Sherry Ziegner reported (4) four Bright Spots and (1) one Yard of the Month.
- c. Nominating Committee – No Report

Treasurer's Report:

- a. Cash Balances - New First Bank Ckg- \$46,122.53 as of 6/30/19
New First MMA- \$154,063.80 as of 6/30/19
- b. Delinquencies – 98.03% collected as of 6/30/19
- c. Review Financial Reports- No report

Management Report:

- a. Correspondence received by Association, Directors, Management - No Report
- b. Association Business and Operations – API discussed to the Board and reminded them of the Annual meeting on August 12, 2019 at 8PM. API also notified of the Special guest that would be attending the meeting. The Board of Directors requested the presence of the Association Attorney Lori Alderson.
- c. Pool Report – The Board of Directors agreed to have Aquatico Pools to maintenance the pool and remove mildew from the walls that still existed after regular cleaning.
- d. Common Area Maintenance – Jameson Frey reported on the video surveillance cameras would run the HOA between \$1000-\$2000 to be installed. The September meeting he will have quotes for the Board of Directors to review.

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- e. Landscape Report – No Report
- f. Park Report – No Report
- g. Tennis Court Report- No Report
- h. Newsletter/Website – No Report

Executive Session:

Reconvene in Open Session and Report on Actions Approved During Executive Session:

- a. Collections -
 - 1. Enforcement Action – No Action taken
 - 2. Owner Request – The Board of Directors denied (0) zero homeowner’s request.
- b. Deed Restrictions Report -

The Board approved the deed restriction report provided by API. API reported that (0) zero work orders had been issued for self-help items and (7) seven certified letters were mailed. API also report (0) zero accounts were sent to the association’s attorney for deed restriction enforcement.

Set Date, Time and Agenda of Next Meeting/Adjournment

The next Board of Director’s meeting is scheduled for Annual meeting Monday, August 12, 2019 at 8:00 P.M. held at Civic Center located at 13743 Woodchester Sugar Land, TX 77498

With no further business to be conducted the meeting was adjourned by Vice-President, Joanne Williams at 8:03 P.M.

Date: _____

_____, President

_____, Secretary

_____, Management