

## Regular Council Meeting

May 5, 2021

The regular meeting of the Arlington City Council was held on May 5, 2021 in the Council Chambers of the Municipal Building and via telephone conference. Present were Councilors: Leslie Walborn, Denise Ball, Robert Christensen, Marshall Swope, Kelly Margheim, Matthew Irby, Mayor Jeffery Bufton, Public Works Superintendent Bill Rosenbalm, Attorney Ruben Cleaveland, Recorder Pam Rosenbalm. Guests include: Brad Baird, Riley Bennett, Officer Tory Flory, Officer Anthony Redden, Rod McGuire, Sasha Keown, Pat & Leah Shannon, Peter Mitchell, Brandon Hammond, Hank Thuener, Mike Margheim, Rita Miciak, and Jeff Dane. Mayor Bufton called the meeting to order at 6:30 p.m.

### **Pledge of Allegiance Recited**

**PUBLIC COMMENT:** Peter Mitchell from the Port of Arlington introduced Jeff Dane, who will be the next Economic Officer at the Port. Leah Shannon was present and reminded the Council she had previously addressed the Council regarding the revitalization of the downtown area. Leah suggested a committee be formed to start the project. Sasha Keown was present reporting for the Schools; May Day was a great success and she thanked the community for the support. Sasha also reported track, baseball, golf and tennis will be ending soon; basketball will be starting shortly after. Graduation will be held on June 5th at 2:00 pm on the football field. Officer Tory Flory from the Sheriff's Office was present and reported the Citizens Academy was a success. This program will be held again this August in Condon; further information will be on the County website. Rod McGuire was present and asked the Council if they would be willing to allow R.V.'s at resident's homes with the influx of workers. Mayor Bufton stated the Council will revisit the previous Resolution for R.V.s.

**COMMUNITY CHAMBER OF COMMERCE UPDATE:** Riley Bennett was present and discussed the Chamber's Budget, and the increase in business memberships. Riley also reports that the table and chairs for North Gilliam will be delivered soon. As far as the Chamber's activities, the caboose will be painted this next weekend, and the fishing derby will be May 29<sup>th</sup>. Riley reminded the Council of a previous discussion regarding installing a handicap access to the smaller end of Earl Snell Park.

**BRAD BAIRD ANDERSON PERRY & ASSOCIATES:** Brad Baird was present and reported ODOT has reviewed the Sidewalk Project and has signed the Final Project Acceptance. Regarding the Woolery Project, in order for them to secure site plan approval, they will need official site access; which does not currently exist. Brad handed out maps with examples of possible access locations. Attorney Cleaveland suggested asking the State of Oregon about crossing their parcel. Attorney Cleaveland suggested an updated letter from the city which states they have property while they wait for funding. Consensus of the Council was to update the letter for the Woolery. Brad stated the Water Master Plan is still under review, he will continue to check for approval. There is a Small City Allotment Grant available due in June; this grant can only be used for roads, not off street projects such as ADA improvements. Brad will continue looking for funds to work on the ADA at City Hall and at the smaller dock on the far end of the park.

**EMPLOYEE HANDBOOK REVIEW:** Mayor Bufton reminded the Council of a previous discussion regarding employee resident requirements and said the employee handbook states Public Works Crew will be required to reside within urban area. Mayor Bufton stated it is a request but it does state "however". Mayor Bufton stated as long as a city employee working weekend duty remains available in town then he doesn't see a problem with them living out of

town. Superintendent Bill Rosenbalm explained the weekend duty is on a rotation so every Public Works Employee covers one weekend a month. Councilor Christensen stated he feels there should be a way for the public to contact the on duty employee in case of an emergency. Superintendent Rosenbalm explained at one point there was a weekend duty phone for such occasions. Councilor Walborn suggested looking into call forwarding. Councilor Ball stated there is still an issue with if an employee needs to reside in town or not. Superintendent Rosenbalm stated clarification for everyone is necessary. Councilor Walborn stated she would be happy to review samples and discuss at the next meeting. Attorney Cleaveland stated it is up to the Council to decide how the requirements are interpreted

**CONSENT AGENDA:** The consent agenda consisted of the following items: a. Approval of minutes- April 7, 2021. b. Approval of bills as listed. Councilor Christensen motioned to approve the consent agenda. Motion passed unanimously after a second by Councilor Swope. Councilor Irby questioned the charges for Steve Lindley Contracting. Councilor Swope withdrew his second followed by Councilor Christensen withdrawing his motion. Councilor Christensen motioned to approve the minutes as stated. Motion passed unanimously after a second by Councilor Swope. Councilor Christensen motioned to approve the bills as listed minus the Steve Lindley Contracting bill that will be reviewed. Motion passed unanimously after a second by Councilor Walborn. Councilor Ball motioned to approve the Steve Lindley bill pending a review approval by Superintendent Rosenbalm and Councilor Irby. Motion passed unanimously after a second by Councilor Christensen.

**PUBLIC NUISANCE ORDINANCE REVIEW:**

Attorney Cleaveland stated he has reviewed the Vehicle Nuisance Ordinance and went over the language of the Ordinance. Councilor Christensen questioned if a covered vehicle could still be ticketed; Attorney Cleaveland stated that by the language of the Ordinance, a covered vehicle would not be exempt. Attorney Cleaveland suggested rewriting the vehicle part of the Ordinance removing the word inoperable; this would target the junk cars, not cars with expired tags or no insurance. The Council will continue to discuss the Vehicle Nuisance Ordinance in the next month's meeting.

**SECOND AMENDMENT ORDINANCE REVIEW:** The Council will review other cities Ordinances. Attorney Cleaveland will work on samples for the next meeting.

**COUNCILORS REPORT:**

- Councilor Irby questioned residents parking on the sidewalks, and is concerned about blocking the sidewalk and possibly affecting the structure of the sidewalk.
- Councilor Margheim had no report to give.
- Councilor Swope reported the building at the shooting range is going up; also they are looking into separating the two ranges.
- Councilor Christensen stated he would like to have the Councilors stand with the Mayor of Baker City, Kerry McQuisten. Mayor McQuisten's Common Sense Sanctuary is leaving it up to the citizens on whether or not to open their businesses and or wear masks. Mayor Bufton stated he and Attorney Cleaveland will be happy to reach out to the Mayor McQuisten.
- Councilor Ball had no report to give.
- Councilor Walborn stated last Saturday night there was a concert in the park and it was a lot of fun; as for the golf course, it is getting used quite a bit.

- Public Works Superintendent Bill Rosenbalm reported on the water issue in the estates. He has spoken with the homeowner and OAWU and have come up with a possible solution. Superintendent Rosenbalm will pull the meter from the house and place a filter where the meter belongs. Water will run through the line for a few weeks and see how the filter looks coming straight out of the main line. Superintendent Rosenbalm also reported the Public Works Department has a few water and sewer lines that will be installed in Columbia View Estates.

In other business, Attorney Cleaveland handed out sample Sewer Ordinances for the Council to review. Mayor Bufton stated Councilor Walborn will be leaving and he appreciates her time on the Council.

Regular meeting adjourned at 8:16 p.m. Executive session opened at 8:17 p.m. per ORS 192.660 (2) (h). Executive session was closed at 8:29 p.m. Regular meeting opened at 8:30 p.m. Mayor Bufton stated there was no formal decisions made in executive session. Regular meeting closed at 8:31 p.m.

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Jeffrey Bufton, Mayor

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Pam Rosenbalm, Recorder