



**Meeting Minutes  
December 3, 2024  
7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Tuesday December 3, 2024, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:01 P.M. and established a quorum. All Commissioners were present.
2. Citizen Public Forum. No citizens chose to speak.
3. Debra Dockery Architects presented three initial concepts for the ESD 4 Administration Building. The Board discussed the required number of personnel to be in the building, overall building size, and location. The discussions settled on four offices, six workstations in an open seating area, reception area, and conference room for 25 people. The building will include a 300 square foot medical supply storage room. The architect will move forward with an initial floor plan layout and final overall building sizing.
4. Mr. Charles Laljer, Administrator, presented the final proposals from PNC Bank, Government Capital, and Republic First National Bank for the financing of the two new pumper trucks and ladder truck. All three proposals were competitive. The Board discussed the different interest rates and previous loans with the different institutions. Commissioner Surratt motioned to select Republic First National Bank for the \$2.6 M loan for the vehicles with the best proposed interest rate for the 10-year loan. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Determine date, time, and possible agenda items for the next meeting. The next scheduled Board meeting will be Thursday, December 19, 2024, for the presentation of the Administration Building floor plans.
6. Adjourn. With no further business before the Board, Commissioner Lopez-Maddox made a motion to adjourn. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of. The meeting was adjourned at 8:08 P.M.

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