



Chief Fire Officer 3B Budget and Fiscal Responsibilities (2014)

February 3 - 5, 2020

Class Location: Fire Instruction, 840 East F St., Suite B, Oakdale, CA 95361
0900 - 1600 hours

Student Cost: \$345.00

Designed for: The Certified Company Officer advancing to the Chief Fire Officer Classification

Description: This course provides students with a basic knowledge of the budgeting requirements related to the roles and responsibilities of a Chief Fire Officer including developing a budget management system, developing a division or departmental budget, and describing the process for ensuring competitive bidding.

Prerequisites: Meet the educational requirements for Company Officer

Certification: Chief Fire Officer

Instructor: Capt. John F. Smith, MBA (Ret)

Registration: Visit our website at www.fireinstruction.org

For assistance, please contact our office at (209) 322-3037 or email info@fireinstruction.org

Payment, Cancellation & Refund Policy: A Check OR Credit Card information is required to hold your reservation in class. **Cancellations must be received 10 days prior to the first day of class VIA EMAIL ONLY.** A partial refund and/or credit for a future class may be granted if student cancels within 10 days. NO REFUND will be given if student fails to attend or complete class or doesn't **CANCEL VIA EMAIL.** If Fire Instruction must cancel a class, a full refund or credit of tuition will be given. Fire Instruction reserves the right to amend their policies and procedures at any time without providing updated information to students.

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840 East F Street, Suite B, Oakdale, CA 95361
209-322-3037 Fax 209-322-3396

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