



DATE: February 23, 2024
TO: Cherokee Community School District
FROM: State of Iowa - Iowa Workforce Development
SUBJECT: Award Determination Letter - Disbursement
Teacher and Paraeducator (Teacher Aide 1) Registered Apprenticeship (TPRA)
RFF-2: 5/25/23

Cherokee Community School District,

Iowa Workforce Development (IWD) has reviewed your request for reimbursement for the Teacher and Paraeducator (Teacher Aid 1) Registered Apprenticeship (TPRA) for 5/25/2023 and has validated a total disbursement amount of \$258,627.96.

Table with 2 main columns: Awardee Information and Request for Reimbursement Allocation and Balance. Rows include Awardee, Grant, Period, Award, and RFF-2 details.

Overview
The supporting documentation that was provided to corroborate the expenses incurred for the Teacher and Paraeducator (Teacher Aid 1) Registered Apprenticeship (TRPA) program for RFF-2: 5/25/2023 has been reviewed. At this time, a total of \$258,627.96 out of \$261,847.00 has been validated. Results are summarized on page 2. Iowa Workforce Development (IWD) will be processing the second payment in the amount of \$258,627.96. (Note that \$5,913,228.57 of funding is still available and can be submitted for reimbursement and validated in future periods.) IWD previously approved \$204,257.24 under RFF-1: 2/25/2023. Currently pending payment.

Analysis of Validated Costs:

Corresponding RFF and Receipts Listing	Requested	Validated*	Variance	Variance Justification
Algona CSD - Wages	\$9,066.84	\$8,991.30	\$75.54	Note B
Algona CSD - Tuition	\$12,104.91	\$11,775.00	\$329.91	Note A
Audubon CSD - Wages	\$2,430.36	\$2,430.36	\$0.00	N/A
Calamus Wheatland CSD - Wages	\$472.50	\$472.50	\$0.00	N/A
Calamus Wheatland CSD - Tuition	\$4,591.04	\$4,591.04	\$0.00	N/A
CAM CSD - Wages	\$3,731.64	\$3,731.64	\$0.00	N/A
CAM CSD - Tuition	\$7,100.55	\$7,100.55	\$0.00	N/A
Central CSD - Wages	\$2,361.00	\$2,361.00	\$0.00	N/A
Cherokee CSD - Wages	\$15,697.10	\$15,697.10	\$0.00	N/A
Cherokee CSD - Tuition	\$45,206.64	\$45,206.64	\$0.00	N/A
Clear Lake CSD - Tuition	\$8,302.95	\$8,302.95	\$0.00	N/A
Coon Rapids Bayard CSD - Wages	\$2,242.98	\$2,242.98	\$0.00	N/A
Glenwood CSD - Wages	\$6,303.00	\$6,303.00	\$0.00	N/A
Glenwood CSD - Tuition	\$4,778.00	\$4,778.00	\$0.00	N/A
Greene County CSD- Wages	\$2,019.00	\$2,019.00	\$0.00	N/A
Greene County CSD - Tuition	\$3,925.00	\$3,925.00	\$0.00	N/A
Griswold CSD - Wages	\$4,680.00	\$4,680.00	\$0.00	N/A
Griswold CSD - Tuition	\$3,925.00	\$3,925.00	\$0.00	N/A
Harlan CSD - Wages	\$7,499.10	\$7,499.10	\$0.00	N/A
Harlan CSD - Tuition	\$11,775.00	\$11,775.00	\$0.00	N/A
Knoxville CSD - Tuition	\$15,778.00	\$15,778.00	\$0.00	N/A
Marshalltown CSD - Wages	\$487.68	\$487.68	\$0.00	N/A

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Marshalltown CSD - Tuition	\$17,292.51	\$17,292.51	\$0.00	N/A
Mount Ayr CSD - Wages	\$6,823.50	\$6,823.50	\$0.00	Note D
Mount Ayr CSD - Tuition	\$450.00	\$450.00	\$0.00	N/A
Nodaway Valley CSD - Wages	\$2,376.54	\$2,376.54	\$0.00	N/A
Nodaway Valley CSD - Tuition	\$3,925.00	\$3,925.00	\$0.00	N/A
Northeast CSD - Wages	\$3,857.94	\$3,857.94	\$0.00	N/A
Northeast CSD - Tuition	\$7,850.00	\$7,850.00	\$0.00	N/A
Osage CSD - Wages	\$7,605.00	\$7,605.00	\$0.00	N/A
Osage CSD - Tuition	\$14,135.00	\$14,135.00	\$0.00	N/A
Riceville CSD - Tuition	\$3,925.00	\$3,925.00	\$0.00	N/A
River Valley CSD - Wages	\$2,736.00	\$0.00	\$2,736.00	Note E
River Valley CSD - Tuition	\$3,925.00	\$3,925.00	\$0.00	N/A
South Tama County CSD - Wages	\$5,455.50	\$5,455.50	\$0.00	N/A
South Tama County CSD - Tuition	\$700.00	\$700.00	\$0.00	N/A
Cherokee CSD - Indirect/Admin (2.47%)	\$6,311.72	\$6,234.13	\$77.59	Note C
Totals	\$261,847.00	\$258,627.96	\$3,219.04	

**These results are limited to the procedures outlined in the submitted and IWD-approved work plan. The results could vary if alternate, additional, or more extensive procedures were applied.*

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Notes Table

Key	Note
N/A	Not applicable, no variances noted between the requested and validated amounts.
Note A	Algona CSD requested reimbursement for four sets of external webcams and tripods, totaling \$329.91. These costs are not eligible for reimbursement under the TPRA program and were therefore excluded.
Note B	In response to RFI 3.3, Algona CSD noted there was an error on Brooke Kramer's "Timesheet Certification Form" for the 3/20/23 payroll period in which 80.09 hours were initially requested for reimbursement. However, only 67.50 hours should have been requested on the "Timesheet Certification Form" for the payroll period under review, therefore, 12.59 hours were excluded from the validated amount.
Note C	Cherokee CSD has an approved indirect cost rate of 2.47%. The indirect cost rate was calculated and applied to all eligible costs after validation, resulting in a decrease of \$77.59.
Note D	Mount Ayr did not request reimbursement for all the eligible hours worked by Cari Head within the pay period 3/1/23 – 3/31/23 due to an error in calculation. Validation was completed up to the requested amount of \$2,508.00 as indicated by the Awardee within this submission and as a result there is no variance, however, the Awardee may request reimbursement for two additional hours from this pay period in a future submission.
Note E	In response to RFI 2.4, River Valley CSD noted Leslie Gray was hired as a Para-Educator, however she was utilized fully as a substitute for the pay periods submitted with this request. Substitute hours are ineligible for TPRA reimbursement and were therefore excluded.

Please note, payment disbursement and subsequent receipt of funds does not terminate the conditions set forth in the grant agreement. The State of Iowa retains the right to request additional information and/or perform additional review of grant materials to determine compliance with all relevant regulations. Failure to comply with future review or request for information can lead to claw back, debarment, and suspension.

Please email the Iowa Workforce Development team at Patrick.Rice@iwd.iowa.gov if you have any questions.

Sincerely,



Patrick Rice
Iowa Workforce Development

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