

# SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County  
Public may participate in person or via zoom  
Tuesday, January 21, 2025 at 9:30 a.m.

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1. Call to Order:

2. Treaty 6 Territory Land Acknowledgement

The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries.

3. Agenda:

Pg. 1-9

a) January 21, 2025 Regular Council Meeting Agenda

*(approve agenda as is or with amendments)*

4. Minutes:

Pg. 10-15

a) November 19<sup>th</sup>, 2024 Regular Council Meeting Minutes

Pg. 16-19

b) November 22<sup>nd</sup>, 2024 Special Council Meeting Minutes

*(approve minutes as is or with amendments)*

5. Appointments: a)

6. Bylaws: a)

7. Business:

a) Local Government Fiscal Framework (LGFF) and Canada Community Building Fund (CCBF) Grant Restrictions

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On November 21, 2024 we received a letter from Municipal Affairs stating that restrictions are being placed on how the Summer Village is allowed to spend its' LGFF and CCBF capital grant funding. These restrictions are being implemented for two reasons. 1. Our investment in infrastructure ratio is below 1, which indicates that our capital spending is less than the depreciation of our capital assets. 2. Our capital grants as percentage of investment in infrastructure ratio is above 0.8 which indicates significant reliance on allocation-based infrastructure grants. If a municipality triggers both of these indicators for 3 consecutive years, the municipality is subject to restrictions on grant spending until at least one indicator is not triggered for a period of three consecutive years or until we can

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demonstrate that our assets are in good condition through an asset condition assessment. MSI-C funding is not subject to these restrictions; we currently have \$148,000 in MSI funding available.

On April 5, 2024 we received a warning letter from Municipal Affairs regarding these restrictions. South View's interpretation of the warning letter was that it was a "call to action" and as such we ensured that we spent an appropriate amount on capital projects in 2024. We were surprised to receive the November 21 letter. As a reminder, South View has been diligently saving a significant portion of our capital grant allocations in anticipation of costs related to regional sewer and water projects. Administration has sent an email to Municipal Affairs explaining our position and has received a phone call and email in response. Both letters, administration's email to Municipal Affairs, and their response are included in your agenda package.

*(that the November 21, 2024 correspondence from Municipal Affairs regarding Local Government Fiscal Framework (LGFF) and Canada Community Building Fund (CCBF) grant restrictions on the Summer Village of South View be accepted for information. FURTHER that administration's January 6, 2025 email to Municipal Affairs regarding the letters and Municipal Affairs January 10, 2025 response be accepted for information.*

Or,

*Some other direction as provided by Council at meeting time.)*

### b) 2025 Capital Projects

At the October Council meeting Council made the following motion:  
*MOVED by Councillor Richardson that the 2025 capital projects are to include boat launch upgrades, east access road improvements, new village signage, and regional sewer (if applicable) and FURTHER that administration bring back options and pricing.*

Regarding the projects listed in the motion:

- We can complete further improvements to the boat launch using the existing boat launch grant. Council asked administration to look further into our disposition and water act approvals for the boat launch to determine if it could be extended. Included in your package is the engineered diagram from our Alberta

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Departmental License of Occupation that shows the footprint allowed for our launch. We do not have room to extend the launch further. In consideration of this, further direction is needed.

- We have confirmed that Lac Ste Anne County plans to move forward with drainage and road improvements to the East access road in 2025 and are waiting on more information regarding scope and costs. Municipal Affairs has confirmed that this project would be allowed to proceed with the restrictions in place. However, it will not contribute to meeting the requirements to have the grant restrictions lifted.
- We have not received any correspondence or information from the Darwell Lagoon Commission regarding the regional sewer project or our associated costs. Like the cost share on the access road, this will not be subject to grant restrictions but will not contribute to meeting the requirements to having the restrictions lifted.
- As outlined in Municipal Affairs email, road signs and fire advisory signs are considered core municipal infrastructure, but additional signage, like bylaw signs, are not. This project can still move forward, utilizing MSI-C funding. Administration will need to ensure that we are meeting our minimum grant amounts and would like more detailed direction regarding the intent of this project.

Council should also consider if you will have an asset condition assessment done on our core infrastructure, as it may allow the grant restrictions to be lifted.

*(direction as provided by Council at meeting time.)*

- c) 2025 Alberta Municipalities President's Summit and Municipal Leaders Caucus

Alberta Municipalities (ABmunis) will be hosting their annual Municipal Leaders Caucus on March 6 and 7, 2025 at the Westin Hotel in Edmonton. There will be a President's Summit in conjunction with this on March 5, 2025. The Municipal Leaders Caucus is an opportunity for Councillors and administrators to network and engage on important municipal topics, as well as to hear from the Premier and the Minister of Municipal Affairs. The President's Summit will be focusing on civility in municipal leadership. The cost to attend is \$375 to attend both events, or \$215

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to attend one of the events, plus the cost of a hotel and any incidentals.

*(that Council and Administration be approved to attend the Alberta Municipalities Municipal Leaders Caucus and Presidents Summit on March 5 to 7, 2025 at the Westin Hotel in Edmonton,*

Or,

*That the information and correspondence regarding the Alberta Municipalities Municipal Leaders Caucus and President's Summit in Edmonton on March 5 to 7, 2025 be accepted for information,*

Or,

*Some other direction as provided by at meeting time.)*

### d) Brownlee LLP Emerging Trends in Municipal Law Seminar

The Emerging Trends in Municipal Law Seminar will be held in Calgary on February 6, 2025 and in Edmonton on February 13, 2025; the February 13 session can also be attended virtually. The cost to attend is \$209 per person. Discussion topics are in your agenda package.

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*(that Council and administration be approved to attend the 2025 Brownlee LLP Emerging Trends in Municipal Law seminar in Edmonton on February 13, 2025;*

Or,

*That the information on the Brownlee LLP Emerging Trends in Municipal Law Seminar be accepted for information;*

Or,

*Some other direction as provided by Council at meeting time.)*

### e) 2025 Draft Operating and Capital Budget

The 2025 Draft Operating and Capital Budget is included in the meeting package. Minor changes have been made to the budget as a few numbers have firmed up. We have also increased Council's Professional development budget due to changes to the Municipal

Separate  
Cover

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Government Act section 201.1, orientation training. We have budgeted to bring in funds from reserves to offset this increase. Further discussion will take place at meeting time.

*(that changes to the Draft 2025 Operating and Capital Budget be made as directed at meeting time, and that the revised draft budget be brought back to a future meeting for review and discussion.)*

f) 2025 Election – Returning Officer Appointment

As per the Local Authorities Elections Act RSA 2000 c-L-21 (LAEA) there are a number of motions that Council will need to make regarding the upcoming 2025 municipal elections. The first step is for Council to appoint a Returning Officer, who will then work to organize the necessary details and bring further motions back to Council at a later date. Typically, we have managed elections in-house, utilizing Wildwillow Enterprises Inc resources. If Council would like to use in-house administration, Angela Duncan will be acting as the Returning Officer. Our budget estimate for a full, contested, election with an advance vote is \$6000.

No Attachment

*(That Angela Duncan be appointed Returning Officer for the 2025 Municipal Election for the Summer Village of South View, with services being provided by Wildwillow Enterprises Inc.*

Or,

*That a request for proposal be advertised for 2025 Municipal Election Services for the Summer Village of South View.*

Or,

*Some other direction as provided by Council at meeting time.)*

g) 2025 Election – Candidate Orientation Workshop

At the Alberta Municipalities Convention in September, a common theme was Municipal Candidate Orientation Workshops. Many municipalities are considering offering these to help candidates better understand the role of a Councillor and how they work with other governments, prior to running for Council. Council should consider if the Summer Village will offer a Candidate Workshop for potential candidates before nominations. We would plan to run this workshop in the spring, before nominations open. Costs for this

No Attachment

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workshop are dependent on how many municipalities choose to offer the workshop and the costs of the provider; however, we anticipate it will cost between \$200 and \$1000 per municipality to offer the workshop. A decision on the workshop is not needed today, but an indication of interest will help us source a provider and provide more accurate costing. Depending on election and workshop costs, we may or may not be able to absorb these expenses within the election costs.

*(that the Summer Village of South View is interested in providing a candidate orientation workshop for potential candidates prior to the opening of candidate nominations and further that more information be brought back regarding the workshop, including costs.*

Or,

*That the information and discussion regarding a potential candidate orientation workshop be accepted for information.*

Or,

*Some other direction as provided by Council at meeting time.)*

h)

i)

8. Financial: a) Income and Expense Statement as of December 31, 2024.

*Separate  
Cover*

*(that Council accept the Income and Expense Statement, as of December 31, 2024, for information.)*

9. Council Reports:

*No Attachment*

- a) Mayor Benford
- b) Deputy Mayor Ward
- c) Councillor Richardson

*(that the Council reports be accepted for information.)*

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## 10. Chief Administrator's Report:

- a) Fire Services
- b) Canada Post mail strike and payables
- c) Canada Post mail strike and Tax Payment Plan
- d) 2024 Financial Audit
- e) Government of Alberta Webinar – Changes under the Police Amendment Act 2022 & it's Regulations
- f) Development Officer Request for Proposals
- g) 2025 FireSmart Wildfire Community Preparedness Day Grant Application
- h) 14 and 18 Hillside Street Lot Consolidation
- i)
- j)

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*(that Council accept the Chief Administrative Officer's Report for information)*

## 11. Information and Correspondence:

- Pg. 41 a) November 13, 2024 letter from the Hwy 43 East Waste Commission: high quality crushed gravel available for municipalities
- Pg. 42-46 b) November 15, 2024 email from Municipal Planning Services: Decision for 24-R-903
- Pg. 47 c) November 19, 2024 email from the Alberta Medical Association's Section of Rural Medicine: New Grant Funding for Rural Health Care
- Pg. 48-49 d) November 24, 2024 news release from Fire Rescue International: Fire Rescue International Responds to Structure Fire in Sunset Point
- Pg. 50-51 e) November 28, 2024 news Article from the Red Deer Advocate: Lacombe County rejects fire response refund
- Pg. 52-62 f) November 29, 2024 email from the Town of Onoway: Job 2024-185 #982 Alarm Oct 4, 2024 (non-chargeable call)
- Pg. 63-65 g) December 2, 2024 news article from the Edmonton Journal: 'Quite alarming': Red Deer fire chief taking grim survey to national stage
- Pg. 66 h) December 4, 2024 letter from the Lac Ste Anne Foundation: 2025 Municipal Requisition
- Pg. 67-68 i) December 4, 2024 Alberta Municipalities article: New Police Governance Regulations Unveiled
- Pg. 69-70 j) December 12, 2024 email from Alberta Municipalities: Alberta Municipalities appoints new CEO
- Pg. 71-72 k) December 19, 2024 email from Alberta Municipalities: Fond farewell & parting thoughts from ABmunis CEO Dan Rude
- l)
- m)

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*(that Council accept the above information items for information.)*

12. Open Floor Discussion with Gallery – Total Time Provision of 15 Minutes

13. Closed Meeting Session:

a) Community Peace Officer Services

Separate  
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The Summer Village currently has an agreement with the Town of Mayerthorpe to provide the summer village with CPO enforcement services. Mayerthorpe's CPO resigned as of October 26, 2024 and we have been without service since. Mayerthorpe has since contracted LSAC to provide the service. In your package is a proposed agreement and briefing note for CPO services with LSAC. At meeting time, Council will also be provided with information on other potential contract providers.

*(Pursuant to section 197(2) of the Municipal Government Act, that Council go into a closed meeting session at \_\_\_\_\_ a.m. to discuss the following: Community Peace Officer Agreement – disclosure harmful to intergovernmental relations, FOIPP Act Section 21.)*

*(that Council come out of closed meeting at \_\_\_\_\_ a.m.)*

AND

*(that the Summer Village of South View enter into a 90 day agreement with Lac Ste Anne County, to start on or about \_\_\_\_\_, for the provision of Community Peace Officer Services, with an option to extend for a two-year term after the initial 90 days,*

Or,

*That terms be negotiated with Lac Ste Anne County regarding the proposed Community Peace Officer Agreement, as discussed at meeting time,*

Or,

*Some other direction as given by Council at meeting time.)*

14. Next meeting: February 18<sup>th</sup>, 2024



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15. Adjournment:

Upcoming Meetings:

- Regular Council Meeting – February 18, 2024
- Regular Council Meeting – March 18, 2025
- Regular Council Meeting – April 15, 2025

4.a

SUMMER VILLAGE OF SOUTH VIEW  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, NOVEMBER 19, 2024

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

PRESENT: Council: Mayor Sandi Benford  
Deputy Mayor Garth Ward  
Councillor Colleen Richardson

Administration: Wendy Wildman, Chief Administrative Officer (via Zoom)  
Angela Duncan, Assistant Chief Administrative Officer

Absent:

Appointments: Sgt. Jeff Sutherland, Officer in Charge, Evansburg RCMP Detachment (9:31 a.m. until 10:14 a.m.)

Randy Schroeder, Fire Chief, Brent Sanderson, Deputy Fire Chief, & Trista Court, General Manager of Community Engagement, Lac Ste Anne County (11:05 a.m. until 11:53 a.m.)

Public at Large: 2 – Via Zoom / 0 – In Person

	MOTION #	
1.	<b>CALL TO ORDER</b>	Mayor Benford called the meeting to order at 9:30 a.m.
2.	<b>TREATY 6 TERRITORY LAND ACKNOWLEDGEMENT</b>	The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries.
3.	<b>AGENDA</b> 214-2024	<b>MOVED</b> by Mayor Benford that the November 19 <sup>th</sup> , 2024 Agenda be approved as presented.  <b>CARRIED</b>
4.	<b>MINUTES</b> 215-2024	<b>MOVED</b> by Councillor Richardson that the October 15 <sup>th</sup> , 2024 Regular Council Meeting Minutes be approved as presented.  <b>CARRIED</b>
5.	<b>APPOINTMENTS</b>	Sgt. Jeff Sutherland, Officer in Charge, Evansburg RCMP Detachment (9:31 a.m. until 10:14 a.m.)

SUMMER VILLAGE OF SOUTH VIEW  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, NOVEMBER 19, 2024

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

	216-2024	<p><b>MOVED</b> by Mayor Benford that the discussion with Sgt. Sutherland regarding crime reporting, policing priorities, and enhanced policing be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting recessed from 10:15 a.m. until 10:17 a.m.</p> <p>Randy Schoeder, Fire Chief, Brent Sanderson, Deputy Fire Chief, &amp; Trista Court, General Manager of Community Engagement, Lac Ste Anne County (11:05 a.m. until 11:53 a.m.)</p> <p>The discussion with Lac Ste Anne County was held later in the meeting, during closed session.</p>
6.	<p><b>BYLAWS</b> 217-2024</p> <p>218-2024</p> <p>219-2024</p> <p>220-2024</p>	<p><b>MOVED</b> by Mayor Benford that Bylaw 250-2024, being a bylaw of the Summer Village of South View in the Province of Alberta to govern the control of animals within the municipal boundaries, be given first reading as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Benford that Bylaw 250-2024, being a bylaw of the Summer Village of South View in the Province of Alberta to govern the control of animals within the municipal boundaries, be given second reading as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Benford that unanimous consent be given to have three readings of Bylaw 250-2024 in one sitting.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p> <p><b>MOVED</b> by Mayor Benford that Bylaw 250-2024, being a bylaw of the Summer Village of South View in the Province of Alberta to govern the control of animals within the municipal boundaries, be read a third and final time, as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
7.	<b>BUSINESS</b> 221-2024	<p><b>MOVED</b> by Councillor Richardson that the Summer Village of South View apply for the FireSmart Wildfire Community Preparedness Grant, in the amount of \$500 to host a community clean-up and education day, as well as a community BBQ, on July 19, 2025.</p> <p style="text-align: right;"><b>CARRIED</b></p>



SUMMER VILLAGE OF SOUTH VIEW  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, NOVEMBER 19, 2024

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

222-2024	<p><b>MOVED</b> by Councillor Richardson that the 2025 funding request, for \$100 to support watershed management, from the North Saskatchewan Watershed Alliance be approved.</p> <p style="text-align: right;"><b>CARRIED</b></p>
223-2024	<p><b>MOVED</b> by Deputy Mayor Ward that changes to the Draft 2025 Operating and Capital Budget be made as directed at meeting time, and that the revised draft budget be brought back to the next meeting for review and discussion.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting recessed from 10:57 a.m. until 11:04 a.m.</p>
224-2024	<p><b>MOVED</b> by Mayor Benford that pursuant to section 197(2) of the Municipal Government Act, that Council go into a closed meeting session at 11:05 a.m. to discuss the following: Fire Services–disclosure harmful to business interests of a third party, FOIPP Act Section 16; and CAO Evaluation – FOIPP Act Section 19.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><u>Present in Closed Session:</u>  Mayor Sandi Benford  Deputy Mayor Garth Ward  Councillor Colleen Richardson  CAO Wendy Wildman (via Zoom)  Assistant CAO Angela Duncan  Summer Village of Silver Sands Mayor Bernie Poulin (via Zoom until 12:12 p.m.)  Summer Village of Silver Sands Councillor Graeme Horne (via Zoom until 12:12 p.m.)  Summer Village of Silver Sands Assistant CAO Heather Luhtala (via Zoom until 11:53 a.m.)  Lac Ste Anne County Fire Chief Randy Schroeder (until 11:53 a.m.)  Lac Ste Anne County Deputy Fire Chief Brent Sanderson (until 11:53 a.m.)  Lac Ste Anne County General Manager of Community Engagement Trista Court (until 11:53 a.m.)</p>
225-2024	<p><b>MOVED</b> by Mayor Benford that Council come out of closed meeting at 12:45 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting recessed from 12:45 p.m. until 12:46 p.m.</p>

SUMMER VILLAGE OF SOUTH VIEW  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, NOVEMBER 19, 2024

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

	226-2024	<p><b>MOVED</b> by Mayor Benford that a Special Meeting be set for November 22, 2024 at 10:00 a.m. with the following agenda items:</p> <ul style="list-style-type: none"> <li>• Borrowing Bylaw 251-2024</li> <li>• Plan Cancellation Bylaw 252-2024</li> <li>• 2025 Interim Operating Budget</li> <li>• Fire Services</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
	227-2024	<p><b>MOVED</b> by Mayor Benford that the discussion with Lac Ste Anne County regarding Fire Services be accepted for information and FURTHER that a decision regarding fire services be postponed until the special meeting on November 22, 2024.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	228-2024	<p><b>MOVED</b> by Councillor Richardson that the 2024 Chief Administrative Officer Evaluation, as discussed at the November 19, 2024 Regular Council Meeting, be accepted as information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	229-2024	<p><b>MOVED</b> by Deputy Mayor Ward that the Summer Village of South View advertise a Request for Proposals for Development Officer Services.</p> <p style="text-align: right;"><b>CARRIED</b></p>
8.	<b>FINANCIAL</b> 230-2024	<p><b>MOVED</b> by Deputy Mayor Ward that the Income and Expense Statement, as of October 31, 2024, be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9.	<b>COUNCIL REPORTS</b> 231-2024	<p><b>MOVED</b> by Mayor Benford that the Council Reports be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
10.	<b>CAO REPORT</b> 232-2024	<p><b>MOVED</b> by Mayor Benford that the Chief Administrative Officers' Report be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>

SUMMER VILLAGE OF SOUTH VIEW  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, NOVEMBER 19, 2024

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

11.	<b>INFORMATION AND CORRESPONDENCE</b> 233-2024	<p><b>MOVED</b> by Councillor Richardson that the following Information and Correspondence items be received for information:</p> <ul style="list-style-type: none"> <li>a) 3<sup>rd</sup> Quarter Safety Codes Report</li> <li>b) Town of Mayerthorpe: October Community Peace Officer Report</li> <li>c) October 25, 2024 email from Municipal Affairs Minister Ric McIver: 2026 Local Government Fiscal Framework Capital Allocations</li> <li>d) October 22, 2024 Alberta Municipalities Casual Legal Article: Share Wisely</li> <li>e) October 21, 2024 email from Municipal Affairs: Municipal Affairs Statutes Amendment Act, 2024 Proclamation</li> <li>f) October 28, 2024 email from Alberta Municipalities President Tyler Gandam: Share the impact of provincial decisions on property taxpayers</li> <li>g) October 28, 2024 email from Alberta Municipalities President Tyler Gandam: Fall 2024 Alberta Interim Police Advisory Board Communique</li> <li>h) October 30, 2024 letter from Alberta Beach: Alberta Beach Organizational Meeting</li> <li>i) October 31, 2024 email from Alberta Municipalities President, Tyler Gandam: Provide your input on the 2024 Outstanding Resolutions</li> <li>j) Lac Ste Anne County 2024 Committee Appointments</li> <li>k) Municipal Affairs: Comparison of the 2025 Equalized Assessment to Current Equalized Assessment</li> <li>l) November 5, 2024 letter from the Town of Onoway: Town of Onoway Organizational Meeting – October 24, 2024</li> <li>m) October 31, 2024 email from Alberta Environment and Parks: Water Availability Engagement</li> <li>n) November 5, 2024 letter from Municipal Affairs Minister Ric McIver: 2024 Alberta Municipalities Convention Question follow-up</li> <li>o) November 6, 2024 news article: Policing costs for small municipalities going up 39%, but Alberta gov't will cover for one year</li> <li>p) November 13, 2024 letter from the Hwy 43 East Waste Commission: crushed concrete for municipal projects.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
12.	<b>OPEN FLOOR DISCUSSION WITH GALLERY (15 min)</b>	There was no gallery present.

SUMMER VILLAGE OF SOUTH VIEW  
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TUESDAY, NOVEMBER 19, 2024  
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

13.	<b>CLOSED MEETING</b>	The Closed Meeting session was held earlier in the meeting.
14.	<b>NEXT MEETING</b> 234-2024	<p><b>MOVED</b> by Mayor Benford that the December 17, 2024 Regular Council Meeting be cancelled.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The next regular Council meeting is scheduled for Tuesday, January 21<sup>st</sup>, 2025 at 9:30 a.m. in a hybrid format.</p>
15.	<b>ADJOURNMENT</b>	As there was no further business, Mayor Benford adjourned the meeting at 1:19 p.m.

\_\_\_\_\_  
Sandi Benford, Mayor

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

SUMMER VILLAGE OF SOUTH VIEW  
SPECIAL COUNCIL MEETING MINUTES

FRIDAY, NOVEMBER 22, 2024

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

PRESENT: Council: Mayor Sandi Benford (via zoom)  
 Deputy Mayor Garth Ward (via zoom)  
 Councillor Colleen Richardson (via zoom)

Administration: Wendy Wildman, Chief Administrative Officer (via Zoom)  
 Angela Duncan, Assistant Chief Administrative Officer (via Zoom)

Absent:

Appointments: n/a

Public at Large: 0 – Via Zoom / 0 – In Person

	MOTION #	
1.	<b>CALL TO ORDER</b>	Mayor Benford called the meeting to order at 10:00 a.m.
2.	<b>TREATY 6 TERRITORY LAND ACKNOWLEDGEMENT</b>	The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries.
3.	<b>AGENDA</b> 235-2024	<b>MOVED</b> by Mayor Benford that the November 22 <sup>nd</sup> , 2024 Agenda be approved as presented.  <b>CARRIED</b>
4.	<b>MINUTES</b>	n/a
5.	<b>APPOINTMENTS</b>	n/a
6.	<b>BYLAWS</b> 236-2024	<b>MOVED</b> by Mayor Benford that Bylaw 251-2024, being a bylaw of the Summer Village of South View in the Province of Alberta for the purpose of borrowing certain sums of money for the purpose of an operating line of credit for interim financing in the event of a local emergency or to cover unforeseen operating expenditures not including in the operating budget, be given first reading as presented.  <b>CARRIED</b>



SUMMER VILLAGE OF SOUTH VIEW  
SPECIAL COUNCIL MEETING MINUTES

FRIDAY, NOVEMBER 22, 2024

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

237-2024	<p><b>MOVED</b> by Mayor Benford that Bylaw 251-2024, being a bylaw of the Summer Village of South View in the Province of Alberta for the purpose of borrowing certain sums of money for the purpose of an operating line of credit for interim financing in the event of a local emergency or to cover unforeseen operating expenditures not including in the operating budget, be given second reading as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
238-2024	<p><b>MOVED</b> by Mayor Benford that unanimous consent be given to have three readings of Bylaw 251-2024 in one sitting.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
239-2024	<p><b>MOVED</b> by Mayor Benford that Bylaw 251-2024, being a bylaw of the Summer Village of South View in the Province of Alberta for the purpose of borrowing certain sums of money for the purpose of an operating line of credit for interim financing in the event of a local emergency or to cover unforeseen operating expenditures not including in the operating budget, be read a third and final time, as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
240-2024	<p><b>MOVED</b> by Mayor Benford that Bylaw 252-2024, being a bylaw of the Summer Village of South View in the Province of Alberta for the purpose of cancelling a portion of Plan 1487 KS, Lots 2 &amp; 3, Block 1, and consolidating into one new lot entitled Lot 2A, Block 1, Plan 4187 KS, be given first reading as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
241-2024	<p><b>MOVED</b> by Mayor Benford that Bylaw 252-2024, being a bylaw of the Summer Village of South View in the Province of Alberta for the purpose of cancelling a portion of Plan 1487 KS, be given second reading as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
242-2024	<p><b>MOVED</b> by Mayor Benford that unanimous consent be given to have three readings of Bylaw 252-2024 in one sitting.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
243-2024	<p><b>MOVED</b> by Mayor Benford that Bylaw 252-2024, being a bylaw of the Summer Village of South View in the Province of Alberta for the purpose of cancelling a portion of Plan 1487 KS, Lots 2 &amp; 3, Block 1, and consolidating into one new lot entitled Lot 2A, Block 1, Plan 4187 KS, be read a third and final time, as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>

SUMMER VILLAGE OF SOUTH VIEW  
SPECIAL COUNCIL MEETING MINUTES

FRIDAY, NOVEMBER 22, 2024

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

7.	<b>BUSINESS</b> 244-2024	<b>MOVED</b> by Mayor Benford that an Interim 2025 Operating Budget be passed at ½ the 2024 Approved Operating and Capital Budget, and that this interim 2025 Operating Budget cease to have any force and effect once the 2025 Operating and Capital Budget is approved.  <b>CARRIED</b>
	245-2024	<b>MOVED</b> by Mayor Benford that the Fire Services Proposal with Fire Recue International, through Alberta Beach Regional Fire Services, be conditionally accepted, on the condition that no major partners withdraw from the agreement and pending legal review of the agreement and final negotiations.  <b>CARRIED</b>
8.	<b>FINANCIAL</b>	n/a
9.	<b>COUNCIL REPORTS</b>	n/a
10.	<b>CAO REPORT</b>	n/a
11.	<b>INFORMATION AND CORRESPONDENCE</b>	n/a
12.	<b>OPEN FLOOR DISCUSSION WITH GALLERY (15 min)</b>	There was no gallery present.
13.	<b>CLOSED MEETING</b>	n/a
14.	<b>NEXT MEETING</b>	The next regular Council meeting is scheduled for Tuesday, January 21 <sup>st</sup> , 2025 at 9:30 a.m. in a hybrid format.

SUMMER VILLAGE OF SOUTH VIEW  
SPECIAL COUNCIL MEETING MINUTES  
FRIDAY, NOVEMBER 22, 2024  
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

15.	<b>ADJOURNMENT</b>	As there was no further business, Mayor Benford adjourned the meeting at 10:20 a.m.
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Sandi Benford, Mayor

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

7.a

AR116598

November 21, 2024

Wendy Wildman  
Chief Administrative Officer  
Summer Village of South View  
PO Box 8  
Alberta Beach AB T0E 0A0

Dear Ms. Wildman:

I am writing in follow up to my April 5, 2024 letter, which was a courtesy warning advising you that Local Government Fiscal Framework (LGFF) project eligibility restrictions could be put in place this fall, if the Summer Village of South View continues to be recognized as having potential viability and infrastructure management challenges.

For the purpose of the LGFF Capital program, municipalities are recognized as having these potential challenges when they trigger the following two measures:

- o Investment in Infrastructure ratio – triggered when it falls below 1.0, which indicates municipal capital spending is less than depreciation of municipal assets.
- o Capital Grants as Percentage of Investment in Infrastructure ratio – triggered when the indicator is above 0.8, which indicates significant reliance on allocation-based infrastructure grants.

Effective August 2024, these project eligibility restrictions are now also in place for the Canada Community-Building Fund (CCBF) program, with the same measures used.

As outlined in my previous correspondence, a warning is issued when the above measures are triggered for three consecutive years, and restrictions are put in place if the above measures are also triggered in the fourth consecutive year.

Upon review of 2023 data, it was determined that the Summer Village of South View triggered both ratios for the fourth consecutive year, as outlined below.

Investment in Infrastructure				Capital Grants as Percentage of Investment in Infrastructure			
2020	2021	2022	2023	2020	2021	2022	2023
0.91	0.88	0.70	0.90	2.27	2.36	2.65	1.78

.../2

Triggering both measures over the four year period means that only projects that pertain to core infrastructure will be accepted for LGFF and CCBF funding, with core infrastructure defined as capital assets related to:

- roads and bridges;
- water, wastewater and storm water systems;
- police, fire and emergency services;
- infrastructure management systems; and
- disaster mitigation.

In addition, if cash-flow updates are required to previously accepted LGFF and CCBF projects not related to core infrastructure, they will be subject to a higher degree of scrutiny.

The project eligibility restrictions are effective immediately for the LGFF Capital program and effective January 1, 2025 for the CCBF program. Deferring the CCBF implementation of the restrictions to January is in consideration of the new CCBF Program Guidelines being released at the end of August, which gave municipalities less time to adopt to the new policy.

The restrictions will be in place until at least one of the two measures is at the required level for a minimum of three consecutive years, or until the Summer Village of South View is able to demonstrate that its core infrastructure is in good condition, whichever is earlier.

If your municipality's core infrastructure is in good condition, this can be demonstrated through submission of an asset condition assessment to [ma.lgffcapital@gov.ab.ca](mailto:ma.lgffcapital@gov.ab.ca). If your municipality's core infrastructure condition is not known, you can make the decision to evaluate your infrastructure as part of an asset management plan. This activity can be funded through the LGFF Capital or Operating programs, the CCBF, or with any remaining Municipal Sustainability Initiative capital or operating funding.

Additional information on project eligibility restrictions is outlined in the program guidelines, available on the LGFF ([www.alberta.ca/local-government-fiscal-framework-capital-funding](http://www.alberta.ca/local-government-fiscal-framework-capital-funding)) and CCBF ([www.alberta.ca/canada-community-building-fund](http://www.alberta.ca/canada-community-building-fund)) program websites. Municipal Affairs staff are also available to you if you have any questions or require assistance. To speak to a grant advisor, please dial toll-free at 310-0000, then 780-422-7125.

Sincerely,



Ethan Bayne  
Assistant Deputy Minister

APR 15 2024

AR113560

April 5, 2024

Wendy Wildman  
Chief Administrative Officer  
Summer Village of South View  
PO Box 8  
Alberta Beach AB T0E 0A0

Dear Ms. Wildman:

Municipal Affairs is committed to ensuring that provincial funding provided under the Local Government Fiscal Framework (LGFF) prioritizes critical infrastructure needs in instances when municipalities face potential viability and infrastructure management challenges.

For the purpose of the LGFF capital program, municipalities are recognized as having these potential challenges when they trigger the following two measures for three consecutive years:

- o Investment in Infrastructure ratio – triggered when it falls below 1.0, which indicates municipal capital spending is less than depreciation of municipal assets.
- o Capital Grants as Percentage of Investment in Infrastructure ratio – triggered when the indicator is above 0.8 (i.e. 80 per cent), which indicates significant reliance on allocation-based infrastructure grants.

Municipalities that triggered both measures in the 2020 – 2022 period will be subject to project eligibility restrictions, if the measures are also triggered in the fourth consecutive year, based on 2023 data.

A review of the Investment in Infrastructure and the Grants as Percentage of Investment in Infrastructure ratios over the 2020 – 2022 period concluded that the Summer Village of South View triggered both indicators in each of the three years, as outlined below.

Investment in Infrastructure			Capital Grants as Percentage of Investment in Infrastructure		
2020	2021	2022	2020	2021	2022
0.91	0.88	0.70	227%	236%	265%

.../2

This letter is a courtesy warning advising you that such restrictions could be put in place in fall 2024. If restrictions are put in place, any new project the Summer Village of South View chooses to submit for LGFF funding will have to pertain to core infrastructure. As outlined in the LGFF Capital Program Guidelines, core infrastructure is defined as capital assets related to:

- o roads and bridges;
- o water, wastewater and storm water systems;
- o police, fire and emergency services;
- o infrastructure management systems; and
- o disaster mitigation.

In addition, if cash-flow updates are required to previously approved LGFF projects not related to core infrastructure, they will be subject to a higher degree of scrutiny. These restrictions will be in place until at least one of the two ratios is at the required level, for a minimum of three years.

Review of 2023 data will take place in late summer/early fall 2024. At that point, if the Summer Village of South View continues to trigger both measures, it will be notified that project eligibility restrictions are being placed upon the summer village.

At this time, you have the opportunity to explain if there are any extenuating circumstances justifying the summer village's low Investment in Infrastructure ratio and high Capital Grants as Percentage of Investment in Infrastructure ratio. In addition, to avoid the imposition of project eligibility restrictions, you can demonstrate that the summer village's core infrastructure is in good condition. This can be done through the submission of an asset condition assessment. Please direct all related correspondence to [ma.lgffcapital@gov.ab.ca](mailto:ma.lgffcapital@gov.ab.ca).

If the Summer Village of South View's core infrastructure condition is not known at that time, you can make the decision to evaluate your infrastructure as part of an asset management plan. This activity can be funded through the LGFF capital or operating programs or with any remaining Municipal Sustainability Initiative capital or operating funding.

Additional information on project eligibility restrictions is outlined in Section 12 of the LGFF Capital Program Guidelines, available on the program website at [www.alberta.ca/LGFF](http://www.alberta.ca/LGFF). Municipal Affairs staff are also available to you if you have any questions or require assistance. To speak to a grant advisor, please dial toll-free at 310-0000, then 780-422-7125.

Sincerely,



Ethan Bayne  
Assistant Deputy Minister

**From:** Kasia Kunikiewicz <Kasia.Kunikiewicz@gov.ab.ca>  
**Sent:** January 10, 2025 3:34 PM  
**To:** svsouthview@outlook.com  
**Cc:** MA LGFF Capital  
**Subject:** LGFF/ CCBF Project Eligibility Restrictions

Good afternoon Angela,

Thank you again for taking the time to talk to me this afternoon.

As mentioned, the warning process last year was delayed due to 2024 being the LGFF implementation year; however, in future years, the project eligibility restriction warning will be provided in fall, so that municipalities have time to adjust their capital spending before their fiscal year ends in December. While we appreciate that the delay in the warning impacted the timing of your decision to ramp up infrastructure investments, we are not considering any changes to last year's process of imposing project eligibility restrictions.

For your reference, here is a quick summary of the questions we covered.

1. a. For clarity, since we won't trigger both measures in 2024, the earliest we will not have restrictions, without a condition assessment, is 2027, correct?

Yes, this is correct. If South View's financial data for 2024, 2025 and 2026 indicates that at least one of the required measures is at the required level, the restrictions will be lifted in 2027, after the 2026 financial data is submitted to Municipal Affairs.

- b. If we choose to submit an asset condition assessment, what kind of information needs to be included in the assessment and does this need to be done by an engineer?

The asset condition assessment must include information on the condition of capital assets within your municipality. We do not have a specific requirement regarding the professional designation of the person preparing the assessment, and the assessment can be prepared by the municipality or the municipality may choose to contract the work out.

Additional resources on asset management planning are available on the Municipal Affairs [website](#), including the [2015 asset management handbook and toolkit](#). The Federation of Canadian Municipalities also has a number of helpful resources ([Municipal Asset Management Program | FCM](#)).

- c. Could an asset condition assessment, under this requirement, be funded through LGFF or CCBF grant funding?

Costs associated with asset management planning are eligible under the LGFF capital program (and under the MSI program prior to that) and the Canada Community-Building Fund. LGFF operating funding can also be used for asset management practices.

2. In our 2025 capital plans we were planning on cost sharing on significant road work on one of our access roads. Lac Ste Anne County is the Road Authority. Are we able to spend grant money on this?  
Projects related to road rehabilitation fall within core infrastructure and as such, you would be able to apply LGFF and/or CCBF funding to such a project while under project eligibility restrictions.
  3. In 2025, we had also planned on undertaking a significant sign project, updating directional signage, community information signs, fire ban signs, bylaw signs, etc. Could this be considered core infrastructure?



Road signs and fire ban signs would be considered assets related to roads and emergency services, respectively, and fall within the core infrastructure definition. This is not the case with community information signs and bylaw signs.

In addition, the two strategic water and wastewater projects you mentioned also meet the definition of core infrastructure and the summer village would not be in any way restrict to support these projects with LGFF and/or CCBF funds.

When making decisions on how to apply grant funding to specific capital projects, you may also consider using available MSI funding, which is not subject to eligibility restrictions. Your current MSI project commitments total \$912,295, compared to \$1,042,070 in total funding (\$1,035,803 in allocations plus \$6,267 in credit items). This means that South View has \$129,775 in MSI funds available for commitment to new projects and could use these funds toward the signage project.

If you have any additional questions, please feel free to reach out. Thank you.

Best regards,  
**Kasia Kunikiewicz** (she/her)  
Policy Analyst, Policy and Strategy  
Municipal Affairs  
780-422-6425

**From:** Summer Village of South View <svsouthview@outlook.com>  
**Sent:** Monday, January 6, 2025 10:36 AM  
**To:** MA LGFF Capital <MA.LGFFCapital@gov.ab.ca>  
**Cc:** wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>; Summer Village Office <administration@wildwillowenterprises.com>  
**Subject:** RE: Local Government Fiscal Framework Capital Project Eligibility Restrictions

**CAUTION:** This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Hello,

I have a couple of comments and questions regarding the LGFF eligibility restrictions imposed on the Summer Village of South View. For reference, I am attaching the courtesy warning letter that we received on April 5, 2024 and the follow up letter from November 21, 2024.

First, I must admit we were surprised to receive the second letter. I understand that we triggered the measures in 2023. However, in 2024, due to the warning, we invested a significant amount in our infrastructure. The warning letter said that restrictions could be put in place in the Fall. We were under the impression that the letter was a 'call to action', and therefore we still had an opportunity to avoid the restrictions. We are not sure why the warning letter was sent if there is nothing we could have done to avoid the restrictions after the letter was sent.

With that being said, I also want to ensure that you are aware that South View has been saving their capital grants for a number of years in order to invest in 2 strategic projects. First, South View is a member of the Darwell Lagoon Commission (DLC), who has received significant grant money from the province to build transmission lines – we had planned to use our saved-up grants to help cover our part of this project, which has unfortunately taken longer than anticipated. Second, South View has been considering joining the West Inter Lake District (WILD) Water Commission, who is building transmission lines in the area; we had been saving for our portion of the capital buy-in to this line, should we successfully negotiate our admission to the commission.

**Based on the above information, we respectfully request that you reconsider the restrictions that are being place on the Summer Village.**

If you are not able to reconsider, I have the following questions:

1. Your letter states that restrictions are in effect until at least one of the measures is at a required level for at least 3 years or until we can demonstrate that our infrastructure is in good condition as demonstrated through an asset condition assessment.
  - a. For clarity, since we won't trigger both measures in 2024, the earliest we will not have restrictions, without a condition assessment, is 2027, correct?
  - b. If we choose to submit an asset condition assessment, what kind of information needs to be included in the assessment and does this need to be done by an engineer?
  - c. Could an asset condition assessment, under this requirement, be funded through LGFF or CCBF grant funding?
2. In our 2025 capital plans we were planning on cost sharing on significant road work on one of our access roads. Lac Ste Anne County is the Road Authority. Are we able to spend grant money on this?
3. In 2025, we had also planned on undertaking a significant sign project, updating directional signage, community information signs, fire ban signs, bylaw signs, etc. Could this be considered core infrastructure?

Thank you,

*Angela Duncan*

Assistant CAO

Summer Village of South View

780-967-0271

<http://www.summervillageofsouthview.com/>

**From:** MA LGFF Capital <[MA.LGFFCapital@gov.ab.ca](mailto:MA.LGFFCapital@gov.ab.ca)>

**Sent:** November 22, 2024 2:12 PM

**To:** [svsouthview@outlook.com](mailto:svsouthview@outlook.com)

**Subject:** Local Government Fiscal Framework Capital Project Eligibility Restrictions

Good afternoon,

Please find attached a letter from Ethan Bayne, Assistant Deputy Minister, Municipal Assessment and Grants, regarding the Local Government Fiscal Framework Capital project eligibility restrictions.

Thank you.



7.c

svsouthview@outlook.com

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**From:** Tyler Gandam <president@abmunis.ca>  
**Sent:** January 10, 2025 1:02 PM  
**To:** Wendy Wildman  
**Subject:** Join me at ABmunis President's Summit and Municipal Leaders Caucus  
**Attachments:** Draft Agenda for 2025 Spring Municipal Leaders' Caucus.pdf; Draft Agenda for 2025 President's Summit.pdf

Dear Mayors, Councillors and CAOs,

As a Mayor and President of Alberta Municipalities, I know firsthand the pressure you face as a leader and member of your community. We are facing increased conflict with our constituents, as well as our peers in the council chambers. That's why our 2025 Alberta Municipalities President's Summit is focused on the topic of civility.

Our President's Summit on March 5 provides the opportunity for in-depth, in-person discussions on various aspects of civility in municipal leadership, including promoting a civil social media landscape, harassment in council chambers and the workplace, and ways to look after yourself and others.

By attending, you will have the opportunity to learn from experts and peers, as well help shape the future of municipal leadership across our province to ensure safe and healthy workplaces for years to come.

To help save on travel costs, we're holding President's Summit alongside Spring Municipal Leaders Caucus (MLC) which follows the Summit on March 6 & 7. Over those two days, you will engage with your colleagues on important topics including resources for the upcoming municipal election, a session dedicated to policing, and breakout session specific to your municipality type. MLC also provides the opportunity to hear from the Premier, Minister of Municipal Affairs, and Leader of the Opposition.

It's going to be fun. It's going to be informative. It's going to be engaging. Don't miss out.

[Register today!](#)

**Tyler Gandam | President**

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E: [president@abmunis.ca](mailto:president@abmunis.ca)  
300-8616 51 Ave Edmonton, AB T6E 6E6  
Toll Free: 310-MUNI | 877-421-6644 | [www.abmunis.ca](http://www.abmunis.ca)



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*We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.*

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**Agenda for Spring 2025 Municipal Leaders' Caucus**  
**March 6 and 7, 2025**  
**Westin Hotel, 10135-100 Street NW, Edmonton**  
**\*Subject to Change\***

<b>Thursday, March 6</b>	
8:30 a.m.	Registration and Breakfast/CAO Breakfast
9:30 a.m.	President's Opening Remarks and Transition from President's Summit
9:45 a.m.	Minister of Municipal Affairs' Remarks
10:00 a.m.	Update from Federation of Canadian Municipalities
10:05 a.m.	Break
10:20 a.m.	Plenary Session on Water
11:20 a.m.	Plenary Session on Resources for Municipal Election
11:50 a.m.	Opposition Leader's Remarks
12:00 p.m.	Lunch
1:00 p.m.	Municipal Breakout Sessions: <ul style="list-style-type: none"> <li>• Cities</li> <li>• Towns</li> <li>• Villages &amp; Summer Villages – (healthcare to be one topic among other interactive discussions)</li> </ul>
2:20 p.m.	Premier's Remarks
2:35 p.m.	Ministers Dialogue Session I
3:35 p.m.	Break
3:45 p.m.	Ministers Dialogue Session II
4:45 p.m.	Closing Remarks
5:00 - 6:30 p.m.	Ministers' Reception sponsored by RMRF

<b>Friday, March 7</b>	
8:00 a.m.	Registration and Breakfast
9:00 a.m.	Plenary Session on Municipal Finance Research Project
9:25 a.m.	Plenary Session on Resolutions
9:50 a.m.	Requests for Decision
10:05 a.m.	President's Report and Update from AMSC
10:30 a.m.	Break
10:45 a.m.	Plenary Session on Policing
11:45 a.m.	Closing Remarks and Lunch to Go

**Agenda for Spring 2025 President's Summit**  
**March 5, 2025**  
**Westin Hotel, 10135-100 Street NW, Edmonton**  
**\*Subject to Change\***

Wednesday, March 5		
Time	Topic	Session Description
8:00 a.m.	Registration and Breakfast	
9:00 a.m.	Opening remarks	President Tyler Gandam to bring remarks on civility.
9:15 a.m.	Plenary: Common Ground Toolkit	<p><a href="#">Common Ground Politics</a> has been undertaking significant research into Alberta's political landscape over the past few years. The initiative includes a toolkit which builds common vocabulary for problems facing civil dialogue in politics.</p> <p>Dr. Wesley will speak to the Common Ground Toolkit and how to effectively use the kit in local government. ABmunis is a supporting partner of the Common Ground initiative.</p>
10:15 a.m.	Break	
10:30 a.m.	Breakout session: From Discord to Harmony: Mastering Conflict in Local Government	<p>Municipal elected officials often face conflicts in decision-making and interpersonal dynamics.</p> <p>This session will explore practical strategies for managing disagreements, fostering collaboration, and maintaining professional relationships in the face of political tension. Participants will gain tools for effective communication, conflict resolution, and navigating reactions in real time.</p>
10:30 a.m.	Breakout session: Promoting a civil social media landscape	<p>Social media plays a key role in political discourse and has been blamed for degradation in community conversations and abuse of elected officials and staff.</p> <p>Join our speakers to gain insight into developing strategies to help manage social media and how current elected officials are engaging and utilizing AI.</p> <p>This session will bring key take-aways to shaping a more positive political environment.</p>
12:00 p.m.	Lunch	

1:00 p.m.	Plenary – Canadian Barometers Project	<p>The Canadian Barometers research partnership focuses on understanding and improving municipal democracy by routinely surveying local elected officials on their experience with abuse and their level of satisfaction in the role.</p> <p>The plenary will dive into preliminary insights into their more recent survey and the ways in which this data helps support community leaders.</p>
1:20 p.m.	Plenary – Harassment in the Council Chamber and Workplace	<p>Municipal councillors are facing increased levels of harassment both in and outside of council chambers. Due to the unique nature of their role, they are not protected under workplace laws in the same way as a municipal employee. It is also challenging to hold councilors accountable should they create an unsafe workplace for municipal staff.</p> <p>This session will feature legal, law and policy perspectives on harassment in the municipal workplace.</p>
2:20p.m.	Break	
2:30 p.m.	Breakout sessions: Looking after yourself and your colleagues	<p>Leaders are often called on to support others, but they also need to look after themselves.</p> <p>This session will focus on concrete ways to care for yourself and others during times of difficulty.</p>
2:30 p.m.	Breakout Session: Acting in the moment: How, when and why	<p>This session aims to help participants identify harm that happens in their workplaces and council activities, and considerations for addressing that harm in real-time or after the fact.</p> <p>Through practical tools and discussions, participants will gain confidence in being a positive bystander, helping to prevent harm and fostering a culture of accountability and respect in their communities.</p>
4:00 p.m.	Break	
4:15 p.m.	Preparing Alberta's Future Municipal Leaders	<p>A session focused on the realities of running for municipal office. This panel will feature unique perspectives including:</p> <ul style="list-style-type: none"> <li>- Living through tumultuous times at the council level</li> <li>- Choosing to run for council during difficult transitions</li> <li>- Hiring a new CAO and developing a relationship</li> </ul>
4:45 p.m.	Closing remarks	

# EMERGING TRENDS IN MUNICIPAL LAW

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**PRESENTED BY**  **BROWNLEE LLP**  
Barristers & Solicitors

<b>CALGARY</b>	February 6th, 2025	<b>EDMONTON</b>	February 13th, 2025
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## Register for Emerging Trends 2025

### 2025 Topics:

1. FOIP Act Update: Proposed legislative changes to access to information and privacy obligations for public bodies
2. 90 New Schools by 2031: Joint use and planning agreement prep and review
3. Municipal Procurement/Tendering Obligations
4. Managing Municipal Lands: A strategic approach
5. The importance of hire letters and termination clauses in your hiring practices
6. Case Law and Legislative Updates
7. Bear Pit Session

*Please note that presentation topics are subject to change and may be adjusted as new information or changes to legislation arise.*



## Thursday, February 6th | Calgary

Sheraton Cavalier Calgary | 7:45 am – 4:30 pm MST

### Tickets:

- In-person: \$209 + applicable fees & taxes
  - Early Bird Pricing\*: \$189 + applicable taxes & fees
- Virtual: Not available, please register for the virtual session on Feb 13th
  - Early Bird Pricing\*: \$139 + applicable taxes & fees

*Early bird pricing valid until December 20, 2024.*

### Register: In-Person | Feb 6th

## Thursday, February 13th | Edmonton

Edmonton Expo Centre | 7:45 am – 4:30 pm MST

### Tickets:

- In-person: \$209 + applicable fees & taxes
  - Early Bird Pricing\*: \$189 + applicable taxes & fees
- Virtual: Please register for the February 13th session
  - Early bird also available for February 13th session

*Early bird pricing valid until December 20, 2024.*

### Register: In-Person or Virtual | Feb 13th

# What is Emerging Trends in Municipal Law?

Emerging Trends in Municipal Law is a one-day seminar available in person – or virtually. This annual event features timely and critical topics that are curated exclusively for our elected and administrative municipal clients.

For 2025, we are continuing to offer this session on two different days – one in Calgary and a second date in Edmonton. Additionally, Edmonton's in-person session will be live-streamed for those who prefer to attend virtually. Whichever date or option you select, the presented topics will be the same.

The seminar offers excellent networking opportunities for municipal professionals, while delivering market-leading legal insights from our team of experienced lawyers at Brownlee LLP.

## Why should I attend Emerging Trends in Municipal Law?

The expert panel at this seminar brings together a team of experienced lawyers from Brownlee LLP, known for their practices in municipal law, litigation, and more. Their in-depth knowledge and practical insights will provide you with valuable guidance and help you navigate the complex legal landscape of municipal governance. This can also offer cost-savings for municipalities, as a stronger understanding of municipal law can reduce the need for legal counsel in municipal administration.

As a municipal professional, connecting with peers and expanding your professional network is essential. The seminar provides an excellent environment for you to meet and interact with other like-minded professionals, fostering valuable relationships and collaborations. Emerging Trends in Municipal Law is also one of the most effective and affordable seminars of its kind.

**Summer Village of South View  
CAO Report, January 21, 2025**

a) Fire Services

We have confirmed that 6 municipalities have passed motions to use Fire Rescue International (FRI) when the contract with the Town of Onoway terminates in March, contingent on approval of the final agreements. Those municipalities are Alberta Beach, SV of South View, SV of Silver Sands, SV of Val Quentin, SV of Nakamun Park, and SV of Castle Island. Legal Counsel is working on the agreements.

b) Canada Post Mail Strike and Payables

While the strike is over, we want to ensure Council is aware that during the strike invoices and payables were paid using electronic means – e-transfer and electronic funds transfer (EFT). This has been noted on the invoices and they have been initialed by Mayor Benford and administration.

c) Canada Post Mail Strike and Tax Payment Plan

During the strike, administration was not able to mail out notices for the tax payment plan to property owners who utilize the program. In order to help ensure all residents received their new payment amounts for the plan we asked them to contact the office to receive their new payment plan amount. We did this via an all-net email message and posted it on our website. Since the strike is now over, we have mailed notices to all property owners who have not yet received their updated amounts.

d) 2024 Financial Audit

The audit engagement letter has been signed with Seniuk and Company and we have started working with the auditor on the 2024 Financial Audit.

e) Development Officer Request for Proposals (RFP)

On December 6, 2024 Council was sent a draft RFP for the Development Officer position and asked for comment. No comments were received, so on January 2, 2025 the RFP was posted on the Village website and was sent to the Alberta Development Officers Association to post on their job board. The RFP closes on February 12, 2025 at noon. A copy of the RFP is included in the meeting package.

f) Government of Alberta Webinar – Changes under the Police Amendment Act 2022 and it's Regulations, December 18, 2024

In 2020, the province introduced a new police funding model (PFM) which resulted in communities who receive policing under the Provincial Police Service Agreement (PPSA) starting to pay for a portion of provincial policing costs. Municipalities were promised that the new funding would be used to build capacity within the Provincial Police Service (provided by the RCMP) and that municipalities that are now paying would have a say in how resources are allocated and in setting policing priorities. As a result, the Interim Alberta Police Advisory Board was put in place.

In 2022 the province passed the Police Amendment Act, which is being proclaimed in stages. The RCMP Governance portion of the legislation and associated regulations, which fulfils the second promise made when the PFM was introduced, comes into force on March 1, 2025. This lays out the new governance requirement for the provincial police service, under the RCMP. Angela attended the webinar.

Under the new legislation/regulations:

- Communities with a population over 15,000 are required to create their own municipal policing committee;
- Communities with a population between 5,000 and 15,000 are required to join a regional policing committee, but they may instead choose to create their own municipal policing committee;
- Communities with a population less than 5,000 will be represented on the new Alberta Police Advisory Board (APAB), which replaces the interim board.

The APAB will be funded by the provincial government and will have a maximum membership of 15 board members. Members will be appointed by the Minister of Public Safety and Emergency Services. Membership will consist of:

- 2 representatives from Alberta Municipalities
- 2 representatives from Rural Municipalities of Alberta
- Up to 3 First Nation members
- 1 Metis member
- 1 community member from each of the 4 RCMP districts

There were a number of questions asked about the role of small communities and how their perspectives will be heard without them being able to attend the regional committees that guide their local detachments. A number of responses were provided:

- Already established local advisory committees, which may already include small communities, will be allowed to continue, if the communities and detachments choose,
- Commanders are expected to continue to engage all their local communities frequently through out the year and include them in planning local priorities,
- Staff acknowledged that the distinct separation between MPSA and PPSA communities is not necessarily logical but it is the way the regulations were written.

g) 2025 FireSmart Wildfire Community Preparedness Day Grant Application

The application has been submitted for the 2025 FireSmart Wildfire Community Preparedness Day Grant. As per Council's direction the application is for a community clean up and education day, as well as an educational community BBQ. A copy of the application is included in the package for Council information.

h) 14 and 18 Hillside Street Lot Consolidation

This consolidation is registered with Land Titles and is now complete.

Box 8,  
Alberta Beach, AB T0E 0A0  
Phone: 780-967-0271  
Fax: 780-967-0431  
Email:  
svsouthview@outlook.com

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## **Request for Proposals Development Officer (Contract Position – Part Time)**

The Summer Village of South View, located on the North shore of Lake Isle, approximately 50 minutes West of Edmonton, is seeking an enthusiastic individual or company to fulfill a part-time contract position to provide development officer services. The Summer Village has 126 lots, 97 of which are currently improved and 8 are municipal lots. We are looking for an individual or company that exhibits professionalism, is courteous and self-motivated, and is committed to working with residents to help them achieve their dreams, while following the Land Use Bylaw. Our current Land Use Bylaw, Municipal Development Plan, and development permits can be found on our website at [www.summervillageofsouthview.com](http://www.summervillageofsouthview.com).

### Key Responsibilities:

- Issue permits and respond to development inquiries from property owners, prospective purchasers, developers, realtors, and other members of the public.
- Enforce the Land Use Bylaw and issue notices of decision, letters of referral, certificates of compliance, enforcement stop orders, unsightly orders, encroachment agreements, and other related planning correspondence.
- Recommend and prepare servicing agreements.
- Recommend updates to the Land Use Bylaw and Municipal Development Plan as needed.
- Follow-up on completed development permits to ensure that conditions are met.
- Provide notification and advertisement as per the Municipal Government Act on planning decisions.
- Prepare reports and recommendations for the Municipal Planning Commission.
- Provide development advice for Council and administration and prepare quarterly reports on activities for Council.
- Enforcement of the Land Use Bylaw and Part 17 of the Municipal Government Act
- Prepare reports and represent the municipality at SDAB hearings.

### Requirements:

- 3-years experience in the field of development
- Completion of Applied Land Use Planning Certificate Program or equivalent
- Excellent verbal and written presentation skills
- Working knowledge of the Municipal Government Act, Land Use Bylaws, (Inter) Municipal Development Plans, and Alberta Safety Codes Regulations.

Please submit proposals, to include: cover letter, resume/experience, qualifications, and compensation expectations, to [svsouthview@outlook.com](mailto:svsouthview@outlook.com) by February 12, 2025 at noon. Please email [svsouthview@outlook.com](mailto:svsouthview@outlook.com) or phone 780-967-0271 for more information.

We thank all candidates for their interest, but only those selected for an interview will be contacted. Should a suitable candidate not be found, the position will remain open until a suitable candidate is found.

**From:** general=firesmartcanada.ca@mg.firesmartcanada.ca on behalf of FireSmart Canada  
<general@firesmartcanada.ca>  
**Sent:** January 9, 2025 11:37 AM  
**To:** svsouthview@outlook.com  
**Subject:** Confirmation - Wildfire Community Preparedness Day Application – 2025

Thank you for applying for the Wildfire Community Preparedness Day Award. For details on the review process and timing, please review the Official Rules on our website.

**Name**

Angela Duncan

**Email**

[svsouthview@outlook.com](mailto:svsouthview@outlook.com)

**Phone**

(780) 967-0271

**Community, organization, neighbourhood or location that the award will go to**

Summer Village of South View

**Province or territory where the project will take place**

Alberta

**Town/City/First Nation where the event will take place**

Summer Village of South View

**Does this organization/community currently participate in the FireSmart Canada Neighbourhood Recognition Program?**

No

**Organization/community planning the event**

Summer Village of South View

**Organization type (check all that apply)**

- Municipality or community

**Who will participate in the event? (check all that apply)**

- Home/property owners or residents
- Community/neighbourhood residents
- Fire Department/agency personnel or volunteers
- Elected Representatives
- Business Owners

**Project Type (check all that apply)**

- Neighbourhood/community clean-up (yards, streets, parks, etc)
- FireSmart public education activity or event

**What is the planned date of your event?**

07/19/2025

**How many people do you expect will participate?**

**What are the goals of the event? (check all that apply)**

- Reduce fuel around homes in your neighbourhood or common areas
- Educate residents/community members about FireSmart and wildland fire resilience

**How do you intend on using the award funds? (check all that apply)**

- Rent/buy tools for clean up
- Dumpster rental/disposal fees
- Gas/fuel for required tools
- Supplies/food for an educational event or clean up

**Provide a brief description of your planned event.**

This is intended to continue to work started during our 2024 FireSmart Day, which was very successful. The Summer Village of South view intends to host a community clean-up and education day, in conjunction with a community BBQ to encourage volunteers to attend. We intend to clear underbrush and debris from common areas. Community volunteers and local businesses will be utilized for the clean-up. While education will be incorporated throughout the event, the clean up will be followed by a community education and BBQ event. The local emergency management agency and fire department will be in attendance to provide information and answer questions. Any costs not funded by the grant will be funded through other municipal revenues.

**Has your neighbourhood received a Wildfire Community Preparedness Day award previously?**

Yes

**Would you like to receive an email in future years when this program is offered? (optional)**

Yes, please send me emails related to this program in the future.

**Terms and conditions**

I agree to the terms and conditions





11.a

November 13, 2024

Summer Village of South View  
Box 8  
Alberta Beach, AB  
T0E 0A0

Dear Municipal Council and or CAO,

I am writing on behalf of Highway 43 East Waste Commission Board to inform you of our current offering of high-quality crushed concrete available at a competitive rate of \$15.00 per tonne. We believe this material could be a valuable resource for various infrastructure and development projects within your municipality, providing both a cost-effective and sustainable option. We will have limited quantities in 2025 for your use if we proceed with crushing the stockpile.

Crushed concrete has multiple applications, from road base to construction backfill, and can help your municipality meet both budgetary and environmental goals. We are reaching out to gauge your interest in this product and explore potential collaborations that could support your ongoing and upcoming projects.

Please let us know if you would like to discuss this offering further, or if additional information is needed.

Thank you for considering this opportunity. We look forward to the possibility of supporting your municipality's projects.

Sincerely,

Mike Primeau, MBA, CLGM  
Commission Manager

Cc: Highway 43 East Waste Commission Board

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svsouthview@outlook.com

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**From:** Kat Lavery <k.lavery@munplan.ab.ca>  
**Sent:** November 15, 2024 2:47 PM  
**To:** ron.silversands@gmail.com; Heather Luhtala (thdos@hotmail.com); wendy@wildwillowenterprises.com; Summer Village of South View (administration@wildwillowenterprises.com); Christine; AEP EPEA Capital Region; AEP Water Act Capital Region; Canada Post Jeffrey Way (jeffrey.way@canadapost.postescanada.ca); Development ; Lac Ste Anne County mferris@lsac.ca (mferris@lsac.ca); Summer Village of South View (administration@wildwillowenterprises.com); 'Summer Village of Southview'; 'Parkland County'; 'Fortis Alberta'; 'Telus'; 'Ste Anne Gas'; 'Northern Gateway Public School'; 'AB Health Services NorthZone'; Equs; EQUS REA Ltd (onoway\_area@equs.ca)  
**Cc:** Carley Weeks  
**Subject:** 24-R-903  
**Attachments:** CA-24-R-903.pdf

I have attached a copy of the decision for 24-R-903.

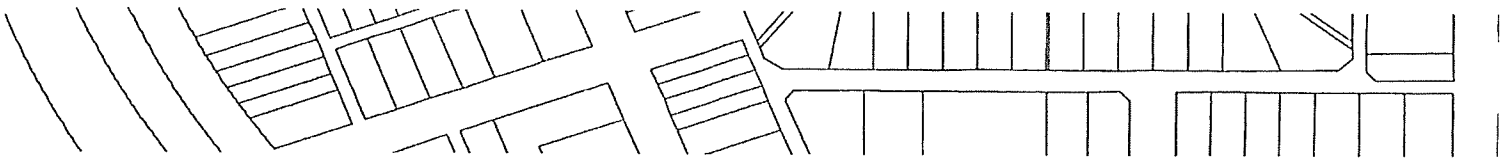
Kat Lavery  
 Admin/Development Clerk

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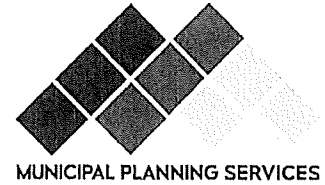
p: 780.486.1991  
 e: [k.lavery@munplan.ab.ca](mailto:k.lavery@munplan.ab.ca)  
 a: #206, 17511 - 107 Ave NW  
 Edmonton, AB T5S 1E5  
[www.munplan.ab.ca](http://www.munplan.ab.ca)

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November 15, 2024

OUR FILE NUMBER: 24-R-903



Dear Sir/Madam:

RE: PROPOSED SUBDIVISION  
Pt. SW 3-54-5-W5, Summer Village of Silver Sands

Your subdivision application was *conditionally approved* by the Subdivision Authority for the Summer Village of Silver Sands on November 12, 2024. The decision is valid for one (1) year.

The decision may be appealed within twenty-one (21) days of the mailing of this letter by submitting a written notice to the appeal body (the Land and Property Rights Tribunal) as indicated within the Notes on the attached form.

Following the appeal period, an instrument (a Descriptive Plan or a Plan of Survey) to register the approval must be prepared and submitted to this office for endorsement. However, this office cannot endorse the instrument until the appeal period has elapsed.


Endorsement also cannot be given until the attached conditions have been met. Please confirm that any appropriate documentation has been received by this office when submitting your registerable instrument.

The instrument must be prepared on your behalf by an Alberta Land Surveyor in a manner satisfactory to the Land Titles Office (10365 - 97 Street, Edmonton, T5J 3W7, phone 780-427-2742).

Your submission of an instrument for endorsement must include the required fee of four hundred dollars (\$400.00) plus G.S.T. (for a total of \$420.00), payable to Municipal Planning Services (2009) Ltd.

Please contact me at 780-486-1991 or via email [j.dauphinee@munplan.ab.ca](mailto:j.dauphinee@munplan.ab.ca) for any clarification.

Yours truly

  
Jane Dauphinee  
B.A. | M.Plan | RPP | MCIP  
Principal/Senior Planner  
Municipal Planning Services (2009) Ltd.

cc: Summer Village of Silver Sands  
Forestry & Parks (Chris)  
EPEA (Capital Region)  
Water Act (Capital Region)  
Canada Post (Jeffrey)  
Lac Ste Anne County  
Summer Village of South View

FortisAlberta Inc.  
Telus Communications  
Ste Anne Gas Co-op  
Northern Gateway Public School Division  
Alberta Health Services (North Zone)  
Parkland County  
Equus REA

OUR FILE NUMBER: 24-R-903  
Pt. SW 3-54-5-W5

Conditionally Approved  
November 12, 2024



APPROVED SUBJECT TO THE FOLLOWING CONDITIONS:

1. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the Summer Village of Silver Sands.
2. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the Summer Village of Silver Sands and the Subdivision Authority:
  - a. a Real Property Report or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report should indicate the location of the buildings and the distances between them, ensuring that all buildings on the property comply with the required setbacks from property lines, the private sewage disposal system, potable water sources, shelter belts, driveways, above-ground appurtenances, as well as both the existing and proposed property boundaries; and
  - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal systems on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
3. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

NOTES FOR INFORMATION PURPOSES ONLY: (These are not conditions of approval)

1. The subdivision is being approved because the parcels of land that are proposed to be subdivided are, in the opinion of the Subdivision Authority, suitable for the purpose for which the subdivision is intended, and the proposal is considered by the Subdivision Authority may conform to the provisions of the municipality's Land Use Bylaw. The Subdivision Authority has not verified the availability of water on-site or the suitability of the soils on the site for sewage disposal; however, trucking services are available in the region. The matters listed in Section 7 of the *Subdivision and Development Regulation*, AR 43/2002, as amended, and any submission made by adjacent property owners were considered with care.
2. In order to expedite consideration of the final approval and endorsement of this proposal, a letter from the Summer Village of Silver Sands indicating that Conditions #1, #2 and #3, above have been satisfied should accompany any request for final approval or endorsement.
3. To avoid unnecessary complication, you are advised that no site work to effect your proposal should be commenced prior to endorsement of a registrable instrument by this office and/or without prior consultation with the Summer Village of Silver Sands as to its requirements regarding such development.
4. Pursuant to Condition #2, you are advised to provide your private sewage inspector with a copy of the required Real Property Report (RPR) or building site certificate (BSC), prior to arranging for your private sewage inspection. The RPR or BSC must indicate the location of the private sewage disposal system(s) on the site in relation to proposed parcel boundaries. This will enable the inspector to determine if the minimum required setback distances in the current Alberta *Private Sewage Systems Standard of Practice* can be met.

5. All new and existing private sewage disposal systems must meet the requirements of the *Private Sewage Disposal Regulation*, AR 229/1997. In this regard, please contact an accredited private sewage inspector or the County's Safety Codes Officer before any sewage system is either constructed or altered. Alternatively, the owner/developer may provide the Summer Village of Silver Sands with a variance to this requirement from the municipality's Safety Codes Officer.
6. FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange the installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make an application for electrical services.
7. EQUUS is the Distribution Wire Service Provider for this area. The Developer can arrange installation of electrical services for this subdivision through EQUUS. Please contact 310-EQUUS (3787) to make application for electrical services.
8. In accordance with section 657 of the Municipal Government Act, R.S.A. 2000, c. M-26, as amended, this decision is valid for one (1) year. If you are unable to complete your subdivision approval prior to the end of the one-year period, contact our office before your file expires to begin the extension request process. The extension request and fee (\$350 + GST) must be received before the file expires. Once a file has expired, an extension request will not be processed, and a new subdivision application will be required.
9. The following information is provided as required by Section 656(2)(a) of the Municipal Government Act. Any appeal of this decision lies to the Land and Property Rights Tribunal, whose address is 2nd Floor, Summerside Business Centre, 1229 - 91 Street SW, Edmonton, Alberta, T6X 1E9 (phone 780-427-2444).
10. Please advise your surveyor that the Subdivision Authority for the Summer Village of Silver Sands is "Jane Dauphinee".



11.c

**svsouthview@outlook.com**

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**From:** Rural Medicine <RuralMedicine@albertadoctors.org>  
**Sent:** November 19, 2024 3:01 PM  
**Subject:** Letter From Dr. Rithesh Ram, President, Section of Rural Medicine: New Grant Funding for Rural Health Care

To all Rural Alberta Municipal Mayors,

My name is Dr. Rithesh Ram, and I am the President of the Alberta Medical Association’s Section of Rural Medicine (SRM). I am also a Rural Generalist living and working in Drumheller, Alberta, so I understand the challenges rural communities face in attracting and retaining the health care professionals who provide essential care for their citizens. Many of us are also small business owners. Rural Generalists are a vital economic pipeline for rural Alberta and without us you would see the economic diversity and prosperity of communities diminish. If a Rural Generalist leaves a community, both the clinic and hospital suffer with reduced services or closures.

As you may know, the Government of Alberta recently announced that they were investing \$12 million over the next two years into two primary health care grants – a Rural Team Recruitment Grant and a Municipality Supported Clinics Grant. I want to draw your attention to these grants as Expressions of Interest must be submitted by *November 30, 2024*.

Physicians in your community may approach you about these grants, or you may wish to have conversations with physicians you know, and I want to provide you with some information that may be of assistance. The Section of Rural Medicine recently hosted an information session on the new grants, and you can find a recording of the session, the slide deck and other resources [here](#).

Like you, I know how important rural medicine is to the health of the people who live in rural and remote communities and to the economic stability of those communities. When communities can offer stable, reliable primary health care, those communities thrive. The grants have the potential to improve the lives of rural Albertans and make the communities they call home more resilient.

The AMA’s Section of Rural Medicine will continue to advocate to stabilize and strengthen rural medicine. I encourage you to explore these grant opportunities before the *November 30, 2024*, deadline and to email any specific questions about the grants to [PrimaryHealthCareGrant@gov.ab.ca](mailto:PrimaryHealthCareGrant@gov.ab.ca).

Regards,  
Dr. Rithesh Ram  
President, Section of Rural Medicine

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# **FIRE RESCUE INTERNATIONAL (DIVISION 7801)**

## **FOR IMMEDIATE RELEASE:**

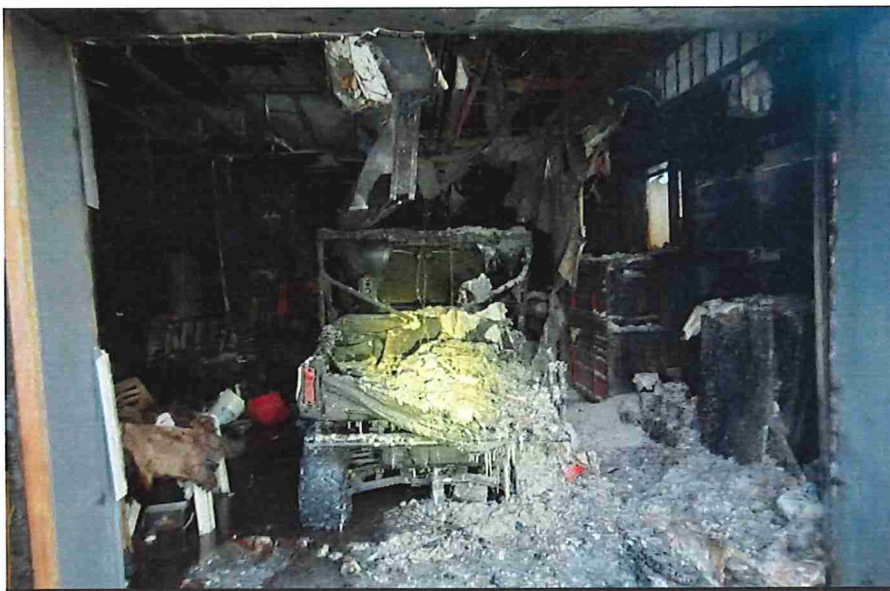
### **Fire Rescue International Responds to Structure Fire in Sunset Point**

**Sunset Point, AB – November 24, 2024** – At 13:59 hours today, Fire Rescue International (FRI) was dispatched to a high-priority structure fire (69E06) in the Summer Village of Sunset Point. The fire involved an attached garage fully engulfed in flames, with the threat of fire spreading to the residence.

The first of two FRI engines were enroute within 2 minutes, with the initial unit arriving on scene just five-minutes after the page.

Upon arrival, fire crews found the garage fully involved and immediately took action, deploying hose lines and applying water to prevent the fire from extending further into the home.

Shortly after the second FRI engine arrived, additional mutual aid support from Lac Ste Anne County Fire Services (LSACFS) also began to arriving. They brought the necessary water supply and additional manpower to support an offensive attack. Within minutes of the FRI's second engine's arrival, the fire was brought under control.



By 1541 hours, fire crews were well into the overhaul phase, carefully searching for any hidden fire extension. At the height of the operation, FRI had two fire engines engaged while Lac Ste Anne county had one fire engine on standby as well as two water tenders working to ensure adequate water supply.

Fire Rescue International would like to extend sincere thanks to Lac Ste Anne Fire Services, Fortis Energy, Atco Gas, and the RCMP for their prompt and vital assistance in responding to the incident.

At this time, the cause of the fire is unknown and the Government of Alberta has declined to investigate. FRI would like to remind everyone of the critical fire safety steps to follow if you ever find yourself in a similar situation:

1. Get out.
2. Dial 911.
3. Stay out





# **FIRE RESCUE INTERNATIONAL (DIVISION 7801)**



Fire Rescue International (FRI) has proudly served the Summer Village of Sunset Point for nearly a decade, responding to emergencies with professionalism, dedication, and expertise. Our teams continue to uphold the highest standards of safety and service. As FRI concludes its nine years of service to the Summer Village of Sunset Point, we extend our best wishes to the community and its residents as they consider their options for a fire service provider starting in March 2025.

For more information or media inquiries, please contact:

FC David Ives  
[david.ives@firerescueinternational.net](mailto:david.ives@firerescueinternational.net)  
780-777-4688

Red Deer Advocate – Nov. 28/24

### Lacombe County rejects fire response refund

Man charged \$3,000 for response after mistaken structure fire report

A Lacombe County man must pay a \$3,000 bill to cover firefighter response.

Brandon Williams was burning construction waste in the yard of his home just north of Lacombe last July when someone who believed a building was on fire called the fire department. Lacombe and Bentley firefighters showed up and discovered there was no structure fire. The smoke spotted by a passerby came from wood waste being burned in a large steel container. Four Lacombe Fire Department vehicles, including a command vehicle, and a tender from Bentley responded to the fire call. Blackfalds was dispatched but called off quickly after the fire commander on scene saw that only a small contained fire was involved. Three of the on-scene vehicles were also sent back to the station.

A few weeks later, Williams received a bill for \$2,995, including \$2,370 for Lacombe Fire Department's response and \$625 for the Bentley tender and firefighters. Lacombe County was involved, nearly \$920 for Blackfalds' fire response as well. Although the truck never left the station, about a dozen firefighters had responded to the call and showed up at the hall.

Given that the Blackfalds firefighters were not needed and called off right away, Lacombe County did not charge Williams the \$920. After Williams unsuccessfully appealed to the City of Lacombe and Lacombe County to have the invoice charges dropped or reduced he went before county council to argue his case two weeks ago. He requested that he only be billed for the two vehicles that remained on scene to douse his fire, which had been illegal because a fire restriction was in place. A report to council from county manager Tim Timmons recommended the fire response charges not be waived or reduced further. Besides waiving the Blackfalds charge, the county opted not to fine Williams for the illegal fire. "Though the number of fire department units that responded to the fire was not warranted for degree of firefighting involved, based on the fire being reported as structure fire, the appropriate number of units were in fact dispatched and attended the scene," said Timmons in a report to council.

"Ultimately, if Mr. Williams did not initiate the burn there would have been no need for a fire department response." Council unanimously rejected the request that the fire response bill be reduced. In arguing his case, Williams had told council the fire restriction information on the county website was unclear and he did not realize his fire was not allowed. That argument got some sympathy from Coun. Brenda Knight on Thursday. While fire bans are well understood by county residents, fire restrictions have some confused about what is allowed and what is prohibited, she said. "I'm not saying we give leeway here. But many times I've been asked what does a fire restriction mean."

Knight suggested the county just stick to an outright fire ban when needed and do away with fire restrictions.

**svsouthview@outlook.com**

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**From:** wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>  
**Sent:** December 5, 2024 1:03 PM  
**To:** Summer Village of South View; Summer Village Office  
**Subject:** Re: weed inspecting invoice

I doubt there is a contract but she does it every year, we code it somewhere to roads

Wendy Wildman,  
Chief Administrative Officer  
Summer Village Administration/Wildwillow Enterprises Inc.

Phone: 780-967-0271  
Email: wendy@wildwillowenterprises.com

---

**From:** Summer Village of South View <svsouthview@outlook.com>  
**Sent:** Tuesday, December 3, 2024 10:03 AM  
**To:** Summer Village Office <administration@wildwillowenterprises.com>; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>  
**Subject:** FW: weed inspecting invoice

Hello Heather and Wendy,

Do we have some sort of a contract for this? I didn't set this up, and don't recall seeing an invoice for this last year.

Thanks,

*Angela Duncan*  
Assistant CAO  
Summer Village of South View  
780-967-0271  
<http://www.summervillageofsouthview.com/>

**From:** Jackie Gamblin <gamblin\_j@hotmail.com>  
**Sent:** November 25, 2024 11:03 PM  
**To:** Summer Village of South View <svsouthview@outlook.com>  
**Subject:** weed inspecting invoice

hello

please find weed inspecting invoice attached

jackie

svsouthview@outlook.com

---

**From:** Finance <Finance@onoway.ca>  
**Sent:** November 29, 2024 3:55 PM  
**To:** svsouthview  
**Subject:** Job 2024-185 #982 Alarm Oct 4, 2024  
**Attachments:** Invoice #982- 2024-185 Alarm 119 Lakeview Ave Oct 5, 2024.pdf

Good Afternoon,

Please see attached, non-chargeable invoice for your records.

Have a great day,

**ONOWAY**  
HUB OF THE HIGHWAYS

[www.onoway.ca](http://www.onoway.ca)

Follow

**Melinie Beaulieu**  
Finance Officer

780-967-5338  
finance@onoway.ca  
Town Office: 4812-51 Street  
Mail: Box 540 Onoway, AB T0E-1V0

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# Fire Rescue International

Box 1550  
 Onoway, Alberta T0E 1V0  
 Canada  
 accounting@firerescueinternational.net

# INVOICE

Invoice No.: 982  
 Date: 11/22/2024

Sold to:

**Town of Onoway**  
 Box 540  
 Onoway, AB T0E 1V0

Business No.: 770543184RT0001

Quantity	Description	Tax	Unit Price	Amount
	Job: 2024-185 Incident Date: October 5, 2024			
2	Pump 1	G	340.64	681.28
46	Km-Pump Truck	G	3.04	139.84
2	Pump 2	G	340.64	681.28
76	Km-Pump Truck	G	3.04	231.04
2	Pump 4	G	340.64	681.28
46	Km-Pump Truck	G	3.04	139.84
2	Charlie 3	G	164.23	328.46
76	KM-Command	G	1.69	128.44
12	Additional Firefighters- 2 on P2, 1 on C3, 3 on P4	G	71.89	862.68
1	Alarm - No Charge	G	-3,874.14	-3,874.14
	Type: Alarms-First Call out Incident Address: 119 Lakeview Ave, Southview Municipal District: Southview Responding Agencies: Fire Rescue International Lac Ste Anne Gas - Autumn			
	Subtotal:			
	G - GST @ 5%			-0.03
	GST			0.03
	GST, not included			
		<b>Total Amount</b>		
		<b>Amount Paid</b>		
		<b>Amount Owning</b>		



# FIRE RESCUE INTERNATIONAL LTD.

Structure Fire  Vehicle Fire  Wildland Fire   
MVC  Medical Aid  HAZMAT   
Incident Type: Residential Alarm  Commercial Alarm

Permit Number (if applicable):

OTHER:

Incident Address:

Units Assigned: PUMP 1  PUMP 2  TENDER  RAP   
PUMP 3  CHARLIE 1  PUMP 4  CHARLIE 4  C3   
PUMP 2  TENDER  PUMP 3  P4   
Travel: PUMP 1  RAP  C1  C3

Mutual Aid Assigned:

Other Resources Called:

RCMP Detachment:

Officer Name:

RCMP File #:

Consumables Used:

Damaged Equipment:

Contractor Equipment:

Incident Commander:

Signature:

Digitally signed by

Date: 2024.11.21  
21:14:49 -07'00'

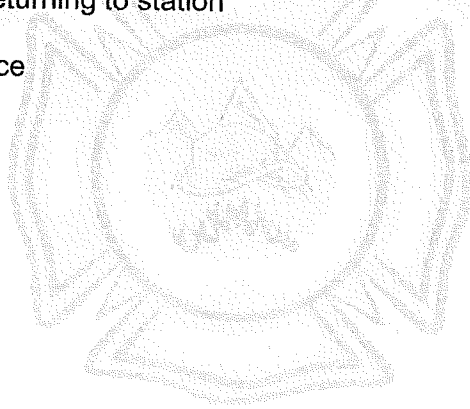
# FIRE RESCUE INTERNATIONAL LTD.

Incident Report #  Date:  AHS File #

Incident Description: (All incident types. All observations and tasks performed)

2024-185

1424hrs +- Page received, P1, P2, P4 , C3 assigned  
1427hrs +- P2 w/4 FF -----, FF -----, ----- and C3 enroute  
1442hrs +- C3 w/2 on scene, FF -----has IC, FF -----  
1443hrs +- There appears to be nobody around  
1444hrs +- Found owner 2 doors down. , confirmed false alarm due to cooking  
1447hrs +- P1 -----, -----, -----, ----- on scene C1 had FF -----  
1451hrs +- P2 stood down and returning to station  
1459hrs +- All units off scene  
1616hrs +- All units back in service



Incident Commander Initials:



# FIRE RESCUE INTERNATIONAL LTD.

Structure Fire, Wildland Fire, Alarms

Incident Report #  Date:  AHS File #

Forcible Entry Performed: YES  NO  Access Location:

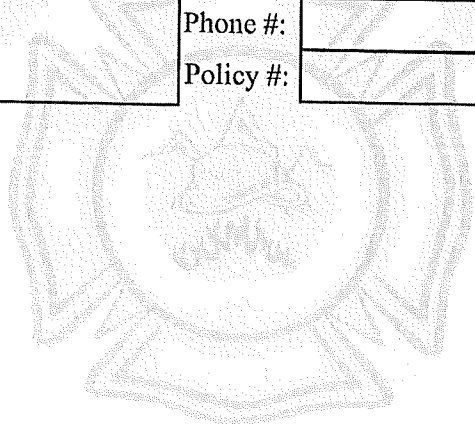
Weather

Temp:  Wind Direction:  Wind Speed:

Road Conditions:

Insurance Agent:  Insurance Company:

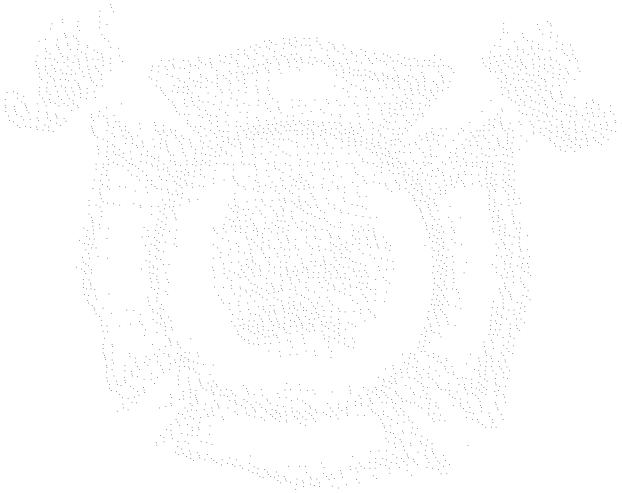
Address:  Phone #:   
Policy #:



Incident Commander Initials:

# FIRE RESCUE INTERNATIONAL LTD.

Additional Information:



Incident Commander Initials:

Dispatch: [780-777-4688](tel:780-777-4688)

Email: [David.Ives@firerescueinternational.net](mailto:David.Ives@firerescueinternational.net)

# FIRE RESCUE INTERNATIONAL LTD.

**Billing Information:**

Unit	Rate	Quantity	Total	Notes
PUMP 1	\$340.64	2	681.28	
TRAVEL	\$3.04	46	139.84	
PUMP 2	\$340.64	2	681.28	
TRAVEL	\$3.04	76	231.04	
PUMP 3	\$340.64		0	
TRAVEL	\$3.04		0	
TENDER	\$170.30		0	
TRAVEL	\$3.04		0	
RAP-ATTACK	\$231.25		0	
TRAVEL	\$2.43		0	
CHARLIE 1	\$164.23		0	
TRAVEL	\$1.69		0	
PUMP 4	340.64	2	681.28	
TRAVEL	\$3.04	46	139.84	
CHARLIE 3	\$164.23	2	328.46	
TRAVEL	\$1.69	76	128.44	
OTHER			0	
ADDITIONAL FIREFIGHTERS	\$71.89	12	862.68	2 on P2, 1 on C3, 3 on P4
CONSUMABLES			0	
			0	

Grand Total: \$ 3,874.14 Charge  No Charge  Medical

Incident Commander Initials: LL

# Parkland Emergency Control Centre

780 968 8401

Incident Date: 10/05/2024 14:21:51

File #: 17400694

Call Taker 153

Incident Location: **119 LAKE VIEW AV, SOUTH VIEW**

GPS: **53.65070100 -114.65850200**

Complainant Info: [REDACTED] 8558382118

Caller Party: 4th

Incident Type: Alarms

Pre-Alert:

EFD Abbreviation: 52B01C

### Fire Benchmarks:

Primary Search	Power Requested	Gas Requested	10/05/2024 14:28:16
Under Control	Power Company Name	Gas Company Name	st anne gas - Autumn
Loss Stopped	Power On Scene	Gas On Scene	
Temperature 12	RCMP dispatched	Hwy Maint. Dispatched	
Wind Direction W	RCMP On Scene	Hwy Maint. Responder	
Wind Speed 18 Gust 28	EMS dispatched	Incident Command	
Relative Humidity 46	EMS On Scene	RCMP FILE #	

CC Text: Alarm monitoring company  
Problem: GAS ALARM

The Problem is: GAS ALARM

Chief Complaint: 52 (Alarms)  
Pro QA Code: 52B01 Suffix: C  
CAD Response: Code 3

### \*\*\*\*\* Key Questions \*\*\*\*\*

- ° The caller is an alarm monitoring company.
- ° It is a carbon monoxide alarm.
- ° The area or zone/room activated is: CO DETECTOR ZONE 4
- ° The phone number of the business/resident/owner is: 780-993-7706
- ° The name of the business/resident/owner is: [REDACTED]
- ° The incident involves a single-family residential structure.
- ° It is not known if anyone is sick.
- ° The reference number for this alarm is: 2906251SMH82

CMND - CONFIRMED HOUSE CLEAR FIRE DEPARTING	UserName 153	TimeIndex 10/05/2024 14:54:00
PUMP2 STOOD DOWN - CLEAR AND RETURNING	UserName 153	TimeIndex 10/05/2024 14:51:09
STOOD DOWN GAS	UserName 153	TimeIndex 10/05/2024 14:47:47

60

CONTUE WITH TESTIGN WHE PUMP ARRIVES	UserName 153	TimeIndex 10/05/2024 14:45:05
CONFIRMED FALSE ALARM CAN STAND DOWN GAS	UserName 153	TimeIndex 10/05/2024 14:44:54
FOUND OWNER AT HOUSE 2 DOORS DOWN - WAS CHANGING BATTERIES	UserName 153	TimeIndex 10/05/2024 14:44:41
DOESNT APPEAR TO HAVE ANYONE HOME- LOOKING AROUND	UserName 153	TimeIndex 10/05/2024 14:43:16
FF K IN CMND	UserName 153	TimeIndex 10/05/2024 14:42:19
st anne gas coop -eta 45 minutes.	UserName 186	TimeIndex 10/05/2024 14:34:26
Gas Dispatched	UserName 179	TimeIndex 10/05/2024 14:28:16
C3 W/2	UserName 153	TimeIndex 10/05/2024 14:27:35
PUMP 2 W/4	UserName 153	TimeIndex 10/05/2024 14:27:19
Incident dispatcher Assigned: 00002	UserName 153	TimeIndex 10/05/2024 14:24:08
Dispatch acknowledged Incident.	UserName 153	TimeIndex 10/05/2024 14:24:08
Commit Keep was executed.	UserName 153	TimeIndex 10/05/2024 14:24:07
ProQA Key Questions: <ul style="list-style-type: none"> <li>° The caller is an alarm monitoring company.</li> <li>° It is a carbon monoxide alarm.</li> <li>° The area or zone/room activated is: CO DETECTOR ZONE 4</li> <li>° The phone number of the business/resident/owner is: 780-993-7706</li> <li>° The name of the business/resident/owner is: ██████████</li> <li>° The incident involves a single-family residential structure.</li> <li>° It is not known if anyone is sick.</li> <li>° The reference number for this alarm is: 2906251SMH82</li> </ul>	UserName 153	TimeIndex 10/05/2024 14:23:49
ProQA sent a dispatch level of "52B01" with an Incident Code of "52B01C".	UserName 153	TimeIndex 10/05/2024 14:23:49
Initial incident type selected '52B01C Alarms'	UserName 153	TimeIndex 10/05/2024 14:23:49
Commit Keep was executed.	UserName 153	TimeIndex 10/05/2024 14:23:49
Address change from BLANK Address to 119 LAKE VIEW AV, SOUTH VIEW	UserName 153	TimeIndex 10/05/2024 14:22:05
Department assigned 'Fire Rescue International'	UserName 153	TimeIndex 10/05/2024 14:22:05

<u>Unit Name</u>	<u>Dispatch Time</u>	<u>En Route</u>	<u>On Scene</u>	<u>Off Scene</u>	<u>At Hospital</u>	<u>In Service</u>
Fire Rescue Int.	10/05/2024 14:24:13					10/05/2024 16:16:14
FRI PUMP 2	10/05/2024 14:24:55	10/05/2024 14:27:15				10/05/2024 15:24:39
FRI PUMP 1	10/05/2024 14:47:34		10/05/2024 14:47:36	10/05/2024 14:59:44		10/05/2024 16:16:02
FRI PUMP 4	10/05/2024 14:24:52					10/05/2024 16:16:10
FRI CHARLIE 3	10/05/2024 14:27:31	10/05/2024 14:27:33	10/05/2024 14:42:15	10/05/2024 14:59:45		10/05/2024 16:15:57

**'Quite alarming': Red Deer fire chief taking grim survey results to national stage**

*"I am hopeful they will hear us and they will see in the data, not to be an alarmist, that we do have to implement and we have to invest differently in the fire service in Canada than we have in the past. And if we do not, unfortunately, we've got some very, very dire situations"*

Author of the article:

**Jackie Carmichael**

Published Dec 02, 2024 • Last updated 2 days ago • 6 minute read

According to Alberta Municipalities, provincial funding for infrastructure, including municipal fleets, decreased to \$154 per person in 2024 from \$424 per Albertan in 2011, while the province's population burgeoned and welcomed population increases.

**Article content**

A lack of preparedness for wildfire, threats to municipal fire insurance, and steep spikes posed by aging fire equipment are top of mind for Ken McMullen, the president of the Canadian Fire Chiefs Association. With newly beefed-up data from the annual nationwide fire census in hand, the Red Deer fire chief is headed to Ottawa this week to plead for a national fire administration.

About one-fifth of the nation's 3,248 fire departments participated in the census, which sampled departments in proportion to their place in Canada's demographics.

**Fire safety, the homeless cousin**

Canada's fire sector has components in 14 divisions of the federal government. "Nobody really wants to own fire in its entirety — not like our colleagues in police, who naturally sit under justice, and our colleagues in paramedicine, who naturally fit under health. "Fire has always been that cousin that didn't have a home specifically," McMullen said in an interview with Postmedia. Over the years, politicians have asked for more data from the association in order to restore the Joint Emergency Preparedness Program (JEPP), he said.

The fire census found nine in 10 fire departments have had some involvement in wildfire response in the past year, yet only half had the required equipment to meet the needs for wildfire season. More than half of the firefighters surveyed don't have wildland structure protection training. Half the departments lack wildfire-specific equipment and materials to deal with wildfire threats. In half the departments, the fire chief or deputy chief is the designated emergency management leader for the jurisdiction.

"The challenge with data is, now that we have it, it can be quite bold and it can be quite direct, and it can be quite alarming," he said. The association acknowledged it's not the federal government's job to purchase equipment for fire departments. "It is however the federal government's job to ensure leadership on national issues and that Canada continues to thrive. A cost-shared JEPP program between the federal government, provinces, and municipalities would help address this issue and would also bring economies of scale rather than pockets of investments by different levels of government," McMullen said.

In 2024, four major emergency events in Canada resulted in \$7.7 billion in insurance loss, exceeding the total budgets of all fire departments in Canada by nearly \$2 billion. A national wildfire administration would provide a solution to co-ordination issues such as the ones that were identified in Jasper, said McMullen, who was one of four incident commanders there in the summer of 2024. A National Fire Administration could co-ordinate between Canada's local fire departments, the majority of which are involved in emergency management and have federal priorities from housing to zero emissions technologies, wildfire, explosives, and transportation between fire departments and wildfire agencies, McMullen said.

Additionally, the association said that Canada needs to restimulate the investment in equipment and training, which would have implications for insurance rates, fire protection ratings, housing, new types of fires, and safety. A modernized version of the JEPP would be a cost-shared program intended to encourage reinvestment in equipment and stimulate economies of scale, McMullen said. "I'm in a position where I need to share the honest truth about the state of the fire service in Canada. And it's like so many things when we just believe that it'll repair itself, or we believe that miraculously, wildfires aren't going to happen anymore—it's just naive." McMullen said he's nervous about sitting down with federal officials in Ottawa this week. "I am hopeful they will hear us and they will see in the data, not to be an alarmist, that we do have to implement and we have to invest differently in the fire service in Canada than we have in the past. And if we do not, unfortunately, we've got some very, very dire situations," he said.

### **Aging equipment**

Aging equipment from larger departments is frequently dispersed at a bargain rate among smaller and volunteer departments around the province, who may in turn spend resources on maintenance, upkeep, and repair. However, larger departments are holding onto their aging equipment longer, which may further affect the disparity. "I think it's appropriate to identify our First Nations communities who are likely in that boat where a majority of their communities do not have the same level of equipment as some of our bigger, more lucrative municipalities," McMullen said. A national fire administration would help with that, he said. "And quite frankly, it will sound bold, but all Canadians should be protected to the same level, not based on where you choose to live," he said.

As reported by Postmedia in April 2024, municipalities get money to fund infrastructure from the federal government's Canada Community Building Fund and from the provincial government through the Local Government Fiscal Framework, supplemented by borrowing and cash reserves. According to Alberta Municipalities, provincial funding for infrastructure, including municipal fleets, decreased to \$154 per person in 2024 from \$424 per Albertan in 2011, while the province's population burgeoned and welcomed population increases.

More than half of the departments have deferred equipment purchases. The number of departments with hoses more than 15 years old has spiked from five per cent to more than half. Sixty per cent of departments have pumper trucks older than 15 years old. About half the departments surveyed need new trucks. "The fact is, when a fire truck in a municipality that used to cost a million dollars now costs \$2.3 million, you just can't make up for that in a matter of a year or two." When municipalities budget for replacing equipment, they budget for a 10-year replacement cycle, typically calculating in three- to five per cent for inflation annually, he said. "To see it in two years jump about 33 per cent, no municipality was prepared for that and, unfortunately, that's just the reality based on supply and demand," McMullen said. Conversely, there's a lack of emergency resources to support housing development. Almost 70 per cent of urban centres reported significant new housing starts, yet only 17 per cent have any additional firefighting resources to meet the growth. "We're asking the federal government to lead a national reinvestment in fire and emergency preparedness equipment," says Keri Martens, vice president at the Canadian Fire Chiefs Association and the fire chief in Banff.



“The return of a modernized Joint Emergency Prepared Program will create incentives for provinces, territories, and local governments to secure an economy of effort on this crucial pursuit.”

### **Municipal insurance ratings at risk**

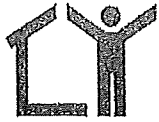
The Insurance Bureau of Canada’s annual survey probes a municipality’s fire readiness. The CFCA fire census survey asked municipalities if their insurance rating had been impacted in the last year as a result of aging equipment or lack of training or not enough individuals to respond. “Forty-four per cent of our communities have indicated that they have had some change within their insurance rating, within their own municipality,” McMullen said, adding fire protection is only as strong as the individual department’s ability to deal with the threat of fire, one property at a time. “This reality of municipalities starting to indicate some drops in their insurance levels didn’t happen overnight. This takes a long time to get to the place where you’ve worked with your insurance raters, and they certainly indicated that they’re seeing a trend in equipment not being replaced at the same rate as it used to, and the training is not fully up to standards in some municipalities,” he said.

Also, new on the radar is an increase in the number of fires involving lithium-ion batteries.

Canada had more than 800 fires from electric vehicles and other lithium-ion battery fires, and regulations over explosives are “disjointed,” the CFCA found.

Canadian fire departments responded to more than two million calls in 2024.

11.b



# Lac Ste. Anne Foundation

December 4, 2024

ADMINISTRATION  
OFFICE  
4407 42A Avenue  
Box 299  
Mayerthorpe, AB  
T0E 1N0  
Phone: 780-786-3100  
Fax: 780-786-4810

Summer Village of South View  
Box 8  
Alberta Beach AB T0E 0AO

Attention: Wendy Wildman, Chief Administrative Officer

**RE: 2025 Municipal Requisition**

---

Dear Wendy;

PLEASANT VIEW  
LODGE  
4407 42A Avenue  
Box 299  
Mayerthorpe, AB  
T0E 1N0  
Phone: 780-786-2393  
Fax: 780-786-4810

Please accept this letter as formal communication regarding the approved 2025 Municipal Requisition amounts for your Community.

SPRUCEVIEW  
LODGE & HEIGHTS  
12 Sunset Boulevard  
Whitecourt, AB T7S 1S9  
Phone: 780-778-5530  
Fax: 780-778-5215

As per the Lac Ste. Anne Foundation Municipal Requisition Policy;

The municipalities for which the organization provides supportive living accommodation shall be requisitioned annually based on the current year's approved budget. The total requisition shall be shared on the basis of the proportion that a municipality's equalized assessment bears to the total of the equalized assessments of all the municipalities to be requisitioned. Payments shall be made in quarterly installments the 1st banking day of January, April, July and October. Contributing Municipalities with total requisition in the annual amount less than \$20,000 shall pay on the 1st banking day of July.

CHATEAU LAC STE.  
ANNE  
5129-49 Ave  
Onaway, AB T0E 1V0  
Phone: 780-967-0475  
Fax: 780-967-0470

Your total requisition amount is \$4,996.62 based on the 2025 Provincial Equalized Assessment Report and will be invoiced for payment July 1, 2025.

Thank you for your ongoing support of the Lac Ste. Anne Foundation and its seniors.

If you have any questions or concerns, please contact me at 780-786-3167.

Yours truly,

Dena Krysik  
Chief Administrative Officer

SUPPORTIVE HOUSING  
SERVICES  
4503-52 Ave  
Whitecourt, AB T7S 1M4  
Phone: 780-778-3623  
Fax: 780-786-4810

# NEW POLICE GOVERNANCE REGULATIONS UNVEILED

[Home](#) / [News](#) / New police governance regulations unveiled

← News

The provincial government passed Bill 6, the **Police Amendment Act (PAA)**, in 2022. The PAA is intended to increase police transparency and enhance public trust. In addition to other reforms, the legislation requires the formation of civilian governance bodies for all municipalities in Alberta, so that communities can participate in setting policing priorities and performance goals.

The PAA establishes several new mandated structures for municipal input into policing and the Government of Alberta recently released two supporting regulations to clarify the powers, duties, functions, and composition of these new governance bodies:

- **Police Governance Regulation**
- **Police Governance (Ministerial) Regulation**

Every community in Alberta served by the RCMP will be required to be represented by one of the following types of governance bodies, depending on their size and type of police service agreement:

- Municipal Policing Committees
- Regional Policing Committees
- Provincial Police Advisory Board.

### **Municipal Policing Committees**

- Communities with a population over 15,000 that are policed by the RCMP through a Municipal Police Service Agreement (MPSA) will be required to establish a municipal policing committee.
- These committees will work with elected municipal officials to set policing priorities for the community, report on initiatives to support these goals, and create safety plans with their local RCMP detachments, authorities, and agencies.
- A municipal policing committee shall consist of not fewer than three members and not more than seven members appointed by the municipality's council.

- The minister may also appoint committee members based on the size of the committee.

### **Regional Policing Committees**

- Communities with a population of under 15,000 policed by the RCMP with a Municipal Police Service Agreement (MPSA) will be required to establish a Regional Policing Committee, through bylaws, by March 1, 2025.
- Each RCMP district (South, Central, East, and West) is a region and each region contains five to 10 municipalities that will be required to work with other communities in the same district to recruit and appoint committee members.
- The regional policing committees will represent the interests and concerns of the public to the RCMP leadership in their district, with local officials to identify and address public safety concerns for their region, and report on the implementation of programs and services to address them.
- A regional policing committee shall consist of at least one representative appointed by each municipality represented and as many other members as the relevant councils of municipalities agree.

### **Provincial Police Advisory Board**

- Communities policed by the RCMP under the Provincial Police Service Agreement (PPSA) will be represented by a Provincial Police Advisory Board.
- This Board will represent the interests and concerns of Albertans in these communities, support integrated safety planning and liaise with Alberta's government, the RCMP and municipalities to align policing priorities and resources to help address local concerns and challenges.
- The 15-person board will be appointed by the Minister of Public Safety and Emergency Services and will include dedicated seats for representatives from Rural Municipalities of Alberta, Alberta Municipalities, First Nations and Métis communities, and communities in each of the province's RCMP districts.

Municipalities will be responsible for the costs of establishing, administering, and sustaining membership of municipal and regional policing committees. The provincial government will be responsible for the costs of the Provincial Police Advisory Board.

Alberta Municipalities received **correspondence** from the Minister of Public Safety and Emergency Services that includes a 'Frequently Asked Questions' (FAQ) document on these changes. If, after reviewing the FAQ, you still have questions, please contact the ministry by **email**.

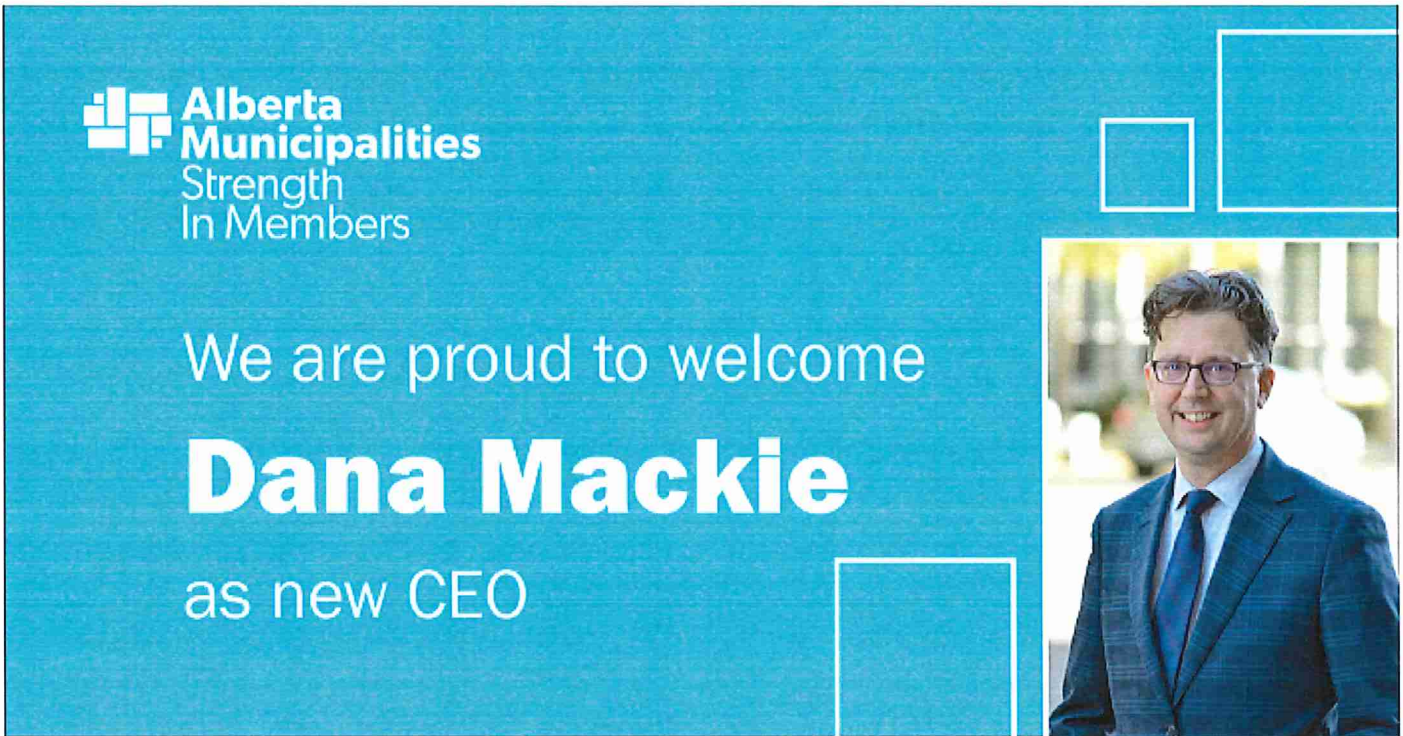
The ministry will hold information sessions in early 2025 to assist municipalities in establishing the new police governance bodies. The times, locations, and details for these information sessions will be shared as they become available in *The Weekly*.

Dec 4

2024

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**From:** Tyler Gandam <president@abmunis.ca>  
**Sent:** December 12, 2024 4:22 PM  
**To:** Wendy Wildman  
**Subject:** Alberta Municipalities appoints new CEO



**ANNOUNCEMENT: Alberta Municipalities appoints Dana Mackie as new CEO**

Alberta Municipalities' Board of Directors is pleased to announce the appointment of Dana Mackie as the association's new Chief Executive Officer. His appointment takes effect on January 2, 2025, when CEO Dan Rude retires.

Dana is an accomplished public policy executive who joins ABmunis from the Government of Alberta, where he worked for nearly 20 years in numerous sectors, including economic development, social services, environment and land management, climate change, and post-secondary education. He brings more than a decade of advocacy and intergovernmental relations experience to his new role. Dana holds a Bachelor of Arts degree in international relations from the University of Calgary, and a Master of Business Administration degree from the University of Alberta.

"Dana is a highly experienced visionary leader who is dedicated to making Alberta a better place," said President Tyler Gandam. "We look forward to him leading Alberta Municipalities into its next chapter as a prominent organization dedicated to supporting our members in their community-building efforts."

"I'm honoured to have been chosen to lead the association's deeply talented, dedicated and hard-working team of professionals," said incoming CEO Dana Mackie. "I'm excited to step into this pivotal role to serve communities and non-profit organizations across Alberta."

Please join us in welcoming Dana to Alberta Municipalities!

Tyler Gandam | President

---

E: [president@abmunis.ca](mailto:president@abmunis.ca)  
300-8616 51 Ave Edmonton, AB T6E 6E6  
Toll Free: 310-MUNI | 877-421-  
6644 | [www.abmunis.ca](http://www.abmunis.ca)



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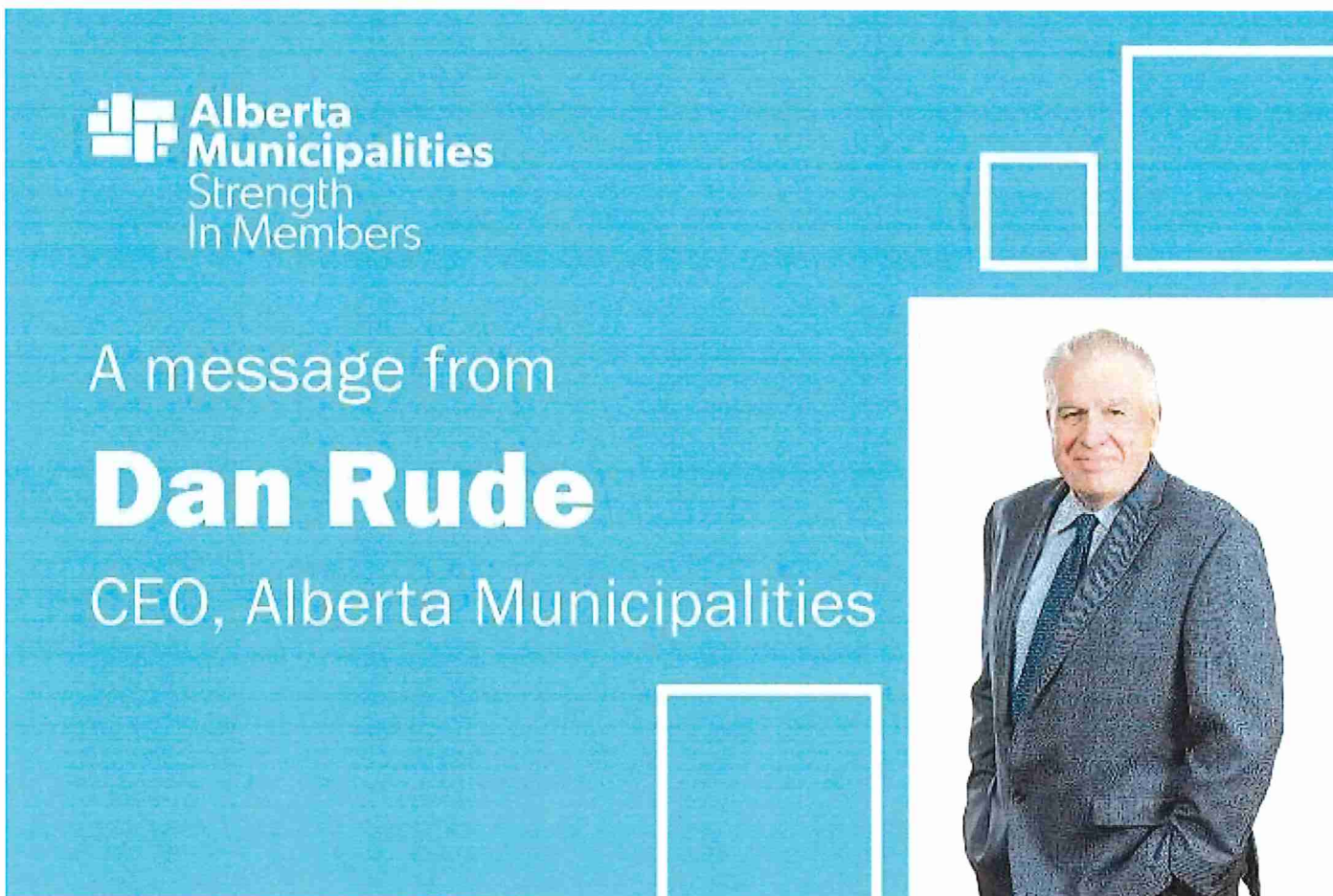
*We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.*

ll.k

svsouthview@outlook.com

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**From:** Exec. Assistant on behalf of Dan Rude <EA\_DRude@abmunis.ca>  
**Sent:** December 19, 2024 2:09 PM  
**To:** Wendy Wildman  
**Subject:** Fond farewell & parting thoughts from ABmunis CEO Dan Rude



Good afternoon!

By now, you've heard that I'm retiring from Alberta Municipalities after 20 years of service at the end of the year. It's time for me to wrap up my career and begin the next chapter of my life.

It's also time for a new voice and a fresh face to lead ABmunis. I trust you'll give newly appointed CEO Dana Mackie a warm welcome when he starts work on January 2, 2025.

I want to leave you with a few parting thoughts. [This short video](#) expresses my heartfelt appreciation to you and others.

Thank you for your friendship, support, and collaboration over the past two decades. I look forward to reconnecting with you whenever our paths cross.

I'll be watching from the sidelines with interest in 2025 as Alberta Municipalities continues representing

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the interests of the association's 260+ member communities.

Strength in Members!

Sincerely,

**Dan Rude** | Chief Executive Officer

---

D: 780.431.4535 | C: 780.951.3344 | E: dan@abmunis.ca  
300-8616 51 Ave Edmonton, AB T6E 6E6  
Toll-Free: 310-MUNI | 877-421-6644 | [www.abmunis.ca](http://www.abmunis.ca)



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*We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.*