



Township of Hampshire

County Of Kane

State Of Illinois

Minutes

February 11, 2025

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 14th day of January, 2025 at 7:00 pm.

Jody Remakel, Supervisor;
Dan Rowlett, Hwy Commissioner;
Rebecca Penkaty, Assessor;
Lori Marwig, Clerk;

Bob Becker, Trustee;
Dale Drendel, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee;

Also in attendance was Kyle Stiechen, Township employee.

1) Before the meeting was called to order, Trustee Paddock read the opening prayer. Roll call was then taken and all were present. The meeting opened with the pledge to the flag. Supervisor Remakel would like to add under New Business, Contingency Transfers.

2) Minutes. The Board reviewed the Board of Trustee Minutes from January 14, 2025. Trustee Drendel made a motion to approve the minutes as presented. Trustee Gustafson seconded the motion and it was approved unanimously by all those present.

3) Treasurer's Report. The Board reviewed the January Treasurer's report. A motion was made by Trustee Gustafson to approve the January Treasurer's report as presented. Trustee Becker seconded the motion and it was approved by all those present. A roll call vote was taken.
Trustee Drendel Aye Trustee Paddock Aye Trustee Becker Aye Trustee Gustafson Aye
Supervisor Remakel Aye

4) Public Comment. There was none.

5) Reports

Assessor: Assessor Penkaty reported that for the month of January, there were 47 sales. 25 were for new construction, 14 were existing residential, and 8 were for residential land (lots that homes will be built on). She was able to get out and take some pictures as the weather was decent. She is waiting to hear from the County what the multiplier will be.

Highway Commissioner: Highway Commissioner Rowlett reported that in January, we had seven snowfalls and they mainly salted the roads. They have been filling in potholes. Had a branch fall in Doty Cemetery that they chipped up. Back in October, Mr. Rowlett had a meeting with OSHA and he received 13 citations. The Board will see on the credit card bill some charges for purchases that will be fixing most of the citations.

Supervisor: Supervisor Remakel reported that she had to work on the NTD report again. She had help with it and they walked through the report together. She thought it was all taken care of, but there are still problems with the report. The shred and electronic event that will be held on 5/31, will be mentioned in the next Village water bill. In May, the Township will be the cover story on the Village's water bill newsletter. There is new fitness equipment in the workout room. All the new equipment was donated. Supervisor Remakel is working on the budget. She trained the staff on the new registration software. Some new events for the seniors that will be starting this month are cards, lunch workout with Jody, and beginning in March, dominos. The Township trustees are invited to the next cemetery board meeting that

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is being held on 2/24 at 6pm for a presentation of the new software they would like to purchase. The new Ford Transit has arrived and effective 2/28 Pace is cancelled.

6) Old Business.

Approval of Milk Plant Payment. A motion was made by Trustee Paddock to approve the second payment of \$112K for the purchase of the milk plant. Trustee Drendel seconded the motion and it was approved unanimously by all those present. Roll call vote was taken.

Trustee Becker Aye Trustee Gustafson Aye Supervisor Remakel Aye Trustee Drendel Aye Trustee Paddock Aye

7) New Business.

Review of Draft Town and Road Budgets. Trustee Paddock presented the draft budget for the Road District. Supervisor Remakel presented the draft budget for the Town Funds.

Discussion and Approval of TRIAD & Food Pantry Donation. Supervisor Remakel would like to make a donation of \$200 to TRIAD and also \$500 to the Burlington/Hampshire Food Pantry. A motion was made by Trustee Gustafson to approve the donations. Trustee Becker seconded the motion and it was approved unanimously by all those present. A roll call vote was taken.

Supervisor Remakel Aye Trustee Paddock Aye Trustee Drendel Aye Trustee Gustafson Aye Trustee Becker Aye

Contingency Transfers. Supervisor Remakel has 3 transfers that will need to be done before the end of the year. The board is in agreement of these transfers and they will be ratified at the March meeting. The first transfer is for \$600 from contingencies Cemetery Operating Fund to Cemetery Professional services. The second transfer is for \$1000 from contingencies Town Fund to Town Capital Outlay. The third transfer is for \$4000 from contingencies senior Fund to equipment purchases.

8) Correspondence. Supervisor Remakel read a letter that was received from TOIRMA.

9) Board of Trustee Comments. There are upcoming educational events for anyone interested in attending them. Supervisor Remakel asked the Board if they would like to contact the local governments for the annual town meeting and run it like last year. The Board would like to. Supervisor Remakel then showed the Board the new senior software.

10) Hampshire Township Development.

Road District Development. Highway Commissioner Rowlett informed the board that he has been in contact with Dave Weber and he is going to get him a proposal for a survey and a proposed rough draft of what they can build.

11) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Gustafson to pay the February bills. Trustee Becker seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Trustee Paddock Aye Trustee Drendel Aye Trustee Becker Aye Trustee Gustafson Aye Supervisor Remakel Aye

There was an expense report for an elected official.

For Highway Commissioner Rowlett there was an expense report of \$203.70 for mileage reimbursement. A motion was made by Trustee Gustafson to approve the expense report. Trustee Drendel seconded the motion. A roll call vote was taken.

Supervisor Remakel Aye Trustee Gustafson Aye Trustee Becker Aye Trustee Drendel Aye Trustee Paddock



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12) Closed Session. A motion was made by Trustee Gustafson to go into closed session for the purpose of reviewing closed session minutes. Supervisor Remakel seconded the motion and it was approved unanimously by all those present. A roll call vote was taken.

Trustee Drendel Aye Trustee Paddock Aye Trustee Gustafson Aye Trustee Becker Aye
Supervisor Remakel Aye

Assessor Pentaky and Highway Commissioner Rowlett left the meeting. The Board went into closed session at 8:01pm

The Board came back into open session at 8:05pm.

A motion was made by Trustee Paddock to release the closed minutes from 2/13/24 and 5/14/24. Trustee Becker seconded the motion and it was approved unanimously by all those present.

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Paddock, and then carried unanimously. The meeting closed at 8:07 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk