

EQUIPMENT OPERATOR II

(CLASS C D/L)

JOB DEFINITION

A heavy equipment operator position that requires special knowledge in the operation of tractor powered machinery such as a **backhoe, motor grader, front-end loader and bulldozer**. Incumbent should be familiar with the operation, capability, and maintenance of the equipment and its associated apparatus. This position may perform a variety of skilled and manual labor tasks when not operating equipment. Under the direct supervision of the Superintendent, Street Department, or assigned supervisor.

PRINCIPLE DUTIES

Performs manual labor tasks and operating duties that require physical stamina and the use of associated equipment and tools. Some examples of these duties are:

- Operates backhoe, motor grader, front-end loader or bulldozer performing various duties at work sites.
- Performs preventative maintenance on equipment such as lubrication, checking air, oil, water and other fluids.
- Performs street maintenance and other construction duties such as laying drainage pipe, setting grade, building catch basins, clearing rights-of-way, setting forms, pouring and finishing concrete, clearing drainage systems, making utility cuts, patching, demolishing dilapidated structures, operating hand and power tools.
- Participates in various crew assignments and activities such as shoveling leaves or dirt from gutters or street repair sites and from truck bed.
- Maintains tools and equipment in good operating condition.
- Adjusts changes or replaces necessary attachments.
- Typically works outdoors and may be exposed to inclement weather, heat, cold, dust, insects, grass, pollen, gas odorants, grease, oil, exhaust fumes, moving machinery and other hazards.
- Follows established safety rules along with City and departmental policies and procedures.
- Often works independently exercising good judgment.
- Other duties as assigned from time to time.

QUALIFICATIONS

- Must be skilled in the safe operation of heavy equipment and know the equipment's capabilities.
- Must be skilled in preventive maintenance of heavy equipment.
- Must have knowledge of City and State driving laws and codes and safe driving procedures.
- Must be at least 18 years of age.
- Minimum education of a high school diploma, or its equivalent, with good oral and written communication skills to comprehend and follow oral and written instructions and assignments and a basic understanding of general math and its application.
- Must fully complete a City of Cordele employment application.
- Must pass a background check including personal and previous employment references, criminal history, and driver history.
- Must pass a pre-employment drug and alcohol screen and job-related physical examination (see attached sheet for requirements).
- Must pass mandatory random drug and alcohol screens as defined in the City of Cordele Anti-Drug and Alcohol Policy.
- Must have a valid Georgia Driver's License with a clean driving record.
- Must perform arduous tasks frequently under strenuous and adverse conditions.
- Must be able to work department hours including on-call status and overtime when required.
- Must establish and maintain an effective working relationship with other employees, supervisors and the general public.

DESIRED JOB CHARACTERISTICS

- Dependable and punctual with an excellent attendance history.
- Neat and clean personal appearance and attire.
- Have knowledge of, or ability to easily learn, the City street system, physical layout and adjacent areas including commercial and residential locations.

SIGNATURE	DATE
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REVISED	10/93	5/95	3/15				
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JOB TITLE	EQUIP OP II (ALL)	APP TRAK	07
EEO CLASS	OPERATIVES		
EEOC#	7		
EEO4	STREET & HIGHWAYS		
BACKHOE-MOTOR GRADER-ST SWEEPER-FRONT-END LOADER-BULLDOZER			
GRADE	10		

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PHYSICAL DEMANDS & EXPOSURES
 for
PUBLIC WORKS / Street / EQUIPMENT OPERATOR II

Total number of hours spent, or could be spent on the job in the following activities:

Situation	At ONE Time	ENTIRE Work Day
SITTING:	2 Hours or Less	4 Hours or Less
STANDING:	3 to 4 Hours	7 Hours
WALKING:	2 Hours or Less	4 Hours or Less

Repetitive Use of Hands:

{Operation of tools & equipment, occasional driving}

Situation	Simple Grasping	Pushing / Pulling	Fine Manipulation
RIGHT:	Yes	Yes	Yes
LEFT:	Yes	Yes	Yes

Repetitive Use of Feet:

{Standing, Driving manual shift truck occasionally}

Situation	Results
RIGHT:	Yes
LEFT:	Yes
BOTH:	Yes

Frequency of the following activities on the job:

LIFTING:	Occasionally	Frequently	Continuously
up to 15 lbs.:		X	
16 to 30 lbs.:		X	
31 to 50 lbs.:	X		
50 plus lbs.:	X		

CARRY:	Occasionally	Frequently	Continuously
up to 15 lbs.:		X	
16 to 30 lbs.:		X	
31 to 50 lbs.:	X		
50 plus lbs.:	X		

REACH:	Occasionally	Frequently	Continuously
Above Shoulder:	X		
Chest Level:		X	

PHYSICAL DEMANDS & EXPOSURES

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for
PUBLIC WORKS / Street / EQUIPMENT OPERATOR I I

Situation	Occasionally	Frequently	Continuously
Bend:			X
Squat / Crouch:		X	
Climb:	X		
Twist / Turn		X	

PSYCHOLOGICAL DEMANDS:	Occasionally	Frequently	Continuously
Mental Stress:	X		
Working w / others			X

{Driving, operation of tools & machinery}

AUDIO / VISUAL NEEDS:	Occasionally	Frequently	Continuously
Hearing:			X
Near Vision:			X
Far Vision:		X	
Peripheral Vision			X
Depth Perception			X
Color Discrimination *	X		

* (Only as applies to driving a vehicle)

Exposure to the following:	Occasionally	Frequently	Continuously
Vibration		X {truck & tools}	
Unprotected Heights		X	
Moving Machinery			X
Inclement Weather	X		
Extreme Heat		X	
Dust, fumes, gasses	X		
Pollen, plant matter	X		
Grasses		X	
Chemicals	X		

Please sign and date below, acknowledging that you have read and understand the attached **JOB DESCRIPTION** and **PHYSICAL DEMANDS AND EXPOSURES** forms, and that you correctly answered the last question on page two (2) of the **EMPLOYMENT APPLICATION** form as related to this information.

Signature _____

Date _____

Phy-P/W-Shop/Sec.wpd
Revised 4/98, 12/01, 1/02