

Bexar County
Emergency Services District No. 10
Meeting Minutes
February 11, 2019
7:00 P.M.

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Station # 1 Fire Station located at 6658 E. Houston on February 11, 2019 beginning at 7:00 P.M. The following was discussed;

1. **Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** President Kelley called the meeting to order at 7:00 P.M. and established a quorum with Commissioners Yates and Lazar present.
2. **Citizens to be heard. (3 minute time limit per person)** No citizens to be heard.
3. **Approval of the meeting minutes from the January 11, 2019 meeting minutes.** Commissioner Yates made a motion to approve the meeting minutes, second by Commissioner Lazar. Motion carried 3/0.
4. **Presentation by Mark Sanchez on legal services to the district.** Mark Sanchez & Woody Wilson presented the services available to the District and answered questions from the Commissioners.
5. **Discussion and appropriate action on legal service provider to the district.** Commissioner Lazar made a motion to terminate the contract with Ken Campbell and approve a contract with Sanchez & Wilson for legal services to the district, second by Commissioner Yates. Motion carried 3/0.
6. **Discussion and appropriate action to open a credit account with VP racing fuel for small engine fuel.** Chief Hogan advised that we were switching to VP racing fuel for our small engines as it would save repair cost and offset the cost of the fuel and requested an account with VP racing fuel. Commissioner Yates made a motion to open an account, second by Commissioner Lazar. Motion carried 3/0.
7. **Discussion and appropriate action to sale 4 used fire trucks owned by Gardendale VFD for \$3700.** Chief Hogan advised that Gardendale VFD was going to dispose of 4 old outdated fire trucks. The Commissioners did not have any objections.
8. **Discussion, updates and/or action on the following items;**
 - a. **Command Staff Report – Given by Fire Chief Robert Hogan**
 - **Run report.** No questions were asked.
 - **Update on the land sale from the City of Elmendorf** Chief Hogan advised that final deed was received from the ESD lawyer and would follow up with Elmendorf on the next steps.
 - **Update on the Elmendorf station. RFQ for the land survey & Geotechnical survey.** Chief Hogan advised that we must have an RFQ for both the services and would be requested with hopes that we would have contracts to review at the next ESD meeting.
 - **Medical Insurance plan update.** Chief Hogan advised the medical insurance renewal was provided and would save the district about \$8000 a year with minimal changes to the plan. Chief Hogan reviewed the plan with the Commissioners and no concerns were raised.
9. **Financial Report.**
 - a. **Review of Tax Revenues received to date.** No questions were asked.
 - b. **Review and appropriate action to pay the bills for the District.** Commissioner Lazar made a motion to pay the bills, second by Commissioner Yates. Motion carried 3/0.
 - c. **Action to approve the payroll for the district.** Commissioner Yates made a motion to approve the payroll for the district, second by Commissioner Lazar. Motion carried 3/0.

10. **Determine date, time and possible agenda items for next meeting. The next tentatively scheduled meeting will be on March 8, 2019.** The Commissioners agreed to the tentative date.
11. **Adjourn** With no further business, Commissioner Lazar made a motion to adjourn, second by Commissioner Yates. Motion carried 3/0 and the meeting was adjourned at 8:12 P.M.

Attest
