



Trail Riders Incentive Program (TRIP) Standard Operating Procedure

Purpose: This procedure provides guidance for the National Walking Horse Association (NWA) Trail Riders Incentive Program (TRIP).

Scope: This procedure applies to any NWA member who wishes to participate in TRIP.

Responsibilities:

Title	Description
Directors	Directors assure that TRIP rules are in place and meet the needs and desires of NWA members
Dir of Operations	Provides a venue for formal recognition of TRIP participants. Provides forms, maintains and files copies. Assures that information is provided on web site, in NWA news and phone calls and emails are answered in a timely manner.
Trail Committee	Solicits and encourages TRIP enrollment. Provides information to NWA membership via National Walking Horse Association Trail Riders Facebook page, NWA magazine and NWA website.

Procedures:

1. TRIP awards are presented at designated hourly levels and will accumulate from year to year. The hourly levels are as follows:
 - a. 100 hours
 - b. Every 250 hours thereafter
2. The annual high hour adult rider receives an annual award.
3. The high hour horse receives an annual award.
4. The high hour youth rider receives an annual award.
5. Logs must be received in the office by January 7 of each year to be eligible for year-end awards.
6. TRIP hours will accumulate from January 1-December 31 for the purposes of yearly high-hour awards.
7. A special distance award will be awarded to the member accumulating the highest number of hours at American Field Trial events. This will be a special award at the NWA annual meeting. TRIP members need only note in their trail logs which rides are field trials in order to be eligible.

TRIP Rules:

1. TRIP is open to any NWA member and any gaited horse owned by an NWA member.
2. There is not a fee to enroll.
3. As long as the horse is owned by any NWA member, it may accumulate hours with any rider or any combination of riders to be counted towards the high hour horse award.

4. As long as the enrolled adult or youth remains an NWAHA member, he/she may accumulate trail hours on any gaited horse to be counted towards the high hour rider award.
5. Trail riding time is to be reported in time spent in the saddle and not by the miles covered. Time is only counted while riding. No credit is given for arena riding, showing, riding in parades or riding within $\frac{1}{2}$ a mile of owner's own home.
6. Trail hours will be counted in $\frac{1}{4}$ hour (15 minute) increments, with the time rounded out to the nearest $\frac{1}{4}$ hour and with a $\frac{1}{2}$ hour minimum per ride.
7. Hours must be reported on the official log forms with a separate log for each participating horse and/or rider. These forms are available online or can be mailed/emailed upon request.
8. Hours spent in the saddle for Field Trials may be counted towards TRIP.