

BUCHANAN ELECTRIC

Employment Application

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www.buchananelectric.org
 buchanelectricalservices@gmail.com

APPLICANT INFORMATION													
Last Name				First				M.I.		Date			
Street Address						Apartment/Unit #							
City				State				ZIP					
Phone				E-mail Address									
Date Available				Social Security No.				Desired Hourly Compensation \$					
Position Applied for													
Are you a citizen of the United States?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Do you have a clean driving record?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, list violations in last 3 years					
Have you ever been convicted of a Felony or Misdemeanor?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		If yes, explain					
EDUCATION													
High School				Address									
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
College				Address									
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
Other				Address									
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
REFERENCES													
<i>Please list three professional references.</i>													
Full Name				Relationship									
Company				Phone									
Address													
Full Name				Relationship									
Company				Phone									
Address													
Full Name				Relationship									
Company				Phone									
Address													

WORK EXPERIENCE FOR THE LAST 5 YEARS (BEGIN WITH YOUR MOST RECENT JOB)			
Company		Phone	
Address		Supervisor	
Job Title	Starting Wage	\$	Ending Wage \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Wage	\$	Ending Wage \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Wage	\$	Ending Wage \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	
Are you currently a member of the National Guard or Reserves?	

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Date

ELECTRICAL INDUSTRY SKILLS SECTION

Instructions: ONLY select the specific skills that you consider yourself to be very knowledgeable about, with a high level of competency.

What types of wiring have you worked with? (Circle all that apply)

110 220 4160 480 Cat5 Coax Fiber Optic

What specific parts, accessories, or fixtures have you worked with? (Circle all that apply)

3-Way Switches	Electrical Switchgear Assemblies	Motors	AC
Fluorescent Lighting	Outlets	Attic Fans	Fuse Box
Panel Boards	Ceiling Fans	Fuses	PLC
Circuit Breaker Box	Generators	Relays	Conduit Pipe
Halogen Lighting	Service Box	Conduit Tubing	Intercoms
Terminals	Control Panel	Lighting Fixtures – Recessed	Transformers
DC	Lighting Fixtures – Surface Mount	Variable Frequency Drive	Dimmer Switches
Load Centers	Wall Switch	Electric Meter	Motor Controls

What Applications do you have experience with? (Circle all that apply)

Commercial Industrial Residential Multi-Family Off-Shore Public Utilities

What Certifications & Licenses do you have? (Circle all that apply)

Apprentice Electrician License Journeyman Electrician License Master Electrician License

Include state and License Numbers for any licenses circled above, if applicable:

Other Licenses & Certifications held:

Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying. If you have a resume, please include it with this application.

AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)

I certify that all the information on this application is accurate and complete to the best of my knowledge and understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with Buchanan Electric creates an actual or implied contract of employment. I understand that, if I accept employment with Buchanan Electric, it will be on an at-will basis. This means that either Buchanan Electric or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

I agree to submit to drug and alcohol testing, if requested by Buchanan Electric. I release Buchanan Electric, and its employees, plus other persons or companies, from any and all liability arising out of or related in any way to such testing.

I authorize Buchanan Electric to investigate information concerning my education, licensing, certifications, driving record, criminal history, employment experiences and all other aspects of my background relevant to my proposed employment. I release Buchanan Electric and its employees from all liability arising from such investigation.

Signature of Applicant: _____

Date: _____

Print Name: _____

Buchanan Electric is an equal opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with Buchanan Electric depends solely on your qualifications.