

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: March 27, 2023

The Fiscal Officer called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Dave Wallace, Council Member
Mr. Dan Tynan, Water Superintendent

Minutes: March 13, 2023 Meeting
Ms. Libby Stidam made a motion to approve the March 13, 2023 minutes as written.
Ms. Pat Cochenour seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, abstain; Ms. Libby Stidam, yea.
The motion passed: 2 yeas – 0 nays – 1 abstain

Vouchers: *Vouchers will be presented at the next meeting.*

REPORTS: None

ADJUSTMENTS:

A. Bad Debt Write-off

The following list are final billed accounts that have balances that were left unpaid. These could not be assessed to property taxes because they no longer own the property and were written off as bad debt.

Location/Account	Name	Address	Water Charge	Storm Charge
2002 / 4123	Willie Burkhammer	219 Oak Crest	232.90	12.00
1307 / 4787	Adam Short	809 Miami	153.58	8.00
1107 / 4833	Secretary of HUD	426 High	86.80	6.00

The following account would not allow me to write it off as bad debt. Continental Utility was also unable to get this to write off. To clear the account balance it needed to be done by an adjustment.

Location/Account	Name	Address	Water Charge	Storm Charge
1537 / 4660	Rebecca Garrity	68 Channel Ct.	0.00	0.37

RESOLUTIONS:

A. Resolution 23-47; Certifying Unpaid Charges to Property Taxes

Ms. Libby Stidam made a motion to waive the three-reading rule.

Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

Ms. Libby Stidam made a motion to accept Resolution 23-47 by title.

Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

CITIZEN’S COMMENTS:

OLD BUSINESS:

A. Tower Lights

As of this meeting, the FAA tower lights have not been replaced by Leary Construction.

NEW BUSINESS:

A. EPA Regulations - Water Loss

The EPA inspectors can now consider it a violation if the water system has a 30% or higher monthly water loss.

B. Dehumidifier Repairs

The dehumidifier needs to have the motor mount, pulley and belt replaced. Reliant Mechanical provided a quote of \$579.00 for the needed repairs. The board approved the expenditure.

C. Water Plant Capacity Study

CTI Engineers will meet sometime in April to start the study.

D. ODOD Storm Water Grant Application (HB 168 / HB 42)

The storm water grant construction application that was submitted for funding a couple years ago under the HB 168 grant now known as HB 42 is still under consideration. ODOD did not accept any new applications for funding and is reviewing applications that were originally submitted but not awarded.

E. Source Water Protection Committee

The initial members of the committee will consist of the Mayor, BPA Chair, and Water Superintendent. Ms. Stidam will get with the Mayor to determine two other members to be on the committee.

F. Well Head Protection Area

The board was informed that the Duff family does not wish to sell a portion of their farmland on the south side of TR 52 in order to maintain the 300 ft. radius around the well head. They did give permission for the water department to install signs on the property identifying the area that cannot be sprayed with chemicals. The discussion with the Duff family regarding an easement has not taken place. The board agreed that they are satisfied with the placement of the signs and there is no need to pursue an easement request.

Ms. Libby Stidam moved to adjourn the meeting. Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 5:25 p.m.

Next Meeting Date: **Monday, April 10, 2023 at 5:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Libby Stidam

Date Accepted _____