

**Heads up ALA Arizona!**

**Please be aware that May 2024 is around the corner. Do remember the following important items.**

- **A reminder that your 2023-2024 End of Year Finance Report is due to this Chairman on May 1, 2024. You will find this Form on the Department website, [www.aladeptaz.org](http://www.aladeptaz.org) and please make sure that you allow enough time to either email by midnight May 1, 2024 or send via regular mail with a postmark of May 1, 2024.**
- **And on another important subject, as of January 1, 2024, approximately 33% Units in the Department of Arizona owe Mandates and you are reminded that Mandates must be paid 30 days before Department Convention. If not paid your Unit will lose voting privileges. Please comply by this date.**
- **You are also reminded that record keeping is a valuable tool to provide information for preparing next year's budget.**

**Do you have questions about any Finance Topic? Concerns about which 990 form to use for IRS reporting? How about record keeping? This Chairman welcomes your calls or emails.**

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**Members by Virtue of Office: Rose Ficklin, President, Barbara White, NEC, Barbara Matteson, Sec/Tres. (no vote)**