

Regular Meeting of the Worthington City Council
December 19th, 2022-6:30PM

The City of Worthington reserves the right that the order of the agenda is at the discretion of the Mayor or Mayor Pro-Tem.

1. **CALL MEETING TO ORDER/ROLL CALL**
2. **APPROVE AGENDA**
3. **APPROVE CONSENT AGENDA**
 - a. Minutes of 11/21/2022
 - b. Review listing of bills to be paid: November 2022
 - c. Treasurer's Report: November 2022
 - d. Meetings to attend
4. **CITIZEN CONCERNS (All citizen concerns must be written and submitted on Thursday by 12:00PM (noon) prior to the meeting if a citizen is requesting council action. Citizens must state their name, their concern, and will receive 3 minutes (timed) to voice their concern)**
5. **GENERAL BUSINESS**
 - a. Water/wastewater Update
 - i. Stelken passing grade II exam
 - b. Public Works Update
 - c. Memorial Hall Update
 - i. expenses versus rental fee
 - ii. Not Quite Brothers contract for Feb 4 2023
 - d. Deliberation and action on Comelec internet access for hall
 - e. Deliberation and action on current interest rates and monetary reserves
 - i. renewal of certificate #7601046 (donation) @3.96%
 - f. Solar energy representation
 - g. Department head budget items
 - h. Budget timeline
 - i. Set special budget council meeting for week of January 9th, 2023
 - j. Review the CIP 10 year plan for the city
6. **RESOLUTIONS/ORDINANCES**
 - a. RESOLUTION #2022-34:A RESOLUTION AUTHORIZING THE TRANSFER OF GENERAL FUNDS TO A 9 MONTH CERTIFICATE OF DEPOSIT AT FIDELITY BANK AND TRUST
7. **CLERK/COUNCIL/COMMITTEE UPDATES**
 - a. Office closed 12/23 and 12/26 and 01/02
8. **ADJOURNMENT**

Regular Meeting of the Worthington City Council Monday November 21st, 2022. The City of Worthington reserves the right that the order of the agenda is at the discretion of the Mayor or Mayor Pro-Tem. Mayor, Larry Smock, called the meeting to order at 6:30PM with roll call: Tony Lueck, Kim Sheehy, Chris Smock, Rick Wolfe, Julie Gansen. Additional attendance: Todd Hosch (public works), Sue Burger (Memorial Hall Manager), Austin Stelken (water dept)

FUND-OCTOBER	RECEIPTS	EXPENDITURES
GENERAL	\$42,534.17	\$16,570.96
MEMORIAL HALL	\$5,641.79	\$8,217.64
ROAD USE TAX	\$3,081.50	\$4,371.56
TIF	\$11,705.07	\$0
WATER	\$6,511.48	\$6077.62
URBAN RENEWAL	\$0	\$0
SEWER	\$5,814.97	\$8,812.79
LOCAL OPTION	\$3,605.75	\$0
CAPITAL PROJECT	\$0	\$0

Motion by C. Smock, seconded by Lueck to approve the agenda. Ayes: all, carried. Council reviewed the consent agenda which consisted of minutes of 10/17/2022, October 2022 listing of bills to be paid, October 2022 Treasurer's Report. Clerk to attend virtual budget class Nov 22. Motion by Wolfe, seconded by Gansen to approve the consent agenda. Ayes: all, carried.

CITIZEN CONCERNS: Citizen requests limited parking to allow tractors to navigate roads in town during harvest season. The Mayor will contact the parties involved and request they park accordingly. WATER DEPT: Stelken reported wellhead rehabilitation project is scheduled to start on Nov 28. He ran a camera into 2nd St NE intake and detected no visible defects. PUBLIC WORKS: Todd reported city shop project is complete. He does not know when the skidloader may be delivered. MEMORIAL HALL: Burger advised Not Quite Brothers is booked for Saturday Feb 4th, a contract will be reviewed next month. Council discussed hall rental rates and drink prices, tabled until next meeting when clerk can provide numbers regarding expenses. GENERAL BUSINESS: Motion by Gansen, seconded by Sheehy to approve Fire Department Agreement and Lease Agreement. Ayes: all, carried. Bi county ambulance has hired a paramedic and we need them to address council as to what the additional cost may be in the future. RESOLUTIONS/ORDINANCES: Motion by Lueck, seconded by Gansen to approve. RESOLUTION #2022-30: A RESOLUTION TO APPROVE TAX INCREMENT FINANCE DEBT CERTIFICATIONS. Roll call. All Ayes. Carried. Motion by C. Smock, seconded by Lueck to approve RESOLUTION #2022-31 A RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS FROM GENERAL TO ROAD USE TAX. Roll call. Ayes: All. Carried. Motion by Sheehy, seconded by C. Smock to approve RESOLUTION #2022-32: A RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS FROM LOCAL OPTION SALES TAX TO THE GENERAL FUND. Roll call. Ayes: All. Carried. Motion by Wolfe, seconded by Gansen to approve RESOLUTION #2022-33: A RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS FROM TAX INCREMENTAL FINANCING TO URBAN RENEWAL. Roll call. Ayes: All. Carried. COMMITTEE UPDATES: Santa will arrive via fire truck to Memorial Hall Saturday Dec 17 at 10:30. Gansen provided an update on the previous KIB meeting. Mayor Smock gave update on the Sunset subdivision. Motion by C. Smock, seconded by Lueck to adjourn at 7:43PM. Ayes: all, carried. Minutes taken and prepared by Teri Smock, City Clerk.

Larry Smock, Mayor

Teri Smock, City Clerk

NOVEMBER 2022 CLAIMS

ACE HOMEWORKS	SUPPLIES	\$ 152.75
ARCTIC GLACIER	ICE-MEM. HALL	\$ 358.00
JOHN DEERE FINANCIAL	SUPPLIES	\$ 248.15
CAR QUEST AUTO PARTS	SIREN BATTERY	\$ 100.70
KEYSTONE LABORATORIES	TESTING	\$ 391.50
RANDY'S NEIGHBORHOOD	MEM. HALL SUPPLY	\$ 52.59
DUBUQUE COUNTY SHERIFF	LAW ENFORCEMENT	\$ 463.70
BLACK HILLS ENERGY	UTILITIES	\$ 475.08
DYERSVILLE COMMERCIAL	LEGAL PUBLICATIONS	\$ 119.21
EFTPS	FED/FICA TAX	\$ 2,739.75
STATE WITHHOLDING	STATE TAX	\$ 385.00
IPERS	IPERS	\$ 1,765.54
TODD HOSCH	MILEAGE for CLASS 11-11-22	\$ 81.25
WINDSTREAM	TELEPHONE	\$ 124.90
CITY OF WORTHINGTON	UTILITIES	\$ 137.67
GWORKS	ACCOUNTING SYSTEM	\$ 2,153.00
VISA	SUPPLIES	\$ 261.34
7 G DISTRIBUTING	BEER MEM.HALL	\$ 1,826.25
IOWA RURAL WATER ASSOC.	2023 DUES	\$ 225.00
HAWKINS, INC.	AZONE 15	\$ 534.33
MR. LOCK & KEY	LOCK FOR SHOP	\$ 220.98
LIBERTY MUTUTAL	FIRE DEPT WORKER COMP	\$ 4,373.00
HARTER	PUMP SLUDGE @ LIFT STATION	\$ 200.00
IOWA DEPARTMENT	TAXES	\$ 1,182.82
USA BLUE BOOK	BUFFER	\$ 263.66
FIDELITY BANK	START UP CASH DRAWERT	\$ 600.00
UNITY POINT CLINIC	DRUG TESTING	\$ 84.00
IBEV DISTRIBUTING	BEER-MEM. HALL	\$ 586.55
CENTURY BUILDING	CITY SHED STEEL/OHD	\$ 18,784.05
JON RAMAEKERS	WEIGH SALT	\$ 30.00
PEPSI	SODA-MEM. HALL	\$ 177.53
SUE BURGER	WASHES	\$ 54.90
BRUNKAN EQUIPMENT	MAINT. EQUIPT REPAIR	\$ 215.40
FIRE & SAFETY EQUIPMENT	FIRE EXTINGUISHERS CHECK UP	\$ 224.00
MAQUOKETA VALLEY ELEC	UTILITIES	\$ 40.86
RELIANCE STANDARD	STD/LTD	\$ 141.90
ACCESS SYSTEMS	LEASED PRINTER	\$ 205.37
MORNING STAR STATION	VEHICLE OPERATIONS	\$ 361.80
MEDICAL ASSOCIATES	DRUG/ALCH. TESTING AUSTIN	\$ 78.00
LYNCH DALLAS, P.C.	LEGAL EXPENSES	\$ 412.50
U.S. CELLULAR	TELEPHONE	\$ 82.15
CELERO	CREDIT CARD FEES	\$ 14.59
KLUESNER SANITATION	GARBAGE SERVICE NOV 2022	\$ 3,445.90
SMOCK, LARRY	MILEAGE	\$ 210.86
O SO GOOD WINERY	WINE	\$ 57.60
MV PUMP	CLEAN ELBOW/MODIFY BRACKET	\$ 1,137.50

MOM CLEAN	CLEAN COMMUNITY CENTER	\$ 150.00
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$ 9,082.62
	CLAIMS TOTAL	\$55,014.25
	GENERAL FUND	\$17,009.80
	MEMORIAL HALL FUND	\$ 8,578.73
	ROAD USE TAX FUND	\$20,858.45
	WATER FUND	\$ 4,605.17
	SEWER FUND	\$ 3,962.10

City of Worthington
TREASURER'S REPORT
CALENDAR 11/2022, FISCAL 5/2023

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	450,343.35	11,861.51	17,009.80		445,195.06
006 MEMORIAL HALL	9,116.39	14,229.51	8,578.73		14,767.17
110 ROAD USE TAX	33,980.74	2,909.82	20,858.45		16,032.11
121 LOCAL OPTION SALES TAX	42,001.17	45.51			42,046.68
125 TAX INCREMENT FINANCING	29,779.94	10,973.60			40,753.54
126 TIF DISTRICT #1	4,566.38				4,566.38
127 LMI - SET ASIDE	1,243.90				1,243.90
145 URBAN RENEWAL	92,449.56-				92,449.56-
200 DEBT SERVICE					
301 CAPITAL PROJECT FUND	59,061.57				59,061.57
600 WATER	28,005.79	7,293.51	4,605.16		30,694.14
601 WATER DEPOSITS	1,345.00				1,345.00
610 SEWER	59,452.34	6,582.60	3,962.11		62,072.83
611 SEWER SINKING					
Report Total	626,447.01	53,896.06	55,014.25	.00	625,328.82

OFFICE OF SHERIFF

DUBUQUE LAW ENFORCEMENT CENTER

770 IOWA STREET - PO BOX 1004 - DUBUQUE, IOWA 52004-1004

PHONES: EMERGENCY 911 - ADMINISTRATION 563-589-4406 - FAX 563-589-7882

City of Worthington Contracted Law Enforcement Services

Date	Start Time	End Time	Elapsed Time	Deputy
11/2/2022	4:44 PM	5:14 PM	0:30	31-85
11/4/2022	11:26 PM	12:06 AM	0:40	31-98
11/5/2022	12:47 AM	2:15 AM	1:28	31-5
11/7/2022	3:27 PM	3:57 PM	0:30	31-96
11/15/2022	11:01 PM	12:15 AM	1:14	31-76
11/17/2022	9:12 AM	10:22 AM	1:10	31-22
11/17/2022	3:50 PM	4:30 PM	0:40	31-73
11/18/2022	6:45 AM	7:45 AM	1:00	31-59
11/19/2022	8:48 AM	9:48 AM	1:00	67
11/20/2022	9:53 AM	10:26 AM	0:33	31-36a
11/21/2022	9:32 AM	10:02 AM	0:30	31-12
11/22/2022	9:26 AM	10:00 AM	0:34	31-08
11/24/2022	2:46 PM	3:16 PM	0:30	31-96
11/25/2022	7:44 AM	8:24 AM	0:40	31-22
<p>Our law enforcement activity for the month of November included traffic and radar enforcement, conducted business checks, and provided extra attention to areas within the city limits.</p>				
Monthly Total in Hours				10:59

REVENUE & EXPENSE REPORT
CALENDAR 11/2022, FISCAL 5/2023

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	14,229.51	64,541.99	89,870.00	25,328.01
	TOTAL EXPENSES	8,578.73	41,483.32	78,098.00	36,614.68
	MEMORIAL HALL TOTAL	5,650.78	23,058.67	11,772.00	11,286.67-
	PROFIT/LOSS	5,650.78	23,058.67	11,772.00	11,286.67-

profit

G/L REVENUE HISTORY REPORT
FROM 11/2022 TO 11/2022

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 5/2023 TO 5/2023)	AMOUNT
DATE	JOURNAL RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	
006-460-4300	INTEREST INC - MEMORIAL HALL		
11/30/22	GL1629 FIDELITY BANK NOV 22 INTEREST	INT CHECKING INTEREST NOV 2022	45.51
ACCOUNT TOTAL			45.51
006-460-4310	RENT - MEMORIAL HALL		
11/09/22	GL1605 CATOLIC FORESTERS (SPAGHETTI)	RENT M HALL SPAGETTI SUPPER Check Number 656	100.00
11/09/22	GL1605 N NEUSES/SHADY KELCHEN BENEFIT	RENT M HALL N NEUSES/SHADY KELCHEN BENEFIT Check Number 2544	700.00
11/27/22	GL1617 WAITE WEDDING 4-27-2024 RENT	RENT M HALL WAITE WEDDING 4-24-2024 RENT Check Number 9992	250.00
ACCOUNT TOTAL			1,050.00
006-460-4340	MIS REV -BAR SALES MEM HALL		
11/25/22	GL1612 KELCHEN BENEFIT CASH DRAWER	MISC M HALL KELCHEN BENEFIT CASH DRAWER	600.00
11/27/22	GL1617 G KRAMER KELCHEN BENEFIT	MISC M HALL G KRAMER KELCHEN BENEFIT Check Number 1244	13.95
11/27/22	GL1617 R KELCHEN KELCHEN BENEFIT	MISC M HALL R KELCHEN KELCHEN BENEFIT	21.25
ACCOUNT TOTAL			635.20
006-460-4341	ALCOHOL SALES		
11/09/22	GL1605 ZALAZNIK/NESTEBY SEPT 17 2022	MEM HALL-SALES BAR SALES Check Number 5708	1,578.40
11/25/22	GL1614 KELCHEN BENEFIT BAR	MEM HALL-SALES BAR SALES KELCHEN BENFIT	6,832.00
11/27/22	GL1617 MAYNE WEDDING PAST DUE 4-30-22	MEM HALL-SALES MAYNE WEDDING PAST DUE 4-30-22	250.00
11/27/22	GL1617 MOYNA 11-12-22 (PARTIAL)	MEM HALL-SALES MOYNA 11-12-22 (PARTIAL) Check Number 7981	1,766.30
11/27/22	GL1617 FISCHER WEDDING 10-22-22	MEM HALL-SALES FISCHER WEDDING 10-22-22 Check Number 8106	741.45
ACCOUNT TOTAL			11,168.15
006-460-4342	NON- ALCOHOL SALES		
11/09/22	GL1605 ZALAZNIK/NESTEBY SEPT 17 2022	MEM HALL-SALES BAR SALES Check Number 5708	194.50
11/25/22	GL1614 KELCHEN BENEFIT BAR	MEM HALL-SALES BAR SALES KELCHEN BENFIT	279.00

G/L REVENUE HISTORY REPORT
FROM 11/2022 TO 11/2022

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 5/2023 TO 5/2023)	AMOUNT
DATE	JOURNAL RECEIVED FROM/ALPHA ID	RECEIPT NO REF/DESCRIPTION	
006-460-4342	NON- ALCOHOL SALES		
11/27/22	GL1617 MAYNE WEDDING PAST DUE 4-30-22	MEM HALL-SALES MAYNE WEDDING PAST DUE 4-30-22	50.00
11/27/22	GL1617 SCHUSTER CASH BAR 11-18-22	MEM HALL-SALES SCHUSTER CASH BAR 11-18-22	112.00
11/27/22	GL1617 MOYA CASH SALES 11-12-2022	MEM HALL-SALES MOYA CASH SALES 11-12-22	21.50
11/27/22	GL1617 TUCKER/ALDRICH CASH 11-26-22	MEM HALL-SALES BAR SALES	39.00
11/27/22	GL1617 MOYNA 11-12-22 (PARTIAL)	MEM HALL-SALES MOYNA 11-12-22 (PARTIAL) Check Number 7981	86.00
11/27/22	GL1617 FISCHER WEDDING 10-22-22	MEM HALL-SALES FISCHER WEDDING 10-22-22 Check Number 8106	124.00
	ACCOUNT TOTAL		906.00
006-460-4343	BARTENDER REVENUE		
11/09/22	GL1605 ZALAZNIK/NESTEBY SEPT 17 2022	MEM HALL-SALES BAR SALES Check Number 5708	252.00
11/27/22	GL1617 FISCHER WEDDING 10-22-22	MEM HALL-SALES FISCHER WEDDING 10-22-22 Check Number 8106	152.65
	ACCOUNT TOTAL		404.65
006-460-4500	CHGS/FEES - MEMORIAL HALL		
11/09/22	GL1607 THERESA SMOCK (BENEFIT WINE)	CHGS/FEE M HALL TERI WINE FOR KELCHEN BENEFIT Check Number 5461	20.00
	ACCOUNT TOTAL		20.00
	REPORT TOTAL		14,229.51

G/L EXPENSE HISTORY REPORT
FROM 11/2022 TO 11/2022

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 5/2023 TO 5/2023)	AMOUNT
DATE JRNL	NAME/OTHER REFERENCE	PO NUMBER INVOICE	CHECK NO REF/DESCRIPTION
006-460-6010	SALARY - MEMORIAL HALL		
11/14/22 PR0660			PR DT: 11/13/22 787.08
11/28/22 PR0665			PR DT: 11/27/22 2227.15
ACCOUNT TOTAL			3,014.23
006-460-6110	FICA-CITY SHARE-MEMORIAL HALL		
11/14/22 PR0660			PR DT: 11/13/22 60.22
11/28/22 PR0665			PR DT: 11/27/22 170.37
ACCOUNT TOTAL			230.59
006-460-6130	IPERS-CITY SHARE-MEMORIAL HALL		
11/14/22 PR0660			PR DT: 11/13/22 56.60
11/28/22 PR0665			PR DT: 11/27/22 157.04
ACCOUNT TOTAL			213.64
006-460-6210	DUES/PERMITS/MEMBERSHIPS-HALL		
11/21/22 AP0889	GWORKS	201943809	26567 ACCOUNTING SYSTEM 538.25
ACCOUNT TOTAL			538.25
006-460-6371	ELECTRIC/GAS - MEMORIAL HALL		
11/21/22 AP0889	BLACK HILLS ENERGY	NOV 2022 STATEMENT	26559 UTILITIES 345.29
ACCOUNT TOTAL			345.29
006-460-6374	WATER/SEWER EXP- MEMORIAL HALL		
11/21/22 AP0889	CITY OF WORTHINGTON	NOV 2022	26563 UTILITIES 137.67
ACCOUNT TOTAL			137.67
006-460-6503	MERCHANDISE FOR RE-SALE - HALL		
11/21/22 AP0889	RANDY'S NEIGHBORHOOD	0064606503	26584 MEM. HALL SUPPLY 52.59
11/21/22 AP0889	MORNING STAR STATION	NOV 2022 STATEMENT	26580 VEHICLE OPERATIONS 89.84
11/21/22 AP0889	0 SO GOOD WINERY	2035	26583 WINE 57.60
11/23/22 AP0890	IBEV DISTRIBUTING	11-14-2022	17324657 BEER-MEM. HALL 359.60
11/23/22 AP0890	7 G DISTRIBUTING	582890	17324658 BEER MEM.HALL 1235.60
11/23/22 AP0890	7 G DISTRIBUTING	580669	17324659 BEER MEM.HALL 204.50
11/23/22 AP0890	VISA	NOV 2022 SUE	17324661 SUPPLIES 120.95
11/23/22 AP0890	CELERO	NOV 2022	17324662 CREDIT CARD FEES 14.59
11/23/22 AP0890	PEPSI	20308357	17324663 SODA-MEM. HALL 30.00
11/30/22 AP0892	7 G DISTRIBUTING	11-30-2022	17324668 BEER MEM.HALL 283.90
11/30/22 AP0892	7 G DISTRIBUTING	11-30-2022 (2)	17324669 BEER MEM.HALL 102.25
11/30/22 AP0892	PEPSI	11-29-2022	17324670 SODA-MEM. HALL 147.53
11/30/22 AP0894	IBEV DISTRIBUTING	11252022	17324671 BEER-MEM. HALL 226.95
ACCOUNT TOTAL			2,925.90
006-460-6504	MINOR EQUIPMENT-MEMORIAL HALL		
11/21/22 AP0889	FIRE & SAFETY EQUIPMENT	72407	26566 FIRE EXTINGUISHERS CHECK UP 20.00

G/L EXPENSE HISTORY REPORT
FROM 11/2022 TO 11/2022

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 5/2023 TO 5/2023)			AMOUNT
DATE JRNL	NAME/OTHER REFERENCE	PO NUMBER INVOICE	CHECK NO	REF/DESCRIPTION	
006-460-6504	MINOR EQUIPMENT-MEMORIAL HALL				
	ACCOUNT TOTAL				20.00
006-460-6507	OPERATING SUPPL-MEMORIAL HALL				
11/21/22 AP0889	ACE HOMEWORKS	NOV 21 2022	26557	SUPPLIES	89.28
11/21/22 AP0889	ARCTIC GLACIER	3573231806	26558	ICE-MEM. HALL	358.00
11/21/22 AP0889	SUE BURGER	NOV 2022	26586	WASHES	45.00
11/23/22 AP0890	VISA	NOV 2022 TERI	17324660	SUPPLIES	30.44
	ACCOUNT TOTAL				522.72
006-460-6599	OTHER SUPPLIES - MEMORIAL HALL				
11/17/22 AP0887	FIDELITY BANK	START UP CASH	26555	START UP CASH KELCHEN BENEFIT	600.00
11/21/22 AP0889	SUE BURGER	NOV 2022	26586	CHALKBD	9.90
11/21/22 AP0889	ACCESS SYSTEMS	32593127/1279318	26556	LEASED PRINTER	10.83
11/23/22 AP0890	ACCESS SYSTEMS	NOV 2022	17324664	LEASED PRINTER	9.71
	ACCOUNT TOTAL				630.44
			REPORT TOTAL		8,578.73

City of Worthington Wastewater Operations Report For November 22

Influent Flows

Total Treated for Month	1,304,000 Gallons
Average Flow per Day	43,000 Gallons
Maximum Flow Daily Flow	65,000 Gallons

Influent testing

B.O.D. Monthly Average 84mg/l or 26lbs. /day	Plant design 94 lb/day
T.S.S. Monthly Average 86 mg/l or 24lbs. /day	Plant design 100 lb/day

Effluent Testing

C.B.O.D. Monthly Average	8.8 mg/l	Limit - 25 mg/l
T.S.S. Monthly Average	7.6mg/l	Limit - 30 mg/l
Ammonia Monthly Average	0.02 mg/l	Limit - 8.0 mg/l
E. Coli Monthly Geometric Mean	NOT REQ	Limit 126 MPN

Sewer Call Outs - 0 for the month
Total for the year -0

Operations and Maintenance,

Monthly Operating Reports were completed and sent to the DNR. Monthly maintenance was performed on the wastewater equipment. Cleaned Lift Station and sewer plant.
I passed my grade 2 exam for wastewater. I will now be signing off on wastewater mors next month.

Wastewater Operator
Austin Stelken

City of Worthington Water Operations Report

For November 2022

Water Pumped

Total Water Pumped for Month	623,500 Gallons
Average Pumped per Day	21,000 Gallons
Maximum Daily Pumped	67,200 Gallons

Chlorine Testing

Average free Chlorine in the System – .71 mg/l Required .33 mg/l

Water Call Outs

0 for the month
Total for the year – 0

Water Main Breaks

0 for the month
Total for the year – 0

Water Loss

Nov 21 Pumped 939,200 gal	Billed 634,307 gal	Flushing 228,450 gal	Loss 76,443 gal	8%
Dec 21 Pumped 612,100 gal	Billed 527,346 gal	Flushing 84,000 gal	Loss 754 gal	less than 1%
Jan 22 Pumped 628,400 gal	Billed 526,172 gal	Flushing 0	Loss 102,228	16%
Feb 22 Pumped 568,600 gal	Billed 525,667 gal	Flushing 13,000 gal	Loss 29,900	5%
Mar 22 Pumped 698,800 gal	Billed 604,626 gal	Flushed 10,000 gal	Loss 84,174	12%
April 22 Pumped 756,100 gal	Billed 577,258	Flushed 65,000 gal	Loss 113,842	15%
May 22 Pumped 674,600 gal	Billed 625,112	Flushed 7,000 gal	Loss 42,488	7%
Aug 22 Pumped 831,000 gal	Billed 593,696	Flushed 80,000 gal	Loss 158,000	19%
Sept 22 Pumped 577,800 gal	Billed	Flushed 5,000gal	Loss	
Oct 22 Pumped 891,000 gal	Billed 454,054	Flushed 177,795gal	Loss 259,146	29%
Nov 22 Pumped 623,500 gal	Billed 491,179	Flushed 10,000gal	Loss 122,268	20%

Operations and Maintenance

Bacteria samples were taken, and results were negative. Monthly Operating Report was completed and sent to the DNR.

Monthly Maintenance was done.

Austin Stelken



December 14, 2022

AUSTIN STELKEN
209 5TH ST SE
FARLEY IA 52046

RE: Operator ID # 12850 - Application for Waste Water Treatment 2 Operator Certificate

Exam Information:

Exam Date: December 14, 2022

Your Exam Score: 76 Required Score: 70

You have successfully completed the written examination for the certification listed above. Please complete and return this application with the \$40.00 fee within thirty (30) day period. A \$18.00 penalty fee will be required for any application received after the thirty (30) day period. Failure to return the application and fee within sixty (60) days will result in cancellation of this application and your examination.

Return form and fee to:

Iowa Department of Natural Resources
Iowa Operator Certification Program
502 E. 9th St.
Des Moines, IA 50319-0034

Or you may pay online for this certificate by credit card at <https://programs.iowadnr.gov/opcertweb/>

If you have any questions, feel free to contact the Iowa Operator Certification Program at 515.725.0463 or OpCertCustomerSupport@dnr.iowa.gov.

Applicant Signature _____

cc: File: AUSTIN STELKEN

Austin Grade 2 test

Iowa DNR Operator Certification Fee

Credit Card ending in:

**** * 3975

Description	Unit Price	Qty	Price
WA - Treatment - 2	30.00	1	30.00
IOWAccess Service Fee	1.50	1	1.50
Service Fee	0.79	1	0.79

Amount: 32.29

Order ID: 14248336

Transaction Date: 11/28/2022 11:38 AM CST

Next Steps

Support Contact Information

Contact Name: Laurie Sharp

Phone Number: 515.725.0463

Email: opcercustomersupport@dnr.iowa.gov

Website: programs.iowadnr.gov/opcertweb/

Address:

502 E 9th Street

Des Moines, Iowa 50319

FAQs: <https://www.nic-iowa.com/ccphelp.html>

Offer of Employment
City of Worthington Affidavit Water & Wastewater Operator

1. Starting Date – March 25, 2022
2. Starting wage of \$28.50 per hour
Weekend and Holiday rounds are a minimum of 2 hours per day, compensated at time and half or \$42.75. City holidays are New Year's Day (January 1), Memorial Day (last Monday in May), Independence Day (July 4), Labor Day (first Monday in September), Thanksgiving Day (fourth Thursday in November), Christmas Eve (December 24) and Christmas Day (December 25th)
3. Emergency Calls
 - In the event of an emergency call between the hours of 6:00 pm and 5:00 am, two hours minimum hours employee will receive compensation at time and half for the time to immediately resolve the issue. Any follow up action will be at normal pay rate.
4. Paid Time Off
 - PTO will accrue at a rate of .039 hours per work hour beginning the first date of employment, then increase in rates at the same schedule as Worthington's Employee Benefits.
5. Normal Work Hours
 - This position on average consists of approximately 12 hours a week when averaged over a course of the year. Working hours are flexible and very depending on the daily rounds, scheduled maintenance or additional outside factors including by not limited to Iowa One Call requests.
 - Any hours worked more than 30 hours during a week will be at time and half. Weekend and holiday rounds shall be excluded from the calculation of total hours worked, or emergency time calculated at minimum 2 hours if actual time worked does not reach 2 hours per emergency occurrence.
 - Required attendance of one monthly council meeting held on the third Monday at 6:30PM and paid at your hourly rate.
 - Attendance for extra meetings which may include, but not limited to, special meetings, work sessions and committee meetings as needed paid at your hourly rate.
6. The city will contribute the standard rate for employers, as required by law, to the Iowa Public Employee Retirement System (IPERS). As required by law the employee will contribute the employee's portion to IPERS.
7. The city will provide a monthly cellphone stipend of \$25.00 a month.
8. The City shall pay for required continuing education to maintain the needed licensing requirements for the City of Worthington operations. As this continuing education benefits not only the City of Worthington, but also the employee's fulltime employer, currently the City of Farley, this cost will be cost shared with the employee's fulltime employer.
9. On successful completion of Grade II (2) Wastewater certification and licensing from the Iowa IDNR, the employee shall receive a merit increase of \$1.50 an hour upon submission of certification to the City.

10. The City of Worthington will reimburse employee for the time spent training in the position with the current City Affidavit Water and Wastewater operator prior to formal approval of the Worthington City Council on March 21, 2022.
11. The City of Worthington is aware of the employee's upcoming wedding in June of 2022 and time off requests associated with the wedding and post wedding travel plans. The employee will assure that the city does have coverage in his absence and City agrees to grant the needed time off.
12. This offer on employment, is contingent upon final approval of the Iowa Department Natural Resources Environmental Services Division for the employee as an Affidavit Water and Wastewater Operator for the City of Worthington.
13. This offer of employment was reviewed and approved by the City Council of the City of Worthington on 21st Day of March 2022.

I hereby accept this contingent offer of employment from the City of Worthington, subject to the terms and conditions outlined in the offer.

Austin Stelken

Date

Larry Smock, Mayor – City of Worthington, Iowa

Date

**Memorial Hall
Rent Increase Considerations**

Hall Rental costs \$500.00 for 6 hours of event time. Additional time for set-up, decorating, and tear-down is under the contract.

Any event requiring additional time is contracted at \$100.00 per hour before the event.

The rental fee includes event space, heat/ac, tables, chairs, and equipment at Memorial Hall.

In addition, one free rental of the community center is provided at no cost—\$ 75.00 value.

The rental fee should cover the operating cost that we discussed as follows:

Utilities

Water \$ 720.00

Gas/Electric \$ 7,000.00

Phone/Internet \$ 1,500.00

Property/Liability Insurance \$ 2,000.00

Management Fee \$ 2,600.00

Total Costs \$13, 820.00

Other costs not calculated into rental fee include Liquor DRAM insurance, operating expenses (hall cleaning, bar towel laundry, advertising, dance floor refinishing, hall updates, bathroom supplies, cleaning supplies, and routine maintenance), event costs, consumable costs (plastic cups, ice, beverages, etc.), bartender wages and manager commission.

Revenue

26 Events @ \$500.00 \$13,000.00

Recommendation:

It would be my recommendation that the City Council consider the recommendation from Memorial Hall manager Burger and increase the rental rate for all contracted rentals moving forward.

I would suggest that the rental rate increase to \$550. This increase helps to ensure the City is covering basic operating costs associated with having the property, as there can be a fluctuation in the number of events held at the venue each year.

Atomic Music Group
638 Lindero Canyon Road
Suite 261
Oak Park, CA 91377
(f) 877 795 7519



LOAD IN:	1283383
DOORS OPEN:	Per Advance
SHOW TIME:	6pm
ON STAGE:	6pm
	8:20PM

THIS CONTRACT for the personal services of Artists on the engagement described herein, made this day: **12/12/2022** between **Worthing Memorial Hall** (herein called "PURCHASER") and, **Not Quite Brothers, LLC** (herein called "ARTIST")
The artists are engaged on the terms and conditions on the face of this contract. The undersigned artist representative represents that the artists party designated herein has agreed to be bound by the terms and conditions hereof.

1. Engagement (Location) **Worthington Memorial Hall**
(Address) 300 Park Dr Worthington, IA 52078

2. Band or Group Name: **Not Quite Brothers**
Show Length: 2hr

Artist to Receive 100% Sole Star Billing in all media and will close show.

3. SOUND CHECK MANDATORY.

4. NO TAX DEDUCTIONS OR FACILITY FEES ALLOWABLE.

5. Engagement date: **2/4/2023**

6. Engagement Details: 21 Plus Capacity: 850 TIX: ADV DOS

GROSS POTENTIAL: \$0.00

MERCH RATE: 100% Artist Sells

7. WAGE AGREED UPON: **100% Tix sales + cover charge at the door paid to Artist**

Purchaser will hire security for event

Artist will provide door person(s)

Hospitality as per attached, to be provided by Purchaser at no cost to Artist. Sound & Lighting to be provided by Artist.

Balance to be paid in cash immediately after the performance, day of show.

8. Artist's management requires prior approval of all support acts.

9. No recording or broadcasting of any type is permitted without prior written consent of Artist's management.

10. The wages disclosed herein include all expenses Purchaser has agreed to reimburse in accordance with the attached schedule, or a schedule to be provided by Purchaser on or before date of engagement. The schedule reflects maximum estimated amounts. In the event any of these expenses are higher they will be at Purchasers sole cost. If they are less, the split point will be adjusted down accordingly.

11. It is expressly understood by all parties hereto that the Purchaser has no right to supervise the services of the artists on the engagement and Purchaser has no right to control the manner, means, and details of the performance of services by the musicians/artists including the leader.

12. The obligation of musicians/artists to performance services hereunder is expressly subject under California law, to proven detention by personal illness, accidents, riots, acts of terrorism, strikes, acts of God, or other legitimate conditions within artists control.

13. It is expressly understood by the parties to this contract that neither AMG nor its officers are parties to this contract in any capacity and that neither AMG nor its officers are liable for the performance or breach of any provisions hereof.

14. Purchaser must sign and/or initial, and return, each page of this contract and rider.

15. All OUTDOOR performances are **RAIN OR SHINE**. Artist to be paid in full regardless of weather related issues.

Deposit Instructions can be found @ www.atomicmusicgroup.com/deposits.pdf password: AMG

It is understood that if deposits are not received on or before due date, cancellation of performance may occur without prejudice to performance fee due. Purchaser and Artist agree that receipt of this contract by AMG in accordance with the terms hereof, and commencement of performance shall be adequate confirmation of all terms embodied in this contract and rider, and shall be binding on all parties, whether the contract is signed or not.

Worthing Memorial Hall

Not Quite Brothers, LLC

Sue Burger

DBA Not Quite Brothers

X

X

300 Park Dr,
Worthington IA 52078
(563) 580-3819
worthingtoniowa@outlook.com

528 Lyness St.
Ryan, IA 52330
EIN: 861992030

HOSPITALITY

MEALS: (PLEASE CHOOSE ONE OF THE FOLLOWING)

- BUYOUT OF FIFTEEN DOLLARS (\$15.00) PER PERSON
- IN-HOUSE MEAL - ARTIST ORDERS MEALS FROM VENUE'S FOOD MENU.
- OFF-SITE MEAL - ARTIST ORDERS MEALS FROM OFF-SITE RESTAURANT.
- CATERED MEAL OR ACCESS TO EVENT CATERING- IF APPROVED BY ARTIST.

GREEN ROOM SNACKS:

- FRUIT - APPLES, BANANAS, GRAPES
- SALTED NUT ROLLS
- CHIPS AND SALSA

BEVERAGES:

- BOTTLED DRINKING WATER
- 12 - PACK OF WHITE CLAW VARIETY
- 12 PACK OF BUSCH LIGHT
- 1 BOTTLE WHISKEY (BULLEIT RYE, JACK DANIELS, MAKERS MARK, ETC.)

**Memorial Internet
Comelec Internet Services**

I meet with a technician from Comelec at Memorial Hall for a site survey of the viability of their internet service.

The technician believes we have an opening for line-of-sight coverage to the water tower through the trees in Memorial Park. He mentioned that a couple of branches might need to be trimmed. After that, Comelec would place the receiving equipment on the front roofline of the hall.

Per past discussions of the council, I think that in doing this, the City should receive free internet service for Memorial Hall, saving around \$1500.00 a year.

The City would possibly have an initial cost associated with installation and tree trimming, along with setting up the wireless access points around the hall.

Deposit Rates as of 11/15/2022

CD RATES

	\$500 -99,999.99		\$100,000 - \$250,000		\$250,000.01 - \$499,999.99		\$500,000.00 - \$999,999.99		\$1,000,000.00 +	
	Interest Rate	APY	Interest Rate	APY	Interest Rate	APY	Interest Rate	APY	Interest Rate	APY
91 Day	0.10%	0.10%	0.15%	0.15%	0.20%	0.20%	0.20%	0.20%	0.20%	0.20%
182 Day	0.15%	0.15%	0.20%	0.20%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%
9 Month	3.96%	4.01%	3.96%	4.01%	3.96%	4.01%	3.96%	4.01%	3.96%	4.01%
12 Month	0.20%	0.20%	0.20%	0.20%	0.20%	0.20%	0.20%	0.20%	0.20%	0.20%
18 Month	4.21%	4.25%	4.21%	4.25%	4.21%	4.25%	4.21%	4.25%	4.21%	4.25%
24 Month	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%
30 Month*	0.35%	0.35%	0.45%	0.45%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
36 Month*	0.40%	0.40%	0.50%	0.50%	0.55%	0.55%	0.55%	0.55%	0.55%	0.55%
48 Month*	0.50%	0.50%	0.60%	0.60%	0.65%	0.65%	0.65%	0.65%	0.65%	0.65%
60 Month*	0.75%	0.75%	0.80%	0.80%	0.85%	0.85%	0.85%	0.85%	0.85%	0.85%
College Fund CD	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%

CD Specials are in bold and italics.

*Penalty is loss of 365 days interest. Penalty for early withdrawal for CDs. Withdrawals are at the bank's discretion. Consumer rates only. Not all CDs apply to IRA CDs. Please ask for a quote regarding corporate or public funds. College Fund CD requires a \$25.00 minimum opening balance.

IRA SAVINGS CDs

	\$0 - \$49,999.99		\$50,000 and up	
IRA Savings CD	0.30%	0.30%	0.50%	0.50%
IRA Preferred Rate Savings CD	0.30%	0.30%	0.60%	0.60%

IRA Savings CD requires \$50.00 minimum to open. IRA Preferred Rate Savings CD requires \$50,000.00 minimum to open.

CHECKING AND SAVINGS RATES

	\$0 -99,999.99		\$100,000 - \$250,000		\$250,000.01 - \$499,999.99		\$500,000.00 - \$999,999.99		\$1,000,000.00 +	
	Interest Rate	APY	Interest Rate	APY	Interest Rate	APY	Interest Rate	APY	Interest Rate	APY
Savings	0.05%	0.05%	0.05%	0.05%	0.10%	0.10%	0.15%	0.15%	0.15%	0.15%
Health Savings Account	0.15%	0.15%	0.15%	0.15%	0.15%	0.15%	0.15%	0.15%	0.15%	0.15%
Burial Trust Savings (thru 12/31/22)	0.35%	0.35%	0.35%	0.35%	0.35%	0.35%	0.35%	0.35%	0.35%	0.35%
Hometown Interest and Five Star	0.05%	0.05%	0.05%	0.05%	0.10%	0.10%	0.15%	0.15%	0.20%	0.20%
Money Market*	0.10%	0.10%	0.15%	0.15%	0.25%	0.25%	0.50%	0.50%	0.60%	0.60%
Business Interest	0.10%	0.10%	0.15%	0.15%	0.25%	0.25%	0.50%	0.50%	0.60%	0.60%

Minimum to open: Savings: \$25.00, Health Savings: \$50.00, Checking: \$50.00, Money Market: \$1,000.00. *Money Market rates are for Consumer and Business accounts.

HOMETOWN HYPE CHECKING

\$0 - \$25,000.00*		\$25,000.01 and up	
Interest Rate	APY	Interest Rate	APY
2.01%	2.03%	0.05%	0.05%

*To qualify for the highest rate for Hometown Hype, the following is required:

1. Sign into Online or Mobile Banking at least once during the statement cycle.
2. E-Statements required with valid email address.
3. Ten (10) signature or PIN based debit card transactions per statement cycle.
4. Two (2) auto transfers (ACH or Direct Deposit) required during statement cycle.

Hometown Hype Checking qualifying transactions must post and settle during the statement cycle to earn higher interest. Balances above \$25,000.01 will earn interest rate of 0.05% APY. If the above requirements are not met, the interest earned will be the lower interest rate of 0.05% APY.



4250 Asbury Road
 Dubuque, IA 52002
 563-557-2300

Member
FDIC

Notice Date	11/29/22
Certificate Number	7601046
Certificate Term	182D
Current Balance	\$1,049.78

*****AUTO**MIXED AADC 403
 2151 0.5070 MB 0.515 9 37 45
 CITY OF WORTHINGTON
 216 1ST AVE W
 PO BOX 197
 WORTHINGTON IA 52078-0197

AUTOMATIC RENEWAL NOTICE
Certificate of Deposit

Dear CITY OF WORTHINGTON

Your Time Certificate #7601046 will automatically renew on 12/12/22 with a new maturity date of 6/12/23 . If you want to make changes to this certificate, it must be done within 10 days after the maturity date.

Certificate # 7601046

Renewal CD Type:	T1	Renewal Balance:	1,050.57
Renewal CD Term:	9M	Maturity Date:	9/12/23
Renewal Interest Term:	182D	Next Payment Date:	6/12/23
Interest will be redeposited to this Certificate of Deposit.			
Renewal Interest Rate:	3.9600%	Renewal APY:	4.01%

This notice reflects the negotiated renewal terms for your Certificate of Deposit. This account is subject to the rules and regulations as contained in the account disclosure.

CITY OF WORTHINGTON
 216 1ST AVE W
 PO BOX 197
 WORTHINGTON IA 52078-0197



TRANSACTION LIMITATIONS: You may make withdrawals of principal from your account before maturity only if we agree at the time you request the withdrawal. Principal withdrawn before maturity is included in the amount subject to early withdrawal penalty, except for IRA distributions. You can only withdraw credited interest before maturity if you make arrangements with us for periodic payments of interest in lieu of crediting. You can withdraw interest anytime during the term after it is credited to your account.

AUTOMATICALLY RENEWABLE TIME ACCOUNT: This account will automatically renew at maturity. You may prevent renewal if you withdraw the funds in the account at maturity (or within any grace period). If you prevent renewal, interest will not accrue after the final maturity. Each renewal term will be the same as the original term, beginning on the maturity date which have the same term, minimum balance and other features as the original deposit. You have ten (10) calendar days after maturity to withdraw the funds without a penalty.

Typical Budget Timeline

**Dates noted by an asterisk are statutory deadlines or requirements.*

Budget Timeline	Date
City elected officials and staff members meet to hold preliminary budget discussions and schedule formal work sessions and budget adoption dates	November and December
City department heads give budget and proposals to city finance officer	January 9
Budget work session(s) with staff members and city council; council orders notice of hearing to set maximum property tax to certify for levy	January 16
Notice of hearing on maximum property tax to certify for levy published	February 9
Public hearing on maximum property tax limits and budget work session	February 20
Council receives and adopts final proposed budget and orders notice of hearing	March 6
Notice of hearing on adoption of final budget published	March 9
<p>NOTICE REQUIREMENT: Notice of the hearing on the maximum property tax dollars and of the proposed budget must be given not more than 20* days nor less than 10* days before the date of the hearing.</p> <p>DETAILED BUDGET: The detailed budget must be available for public inspection at least 10* days before the final budget hearing and 20* days before final date for certification, and is to be available at the clerk's and mayor's offices and the public library, or posted at three places designated by ordinance if there is no library.</p>	
Budget hearing	March 20
Adoption of final budget	March 20
Certified budget to county auditor and filed with IDOM	March 31*
Persons affected by the budget have 10 days after the date of certification to file a written protest	April 10*
IDOM certifies taxes back to county auditor	June 15*
Budget takes effect	July 1*

Cities might find that they need to exceed the general fund levy limit set by statute (\$8.10 per \$1,000 of taxable property value). If so, a city may appeal to the IDOM/City Finance Committee and use a unique schedule and set of guidelines. Please contact the League for assistance with such schedules.

Publication Date Calculator



Earliest Publication Date
12/27/2022

Latest Publication Date
1/6/2023

Proposed Hearing Date *
01/16/2023



max levy



move Jan Council meeting
to Jan 23(?)

Publication Date Calculator



Earliest Publication Date

1/3/2023

Latest Publication Date

1/13/2023

Proposed Hearing Date *

01/23/2023



Publication Date Calculator



Earliest Publication Date

2/28/2023

Latest Publication Date

3/10/2023

Proposed Hearing Date *

03/20/2023



Final Budget

Publication Date Calculator



Earliest Publication Date

1/31/2023

Latest Publication Date

2/10/2023

Proposed Hearing Date *

02/20/2023



max levy

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RESOLUTION #2022-34

A RESOLUTION AUTHORIZING THE TRANSFER OF GENERAL FUNDS TO A 9-MONTH CERTIFICATE OF DEPOSIT WITH FIDELITY BANK AND TRUST

WHEREAS, the City of Worthington, Iowa, has money in the general fund held and in the city's checking account and will not need these funds in the next nine months; and

WHEREAS, the city's financial institution, Fidelity Bank and Trust, is currently offering a 9-month certificate of deposit at a rate of 4.01% APY; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Worthington, Iowa, that the city clerk is directed to deposit \$ _____ from the General fund into a 9-month Certificate of Deposit with Fidelity Bank and Trust.

PASSED and APPROVED by the City Council of the City of Worthington on this 19th day of December 2022.

Larry Smock, Mayor

ATTEST:

Teri Smock, City Clerk