

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
January 14, 2016 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Vice Chairman Jared Moyle called the meeting to order at 7:00 p.m.

Roll Call: Commissioners Jared Moyle, Steve Martin and Brian Fendley were present.

Staff Present: Fire Chief Greg Timinsky, Recording Secretary/Treasurer Robin Ward, and White Peterson Attorney William Gigray were also present.

Public Present: Some of the District firefighters were also present.

Approval of Meeting Agenda and Postings: Recording Secretary Robin Ward reported the original Agenda Notice of the Regular Meeting of the Board was posted by Chief Greg Timinsky on January 12, 2016, at Fire Station #1 at 1:50 p.m. and at Star City Hall at 1:52 p.m. Ward requested that the agenda be amended by adding the following items that were inadvertently left off the posted agenda:

- 5. Swearing in of Commissioner Jared Moyle
- 11. C. d. Maintenance Division Chief

Comm. Martin moved to approve the Agenda as posted with the additions to item 5 and 11 as noted and to accept Ward's report of the Agenda posting. Comm. Fendley seconded the motion, motion passed unanimously.

NOTE: The original Agenda Notice has been attached to these Meeting Minutes.

Approval of Minutes: Comm. Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on December 10, 2015, as provided by Recording Secretary Robin Ward and found them to be consistent with what occurred at those meetings.

Comm. Martin then moved to approve the Minutes from the Regular Board Meeting held on December 10, 2015. Comm. Moyle seconded the motion, motion passed unanimously.

Swearing in of Commissioners Moyle and Fendley: Recording Secretary Robin Ward swore in Commissioners Moyle and Fendley and also provided an Oath of Office for signatures.

Financial Reports: Robin Ward reported on the District's financial status and requested approval for payment of expenses as presented in the *Treasurer Report*.

Comm. Moyle then moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$130,259.76 be authorized. Comm. Martin seconded the motion, motion passed unanimously

NOTE: A copy of Robin Ward's detailed *Treasurer Report* has been attached to these Meeting Minutes for review.

Public Comment: Vice-Chairman Moyle invited members of the public to make comments about Fire District matters at that time. No public comment was given.

Staff Reports:

Chairman of the Board: Vice Chairman Moyle had nothing additional to report.

Secretary of the Board: Commissioner Martin had nothing additional to report.

Treasurer of the Board: Commissioner Moyle had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following matters:

- **Review of 2015 and Plans for 2016:** Chief reported that the call volume was up by 11% for a total of 736 calls, training events and participation were increased, the District was represented and participated in all Ada and Canyon county meetings, and the Maintenance Division exceeded the projected expectations, all of which contributed to a successful year. Looking forward to 2016, plans to upgrade information technology, Ada County will be implementing a new CAD system, continue increased training opportunities, will continue working on EOG's and SOG's as well as policy code updates. The Regional Master Plan should be complete by June.
- **Maintenance Division:** Nothing new to report.
- Comm. Moyle inquired about the properties off Chaparall Road that had inquired about annexing in to the District. Chief had provided them with the information but has not heard back from them to date.

Firefighters Union Representative: President Danny Garringer expressed their appreciation for the progress made in 2015. Will need to schedule negotiations in 2016 since we are in the final year of the current agreement.

Recording Secretary: Robin Ward had no additional items to report.

Attorney Report: Attorney Gigray discussed the current items being worked on and provided communication from the Cemetery District that expressed they would like to extend closing by 120 days to allow time for the District to resolve the title issues.

Committee Reports: None

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **McMillan Property** – Attorney Gigray reported that he would like to get a quit claim deed from Mrs. Jones. Mr. Jones has claimed he made an offer on the property that was higher than the Cemetery District. Chief and Gigray reported that was not the case and that his offer was for less. Chief will contact Mr. Jones and inform him.

New Business:

- **Schedule Regular Monthly Meetings for 2016:** Comm. Moyle moved to schedule the regular monthly meetings the second Thursday of each month for 2016. Comm. Fendley seconded the motion, motion passed unanimously.
- **Election of Officers:** Comm. Martin moved to nominate the following:
 - **Chairman** – Jared Moyle
 - **Vice Chairman** – Brian Fendley
 - **Treasurer** – Steve Martin
 - **Secretary** – Brian FendleyComm. Martin seconded the motion, motion passed unanimously.
- **Annual Appointments:** Chairman Moyle moved to appoint the following:
 - **Fire Chief** – Greg Timinsky
 - **Recording Secretary/Bookkeeper** – Robin Ward
 - **Attorney** – William F. Gigray, White Peterson
 - **Maintenance Division Chief** – Dustin BallantyneComm. Martin seconded the motion and the motion passed unanimously.

- **Appoint JPA Access Executive Board Representative:** Comm. Martin moved to appoint Comm. Fendley as the District Representative and Comm. Martin as his alternate. Chairman Moyle seconded the motion, motion passed unanimously.
- **Idaho Independent Bank Signers:** Chairman Moyle moved to authorize the removal of Comm. Henson as an authorized signer on the District bank accounts and to replace him with Brian Fendley. Comm. Martin seconded the motion, motion passed unanimously.

EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS: None needed.

Announcement of the Next Meeting: The next Regular Meeting of the Board is scheduled for February 11, 2016 at 7:00 p.m. at Star City Hall.

Adjournment: Comm. Martin moved to adjourn the meeting. Comm. Moyle seconded the motion, motion passed unanimously.

Comm. Martin moved to re-open the meeting and to amend the agenda by the addition of Authorizing Chairman to receive and accept the letter from the Joint Cemetery District requesting a postponement of the closing by 120 days. Chairman Moyle seconded the motion, motion passed unanimously.

Comm. Martin moved to authorize the Chairman to extend the closing of the McMillan Property with the Joint Cemetery District by 120 days as requested. Chairman Moyle seconded the motion, motion passed unanimously.

Comm. Martin moved to adjourn the meeting. Comm. Moyle seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 7:36 p.m.

Minutes submitted by: _____
Robin Ward, Recording Secretary

Minutes approved by the Board of Commissioners at the February 11, 2016, Regular Meeting of the Board.

Secretary, Brian Fendley

Appended to these Minutes:

- Agenda Notice
- Public Input Sign-up Sheet; and,
- *Treasurer's Report* prepared by Ward
- *Attorney's Report*