



VILLAGE OF MAGDALENA
PO BOX 145, MAGDALENA, NM 87825
P. 575.854.2261 F. 575.854.2273
WWW.VILLAGEOFMAGDALENA.COM

AGENDA

**NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
TUESDAY, NOVEMBER 12, 2019
VILLAGE HALL 108 N. MAIN STREET 6:00 PM**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
 - a. REGULAR MEETING – OCTOBER 28, 2019
6. APPROVAL OF CASH BALANCE REPORT
7. APPROVAL OF BILLS
8. MAYOR'S REPORT
9. CLERK'S REPORT
10. DEPARTMENT REPORTS
 - a. EMS
 - b. FIRE
 - c. MARSHAL
 - d. JUDGE
 - e. PUBLIC WORKS
 - f. LIBRARY
11. EXECUTIVE SESSION - THE FOLLOWING MATTER WILL BE DISCUSSED IN CLOSED SESSION: MOTION & ROLL CALL VOTE TO GO INTO EXECUTIVE SESSION AND THAT, PURSUANT TO NEW MEXICO STATE STATUTES SECTION 10-15-1, ONLY THE FOLLOWING MATTER WILL BE DISCUSSED IN CLOSED SESSION:
 - a. ASSISTANT CLERK
 - MOTION & ROLL CALL VOTE TO RETURN TO REGULAR SESSION
 - MOTION & ROLL CALL VOTE THAT MATTERS DISCUSSED IN CLOSED SESSION WERE LIMITED TO THOSE SPECIFIED IN MOTION FOR CLOSURE, AND THAT NO FINAL ACTION WAS TAKEN, AS PER NEW MEXICO STATUTES SECTION 10-15-1
12. PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT
13. ADJOURNMENT

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 8725. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF MAGDALENA
BOARD OF TRUSTEES
HELD MONDAY, OCTOBER 28, 2019 AT 6:00 PM**

DRAFT

Mayor Richard Rumpf called the meeting to order at 6:01 p.m.

PRESENT: Mayor Richard Rumpf, James Nelson, Lynda Middleton, Donna Dawson, Clark Brown, Veronica Chavez – Clerk/Treasurer, Carleen Gomez - Deputy Clerk, Attorney Kathy Stout

GUESTS: Susan Martinez, James Chaves, Diana Sauer, Jim Sauer, Bryan Romkey, Michael Zamora, Dylan Coslin, Genevieve Robran, John Larson, Rich Esposito, Sarita Johnson, Carlos Valenzuela

Mayor Richard Rumpf requested that Deputy Dylan Coslin lead the gallery in reciting the Pledge of Allegiance.

APPROVAL OF AGENDA: Ms. Dawson motioned to approve the agenda as presented, seconded by Mrs. Middleton. The motion carried unanimously.

APPROVAL OF MINUTES: Ms. Dawson motioned to approve the minutes of the Regular Meeting of the October 14, 2019, as presented, seconded by Mr. Nelson. The motion carried unanimously.

APPROVAL OF CASH BALANCE REPORT: Ms. Dawson asked if there were any answers to the negative balance on the Debt Services Proprietary Fund. Deputy Clerk Gomez stated that a reimbursement from the Water Meter Project was going to be coming in by the end of the week to balance that fund out.

Ms. Dawson motioned to approve the cash balance report, as presented, seconded by Mr. Clark. The motion carried unanimously.

APPROVAL OF BILLS: Ms. Dawson asked how much money was available for the current Street Project that included Main and Chestnut Street. Mrs. Middleton stated that there is just over \$44,000.00 from the New Mexico Department of Transportation Grant and \$75,000.00 through Capital Outlay Funding.

Deputy Clerk Gomez stated that she would like to add invoices from the following vendors: Don's Window's & Doors in the amount of \$5,287.00, Holly Frontier Refining in the amount of \$5,027.65, NTS Communications in the amount of \$39.21 and Quill in the amount of \$154.44.

Mrs. Middleton motioned to approve the bill list with said additions, seconded by Mr. Brown. The motion carried unanimously.

City of Socorro	\$125.00	DPC Industries	\$375.27
Holly Frontier Refining	50,683.85	JN Pumping	150.00
Napa Auto Parts	70.60	NM Municipal League	200.00
Poweron Technology Services	1,996.24	ProVelocity LLC	640.00
Quill	300.47	Romero's Tires	1,905.77
Route 60 Trading Post	100.00	Sierra Propane	578.74
Socorro County	22,361.94	Socorro Electric Cooperative	3,543.87
Tyler Technologies	525.63	Veronica Chavez	30.00
Wex Bank	2,550.23	Zia Graphics	274.00

MAYOR'S REPORT

Mayor Rumpf stated that he attended the Infrastructure Conference in Las Cruces. He stated that he had good dialogue going with them concerning the wastewater testing. He stated that there are high failure rates on this test and agencies are beginning to look at the tests to make sure the Wastewater I test does not include Wastewater II & III questions on it. Mayor Rumpf also stated that he spent time with Bohannon Huston, the Water Improvement Engineers. Mayor Rumpf added that as soon as the Hydrology Study is finished the Village can proceed with the Water Well.

CLERK'S REPORT

Clerk Chavez reported that she attended and completed her first year of the Municipal Clerk's Institute. She stated that she had done some software training with Tyler Technologies. Clerk Chavez also reported that Mr. Michael Steininger with the Department of Finance and Administration had been working with her to reconcile bank accounts and he will return in November. She added that Mr. Steininger is very helpful. Clerk Chavez stated that she will be attending the Budget Conference November 13-15, 2019. Clerk Chavez stated that the next Chief Procurement Officer training would be in January 2020.

Ms. Dawson asked when the Auditors would be conducting the 2019 fiscal year audit. Mayor Rumpf stated that it would be done later in the year because Clerk Chavez and Mr. Steininger will be setting that up when everything is caught up.

SUSAN MARTINEZ & GENEVIEVE ROBRAN – DISCUSSION & POSSIBLE DECISION CONCERNING RENEWAL OF PROPOSED PROFESSIONAL SERVICES AGREEMENT BETWEEN PRESBYTERIAN MEDICAL SERVICES (PMS) AND THE VILLAGE OF MAGDALENA

Mrs. Martinez and Mrs. Robran were both present to discuss the renewal of the proposed Professional Services Agreement. They both introduced themselves. Mrs. Robran stated that the only thing that has changed is the date. Ms. Dawson asked who is responsible for doing the maintenance on the building. Mrs. Robran stated that the clinic is responsible for the first \$500.00 worth of repairs and the Village would be responsible for anything after that. Mayor Rumpf asked what the usual length the contract is. Mrs. Robran stated that in the past it has

been three years. Mrs. Robran stated that historically, the Village has appointed a Health Advisory Board. She explained that the Board is down to two members currently. She stated that those members are Mr. Bryan Romkey and Mr. Bill Fuller. She stated that they meet quarterly unless a special meeting is called. Mrs. Middleton suggested that a post be placed on the MagEBoard to request interest for anyone who would like to be a part of the Health Advisory Board.

Mr. Nelson motioned to renew the Professional Services Agreement and extend it for three years, seconded by Mrs. Middleton.

Mayor Rumpf suggested that Clerk Chavez request a roll call vote:

Mr. Nelson – AYE, Ms. Dawson – AYE, Mrs. Middleton – AYE, Mr. Brown – AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE CONCERNING APPROVAL TO ENTER INTO AGREEMENTS WITH BOHANNAN HUSTON FOR ENGINEERING SERVICES FOR WATER SYSTEM IMPROVEMENTS PROJECT

Mayor Rumpf stated that the new water well is priority. He stated that the agreements include a new water well and a water line extension on Highway 60 east of town. He added that if money is left, we can look at refurbishing the existing well. Mayor Rumpf stated that the Village is waiting on the Hydrology Report and is looking to get a cost study for a storage tank to be placed near the Steer tank. Mayor Rumpf stated that the Water Well Grant and Loan paperwork should be available in February 2020.

Mr. Nelson motioned to proceed with all contracts, seconded by Mr. Brown.

Mayor Rumpf suggested that Clerk Chavez request a roll call vote:

Mrs. Middleton – AYE, Mr. Nelson – AYE, Ms. Dawson – AYE, Mr. Brown – AYE

The motion carried unanimously.

PUBLIC HEARING – ORDINANCE NO. 2019-06, AN ORDINANCE PROVIDING FOR THE PERMITTING OF PAWNBROKER; IMPOSING FEES; AND ESTABLISHING PROCEDURES FOR SUSPENSION OR REVOCATION

Attorney Kathy Stout stated that this is an opportunity for the public to give any input should there be any. Mr. Bryan Romkey asked why the Village would want a pawnbroker. Mayor Rumpf stated that the type of business that is inquiring can apply for this. No other input was given.

FINAL CONSIDERATION – DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL OF ORDINANCE NO. 2019-06, AN ORDINANCE PROVIDING FOR THE PERMITTING OF PAWNBROKERS; IMPOSING FEES; AND ESTABLISHING PROCEDURES FOR SUSPENSION OR REVOCATION

Mr. Nelson motioned to adopt Ordinance No. 2019-06, seconded by Mrs. Middleton.

Mayor Rumpf suggested that Clerk Chavez request a roll call vote:
Ms. Dawson – AYE, Mrs. Middleton – AYE, Mr. Nelson – AYE, Mr. Brown – NAY
The motion carried by majority.

DISCUSSION & POSSIBLE DECISION CONCERNING RESCHEDULING THE NEXT REGULAR MEETING DUE TO VETERAN’S DAY HOLIDAY

Mayor Rumpf stated that the next Council Meeting would fall on Veteran’s Day and the office is closed in observance of the holiday. Mayor Rumpf suggested that the meeting be rescheduled for Tuesday, November 12, 2019 at 6:00 p.m.

Ms. Dawson motioned to reschedule the next regular meeting for Tuesday, November 12, 2019 at 6:00 p.m., seconded by Mr. Nelson. The motion carried unanimously.

EXECUTIVE SESSION – 10-15-1 (H)(2), LIMITED PERSONNEL MATTER

Mr. Nelson motioned to go into Executive Session at 6:36 p.m. to discuss a limited personnel matter concerning a Deputy Marshal, seconded by Ms. Dawson.

Mayor Rumpf suggested that Clerk Chavez request a roll call vote:
Ms. Middleton – AYE, Ms. Dawson – AYE, Mr. Nelson – AYE, Mr. Brown – AYE
The motion carried unanimously.

a. DEPUTY MARSHAL

Ms. Dawson motioned to go back into Regular Session at 7:05 p.m., and certified that only matters discussed were limited personnel matters concerning a Deputy Marshal and no decisions were made in closed session, seconded by Mrs. Middleton.

Mayor Rumpf suggested that Clerk Chavez request a roll call vote:
Mrs. Middleton – AYE, Ms. Dawson – AYE, Mr. Nelson – AYE, Mr. Brown – AYE
The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL OF PAY RATE INCREASE FOR DEPUTY MARSHAL

Ms. Dawson congratulated Deputy Dylan Coslin on his successful completion of the Law Enforcement Academy. All those present in the gallery gave a round of applause.

Mrs. Middleton motioned to approve a pay rate increase for Deputy Marshal Dylan Coslin to follow his position description with the completion of the Law Enforcement Academy and attaining his certification, seconded by Ms. Dawson. The motion carried unanimously.

PUBLIC INPUT – 1 TOPIC PER PERSON – 3 MINUTE LIMIT

Mr. Jim Sauer stated that the Route 60 Car Show went really well. He thanked the Mayor and Board for their support of the Kid’s Science Café. Mayor Rumpf took this time to thank Mr. James Chaves and Mr. Jim Sauer for putting in their time to make the Car Show a success. Mr. Chaves thanked Mr. Joe Richard Torres for allowing the use of one of his buildings. He also

thanked the community for it's support. He stated that the event brought \$2,000.00 in donations. Mr. Chaves thanked the Village for the use of Lodger's Tax funding for the porta-potties. He stated that this was a good time to expose what a great town Magdalena is to come and visit. Mr. Chaves stated that Mr. Sauer was nominated for a KOB 4 Pay It Forward and It would air on television on Monday, November 4, 2019 at 10:00 p.m.

Mr. Sauer thanked parents of the children who attend the Kid's Science Café who assisted including Jennifer Armstrong and April Brunson. They thanked Librarian Ivy Stover for her assistance with caps and flyers for the event. They thanked the children who attend the Kid's and Teen Science Café and keep it going. Mr. Chaves stated that there were forty-five entries that included many beautiful cars. He stated that certificates were given out to all entries and everyone is hoping that it turns into an annual event. Mayor Rumpf stated that he made the trophies out of motorcycle gears. Mr. Sauer took this time to state that this type of thing helps kids build relationships. He stated that adults can also participate. Mr. Sauer stated that it has been one year since the opening of the Kid's Science Café.

Mr. Rich Esposito took time to thank Mr. John Larson with the El Defensor Chieftain for recognizing firefighters in the newspaper. Mr. Esposito stated that he was a volunteer firefighter between 1978 and 2013. He stated that there was a house fire on Oak Street on October 25, 2019, and when he arrived at the fire to help from being just down the street the homeowner wanted to know where the fire department was. He stated at that time the fire was only in the attic of the home. Mr. Esposito stated that he explained to the homeowner that the department is made up of volunteers and it is a process to get to a fire. Mr. Esposito stated that there was success in getting homeowners to place their physical addresses on their homes and suggests the Village reach out to the community on the "how to's" when a structure or home catches fire, such as turning off all utilities and closing up the house if everyone is out. He stated that it would be a good idea to give a list of preventative measures. Mayor Rumpf stated that he would follow-up on that. Mrs. Middleton stated that she spoke with the homeowner and she was not there at the time the fire started but she said she was very thankful for the fire department and anyone else that helped.

Ms. Dawson motioned to adjourn the meeting at 7:28 p.m., seconded by Mrs. Middleton. The motion carried unanimously.

Respectfully Submitted,

Veronica Chavez
Clerk/Treasurer

Richard Rumpf
Mayor

Minutes Taken By:

**Carleen Gomez, CMC
Deputy Clerk**

Carleen Gomez

From: Michael Bisbee <michael_bisbee@yahoo.com>
Sent: Saturday, November 2, 2019 10:50 AM
To: Carleen Gomez
Subject: VILLAGE of MAGDALENA FIRE / EMS REPORT October 2019

VILLAGE of MAGDALENA FIRE / EMS REPORT October 2019

EMS

EMS responded to 3 calls in October, 2019

FIRE

10/3/2019 - Extinguished unattended camp fire Hwy 169 / MM 7

10/16/2019 - Lit and extinguished bonfire for Magdalena Schools Homecoming

10/25/2019 - Extinguished attic fire Oak & 6th Streets

Best Regards, Michael Bisbee; Chief Fire / EMS

Magdalena Marshal's Office

<i>Monthly Report</i>	<i>Month: OCT</i>	<i>Year: 2019</i>
Marshal Zamora	ID#:Mag-1	
Total Miles Driven:		
<u>GENERAL CALLS:</u>	<u>AMOUNT</u>	<u>REVENUE</u>
TRAFFIC CITATIONS: Village Ordinances	19	1053
TRAFFIC CITATIONS: State Statutes		
CRIMINAL CITATIONS		
ANIMAL CONTROL CITATIONS		
TRAFFIC ACCIDENTS		
D.W.I. ARRESTS		
FELONY ARRESTS		
MISDEMEANOR ARRESTS	3	
12 HOUR HOLD ARREST		
CRIMINAL INVESTIGATIONS	6	
JUVENILE CASES	4	
DOMESTIC CASES		
CRIMINAL DAMAGE / PROPERTY	4	
<u>ASSISTANCE CALLS:</u>		
AMBULANCE/FIRE		
PUBLIC SERVICE	10	
NM STATE POLICE		
SHERIFF'S OFFICE	1	
NM FISH & GAME		
US BORDER PATROL		
US FOREST SERVICE		
<u>OTHER:</u>		
ALARM CALLS	2	
FINGERPRINTING	2	
Driving Tests	2	
Misc. Cases	10	
TOTALS:	63	1053

MAGDALENA MARSHAL DEPARTMENT
MONTHLY VEHICLE EXPENDITURE REPORT
 For the month of : **OCT** Year: **2019**

License Number: G93062
 Make and Model: FORD EXPID.2015

Report due in NO LATER THAN THE 10th OF THE MONTH

Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1								01 Chassis Maintenance
2								02 Electrical Maintenance
3	55633	55791	158	17.6	49.5			03 Engine Maintenance
4								04 General Supplies
5								05 Interior Maintenance
6								06 Lubrication
7								07 Miscellaneous
8								09 Tire Purchase
9								10 Tire Repair
10								11 Wash and Wax
11								(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$ _____
13								10
14								Invoice No.: _____ Amt.\$ _____
15	55791	55994	203	22.8	62.7			Date _____
16								Invoice No.: _____ Amt.\$ _____
17	55994	56188	194	15.7	43.2			Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$ _____
19								Code: _____ Date: _____
20								Invoice No.: _____ Amt.\$ _____
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23								Code: _____ Date: _____
24	56188	56345	157	14.6	40.2			Invoice No.: _____ Amt.\$ _____
25	56345	56612	267	18.7	53.1			Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$ _____
27								Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
29								Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$ _____
31								
Totals			979	89.4	248.7			

I certify that the above is correct to the best of my knowledge.

Signature:  Title: **MARSHAL**

Magdalena Marshal's Office

Monthly Report	Month: <u>October</u>	Year: <u>2019</u>
Deputy Valenzuela	ID#:Mag-2	
Total Miles Driven:	1672	
GENERAL CALLS:	AMOUNT	REVENUE
TRAFFIC CITATIONS: Village Ordinances	6	321
TRAFFIC CITATIONS: State Statutes	0	
CRIMINAL CITATIONS		
ANIMAL CONTROL CITATIONS		
TRAFFIC ACCIDENTS		
D.W.I. ARRESTS	1	
FELONY ARRESTS	0	
MISDEMEANOR ARRESTS	2	
12 HOUR HOLD ARREST		
CRIMINAL INVESTIGATIONS	7	
JUVENILE CASES/CYFD	1	
DOMESTIC CASES	0	
CRIMINAL DAMAGE / PROPERTY	1	
ASSISTANCE CALLS:		
AMBULANCE/FIRE	3	
PUBLIC SERVICE		
NM STATE POLICE		
SHERIFF'S OFFICE		
NM FISH & GAME	1	
US BORDER PATROL		
US FOREST SERVICE		
OTHER:		
ALARM CALLS	2	
FINGERPRINTING		
Driving Tests	2	
Misc. Cases	2	
TOTALS:	28	321


 m2

MAGDALENA MARSHAL DEPARTMENT
MONTHLY VEHICLE EXPENDITURE REPORT
 For the month of : October Year: 2019

License Number: G
 Make and Model: Chevy Sil

Report due in NO LATER THAN THE 10th OF THE MONTH

Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Mainte
1								01 Chass
2								02 Electri
3								03 Engine
4								04 Gener
5								05 Interio
6	60366			11.39	32			06 Lubric
7	60450			8.18	23			07 Miscel
8	60566			9.25	26.01			09 Tire P
9								10 Tire R
10								11 Wash
11	60727			12.41	34			(Attach C
12	60838			7.3	20			Invoice N
13	60955			8.39	\$23.00			10
14	61031			5.47	15			Invoice No.
15								
16								Invoice No.
17	61317			23.73	\$65.00			Code:____
18								Invoice No.
19								Code:____
20								Invoice No.
21								Code:____
22	61554			16.79	46			Invoice No.
23								Code:____
24								Invoice No.
25								Code:____
26								Invoice No.
27	61878			21.17	58			Code:____
28								Invoice No.
29	62038			17.52	48			Code:____
30								Invoice No.
31								
Totals	1672			158.33	390			

I certify that the above is correct to the best of my knowledge.

Signature: 

Title: Deputy Valenzuela

Magdalena Marshal's Office

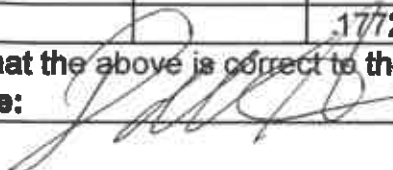
Monthly Report	<u>Month: October</u>	<u>Year: 2019</u>
Deputy Marshal D. Coelin		
Total Miles Driven:		
<u>GENERAL CALLS:</u>	<u>AMOUNT</u>	<u>REVENUE</u>
TRAFFIC CITATIONS: Village Ordinances	16	1035
TRAFFIC CITATIONS: State Statutes	0	0
CRIMINAL CITATIONS		
ANIMAL CONTROL CITATIONS		
TRAFFIC ACCIDENTS		
D.W.I. ARRESTS	1	
FELONY ARRESTS		
MISDEMEANOR ARRESTS	2	
12 HOUR HOLD ARREST		
CRIMINAL INVESTIGATIONS	2	
JUVENILE CASES		
DOMESTIC CASES		
CRIMINAL DAMAGE / PROPERTY		
<u>ASSISTANCE CALLS:</u>		
AMBULANCE/FIRE	2	
PUBLIC SERVICE		
NM STATE POLICE		
SHERIFF'S OFFICE	1	
NM FISH & GAME		
US BORDER PATROL		
US FOREST SERVICE		
<u>OTHER:</u>		
ALARM CALLS		
FINGERPRINTING		
Driving Tests		
Misc. Cases		
TOTALS:	24	1035

MAGDALENA MARSHAL DEPARTMENT
MONTHLY VEHICLE EXPENDITURE REPORT
 For the month of : **October** year: **2019**

License Number: G97489
 Make and Model: Chevy Silverado

Report due in NO LATER THAN THE 10th OF THE MONTH

Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1								01 Chassis Maintenance
2								02 Electrical Maintenance
3								03 Engine Maintenance
4	65545	65827	282	17.01	42.52			04 General Supplies
5								05 Interior Maintenance
6	65827	66056	229	19.9	47.5			06 Lubrication
7								07 Miscellaneous
8								09 Tire Purchase
9								10 Tire Repair
10								11 Wash and Wax
11	66056	66232	176	12.5	31.65			(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$ _____
13								Date: _____
14								Invoice No.: _____ Amt.\$ _____
15	66232	66393	161	10.9	27.71			Date _____
16								Invoice No.: _____ Amt.\$ _____
17								Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$ _____
19	66393	66446	53	14.56	39.9			Code: _____ Date: _____
20	66446	66588	142	14.4	39.7			Invoice No.: _____ Amt.\$ _____
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23								Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$ _____
25	66588	66882	294	17.2	40.44			Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$ _____
27	66882	67017	135	15.9	43.77			Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
29	67017	67177	160	14.8	40.73			Code: _____ Date: _____
30	67177	67317	140	11.8	32.87			Invoice No.: _____ Amt.\$ _____
31								
Totals			1772	149	386.79		0	

I certify that the above is correct to the best of my knowledge.
Signature:  **Title:** Deputy Dylan Coslin

October 2019 Court Report

The court dealt with a total of 3 cases. 1 of which were dismissed and 2 were summoned and another went to warrant.

Dogs Running at Large:

Defendant pled not guilty and case went to trial. Due to witnesses failure to show, case was dismissed without prejudice so a re-file could be done at a later time if desired by the Marshalls department.

Total: 0.00

Speeding 40/30mph:

Defendant plead no contest and was ordered to pay a \$40 fine a \$29 court fee and complete a online driving school.

Total: \$69.00

Speeding 46/30mph:

Defendant plead no contest and ordered to pay \$94 fine and a \$29 court fee.

Total: \$123.00

No Insurance:

Defendant pled guilty and ordered to pay \$75 fine and \$29 court fee.

Total: \$104.00

No drivers License:

Summoned and moved to a warrant after failure to show cause.

Disorderly conduct:

Summoned and moved to a WARRANT- due to failure to show.

Shoplifting:

WARRANT- for failure to show upon release.

Total: \$296.00

Librarian's Report OCTOBER 2019

	OCTOBER 2019	OCTOBER 2018
Days Open	23 (134 hours)	21 (123 hours)
Days Closed (other than norm)	0	1
Visitors	450 (282 + 168 events)	750
Museum Visits	31	49
New Patrons/Library Cards	5	4
# of Volunteers	11	9
Volunteer Hours	52.5 hours over 15 days	30+ hours

Events:

	OCTOBER 2019	OCTOBER 2018
Number of Events	9	2
Total # of People (for events)	168	83

Date:		# of People:
3-Oct	Library Board Meeting	4 Adults
3-Oct	FOL Meeting	4 Adults
4-Oct	Code Club	3 Kids
11-Oct	Code Club	7 Kids + 1 Adult
16-Oct	Judyth: Traveling the Silk Road	12 Adults
22-Oct	Meraki Training	15 Adults
22-Oct	New Internet Celebration	50 Adults
25-Oct	Code Club	10 Kids + 2 Adults
31-Oct	Halloween Costume Contest	29 Kids + 31 Adults

Circulation

	OCTOBER 2019	OCTOBER 2018
# of Books	86	113
# of DVDs	154	261
# of Books on CD	0	5
Total Books/DVDs/Audio	240	379
# of eBooks	117 (13/36 consortium)	67 (16/32 consortium)
# of Online Audio	58 (15/34 consortium)	35 (20/31 consortium)
Total eBooks/Online Audio	175 (15/36 consortium)	102 (17/32 consortium)
Total Circulation	415	481
ILL Processed	11 articles	5 books + 10 articles

Computers

	OCTOBER 2019	OCTOBER 2018
# People Signed In	39 + 21 Code Club = 60	81
# Computer Hours	80 + 42 Code Club = 122 hours	174

Many Wi-Fi Users in and outside of building.

Other:

Maintenance

10/16 – Utility workers took out swamp coolers, turned on heater, and fixed toilet in girl's bathroom.

Utility workers cleaned 10/15, 10/21, 10/28.

Other:

Car Show 10/26 – well attended; but did not bring people into the library.

New Internet Celebration 10/22 – Very well attended and a great event to celebrate the achievement the library made in getting fiber optic broadband. Notable attendees included: Representative Gail Armstrong, County Commissioner Ray Martinez, NM State Library Development Bureau Chief Dale Savage, and NM State Librarian Eli Guinee (via Skype). From Western New Mexico Communications: Executive VP John Francis, Network Operations Technician Tamara Manning, and Director of Operations Wayne Baxter. From the NM Public Schools Facilities Authority: John Francis, Ovidiu Viorica, Jerry Smith, and Ruth Bingham. We also had several members of the public in attendance. I'd like to specifically thank Jim Nelson for speaking on behalf of the Mayor, and John Larson from El Defensor Chieftain and Bill Fuller for helping me promote the celebration.

Professional Development

I went to the New Mexico Library Conference held at Hotel Albuquerque all three days – 10/29-11/1. I stayed at the Best Western Hotel and took the Village Vehicle. I learned a lot from this conference, met several other Library staff and Directors from around the state, and got great new ideas for the Library. I also had a chance to speak briefly during one of the sessions about the new internet services we have at the Library as an example for other libraries who may join the same broadband initiative. I am very grateful for the opportunity I had to go.

**Respectfully Submitted,
Ivy Stover,
Library Director**