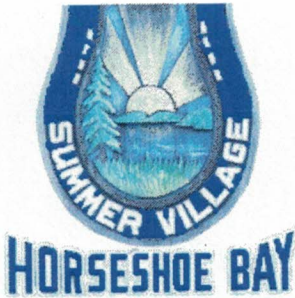


Summer Village of Horseshoe Bay

Agenda: Regular Meeting
Saturday, October 15, 2022, at 11:00 a.m.
To be held by ZOOM electronic meeting
svhorseshoebay@gmail.com

1. CALL MEETING TO ORDER
2. ACCEPTANCE OF THE AGENDA
 - a) Additions to Agenda
3. ADOPTION OF PREVIOUS MINUTES
 - a) August 13, 2022 Organizational Meeting
 - b) August 13, 2022 Regular Meeting
4. PUBLIC HEARING - None
5. DELEGATIONS - None
6. BYLAWS
 - a) Repeal Bylaw 128/2020 Lot consolidation cancelled
7. OLD BUSINESS
 - a) Village Sign
 - b) ~~ASVA Conference~~
 - c) Capital projects update * *Collect + Contractor Resolution approval*
8. NEW BUSINESS
 - a) 2023 January 1 to June 30 Interim Budget *
 - b) NSWA Invoice
 - c) Alberta Crime Prevention grant application
 - d) Development Permit: 33 Point Drive for Sea can
 - e) Joint Use and Planning Agreement: School Boards
 - f) 2021 Municipal Indicator Results
 - g) 2023 ACP Grant Applications
 - h) Rural Renewal Stream Designation Application
 - i) STEP Ec Dev Alliance MOU & Budget
9. COUNCILLOR REPORTS
10. CAO REPORT AND ACTION LIST
11. FINANCIAL REPORTS.
 - a) For the 9 months ended September 30, 2022
 - b) Cheque log for August & September, 2022
12. CORRESPONDENCE
 - a) Highway 28 Concerns
 - b) STEP Meeting Minutes
13. CONFIDENTIAL
Closed Session Personnel - FOIP Section 17
14. NEXT MEETING
15. ADJOURNMENT



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

- Agenda Item 3.a)** Minutes of August 13, 2022 Organizational Meeting
3.b) Minutes of August 13, 2022 Regular Meeting

Meeting Date: October 15, 2022

Background/Discussion/Options

Minutes of the August 13, 2022 Organizational Meeting are attached, for approval.
Minutes of August 13, 2022 Regular Meeting are attached for approval.

Recommendation/RFD/Comments

MOVED BY _____ that the minutes of the August 13, 2022 Organizational meeting be approved as presented.

-Carried-

MOVED BY _____ that the minutes of the August 13, 2022 regular council meeting be approved as presented.

-Carried-

3.a) + b)

SUMMER VILLAGE OF HORSESHOE BAY

Minutes of Organizational Meeting
Saturday, August 13, 2022
Held by ZOOM Electronic Meeting
11:00 a.m.

IN ATTENDANCE

Councilor Gary Burns
Councilor Dave Amyotte
Councilor Margaret Laberge

CAO, Norman Briscoe
Recording Secretary: Diane Briscoe

1. **CALL TO ORDER** CAO, Norman Briscoe called the meeting to order at 11:00 a.m.

2. **ACCEPTANCE OF AGENDA**

Res. No. 22-08-13-079 MOVED BY Councilor Dave Amyotte that the agenda be adopted as presented.

-Carried-

3. **ELECTIONS**

3.a) Mayor:

CAO, Norman Briscoe called for nominations for the position of Mayor.

Councilor Dave Amyotte nominated Councilor Gary Burns for Mayor who accepted the nomination.

2nd call for nomination of Mayor position.

3rd call for nomination of Mayor position.

Being that there were no further nominations,

Res. No. 22-08-13-080 MOVED BY Councilor Dave Amyotte that nominations for the position of Mayor be closed.

-Carried-

Councilor Gary Burns was declared Mayor.

3.b) Deputy Mayor CAO, Norman Briscoe called for nominations for the position of Deputy Mayor.

Mayor Gary Burns nominated Councilor Dave Amyotte for position of Deputy Mayor, who accepted the nomination.

2nd call for nominations of Deputy Mayor.

3rd call for nominations of Deputy Mayor.

Being that there were no further nominations;

Res. No. 22-08-13-081 MOVED BY Mayor Gary Burns that nominations for the position of Deputy Mayor be closed.

-Carried-

Councilor Dave Amyotte was declared Deputy Mayor.

**3.c) Oath of Office
Mayor and
Deputy Mayor**

The Mayor and Deputy Mayor swore the Oath of Office in accordance with Section 156 of the Municipal Government Act and as prescribed by the Oaths of Office Act.

CAO, Norman Briscoe turned the meeting over to Mayor Gary Burns at 11:07 a.m.

**3. BANKING
OFFICIALS**

Res. No. 22-08-13-082 MOVED BY Councilor Marg Laberge that the bank accounts remain at the St. Paul Servus Credit Union and that the Banking signing officers for the Summer Village of Horseshoe Bay are as follows:

Gary Burns and/or Dave Amyotte and/or Marg Laberge sign in the Mayor's position AND Norman Briscoe sign in the Administrators position.

-Carried-

5. **APPOINTMENTS**

Auditor:

- 5.a) *Res. No. 22-08-13-083* MOVED BY Mayor Gary Burns that council appoint J.M.D. Group LLP as the Summer Village auditors for 2022.

-Carried-

Legal Representation

- 5.b) *Res. No. 22-08-13-084* MOVED BY Deputy Mayor Dave Amyotte that council appoint the legal firm of Reynolds, Mirth, Richards & Farmer to be retained as needed.

-Carried-

Development Authority & Development Officer

- 5.c) *Res. No. 22-08-13-085* MOVED BY Mayor Gary Burns that council appoint Norman Briscoe as the Development Authority & Development Officer for the Summer Village of Horseshoe Bay.

-Carried-

Sub-Division Authority

- 5.d) *Res. No. 22-08-13-086* MOVED BY Councilor Marg Laberge that council re-appoint Jane Dauphinee of Municipal Planning Services (2009) Ltd. as the Sub-Division Authority for the Summer Village of Horseshoe Bay.

-Carried-

Intermunicipal Subdivision & Development Appeal Board

- 5.e) *Res. No. 22-08-13-087* MOVED BY Deputy Mayor Dave Amyotte that council re-appoint Wayne Overbo as member-at-large to the Intermunicipal Subdivision and Development Appeal Board and appoint Norman Briscoe as Clerk.

-Carried-

Municipal Planning Commission

- 5.f) *Res. No. 22-08-13-088* MOVED BY Councilor Marg Laberge that council appoint Mayor Gary Burns as Chairman, Deputy Mayor Dave Amyotte as Vice Chairman and Norman Briscoe as Clerk of the Municipal Planning Commission.

-Carried-

Intermunicipal Assessment Review Board

- 5.g) *Res No. 22-08-13-089* MOVED BY Councilor Marg Laberge that council re-appoint Mayor Gary Burns as a Member of the Regional Assessment Review Board and Norman Briscoe as Assistant Clerk, for a term expiring in 2024.

-Carried-

Regional Emergency Advisory Committee

- 5.h) *Res. No. 22-08-13-090* MOVED BY Mayor Gary Burns to appoint Marg Laberge and Dave Amyotte to the Emergency Advisory Committee.

-Carried-

IDP Intermunicipal Council Committee

- 5.i) *Res. No. 22-08-13-091* MOVED BY Mayor Gary Burns, that in accordance with Bylaw 121/2019, Section 14.0, council appoint CAO, Norman Briscoe, Deputy Mayor Dave Amyotte and Councilor Marg Laberge to the Intermunicipal Council Committee for the Intermunicipal Development Plan with the County of St. Paul No. 19

-Carried-

ICF Intermunicipal Collaboration Committee

- 5.j) *Res. No. 22-08-13-092* MOVED BY Mayor Gary Burns, that in accordance with Bylaw 127/2020, Section 4.0, council appoint Deputy Mayor Dave Amyotte and Councilor Marg Laberge to the Intermunicipal Collaboration Committee for the Intermunicipal Collaboration Framework with the County of St. Paul No. 19

-Carried-

Weed Control Inspector

- 5.k) *Res. No. 22-08-13-093* MOVED BY Mayor Gary Burns that council appoint CAO, Norman Briscoe as Weed Control Inspector to enforce and monitor compliance with the Weed Control Act within the Summer Village.

-Carried-

- 5.l) *Res. No. 22-08-13-094* MOVED BY Councilor Marg Laberge that council appoint CAO, Norman Briscoe as Authorized User of Alberta Emergency Alert.

-Carried-

5.m) Res. No. 22-08-13-095 MOVED BY Mayor Gary Burns that council appoint Deputy Mayor Dave Amyotte as the elected representative for STEP Economic Development Alliance committee.

-Carried-

6. ADJOURNMENT

Being that the agenda matters have been concluded the meeting adjourned at 11:15 a.m.

Mayor, Gary Burns

Date

Norman Briscoe, CAO

SUMMER VILLAGE OF HORSESHOE BAY

Minutes of Regular Meeting
Saturday August 13, 2022
Martin Recreation Center
11:00 a.m.

IN ATTENDANCE: Mayor: Gary Burns
Deputy Mayor: Dave Amyotte
Councilor: Marg Laberge

CAO: Norman Briscoe
Recording Secretary: Diane Briscoe

1. **CALL TO ORDER** Mayor Gary Burns called the meeting to order at 11:17 a.m.

2. **ACCEPTANCE OF AGENDA**
Res. No. 22-08-13-096 MOVED BY Deputy Mayor Dave Amyotte that the agenda be adopted as presented.

-Carried-

3. **APPROVAL OF MINUTES**
Res. No. 22-08-13-097a MOVED BY Councilor Marg Laberge that the minutes of the July 2, 2022, regular council meeting be approved as presented.

-Carried-

Res. No. 22-08-13-097b MOVED BY Mayor Gary Burns that the minutes of the July 2, 2022, Annual General meeting be approved as presented.

-Carried-

4. **PUBLIC HEARING** None

5. **DELEGATIONS** There were no delegations.

6. **BYLAWS** None

7. **OLD BUSINESS**
 - a) **Revised 2022 Capital Budget**
Res. No. 22-08-13-098 MOVED BY Mayor Gary Burns that council approve the revised 2022 Capital Budget by an additional \$20,000, from \$813,000 to total capital expenditures of \$833,000, and approve an increase in total transfers for Capital, from grants and accumulated surplus, from \$813,000 to \$833,000.

-Carried-

b) Contract Approvals

Res. No. 22-08-13-099i

MOVED BY Mayor Gary Burns that council authorize administration to enter into a contract with Elevated Surface Works Ltd. to install 40 mm pavement overlay at \$18.32/m² over 1.4 klm of road on Russel Drive, Martin Point Drive and Horseshoe Bay Drive for \$151,000.

-Carried-

Res. No. 22-08-13-099ii

MOVED BY Deputy Mayor Dave Amyotte that council approve a contract with Elevated Surface Works Ltd. to install approximately 5,400 m² of 40 mm pavement overlay at \$18.32/m², over 902m of TWP 594 for an estimated cost not to exceed \$101,000.

-Carried-

Res. No. 22-08-13-099iii

MOVED BY Councilor Marg Laberge that council approve a contract with Elevated Surface Works Ltd. to install approximately 6,600 m² of 40 mm pavement overlay at \$18.32/m² over 1.26 klms of road on Homestead Trail and Point Drive for approximately \$125,000.

-Carried-

Res. No. 22-08-13-099iv

MOVED BY Mayor Gary Burns that council approve a contract for at least \$10,000, with Darcy Paulichuk operating as D & A Paulichuk Consulting Ltd., to oversee and coordinate the 2022 pavement overlay project.

-Carried-

Res. No. 22-08-13-099v

MOVED BY Deputy Mayor Dave Amyotte that council approve payment of Inv. ORD01121, for \$58,059 from Frontier Construction Products Inc. for the purchase of the bridge culvert to replace the existing bridge between Homestead Trail and Horseshoe Bay Drive.

-Carried-

Res. No. 22-08-13-099vi

MOVED BY Councilor Marg Laberge that council approve a budget of \$27,534 for repairs and maintenance to the Matin Recreation Center.

-Carried-

b) ACP Tourism Grant Consultant Approval

Res. No. 22-08-13-100

MOVED BY Deputy Mayor Dave Amyotte that council approve the hiring of Outlook Market Research as consultant for the Regional Tourism Opportunity Identification and Development Strategy Project.

-Carried-

8. NEW BUSINESS

a) ASVA 2022 Conference & AGM

Res. No. 22-08-13-101

MOVED BY Deputy Mayor Dave Amyotte that council approve all councilors attendance at the ASVA 2022 Conference on October 20 and 21, and to provide their own accommodation.

-Carried-

b) STEP Meeting Review

Res. No. 22-08-13-102

MOVED BY Councilor Marg Laberge that Council authorize Mayor Gary Burns and CAO, Norman Briscoe to attend a STEP Meeting review.

-Carried-

9. COUNCIL REPORTS

Res. No. 22-08-13-103

Council reports were presented and discussed. No resolutions were passed.

10. CAO REPORT AND ACTION LIST

Res. No. 22-08-13-104

MOVED BY Deputy Mayor Dave Amyotte to accept the CAO Report and Action List as presented.

-Carried-

11. FINANCIAL REPORTS

Res. No. 22-08-13-105

MOVED BY Mayor Gary Burns that the July 31, 2022 financial report, be accepted as presented, including cheque numbers 2642 to 2656 in the amount of \$45,863.96

-Carried-

12. CORRESPONDENCE

13. NEXT MEETING

Res. No. 22-08-13-106

MOVED BY Mayor Gary Burns to set the next regular Council meeting to be held via ZOOM, on Saturday, October 15, 2022 at 11:00 a.m.

-Carried-

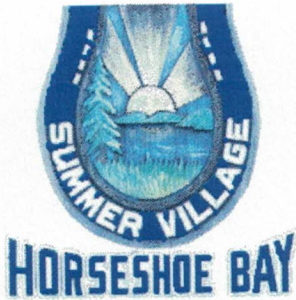
14. ADJOURNMENT

Being that the agenda matters have been concluded the meeting adjourned at 2:10 p.m.

Mayor

Date

Chief Administrative Officer



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item: 6.a) Bylaw No. 137-2022 Rescinding Bylaw 128-2020

Meeting Date: October 15, 2022

Background/Discussion/Options

Bylaw 128/2020 was passed on January 11, 2020, as the owners had requested that lots 20 & 21, Block 2, Plan No. 4480TR be canceled and consolidated into one parcel.

The consolidation was not completed and the owners no longer want to consolidate Lots 20 & 21 and have withdrawn their request. Therefore Bylaw 128/2020 is being repealed.

Recommendation/RFD/Comments

MOVED BY _____ that Bylaw No. 137-2022, rescinding Bylaw 128/2020, be given first reading.

-Carried-

MOVED BY _____ that Bylaw No. 137-2022, be given second reading.

-Carried-

MOVED BY _____ that Bylaw No. 137-2022, be considered for third reading.

-Carried Unanimously-

MOVED BY _____ that Bylaw No. 137-2022, rescinding Bylaw 128/2020, be given third and final reading.

-Carried-

6.a)

**SUMMER VILLAGE OF HORSESHOE BAY
PROVINCE OF ALBERTA**

BY-LAW NO. 137-2022

A Bylaw of the Summer Village of Horseshoe Bay in the Province of Alberta, to Rescind Bylaw No. 128/2020

WHEREAS, by virtue of the power conferred on it, the Council of the Summer Village of Horseshoe Bay, in the Province of Alberta, duly assembled, enacts as follows:

WHEREAS, Bylaw No. 128/2020 to authorize the owners of Lots 20 & 21, Block 2, Plan No. 4480TR, to consolidate Lots 20 & 21 into one parcel;

AND WHEREAS the owners of Lots 20 & 21, Block 2, Plan No. 4480TR have withdrawn their request to consolidate the Lots 20 & 21, there is no further need for Bylaw 128/2020

NOW THEREFORE, be it resolved that Bylaw No. 128/2020 be repealed.

READ a First time in Council this 15 day of October, 2022.

READ a Second time in Council this 15 day of October, 2022.

READ a Third time in Council this 15 day of October, 2022.

Gary Burns
Mayor

Norman Briscoe
Administrator

**SUMMER VILLAGE OF HORSESHOE BAY
PROVINCE OF ALBERTA**

BYLAW NO. 128/2020

A Bylaw of the Summer Village of Horseshoe Bay in the Province of Alberta, to cancel part of Subdivision Plan No. 4480TR registered in respect of part of SE 25-59-10-W4 located within the boundaries of the Summer Village of Horseshoe Bay.

WHEREAS Shaylene Silver, Chad Micheal Chantry, Shannon May Chantry and Terry R. Beringuette of the Town of St. Paul, Alberta, T0A 3A1 are the registered owners of that parcel of land legally described as Lots 20 & 21, Block 2, Plan No. 4480TR;

AND WHEREAS the said owners have requested that Lots 20 & 21, Block 2, Plan No. 4480TR be canceled and consolidated into one parcel;

AND WHEREAS Section 658(1) of the Municipal Government Act, S.A., c.M-26.1, as amended, provides that a Council may, on the application of one or more owners of a parcel of land in a plan of subdivision, order the plan canceled in whole or in part;

NOW THEREFORE the Council of the Summer Village of Horseshoe Bay, duly assembled, enacts the following:

1. That Lots 20 & 21, Block 2, Plan No. 4480TR are hereby canceled in their entirety.
2. That the Registrar of Land Titles issue a new certificate of title for the land described as follows:
 1. Lot 20A
Block 2
Plan 4480TR

READ A FIRST TIME THIS 11th DAY OF JANUARY, A.D. 2020.

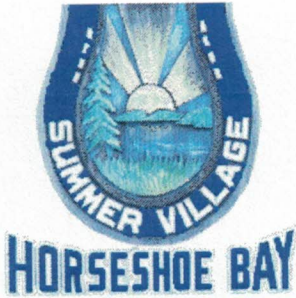
READ A SECOND TIME THIS 11th DAY OF JANUARY, A.D. 2020.

READ A THIRD TIME AND FINALLY PASSED THIS 11th DAY OF JANUARY, A.D., 2020.

Gary Burns, Mayor

Norman Briscoe, CAO

(b.a)



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
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Agenda Item Summary Report

Agenda Item: 7.a) Village Sign

Meeting Date: October 15, 2022

Background/Discussion/Options

Dave Amyotte volunteered to investigate replacement of the Summer Village sign at the entrance to the Village at RR 101 and TWP594.

Sample Village Signs and Logos were emailed to Dave to show to prospective sign shops. Dave will report at the meeting on his findings.

Recommendation/RFD/Comments

Any action required by council will be determined after the report and discussion.

7.a)

Village Logo

1 message

Norman Briscoe <svhorseshoebay@gmail.com>
To: Dave Amyotte <dave@amyotteweld.ca>

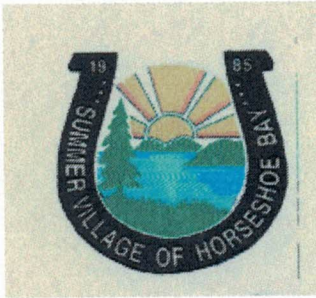
Mon, Aug 15, 2022 at 2:21 PM

As requested at Saturday's meeting, here are a couple of "Village Logo's". Maybe whoever is making the sign could use the Black & White one and color it using the colored one. Hope this is satisfactory.

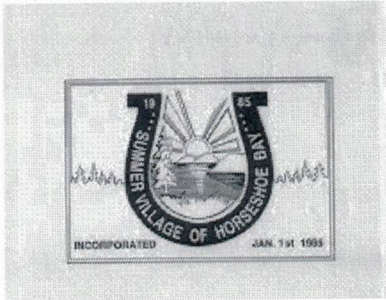
Thanks
Diane

Norman R. Briscoe
Chief Administrative Officer
Summer Village of Horseshoe Bay
PO Box 1778
St. Paul, AB T0A 3A0
(780)645-4677
www.svhorseshoebay.com
svhorseshoebay@gmail.com

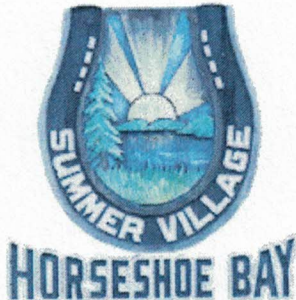
3 attachments



Logo for Village Sign.jpg
202K

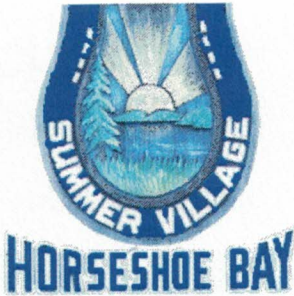


SVHB Logo Black & White.jpg
161K



hsblogo.gif
26K

7.a)



Summer Village of Horseshoe Bay

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Agenda Item Summary Report

Agenda Item: 7.b) Capital Projects Update

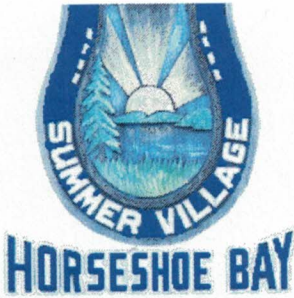
Meeting Date: October 15, 2022

Background/Discussion/Options

A number of major Capital Projects were undertaken this summer in the Summer Village. Village administrator will give an update on the Capital Projects, at the meeting.

Recommendation/RFD/Comments

Any action required by council will be determined after the report and discussion.



Summer Village of Horseshoe Bay

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Agenda Item Summary Report

Agenda Item 8.b) North Saskatchewan Watershed Alliance (NSWA) Request for Donation

Meeting Date: October 15, 2022

Background

The North Saskatchewan Watershed Alliance (NSWA) is requesting a Municipal Contribution of \$100.00 for January 1 to December 31, 2023.

Recommendation/RFD/Comments

Alternative 1

MOVED BY Gary B. that council approve a \$100 contribution to the NSWA for January 1 to December 31, 2023.

-Carried- ✓

Alternative 2

MOVED BY _____ that council ~~decline a \$100 contribution to the NSWA for January 1 to December 31, 2023.~~

-Carried-



RECEIVED SEP 13 2022 **Invoice**

Date	Invoice #
9/01/2022	2023.025

202 - 9440 49 Street NW
Edmonton, Alberta
T6B 2M9

Phone #	587.525.6827
E-mail	ellen.cust@nswa.ab.ca
Web Site	www.nswa.ab.ca

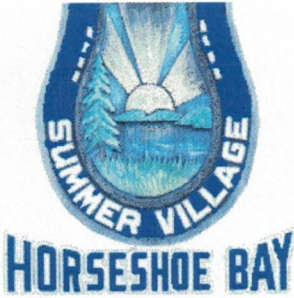
COPY

Invoice To
Summer Village of Horseshoe Bay PO Box 1778 St Paul, Alberta T0A 3A0

Description	Amount
Summer Village Contribution January 1 to December 31, 2023 - Funding Request	100.00
Thank you for your support	Total \$100.00

GST/HST No. 890443419

8.6)



Summer Village of Horseshoe Bay

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St. Paul, AB T0A 3A0
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Email: svhorseshoebay@gmail.com
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Agenda Item Summary Report

Agenda Item 8.c) ACP Alberta Crime Prevention Grant

Meeting Date: October 15, 2022

Background

The Summer Village agreed to partner with St. Paul & District Chamber of Commerce, St. Paul RCMP Detachment and County of St. Paul for an Alberta Crime Prevention Grant, with the County as the managing partner.

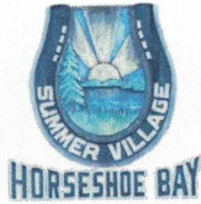
The grant application was filed on September 29/22. The application and other relevant information is attached.

Recommendation/RFD/Comments

MOVED BY _____ that council support and agree to partner with the County of St. Paul, St. Paul & District Chamber of Commerce and the local RCMP for the Alberta Crime Prevention grant application, as per our letter of support dated September 27, 2022.

-Carried-

8.c)



Summer Village of Horseshoe Bay

PO Box 1778 St. Paul, AB T0A 3A0

Phone: (780) 645-4677

Email: svhorseshoebay@gmail.com

Website: www.svhorseshoebay.com

September 27, 2022

County of St. Paul No. 19
5015 – 49 Avenue
St. Paul AB T0A 3A0

Attention: Sheila Kitz, CAO

Dear: Sheila

Re: Alberta Crime Prevention (ACP) grant

We advise that the Summer Village of Horseshoe Bay support and agree to partner with the County of St. Paul, St. Paul Chamber of Commerce, and the local RCMP, to apply for the Government of Alberta, Alberta Crime Prevention (ACP) grant, with the County of St. Paul being the managing partner.

Sincerely

Norman Briscoe
Chief Administrative Officer

cc: Yvonne Weinmeier - St Paul Chamber of Commerce

Hi there,

I worked on this grant application this afternoon. Thanks Yvonne for starting the application – it certainly helped me put the rest together. I am using the budget that Yvonne put together to submit with this application. I also have letters of support from:

- Summer Village of Horseshoe Bay
- St. Paul & District Chamber of Commerce
- St. Paul RCMP Detachment

I was also planning to include the crime stats that Greg gave me for the County for both the St. Paul and Elk Point detachments. Since the Town of St. Paul and Town of Elk Point did not participate with us I assume I can't really request their stats. So I will provide the information I have.

Please let me know if you have any comments. This has to be submitted by tomorrow. I will have about an hour to complete around 1 p.m. so if I don't hear from anyone, I will just submit as is.

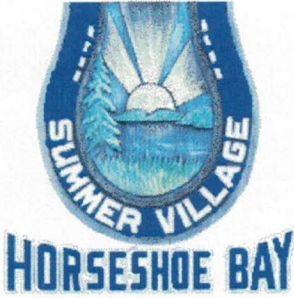
I look forward to hearing from you.

Thanks,



Sheila Kitz

Chief Administrative Officer
County of St. Paul No. 19
5015 49 Avenue, St. Paul, AB T0A 3A4



Summer Village of Horseshoe Bay

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St. Paul, AB T0A 3A0
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Agenda Item Summary Report

Agenda Item 8.d) Development Permit-33 Point Drive Sea can

Meeting Date: October 15, 2022

Background

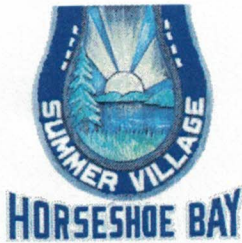
Attached is Development Permit 171-22, for a Sea can located at 33 Point Drive, Summer Village of Horseshoe Bay.

Recommendation/RFD/Comments

MOVED BY Gary Burns that council approve Development Permit No. 171-22, for a Sea can located at 33 Point Drive, subject to Form "B" conditions.

-Carried-

8.d)



Summer Village of Horseshoe Bay

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Email: svhorseshoebay@gmail.com
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October 15, 2022

Florian & Anita Dechaine
527, 200 Bellerose Drive
St Albert, AB T8N 7P7

Dear Florian & Anita

Enclosed please find Development Permit 171-22 approving the following development. Place a 20ft. x 8.6ft. Sea Can on 33 Point Drive (Lot 10, Blk 2, Plan 1512RS). Approval of this Sea Can does not approve any existing non-complying sheds or other buildings located on the property.

Please note that a Notice of this Decision of Development Officer is being mailed to Adjacent Landowners who have 21 days to appeal this decision. Therefore, this permit becomes effective until 22 days after it has been issued with the following conditions:

- (1) Located as per Site Plan provided with your application.
- (2) New or like new condition and in a colour which is similar to or does not conflict with other buildings on the site.
- (3) Any signage or other information on the sea can is prohibited. If the sea can has signage the whole side, front or end visible from the street, must painted to cover up the signage.

While it is not a condition of this permit the summer village would prefer that, as much as possible, the sea can is not visible from the street, such as locating it further back on the lot or building a fence between the sea can and the street.

If you have any questions or concerns, please phone or e-mail shown above.

Yours truly,

Norman R. Briscoe
Development Officer

Enclosures: Form B
Form A & Site Plan

**SUMMER VILLAGE OF HORSESHOE BAY
NOTICE OF DECISION OF DEVELOPMENT AUTHORITY**

FORM "B"

APPLICATION NO. 171-22

PERMIT NO: 171-22

The Development proposed as further described in Application No. 171-22
Involving, place a 20ft. x 8.6ft. Sea Can on 33 Point Drive (Lot 10, Blk 2, Plan 1512RS)

Is approved subject to the following conditions:

- 1 To be located as per site plan submitted with application.
2. New or like new condition and in a colour which is similar to or does not conflict with other buildings on the site.
3. Any signage or other information on the Sea Can is prohibited and must be removed or painted over.

NOTE:

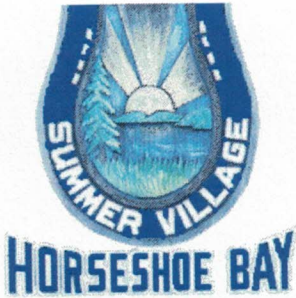
1. The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until 22 days after the order, decision or development permit is issued.
2. The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Authority may appeal to the Subdivision and Development Appeal Board by serving written notice of appeal to the clerk of the Subdivision and Development Appeal Board within 21 days after notice of the decision is given. The notice must state the reason for the appeal and be accompanied by a \$200 appeal fee.
3. A permit issued in accordance with the notice of decision is valid for a period of 12 months from the date of issue. If at the expiry of this period, the development has not been commenced or if the development is not completed within 3 years of commencement of construction, this permit shall be null and void.
4. In addition to this development, permit under the Alberta Safety Codes Act may also be required for construction.

Date of Decision of Application September 21, 2022

Date of Issue of Permit September 21, 2022

Development Authority

Should the decision to issue this permit be appealed, the permit is suspended until such time as the Development Board decides on the Appeal, at which time the Board may confirm the issuance of the permit with immediate effect or order the permit to be modified with immediate effect or the Board may order the permit to be cancelled, as the case may be.



Summer Village of Horseshoe Bay

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Agenda Item Summary Report

Agenda Item 8.e) Joint Use and Planning Agreement (JUPA) with School Boards

Meeting Date: October 15, 2022

Background

On June 10, 2020 the Municipal Government Act (MGA) was amended to require Municipalities to enter into JUPA's with school boards. These agreements must be in place by June 10, 2023.

The "Guide for Creating Joint Use and Planning Agreements" is 151 pages. Page 2 of the Guide identifies Who must have an agreement. "A Municipality is expected to have an agreement with each "school board that is operating within the municipal boundaries of a municipality". This requirement is not linked to whether or not the school board operates a school located within that municipality. **Offering services to students who reside in one municipality where the school they attend is located in another municipality is a form of "operating"**.

The Summer Village has 3 Municipal School Reserves.

Much more information is available for council, if they wish to review it.

Recommendation/RFD/Comments

The attached information is for discussion only at this time. Email correspondence indicates that the parties involved would like to wait until the new year, 2023, to proceed with the Joint Use Agreements. They are not due until June 10, 2023.

Any action required by council will be identified following review and discussion of the information.

Joint Use Planning Agreements

Sheila Kitz <SKitz@county.stpaul.ab.ca>

Fri, Sep 30, 2022 at 4:40 PM

To: "barrpete@sperd.ca" <barrpete@sperd.ca>

Cc: "Ken Gwozdz (cao@elkpoint.ca)" <cao@elkpoint.ca>, "Norm Briscoe (svhorseshoebay@gmail.com)" <svhorseshoebay@gmail.com>, "sjeffery@town.stpaul.ab.ca" <sjeffery@town.stpaul.ab.ca>

Hi Peter,

The municipalities and school boards are required to enter into Joint Use Planning Agreements under the Municipal Government Act. I believe these are to be completed sometime in 2023. Hoping that we could schedule a meeting with your team as well as the Regional CAO's/Planners to discuss a sample agreement that the County has put together – there is a sample available on line. (Attached)

At one point we thought perhaps we might be able to jointly enter into an agreement, however upon closer review, it appears less complicated if each municipality has an agreement with the School Board.

Hoping you might throw out some dates in October/November that would work for you to have a preliminary meeting. I am away at conference November 7-10 and then on vacation starting November 28.

I look forward to meeting you and working with you.




Sheila Kitz

Chief Administrative Officer

County of St. Paul No. 19

5015 49 Avenue, St. Paul, AB T0A 3A4

8.e)

Implementation Fact Sheet

Municipal Government Act (MGA)

Joint Use and Planning Agreements

Relevant Legislation

MGA: s.670.1, s.672, s.673
Education Act: s.53.1

MGA requirements

Joint use and planning agreements (JUPAs) are a formal partnership between a municipality and a school board to enable the integrated and long-term planning and use of school sites on municipal reserve (MR), school reserve (SR) and municipal and school reserve (MSR) land. More than one municipality or school board may be a party to a JUPA.

On June 10, 2020 the MGA was amended to require municipalities to enter into JUPAs with school boards. These agreements must be in place by June 10, 2023.

What do municipalities need to know?

Municipalities are required to enter into JUPAs with school boards operating within their municipal boundaries. This requirement also applies to any other school board that may commence operations in the future. s.670.1(1),(2)

A JUPA must establish a process for discussing:

- the planning, development and use of school sites on MR, SR and MSR land in the municipality;
- the transferring of MR, SR and MSR land between a municipality and a school board (s.672, s.673 of the MGA);
- the disposal of school sites;
- the servicing of school sites on MR, SR and MSR land; and
- the use of school facilities, municipal facilities and playing fields on MR, SR and MSR land,

including the maintenance of facilities and fields and the payment of fees and other liabilities associated with them. s.670.1(3)(a)(i)-(v)

A JUPA must also:

- outline how a municipality and school board will work collaboratively;
- establish a dispute resolution procedure; and
- establish a timeframe for regular review of the agreement. s.670.1(b)-(d)

Municipalities and school boards who have existing Joint Use Agreements in place should review their agreements to ensure that they meet the JUPA requirements set out in the MGA.

JUPAs will be reported on as part of the municipal Statistical Information Return.

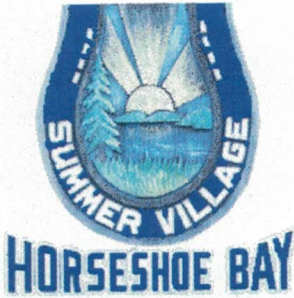
The Ministers of Municipal Affairs and Education have the authority to extend the three-year timeline requirement for entering into a JUPA.

What resources are available to assist?

To learn more about the MGA or *Education Act* visit: Alberta Queen's Printer at: <https://www.qp.alberta.ca/>

Questions:

Phone: 780-427-2225
Toll-free in Alberta: 310-0000
Email: lgsmail@gov.ab.ca



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Agenda Item Summary Report

Agenda Item 8.f) 2021 Municipal Indicator Results

Meeting Date: October 15, 2022

Background

Beginning in 2017 Alberta Municipal Affairs began reporting on a new performance measure. This measure identifies the percentage of municipalities deemed to 'not face long term viability challenges based on their financial and governance indicators.'

The performance measure is based on analysis of 13 municipal indicators having a defined benchmark. A municipality is 'not deemed to face potential long term viability challenges' as long as it does not flag a critical indicator or three or more non-critical indicators.

On October 5, 2022 Municipal Information Services sent an email with the 2021 Municipal Indicator Results for the Summer Village of Horseshoe Bay. The Village did not meet the defined threshold for 2 benchmark indicators:

Indicator # 11 - Investment in infrastructure and
Indicator #13 - Interest in Municipal Office.

The report is attached.

Recommendation/RFD/Comments

The attached information is for discussion only at this time. Norman, CAO is responding to the 2 indicators that did not meet the defined benchmark.

Any action required by council will be identified following review and discussion of the information.

8.f)

2021 Municipal Indicator Results: Summer Village of Horseshoe Bay (0375)

Municipal Information Services <ma.updates@gov.ab.ca>
Reply-To: Municipal Information Services <ma.updates@gov.ab.ca>
To: ! SVHORSESHOEBAY <SVHORSESHOEBAY@gmail.com>
Cc: Municipal Information Services <ma.updates@gov.ab.ca>

Wed, Oct 5, 2022 at 3:12 PM

Norman Briscoe
Chief Administrative Officer
Summer Village of Horseshoe Bay

Dear Norman,

Beginning in 2017, Alberta Municipal Affairs began reporting on a new performance measure. This measure identifies the percentage of municipalities deemed to 'not face potential long term viability challenges based on their financial and governance indicators'. This performance measure was developed in consultation with stakeholders, and is used as a benchmark for measuring the ministry's efforts to ensure Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments.

The performance measure is based on analysis of 13 municipal indicators with each of the 13 municipal indicators having a defined benchmark. A municipality is 'not deemed to face potential long term viability challenges' as long as it does not flag a critical indicator or three or more non-critical indicators.

While your municipality was deemed not to face potential viability challenges this year, it did not meet the threshold for one or more benchmark indicators. The attached Excel file shows the indicators your municipality did not meet the defined benchmark for in the 2021 financial year.

The benchmarks established by Municipal Affairs for each indicator provide a general indication of acceptable risks. However, a municipality may have unique circumstances or alternative strategies that justify a different result. Therefore, we ask you to complete the attached Excel template to provide your feedback or any explanatory information about your performance on the identified indicator(s). Your responses will be included in the Municipal Indicator Dashboard but will not appear in the Municipal Indicator Results report, as your municipality flagged less than three non-critical indicators.

Municipal indicator results are available on the online Municipal Indicator Dashboard (<https://www.alberta.ca/municipal-indicators.aspx>). The 2021 Municipal Indicator Results report will be released on the open government portal in early 2023 (<https://open.alberta.ca/publications/municipal-indicator-results>).

If you require assistance completing the feedback form, or need information about the future release of indicator results, please call, toll-free at 310-0000, then 780-427-2225, and ask to speak to a member of the Information Services Team or email ma.updates@gov.ab.ca.


Thank you,

Gary Sandberg
Assistant Deputy Minister

Attachments:
2021 Municipal Indicator Result Feedback Form (Excel file)
Municipal Indicator Explanation (PDF file)

Classification: Protected A

2 attachments

 2021_MI_Summer_Village_of_Horseshoe_Bay_0375.xlsx
31K

 ma-municipal-indicators.pdf

8.f)

2021 Municipal Indicator Reporting

Summer Village of Horseshoe Bay

The information contained below is presented fairly and is to the best of my knowledge correct.

Name, Title: Norman Briscoe, Chief Administrative Officer

Date: _____

The logo for the province of Alberta, featuring the word "Alberta" in a blue, cursive script font, followed by a small blue square.

Indicator #11 INVESTMENT IN INFRASTRUCTURE

Most capital assets and infrastructure require replacement after a period of service, and municipalities typically carry out these replacements on an ongoing basis to spread out replacement costs. Investment in Infrastructure measures the ratio of capital spending to amortization (depreciation) over a five-year period.

2021 Result

0.99

Expected Result

> 1 the municipality's average capital additions exceed the average amortization (depreciation)

Summer Village of Horseshoe Bay Response

Indicator #13 INTEREST IN MUNICIPAL OFFICE

Municipalities with strong interest in local elections often mean there is a local interest in good governance. Interest in Municipal Office measures the ratio of candidates to total council positions in the most recent election.

2021 Result

Acclaimed

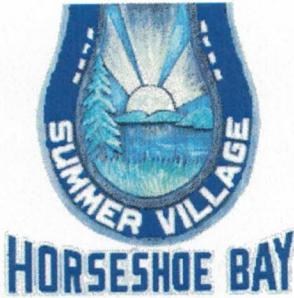
Expected Result

number of candidates > number of elected positions

Summer Village of Horseshoe Bay Response

Indicator and Description	Expected Result	What It Means	Suggested Follow Up for Exceptions
<p>9 - Debt to Revenue Percentage</p> <p>The total amount of municipal borrowings, including long term capital leases, as a percentage of total municipal revenues.</p>	<p>The municipality's total borrowings represent less than 120 per cent (160 per cent for municipalities with a higher regulated debt limit) of its total revenue.</p>	<p>The municipality has maintained reasonable levels of borrowing debt.</p>	<p>Review anticipated funding sources for debt repayments to ensure borrowing commitments can be met.</p>
<p>10 - Debt Service to Revenue Percentage</p> <p>The total cost of making scheduled repayments (including interest) on borrowings as a percentage of total municipal revenues.</p>	<p>The municipality's total costs for borrowing repayments do not exceed 20 per cent (28 per cent for municipalities with a higher regulated debt limit) of its total revenue.</p>	<p>The municipality has assumed a reasonable level of borrowing repayment obligations.</p>	<p>The municipality has assumed a reasonable level of borrowing repayment obligations.</p>
<p>11 - Investment In Infrastructure</p> <p>The total cost of annual additions (through purchases or construction) to tangible capital assets (vehicles, equipment, buildings, roads, utility infrastructure, land) relative to the annual amortization (depreciation) on all tangible capital assets - measured as a five year average.</p>	<p>The municipality's average capital additions exceed the average amortization (depreciation).</p>	<p>The municipality is replacing its existing tangible capital assets and investing in new assets and infrastructure at a rate exceeding the estimated wear or obsolescence of its existing assets.</p> <p>This measure does not account for the effects of inflation; typically, replacement costs for new assets exceed the historic cost of existing assets.</p>	<p>Review asset replacement activities over past years and anticipated capital additions in future years to ensure average annual additions exceed average annual amortization. Consider conducting a study of municipal infrastructure to ensure that future service requirements can be met.</p>

Indicator and Description	Expected Result	What It Means	Suggested Follow Up for Exceptions
<p>12 - Infrastructure Age</p> <p>The net book value of tangible capital assets as a percentage of the total original costs. Net book value is the original purchase cost less amortization (depreciation).</p>	<p>The net book value of the municipality's tangible capital assets is greater than 40 per cent of the original cost.</p>	<p>The municipality is replacing existing assets on a regular basis. If the municipality is adding new services or expanding facilities and infrastructure, it would be expected that the ratio would be higher than 40 per cent.</p>	<p>Consider conducting a study of municipal infrastructure to ensure that future service requirements can be met.</p>
<p>13 - Interest in Municipal Office</p> <p>The number of candidates running in a municipal election relative to the total number of councillor positions up for election.</p>	<p>The number of candidates exceeded the number of councillor positions.</p>	<p>The ratio of candidates to total council positions measures the willingness of electors to run for municipal office.</p>	<p>Consider increased focus on community engagement.</p>



Summer Village of Horseshoe Bay

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Agenda Item Summary Report

Agenda Item 8.g) Alberta Community Partnership (ACP) Grant Applications 2023

Meeting Date: October 15, 2022

Background

At the Joint Municipalities Meeting held on September 13, 2022, the elected officials of the County of St. Paul, Town of St. Paul, Town of Elk Point and Summer Village of Horseshoe Bay agreed through consensus for the regional municipalities to apply for the following grants through the Alberta Community Partnership Program (ACP).

1. Immigration Readiness/Newcomer Supports – Town of St. Paul managing partner.

The Immigration Readiness/Newcomer Support application under ACP will support a joint application by the municipalities for Rural Renewal Stream. The Rural Renewal Stream supports the attraction and retention of newcomers to rural Alberta through a community-driven approach that supports local economic development needs and contributes to the growth of the community. The Rural Renewal Stream empowers rural communities to recruit and retain foreign nationals to live, work and settle in their communities.

While the Rural Renewal Stream empowers rural communities it does not provide funding for the required supports. An application under ACP enables the development of tools necessary for the successful delivery of the Rural Renewal Stream.

2. Regional Investor Readiness – Summer Village of Horseshoe Bay managing partner.

With an increased focus on being investor ready, a Regional Investor Readiness project will examine how the region measures up against investor decision points (site selection criteria) in comparison to key industries and provincial priorities, the development of a tool kit and education component, and a plan to market the region. The project will proactively position the region to take advantage of or pursue opportunities as they arise.

ACP funding will be utilized to match an application under the CanExport Community Investments (CECI) program. The CanExport Community Investments is a federal program that provides financial support to communities and non-profit organizations to help them attract, retain and expand their foreign direct investment (FDI) activities. It supports communities' capacity to create job for Canadians, support innovation and increase exports

Budget/Financial - Through municipal partnerships there is opportunity to increase the capacity of the region by making application for ACP funding or identified projects, It is noted the ACP funding is non-matching, but in the instance of the Regional Readiness Project, is being utilized to match CECI funding.

8.g)

Recommendation/RFD/Comments

MOVED BY _____ that the Summer Village of Horseshoe Bay jointly apply for an Alberta Community Partnership Grant to increase Immigration Readiness/Newcomer Supports for the region with the Town of St. Paul, Town of Elk Point and the County of St. Paul, further that the Town of St. Paul be the managing partner.

-Carried-

MOVED BY _____ that the Summer Village of Horseshoe Bay jointly apply for an Alberta Community Partnership Grant to complete a Regional Investor Readiness for the region with the Town of St. Paul, Town of Elk Point and the County of St. Paul, further that the Summer Village of Horseshoe Bay be the managing partner.

-Carried-

RFD - ACP grants 2023.docx

Sheila Kitz <SKitz@county.stpaul.ab.ca>

Fri, Oct 7, 2022 at 9:15 AM

To: "Ken Gwozdz (cao@elkpoint.ca)" <cao@elkpoint.ca>, "Norm Briscoe (svhorseshoebay@gmail.com)"

<svhorseshoebay@gmail.com>, "sjeffery@town.stpaul.ab.ca" <sjeffery@town.stpaul.ab.ca>

Cc: Linda Sallstrom <lsallstrom@stepeconomicdevelopment.ca>, Betty Richard <brichard@county.stpaul.ab.ca>

Hi there,

Please see the Request for Decision regarding the ACP grants. Norm – we have changed your grant application from the Trails Master Plan to the Regional Investor Readiness Project which will build on the work done by Alberta HUB and dive deeper into the competitive analysis in order to improve our investor readiness. Hope you are okay with that. The reasoning behind this is the work of the Regional Tourism project will not be complete until mid year next year so we thought we could defer that project for one year.

Ken – I am hoping that you can review the information for the ACP grant you are managing – I am hoping I got the information correct on that one as I don't fully understand the proposed project.

Please let me know if you have any questions.

Also Linda would like to submit a grant application under the CECI funding – we will complete the RFD and hope your councils will support this application as well. The County can be the managing partner for this project which will run parallel to the Regional Investor Readiness project we have SVHB managing.

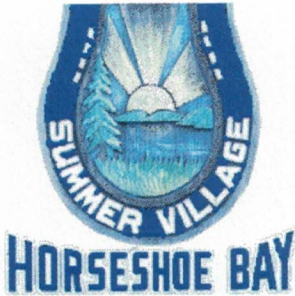
Finally I will send you the RFD for the 5 year STEP MOU as I get it completed this morning.

Thanks,

Sheila

**RFD - ACP grants 2023.docx**

92K



Summer Village of Horseshoe Bay

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Agenda Item Summary Report

Agenda Item 8.h) Rural Renewal Stream Designation Application

Meeting Date: October 15, 2022

Background

At the Joint Municipalities Meeting held on September 13, 2022, the elected officials of the County of St. Paul, Town of St. Paul, town of Elk Point and Summer Village of Horseshoe Bay agreed through consensus for the regional municipalities make application or designation under the Rural Renewal Stream program with Alberta Labour and Immigration through the STEP Economic Development Alliance as required by the program.

The Rural Renewal Stream addresses current labour needs and skill shortages in rural Alberta Communities and helps newcomers settle into the community.

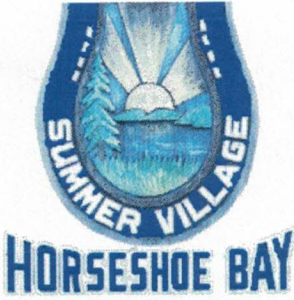
Budget/Financial – There is no direct funding for the Rural Renewal Stream. However, the Government of Alberta offers grants to communities that have designation under the Rural Renewal Stream which support capacity building of small centre or rural areas to attract, welcome and retain newcomers in rural Alberta.

Recommendation/RFD/Comments

MOVED BY _____ that the Summer Village of Horseshoe Bay jointly apply with the Town of St. Paul, Town of Elk Point and the County of St. Paul, for designation under the Rural Renewal Stream program with Alberta Labour and Immigration through the STEP Economic Development Alliance as required by the program. Further that the County of St. Paul will be the managing partner under this program.

-Carried-

8.h)



Summer Village of Horseshoe Bay

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Agenda Item Summary Report

Agenda Item 8.i) STEP Economic development Alliance MOU & 2023 Budget

Meeting Date: October 15, 2022

Background

At the Joint Municipalities Meeting held on September 13, 2022, the elected officials of the County of St. Paul, Town of St. Paul, town of Elk Point and Summer Village of Horseshoe Bay determined that they would like to continue with the STEP Economic Development Alliance for a period of 5 years, as well as to determine an annual budget that will provide the necessary funding to staff this initiative and carry out the activities identified by STEP.

Attached is the Memorandum of Understanding that has been amended to reflect the current organization and term of 5 years. As well the EDO has provided a budget for 2023.

Budget/Financial - \$1,489.00 Summer Village contribution for 2023, 2022 contribution was \$1,675

Recommendation/RFD/Comments

MOVED BY _____ that the Summer Village of Horseshoe Bay approve the Memorandum of Understanding for the Management of the STEP Economic Development Alliance.

-Carried-

MOVED BY _____ that the Summer Village of Horseshoe Bay approve the preliminary budget for the STEP Economic Development Alliance for 2023 to be included in the Summer Village interim budget.

-Carried-

8.i)

MEMORANDUM OF UNDERSTANDING

Between

**TOWN OF ST. PAUL
TOWN OF ELK POINT
COUNTY OF ST. PAUL
SUMMER VILLAGE OF HORSESHOE BAY**

With Respect To:

**MANAGEMENT OF THE STEP (ST. PAUL ELK POINT)
ECONOMIC DEVELOPMENT ALLIANCE**

Date:



STEP

St. Paul / Elk Point
Economic Development Alliance

This Memorandum of Understanding (hereinafter referred to as "MOU") is made by and between the Town of St. Paul, the Town of Elk Point, County of St. Paul, and the Summer Village of Horseshoe Bay (collectively the "Parties").

WHEREAS, the Parties, in recognition of the substantial regional economic activity that is dependent upon inter-community cooperation, have established a relationship based on mutual interests; and

WHEREAS, the Parties share the objective of maintaining a local economic development agency within the region to help attract, retain, and expand business in the region; and

WHEREAS the Parties' economic development agency will be known as STEP (St. Paul Elk Point) Economic Development Alliance; and

WHEREAS the Parties recognize:

- the overall importance of the economic relationships within the STEP region, its businesses and between the Parties;
- the advantages derived from strengthening and broadening key local economic sectors and seeking new investment to capitalize on specific business opportunities;
- the significance of working together to attract retain and train a skilled and modern workforce to meet the needs of the local economy;
- the value of close cooperation and consultations between the Parties on economic development issues to ensure open lines of communication and sharing of best practices;
- the importance of working together and in concert with their respective provincial and federal governments in matters of economic significance.

NOW THEREFORE, the Parties, in the spirit of promoting closer relationships, intend to further support and work cooperatively within the boundaries of existing laws and treaties in their respective jurisdictions on issues and projects as set forth below.

BACKGROUND

The STEP (St. Paul Elk Point) Economic Development Alliance (STEP) is headed by committee that was formed to 'explore' a regional economic development partnership. It is comprised of the County of St. Paul, Town of St. Paul, Town of Elk Point, and Summer Village of Horseshoe Bay.

PURPOSE

The STEP will continue to identify, plan, and manage or advocate projects and initiatives that will:

- Centralize Economic Development within the region
- Support growth of priority industry sectors
- Position workforce development as a cornerstone of regional economic development
- Support regional economic development through partnerships and advocacy
- Support the continued development STEP Economic Development Alliance organization

GOVERNANCE

The STEP Alliance will be managed by the STEP Committee. The STEP Committee will be comprised of four voting members and two non-voting members:

- One from each of the four Parties:
 - Town of St. Paul
 - Town of Elk Point
 - County of St. Paul
 - Summer Village of Horseshoe Bay
- Resource Advisory (non-voting) members will be appointed at the discretion of the Committee as determined from time to time.

Votes will be decided by simple majority, with ties resulting in the motions defeat as per the *Municipal Government Act*.

The STEP Committee will be empowered to make decisions regarding the hiring and management of the EDO, and the projects that STEP undertakes. Should the Committee determine projects or activities proposed require additional funding, Committee members will return to their respective municipal Councils for approval.

The Committee can change its make-up at any time as required.

The Committee will meet virtually unless otherwise required, and the time burden will not be onerous.

ROLES, RESPONSIBILITIES, AND COMMUNICATIONS

- STEP Committee members will report directly to their council & CAO on committee work and projects.
- Monthly reports from the STEP EDO will be made available to the Committee, CAO's and Council.
- The County of St. Paul will administer the EDO contract as well as the STEP budget.

FUNDING

The annual budget for the STEP Economic Development Alliance will be based on request from Committee in each budget year to their respective municipalities.

STEP annual budget requests will be divided between the Parties using a funding agreement based on a 50% equalized assessment/50% population formula upon its approval by each Parties Council.

STEP will aggressively seek Provincial and Federal grant funding as well as partnerships in order to supplement the annual budget to allow for larger projects to take place.

TERM

This Memorandum of Understanding will take effect January 1, 2023 and continue until December 31, 2027.

IN WITNESS THEREOF, this MOU is signed by duly authorized representatives of the Parties effective this ____ day of 2022.

Signed on behalf of the County of St. Paul as represented by:

_____	_____
Name	Date
Position	
Municipality	

Signed on behalf of the Town of St. Paul as represented by:

_____	_____
Name	Date
Position	
Municipality	

Signed on behalf of the Town of Elk Point as represented by:

_____	_____
Name	Date
Position	
Municipality	

Signed on behalf of the Summer Village of Horseshoe Bay as represented by:

_____	_____
Name	Date
Position	
Municipality	

STEP DRAFT BUDGET January 1 to December 31, 2023 @ October 6, 2022

STEP Budget

Revenue

	Budgeted	Actual	Variance	2022 budget
County of St. Paul	240,000.00			167,500.00
Town of St. Paul	137,357.00			95,475.00
Town of Elk Point	82,201.00			56,950.00
SVHSB	18,953.00			13,400.00
	1,489.00			1,675.00
	240,000.00			167,500.00
Staffing (1 FT Contract/1 PT staff)	125,000.00		125,000.00	60,000.00
Ancillary and Small Project Costs	27,500.00		27,500.00	20,000.00
LMP Match (\$25k over 2 yrs 2022/2023)	12,500.00		12,500.00	12,500.00
Film Incentive	50,000.00		50,000.00	50,000.00
Tourism Coord Match	25,000.00		25,000.00	25,000.00
	240,000.00	0.00	240,000.00	167,500.00



Summer Village of Horseshoe Bay

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Phone: (780) 645-4677

Email: svhorseshoebay@gmail.com

Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 7.b) Capital Projects Update

Meeting Date: October 15, 2022 Regular Council Meeting

Background

The CAO will give a verbal update on the major Capital Projects were undertaken this summer in the Summer Village.

We have hired the contractor for removal of the old bridge, excavation of the site an installation of the new bridge culvert replacing the bridge, and other associated work.

The contractor is Sierra Equipment Rentals Ltd. for a bid price of \$170,671. There were two bids received. The 2nd bid was for \$563,000. However, it was received after the filing deadline so it could not have been accepted even if it had been the lowest bid. Work is planned to start on Monday Oct.17, with an anticipated completion date of October 31, 2022.

The 2022 Revised capital budget approved August 13, 2022 for the Bridge Culvert was \$367,000, which included \$215,620 for culvert construction. The bid of \$170,671 for construction is \$44,949 less than expected.

There are a few more culvert expense items for which we do not know the cost of:

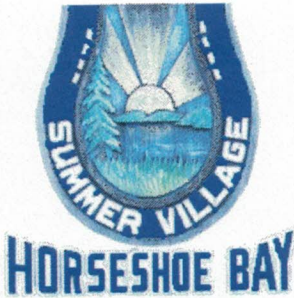
- The County of St Paul for unloading, storing, and delivering the culvert that we purchased.
- APEX Utilities for the cost of lowering the gas line which runs just south of the bridge.
- Signage for acknowledging the funding of the project by Alberta grants & the SV
- (I think that we should consider holding an event to acknowledge the government's contribution to all the projects we do in 2022 and 2023.

I have not yet received a copy of the contract; however, I recommend that Council approve the contract with Sierra Equipment and Rentals now, so that it can be signed as soon as possible.

Recommendation/RFD/Comments

MOVED BY _____ that the Summer Village of Horseshoe Bay Council approve the contract with Sierra Equipment Rentals Ltd. for site preparation, excavation, assembly, construction, and all other activities related to the removal of the old bridge and installation of the new bridge culvert for a cost of \$170,671.

7.b)



Summer Village of Horseshoe Bay

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Agenda Item Summary Report

Agenda Item 8.a) Approval of 2023 Interim Budget

Meeting Date: October 15, 2022

Background

As per section 242, 243, 244 & 248.1 of the MGA, an interim operating budget must be passed prior to January 1 for the next fiscal year.

The Interim 2023 Budget for January 1, 2023 to June 30, 2023 is attached for councils approval.

Recommendation/RFD/Comments

MOVED BY _____ that council approve the 2023 Interim Budget for the 6 months ended June 30, 2023, as follows:

Revenue	
Total Property Tax Revenue	\$130,287
Less: School & DIP Requisitions	<u>44,212</u>
Net Municipal Property Taxes	80,075
Other Revenue	4,645
Government Transfers for Grants	<u>248,280</u>
Total Revenue	<u>339,000</u>
Expenses	
Operating Expenses	<u>336,000</u>
Excess of Revenue over Expenses, Before Capital Expenditures	3,000
Capital Expenditures	<u>32,000</u>
Deficiency of Revenue over Expenses, Before non-cash items	-29,000
Adjustment for non-cash items	43,233
Transfer from Unrestricted Surplus	<u>-0-</u>
Financial Plan Balance	<u>\$ 14,233</u>

-Carried-

8.a)

SUMMER VILLAGE OF HORSESHOE BAY
2023 INTERIM BUDGET

	Revenue				
	Total Property Tax Revenue			\$	130,287
	Less: School & Dip Requisitions				44,212
	Net Municipal Property Taxes				86,075
	Other Revenue				4,645
	Government Transfers for Grants				248,280
	Total Revenue				339,000
	Expenses				
	Operating Expenses				336,000
	Excess of Revenue over Expenditures, Before Capital Expenditures				3,000
	Capital Expenditures				32,000
	Deficiency of Revenue over Expenditures Before non-cash items				-29,000
	Adjustment for non-cash items				43,233
	Transfer from Unrestricted Surplus				
	Financial Plan Balance			\$	14,233
2023 Interim Budget approved by Council October 15, 2022					

SUMMER VILLAGE OF HORSESHOE BAY
2023 INTERIM BUDGET

2023 Interim Budget approved Oct. 15, 2022	INTERIM Budget Jan. 1 to June 30, 2022	Year ended December 31			INTERIM Budget Jan. 1 to June 30, 2023
		2022 Budget	Preliminary Draft		
			Actual 2022	2023 Annual Budget	
REVENUE					
Taxation Revenue					
Residential Property Tax	\$ 103,778	\$ 107,404	\$ 107,404	\$ 107,404	\$ 107,404
Minimum Tax adjustment	18,720	20,747	20,747	20,747	20,747
Total Residential property tax	122,498	128,151	128,151	128,151	128,151
Non-Residential - before Min. Tax Adjust.	1,288	1,376	1,376	1,376	1,376
Non-Residential Min. Tax adjust.	717	760	760	760	760
	2,005	2,136	2,136	2,136	2,136
Total Property Taxes & GIP	124,503	130,287	130,287	130,287	130,287
Less Education Requisition transfers	43,866	44,212	44,212	44,212	44,212
DI Property tax requisition	-	-	-	-	-
Total Municipal Property Taxes	80,637	86,075	86,075	86,075	86,075
Other Revenue					
User Fees (Certificate fees, Hall use, etc.)	300	600	525	600	400
Investment Income	561	2,200	2,415	2,920	1,460
Penalties & Costs on Taxes	-	500	840	500	250
Permits (Development) & Licenses	150	400	450	400	150
Other Miscellaneous. Rev. & Contingency	352	14	0	14	385
Recreation Revenue	2,000	2,000	995	2,000	2,000
Total Other Revenue	3,363	5,714	5,225	6,434	4,645
Revenue before Op. Grants	84,000	91,789	91,300	92,509	90,720
Gov't Transfers for Operating					
Government Transfers for Operating		6,211	6,211	6,211	0
Government Transfers for ACP grants	63,000	178,000	62,217	298,280	198,280
Total Grant Funding	63,000	184,211	68,428	304,491	198,280
TOTAL REVENUE	147,000	276,000	159,728	397,000	289,000
EXPENSE					
Council					
Council Honorarium	4,050	9,000	7,350	7,950	4,050
Council Benefits (Mileage & Subsistence)	600	700	503	750	600
Council Communications - Wi-Fi	500	500	413	500	500
Council Election & Census expense	500		0		500
Council Memberships & Registrations	350	800	1,034	800	350
Total Council	6,000	11,000	9,300	10,000	6,000
General & Administrative Expenses					
Administration - Contract	8,900	18,200	21,141	24,000	12,000
Travel & Subsistence	100	200		400	200
Advertising & Promotions	50	100	57	100	50
Assessment Services	2,720	5,440	5,440	5,520	2,760
Audit & Legal	5,800	5,900	6,080	6,000	6,000
Communications - Courier & Postage	200	600	460	500	250
Memberships	1,400	1,500	1,480	1,500	1,500
Materials, goods, supplies & Services	1,250	3,100	2,735	4,500	2,250
Other Services & contingency	350	1,460	207	1,380	1,440
Registrations	150	100		500	250
WCB	500	500	500	600	600
Website Maintenance	580	900	900	1,000	700
Total General & Administrative Exp.	22,000	38,000	39,000	46,000	28,000

SUMMER VILLAGE OF HORSESHOE BAY
2023 INTERIM BUDGET

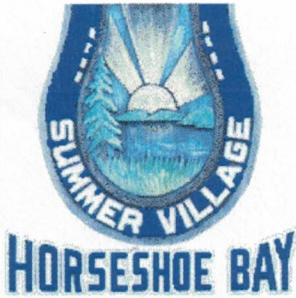
	INTERIM Budget Jan. 1 to June 30,2022	Year ended Decemeber 31			INTERIM Budget Jan. 1 to June 30,2023
		2022 Budget	Preliminary Draft		
			Actual 2022	2023 Annual Budget	
EXPENSES Continued					
Road Projects Crack Filling , softspots,etc.	13,000	5,000	475	15,000	15,000
Road Maintenance & repairs	843	1,943	215	2,788	2,788
Road Maintenance County of St Paul	2,928	4,500	5,000	5,000	2,966
Signage	500	500		500	500
Stormwater Management drainage	63,000	84,600	38,853	24,780	24,780
Amortization	24,729	49,457	63,695	77,932	38,966
Total Roads, Streets, Walks, Lights	105,000	146,000	108,238	126,000	85,000
Police Costs Recovery	3,248	3,248	3,168	4,876	4,876
Emergency - E911	150	308	308	308	154
Preventive Services purchased	-	153	233	196	200
Fire Expenses - County of St Paul	2,920	2,920	2,920	2,920	2,920
Reg. Emergency Management Exp.	325	314	314	500	250
Occupational Health & Safety	607	1,057	1,057	1,200	600
Regional GIS system services - MuniSite	750	1,000	1,000	1,000	1,000
Total Fire & Protective Services	8,000	9,000	9,000	11,000	10,000
Waste Management Exp Non-County		930	150	681	40
Waste Management Exp County	12,640	12,351	12,351	12,600	12,600
Amortization	360	719	719	719	360
Total Waste Management	13,000	14,000	13,220	14,000	13,000
ISDAB Training & panels appeals	125	325		1,011	755
STEP ec Dev Alliance committee		1,675	1,675	1,489	745
IM Ec Dev (Reg investor readiness)				200,000	100,000
IM Economic Dev. (STEP Tourism)	875	98,000	24,500	73,500	73,500
Planning, Develop't & IM Collaboration	1,000	100,000	26,175	276,000	175,000
Contracted Services - Hall	200	1,000	1,000	1,000	500
Contracted Services - Park grass & equip.	2,000	4,000	5,151	4,000	2,000
Contracted Services - Other	2,000	3,300	721	3,600	1,750
Total Contracted Services - Labour	4,200	8,300	6,872	8,600	4,250
Contracted services County of St Paul	2,000	500	500	500	500
SV share of exp. Reg. Rec. Class A assets	1,300	2,600	2,557	2,600	1,300
Insurance Rec Centre, Parks, Recreation	2,800	3,000	2,919	3,100	3,100
Materials, Goods, Supplies & Services	2,157	2,515	1,920	2,386	1,193
Utilities	2,500	5,000	5,000	5,000	2,750
Small capital purchases	2,000	2,000		2,000	2,000
Amortization	2,043	4,085	5,949	7,814	3,907
Total Parks & Recreation	19,000	28,000	25,717	32,000	19,000
TOTAL OPERATING EXPENSE	174,000	346,000	230,650	515,000	336,000
Excess (Deficiency) of Revenue					
over Expenses before Capital	(27,000)	(70,000)	(70,922)	(118,000)	(47,000)
Government transfers for capital	81,000	674,591	332,576	100,000	50,000
Excess (Deficiency) of Rev. over Exp.	54,000	604,591	261,654	(18,000)	3,000
Adj. for cash items, not PSAB Rev. or Exp.					
Tangible Capital Assets expenditures	- 75,000	-801,000	-495,696	-83,000	-32,000
Deficiency of rev. over exp. after amort.	- 21,000	-196,409	-234,042	-101,000	-29,000
Adjustment for non-cash items					
Amortization	27,132	54,261	70,363	86,465	43,233
Transfer from Unrestricted Surplus for Op.		3,739	0	0	0
Transfer from Unrestricted Surplus Capital	-	138,409	163,120		0
Financial Plan Balance	\$ 6,132	0	(559)	(14,535)	14,233
				Before Tax increase	

Summer Village of Horseshoe Bay

October 15, 2022

CAO Report and Action List

What		Status & Comments
	Capital Projects and Grants	see agenda item 7 b) Capital projects update.
1	Road maintenance & repairs Road pavement overlay Funding source: MSI, CCBF & accumulated surplus	Pavement overlay of 72% of SV roads has been completed except for repairs of deficiencies on Twp Rd 594, driveway tie-ins & new culvert paving. I hope to have work done this fall after the culvert installation. Weather permitting. If we cannot finish the paving work I still plan to tie-in the drives as much as possible this fall. The remaining roads overlay will have to wait until we have sufficient grant and accumulated surplus money. Once we know the final cost of 2022 projects I can start calculating this amount.
2	Bridge Culvert Funding source is AT grant for \$275,250 & \$91,750 from MSI & if necessary accumulated surplus.	Tender process has been completed & work is schedule to start Monday, Oct.17/22 The lowest bid was \$170,5671. The contractor is Sierra Equipment & Rentals Ltd. Expected completion date is by Oct. 31, 2022 There will likely be a bill from APEX for lowering the gas line by the bridge that is not in the budget. I have no idea of the amount.
3	Stormwater Management for 2022 MPE are working on the Preliminary Design & Implementation of stormwater & drainage	We received the drawings for all of the effected areas, except for two which are effected by the 2 new wet lands. I am still waiting for MPEs final report. We do not have anything in the budget for capital expenditures for 2022 or 2023 Grant funding for SW will have to wait until 2024 under the LGFF program
4	Community dock & public beach area. Source of funding is MSI & if necessary accumulated surplus	The development of the beach park still has to be done and we still have to clean out the remaining dead willows. Signs also have to be designed, ordered and installed. I have not had time to design &/or order the safety signs because of other projects.
5	Martin Rec. Center betterment & enhancement and addition of office & storage area to the hall Source of funding is the balance of MSI Capital allocations of \$21,346 plus unspent MSI Capital funding received in prior years \$6,534	This project is still on hold until we identify the total cost of all other capital projects, so that we know how much money is available for the hall & park. I held off on the design and the obtaining of costs estimates for the office & storage addition until such time as we know how much money we have available. We should have a fairly good idea of the amount by the end of November.
6	Purchase of Crown Land below the east side of Martin Point Drive	We are waiting for Public Lands reply to the application filled by Explore Surveys on our behalf. I do not expect a reply until late 2022 or 2023.
7	Get SV Hanging sign refurbished	Dave Amyotte is checking on this item.
8	SV Administrative contract	I have a candidate who is seriously interested in the CAO - Administrator position. We can discuss it in a closed session at the Oct, 15, 2022 council meeting We are considering the purchase of a laptop computer, software & maybe a printer for use by the new CAO - Administrator.



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Agenda Item Summary Report

Agenda Item 11.a) Financial Reports

Meeting Date: October 15, 2022

Background

Financial Reports for 9 months ended September 30, 2022:

- Actual Year-to-Date to Budget,
- Cheque log: for the months of August & September, 2022
- September 30, 2022 Bank Reconciliation

Recommendation/RFD/Comments

MOVED BY _____ that the financial reports for the 9 months ended September 30, 2022, including cheque #2657 to 2683 in the amount of \$278,278.26 be accepted as presented.

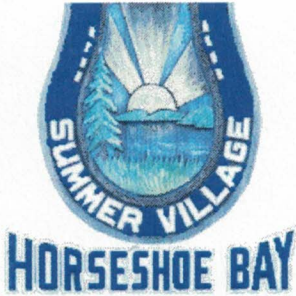
-Carried-

Summer Village of Horseshoe Bay
Actual Year to Date to Budget
For the 9 months ended September 30, 2022

	Budget 2022	YTD Sep.30/22
REVENUE		
Taxation Revenue		
Residential Property Tax	\$ 107,404	\$ 107,404
Minimum Residential Property Tax	20,747	20,747
Total Municipal Res. Property Tax	128,151	128,151
Non-Residential property tax	1,376	1,376
Non-Residential minimum tax	760	760
Non-Res. Linear Property Tax	2,136	2,136
Total Municipal Property Tax	130,287	130,287
less Education Requisition transfers out	44,212	44,212
DI Property Tax Requisition Not remitted	-	-
Total Net Tax Revenue	86,075	86,075
Other Revenue		
User Fees & sales (Certificate fees, Sales, etc.)	600	475
Interest Revenue	2,200	1,665
Penalties & Costs on Taxes	500	840
Permits & licenses	400	450
Miscellaneous Revenue	14	1
Recreation Revenue	2,000	994
Total Other Revenue	5,714	4,425
Funding from Grants		
Transfer MSI Op grant	6,211	6,211
Transfer ACP Stormwater Drainage & Culvert	80,000	37,717
Transfer ACP grant Ec Dev Tourism Strategy	98,000	24,500
Total Grant Funding	184,211	68,428
TOTAL REVENUE	\$ 276,000	\$ 158,928
EXPENSE		
Council Honorarium	9,000	5,400
Council Travel & Subsistence	700	303
Council Communications - Wi-Fi	500	413
Council Memberships & Registrations	800	815
Total Council	11,000	6,931
Administration - Contract	18,200	16,606
Travel & Subsistence	200	0
Advertising & Promotions	100	57
Assessment Services	5,440	4,080
Audit & Legal	5,900	180
Communications - Courier & Postage	600	368
Memberships	1,500	1,480
Gen/Admin Materials, goods & supplies	3,100	2,318
Gen Admin Services & Bank S/C	1,460	207
Registrations	100	0
WCB	500	454
WebSite Maintenance	900	684
Total General & Administrative Expenses	38,000	26,434
Summer Village of Horseshoe Bay		

Actual Year to Date to Budget
For the 9 months ended September 30, 2022

	Budget 2022	YTD Sep.30/22
EXPENSES continued		
Roads services Crack filling, potholes, patching.	\$ 5,000	
Road M & repairs materials	1,943	215
Roads Maintenance County of St Paul	4,500	2,286
Signage	500	
Sub-total before ACP projects & Amort.	11,943	2,501
Stormwater Mngt Includes culvert design & tender	84,600	37,717
Amortization - Roads & Bridges	49,457	37,093
Total Roads, Streets, Walks, Lights	146,000	77,311
Police Recovery costs	3,248	(80)
Emergency Management (E911)	308	231
Preventive & Protective Services	153	75
Fire Expense County of St Paul	2,920	2,920
Reg. Emergency Management Exp	314	
Reg. Occupational Health & Safety	1,057	-
MuniSite (WebMap) GIS (AAG)	1,000	-
Total Fire & Preventive Services	9,000	3,146
Waste Management goods & supplies	930	
Waste Management Expenses County	12,351	12,501
Amortization	719	539
Total Waste Management	14,000	13,040
ISDAB per diem per meeting & training	325	-
STEP Ec Dev Alliance committee	1,675	
Ec Dev Regional Tourism strategy	98,000	24,500
Planning, Develop. & IM Collaboration	100,000	24,500
Contracted Services - Hall & Bottles & Cans	1,000	781
Contracted Services - Park grass & equip	4,000	4,370
Contracted Services -non-gov't	3,300	521
Total Contracted Services - Labour	8,300	5,672
Contracted Services County of St. Paul	500	
SV share of exp. Rec Class A assets	2,600	1,278
Insurance Rec. Centre & Recreation	3,000	2,919
Materials, Goods & Supplies	2,515	1,720
Utilities	5,000	3,568
Small capital purchases	2,000	
Amortization Parks & Recreation	4,085	3,064
Total Parks & Recreation	28,000	18,221
TOTAL OPERATING EXPENSE	346,000	169,583
NET INCOME (Deficit)	(70,000)	(10,655)
Government transfers for Capital	674,591	332,576
Excess (Shortfall) Rev. over Exp.	604,591	321,921
Adj. for cash items not PSAB Rev. or Exp.		
Tangible Capital Assets (TCA) expenditures	(801,000)	(495,696)
	(196,409)	(173,775)
Adjustment for non-cash items		
Amortization of TCA	54,261	40,696
Transfer from Unrestricted Surplus for operations	3,739	
Transfer from Unrestricted Surplus for Capital	138,409	163,120
FINANCIAL PLAN Balance	\$ -	\$ 30,041



Summer Village of Horseshoe Bay

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Agenda Item Summary Report

Agenda Item 12.a) Highway 28 Concerns

Meeting Date: October 15, 2022

Background

In early June leaders from Cold Lake, Bonnyville, MD of Bonnyville, County of St. Paul and Glendon, signed a letter to Alberta Transportation to draw attention to the deteriorating state of Highway 28.

Attached is some correspondence for information and discussion, regarding regional concerns about the state on Highway 28.

Recommendation/RFD/Comments

MOVED BY _____ that council accept the correspondence as information for discussion.

-Carried-



Concerns outlined by regional leaders about the state of Highway 28 to the Minister of Transportation have received a lukewarm response from the province.

In early June leaders from Cold Lake, Bonnyville, M.D. of Bonnyville, County of St. Paul, and Glendon co-signed a letter to draw attention to the deteriorating state of the major artery for industry.

"The Highway Maintenance Contract for the Lakeland Region area is set to expire on July 31, 2026," said current Minister Prasad Panda in the response.

"The department relies on a highway classification system for determining the level of service. This means high-volume, high-traffic roadways such as Highway 28 have a higher classification than lower volume, lower traffic roadway such as Highways 657, 857, etc. The level of service will not change between now and the contract retendering.

Transportation highlighted projects like intersection improvements at Fort Kent and Ardmore turnoffs, 54th Avenue in Bonnyville that will soon get a traffic light, and the intersection near the Bonnyville Golf & Country Club as evidence that the highway is getting some love.

Alberta Transportation completed a Highway 28 corridor study from Edmonton to Cold Lake in 2018 and recommendations were made on a 30-year horizon.

The letter says between Smoky Lake and Bonnyville is approaching the warrants for consideration of passing lanes, and the department is "monitoring and planning accordingly" for this section as well.

Also, the stretch between Bonnyville and Cold Lake is nearing the traveller counts needed for twinning, Transportation says.

When traffic volumes reach between 10,000 and 12,000 vehicles per day, twinning will be considered for prioritization and funding along with similar projects from across the province, the letter states.

"They've heard us, they acknowledge us, but they've already done the study, they already have a long list of priorities of roads that need to be done in the province before Highway 28," Mayor Elisa Brosseau said. "For all the work that we would like to see, it's just not high up on that priority, which is unfortunate. But we continue to bang that drum with the province."

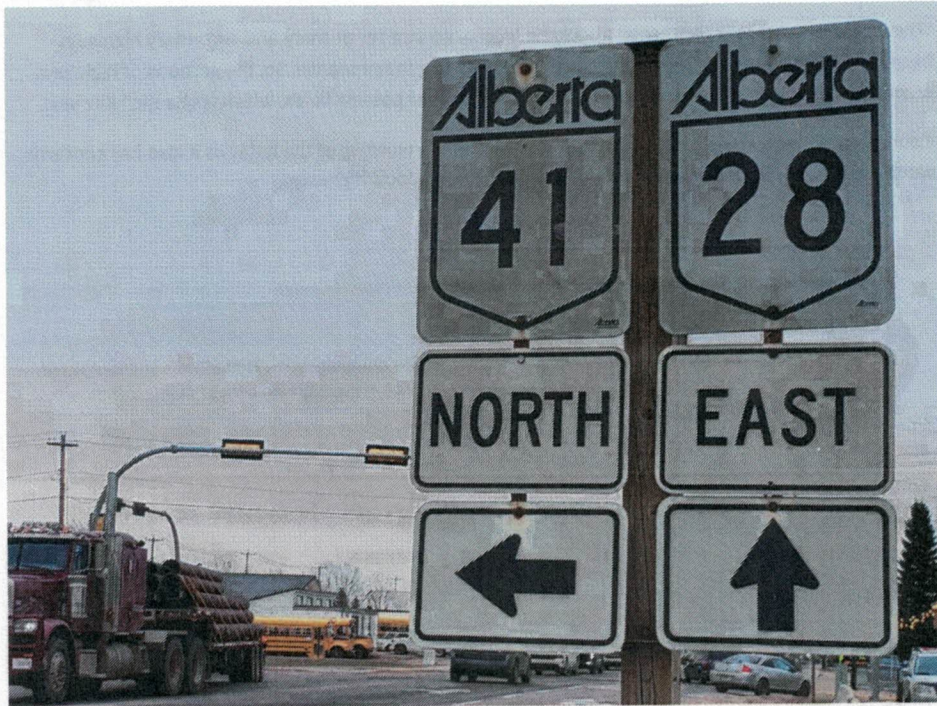
With a ton of construction expected over the next couple of years at 4 Wing, Brosseau thinks it should be a higher priority.

"I've been driving around the province a lot, and there's opportunities on the west side of the province where there's lots of passing lanes. I just think that this side of Alberta is forgotten, and not only in transportation, but health and other ministries," said Mayor Craig Copeland.

Lakeland municipalities need to 'pull together' to address Hwy. 28



Jazmin Tremblay
Apr 27, 2022 9:00 AM



| Photo by Jazmin Tremblay.

[Listen to this article](#)
00:02:44

LAKELAND – High rates of fatalities, no passing lanes and extreme deterioration – these are the concerns of residents and public officials when it comes to the state of Highway 28.

On April 12, the Town of Bonnyville approved a motion to take part in a joint letter to the Minister of Transportation Rajan Sawhney addressing the concerns surrounding the level of service and maintenance to Highway 28.

The MD of Bonnyville is spearheading the move to lobby the provincial government to address chronic maintenance issues with the main highway and is asking other municipalities in the region to take part.

Top concerns outlined in the drafted letter refer to the high numbers of collisions and fatalities on Highway 28. Concerns about the level of traffic, which serves as a main artery to the northeast, and a lack of passing lanes apart from the turning lane at the Highway 63 junction.

An overall lack of maintenance and service at present was also noted as being insufficient for the upkeep of the highway causing further degradation.

The Town's CAO Bill Rogers indicated that while he was not sure which municipalities would be taking part in the joint letter, he stated that invitations had gone out as far west as Smoky Lake County.

Coun. Kayla Blanchette also indicated while attending an Alberta Hub meeting, many municipalities shared the same concerns with Highway 28.

"It's been pointed out numerous times by our MLA (David Hanson) that 1/3 of the revenue that was used to balance the provincial budget comes out of this area," stated Coun. Brian McEvoy.

"I think this is one step forward, and we have to look at every opportunity to lobby the Province of Alberta to put some money back into this area that generates so much of the revenue that they're using

to balance their budgets.”

McEvoy added that in order to make an impact, all municipalities in the region must pull together in the same direction.

“I know from my travels on the Junior A Pontiacs’ bus, (Highway 28) is in need of some tender loving care,” said Coun. Neil Langridge. “So, I think this is a no-brainer for council to back.”

County of St. Paul joins in

During the April 12 County of St. Paul meeting, CAO Sheila Kitz informed council of the MD’s interest in adding the County’s name to a letter expressing concerns over highway maintenance in the region.

“The MD of Bonnyville is concerned about the level of service for primary and secondary highways because the contract deadline is approaching for highway maintenance. So, the sections of highways within their vicinity are extremely busy and have no proper passing lanes, which is chaotic,” Kitz said.

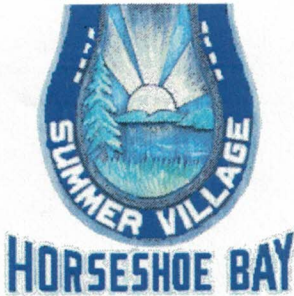
Council agreed and asked Kitz to work with the MD on the wording of the letter as it also has concerns within the County boundaries regarding the state of some local highways.



About the Author: Jazmin Tremblay

Jazmin completed a minor in journalism at Hanze University in the Netherlands and completed her Communication Studies degree from MacEwan University with a major in journalism.
[Read more](#)

Comments (0)



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Agenda Item Summary Report

Agenda Item 12.b) STEP Meeting Notes, Tuesday, October 4, 2022

Meeting Date: October 15, 2022

Background

St. Paul/Elk Point Economic Development Alliance (STEP) Meeting Notes from their Tuesday, October 4, 2022 meeting, are attached for your information.

Recommendation/RFD/Comments

MOVED BY _____ that council accept the STEP Meeting Notes as information for discussion.

-Carried-

12.b)



STEP

St. Paul / Elk Point
Economic Development Alliance

STEP MEETING NOTES

Tuesday, October 4, 2022 via Zoom @ 8:30am

In attendance: Darrell Younghans, County of St. Paul; Dave Amyotte, Summer Village of Horseshoe Bay; Gary Ward, Town of St. Paul; Wanda Cochrane (alternate), Town of Elk Point; Linda Sallstrom, STEP EDO; Yvonne Weinmeier, St. Paul & District Chamber of Commerce; Serena Sjodin, Alberta Labour & Immigration (advisory); Bob Bezpalko, AB Hub (advisory)

Absent: Tim Smereka, Town of Elk Point

1.
 - a. 2022 Budget Update – an update of the 2022 budget provided.
 - b. 2023 Draft Budget – a proposed budget was provided to the Committee for review and approval to put forward to the CAOs for consideration in municipal budget planning for the 2023 year.
2. Current MOU/2023 Draft MOU – The existing and proposed MOU between the municipalities for the governance of the STEP Economic Development Alliance was reviewed by the committee and approval to put forward to the CAOs for consideration by their respective Council.
3. STEP EDO: Employee v. Contract – The Committee discussed the merit of the STEP EDO position remaining a contract position vice consideration for an employee position. The Committee came to consensus that the position will continue on a contract basis.
4. Northeast Alberta Agricultural Service Board Conference, November 4, 2022 at Ashmont Alberta For the first time the Conference will increase its focus on the sustainability of agriculture and rural communities through various speakers and extending the invitation to rural economic development practitioners.

The STEP EDO has assisted in the development of the Conference agenda by recommending and contacting speakers to support the event.

5. Community Builder with Ian Hill – In working with the St. Paul Agricultural Society, the Town of St. Paul, the County of St. Paul and the St. Paul and District Chamber of Commerce, Ian will be presenting various messages to the groups from November 3-5, 2022. There is an opportunity for STEP to further engage with Ian to provide a multi-week Community Builder program for an additional fee. The Committee did not approve the Community Builder program at this time, but would consider the opportunity after Ian's initial visit in the region to gauge interest from the community.
6. EDA Training – Economic Development for Councillors (tabled to November 2022)

12.6)

7. Conferences:

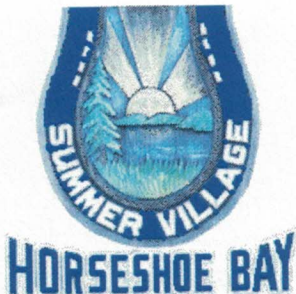
- a. Economic Partnership Summit 2022 – Lloyminster, October 6, 2022.

8. Grants Update

- a. Labour Market Partnership – ongoing
- b. ACP – Recreation Feasibility (County) – Director of Community Services managing
- c. ACP – Tourism Strategy (SVHB) – underway
- d. Prairies Can – in application process for tourism initiatives
- e. CIP – deferred to 2023 for tourism support

9. EDO Report (attached)

10. Next Meeting – Next meeting November 1, 2022.



Summer Village of Horseshoe Bay

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Agenda Item Summary Report

Agenda Item 13) Confidential Item

Meeting Date: October 15, 2022

Background

Council will move to a Closed Session to discuss a personnel matter per FOIP Section 17.

Meeting recording will be paused at this time.

Recommendation/RFD/Comments

MOVED BY _____ that council move to a closed session at ____ pm to discuss the retirement and replacement of the CAO, per FOIP section 17.

-Carried-

MOVED BY _____ that council return to open meeting at ____ pm.

-Carried-