

**PTSO General Meeting Minutes**  
**Thursday, November 6, 2014**  
**2:00 p.m.**

**Members Present:**

Erin Chisolm

Bill Gahn

Julie Stallman

Jennifer Krueger

Kris Hart

Anndi Kawamura

Stephanie Marston

David Sisco

Kate Lyster

Ashley Plum

Kourtney Molitar

A.

Call to Order

2:03 Anndi Called meeting to order.

B.

Guest Speaker—Bill Gahn, DVUSD School Operations Director  
Safe Schools, Behavior, Discipline and Athletics under his direction.  
Slide show on School Crisis Process  
Handouts for different incidents.

C. Approval of Meeting Minutes

- Julie Stallman entertains a motion to approve the past minutes
- Jennifer Krueger seconds
- Voice vote unanimous

D. Joys and Concerns

- Time ran out for this

E. Financials—Kris

- a. Mathnasium Donation--\$200 used for playground equipment
- b. Bearathon expenditures  
Forms have gone out. Channel 3 is coming out and doing a mock assembly for Cool School segment. We will be using this time to promote the Bearathon. Wednesday. Teachers playing with the prizes (Julie's idea)

F. President's Report

- a. DVUSD President's Luncheon Update—Jenn Krueger  
Time ran out for this
- b. New Assistant Principal—Wendy Doucet  
Time ran out for this

G. Old Business

- a. Cardinals Tickets-Sold out.
- b. Harkins Tickets-Submitting order Nov 7th  
Bearathon Update- Time ran out for this
- c. School Cents- Time ran out for this
- d. Giving Tree- Time ran out for this

H. New Business

a. Holiday Shop—Ashley Plum

Will run Dec 2<sup>nd</sup>-Dec 8<sup>th</sup>. Set up day will be Dec 1. Tear down day will be Dec 9<sup>th</sup>. It has to be torn down that day because there is an Orchestra concert. Will send out a volunteer spot.

b. Spirit Wear for Spring Semester-Design contest

c. Talent Show—Erin Chisolm and Ashley Plum

Talent show on track. Teacher volunteers for auditions. Room for auditions. Enough acts for a show. Rehearsals, props, preparing the stage is the crazy part (need volunteers). Stephanie will send the list of volunteers. Night of show need people backstage to keep under control, in and out, help with changing etc.. food. Concessions needed the night of right after school (Pizza). Charging flat out to attend, no can food donation this year. 2 hour long show with an intermission. Props for skits in between the acts (MC Auditions). Come back Dec to talk more.

I. Spirit Nights

a. No Spirit Night in November due to limited days of school, Family Game night planned for January 29<sup>th</sup>.

J. Open Discussion

K. Adjourn

Highland Lakes PTSO 2014-2015 Budget			
	2014-15 Budget	Budget Update Actuals 10/1/14	Budget Update Actuals 11/3/14
<b>Income</b>			
<b>Fundraising Activities</b>			
Bearathon	\$ 25,000	\$ (216)	\$ (1,807)
Box Tops	\$ 2,200	\$ 596	\$ 596
Concessions	\$ 500	\$ 70	\$ 454
Electronic Scrip Rebate	\$ 50	\$ 4	\$ 7
Food Truck	\$ 500	\$ -	\$ -
Frys Food Store	\$ -	\$ -	\$ -
Fundraiser Buy-out	\$ -	\$ 500	\$ 500
General Donations	\$ -	\$ 20	\$ 20
Holiday Shop	\$ 500	\$ -	\$ -
Prior Year	\$ -	\$ -	\$ -
Other Income	\$ -	\$ 455	\$ 655
Silent Auction (Spring Fling)	\$ -	\$ -	\$ -
Spirit Night	\$ 500	\$ 71	\$ 807
Spirit Wear	\$ 500	\$ 875	\$ 1,229
Spring Fling	\$ 3,500	\$ -	\$ -
<b>Total Income</b>	\$ 33,250	\$ 2,376	\$ 2,461
<b>Expenses</b>			
<b>Bearathon Donation to HLS</b>	\$ (10,000)	\$ -	\$ -
<b>Classroom Expenditures</b>			
Copy Paper	\$ (200)	\$ -	\$ -
Mini Grants	\$ (7,000)	\$ (3,738)	\$ (3,738)
Other Classroom Expenditures	\$ -	\$ (33)	\$ (33)
Teacher Reimbursements	\$ (2,000)	\$ (206)	\$ (206)
Teacher-Parent Communicator Folders	\$ (460)		\$ -
<b>Events</b>			
6th Grade Promotion	\$ (200)	\$ -	\$ -
8th Grade Promotion	\$ (200)	\$ -	\$ -
Art Fair	\$ (250)	\$ -	\$ -
Character Cart	\$ (2,400)	\$ (281)	\$ (351)
Family Dance Night	\$ (50)	\$ -	\$ -
Other Events	\$ -	\$ -	\$ (73)
Science Fair	\$ (1,000)	\$ -	\$ -
Talent Show	\$ (450)	\$ -	\$ -
<b>Other Expenditures</b>			
Petty Cash	\$ (100)	\$ -	\$ -
Prior Year	\$ -	\$ (8,000)	\$ (8,000)
Supplies & Small Equipment	\$ -	\$ -	
<b>Administrative Expenses</b>			
Domain Name	\$ -	\$ -	\$ -
Filing Fees	\$ (10)	\$ (10)	\$ (10)
Liability Insurance	\$ (500)	\$ (465)	\$ (465)
Other Administrative Expenses	\$ -	\$ (911)	\$ (1,106)
Website	\$ -	\$ (90)	\$ (90)
<b>Teacher-Staff Appreciation</b>			
Administrative Professional's Day	\$ (100)	\$ -	\$ -
Nurse's Day	\$ (20)	\$ -	\$ -
Principal's Day	\$ (50)	\$ -	\$ -
Teacher Appreciation	\$ (1,500)	\$ (398)	\$ (398)
Teacher Birthday (Card & Candy)	\$ (200)	\$ (37)	\$ (42)
Teacher Dinner - Fall (Pot Luck)	\$ (50)	\$ -	\$ -
Teacher Dinner - Spring (Pot Luck)	\$ (50)	\$ -	\$ -
Teacher Appreciation Misc	\$ -	\$ (19)	\$ (19)
<b>Total Expenses</b>	\$ (26,790)	\$ (14,187)	\$ (14,531)
<b>Net</b>	\$ 6,460	\$ 11,811	\$ 11,070