

**AGENDA
TOWN OF PARSONSFIELD
ZONING BOARD OF APPEALS MEETING
6:00 PM
Thursday, September 30, 2021
TOWN OFFICE BUILDING**

**ADMINISTRATIVE APPEAL
MAP 19, Lot 44 PROPERTY OWNED BY: Roger Moreau**

- I. Call to Order
- II. Determine Quorum
- III. Elect Chair
- IV. Approve Minutes (March 18, May 27, July 7.)
- V. Determine Conflicts of Interest
- VI. Summarize Nature of Appeal/Complaint
 - A. Michael Nelligan – Administrative Appeal Request – Nature of Appeal: Planning Board Approval
- VII. Hearing Notices sent out:
 - a. To Appellant(s) (9/20/2021)
 - b. To Abutters (9/16/2021)
 - c. Posted: Parsonsfield Town Office, Kezar Falls Post Office, East Parsonsfield Post Office
 - d. Advertised: Your Weekly Shopping Guide (Ad sent 9/13/2021)
- VIII. Parties to the Action:
 - a. Appellant(s): Michael Nelligan
 - b. Parsonsfield Planning Board
- IX. Testimony
 - a. Planning Board
 - b. Appellant(s)
 - c. Supporters/Opponents
- X. Board Discussion
 - a. Q&A by the Board
 - b. Cross Examination
 - c. Rebuttals
- XI. Decision
 - a. Chair Summarizes the Discussion
 - b. Each ZBA Member states his reason for concluding the appeal should/should not be approved.
 - c. Chair and Board Members review Findings of Fact
 - d. Conclusions

- XII. Motion
- XIII. Vote
- XIV. Complete Administrative Appeal Decision Form
- XV. Right to Appeal to Superior Court with 45 days of tonight's decision.

ADMINISTRATIVE APPEAL
MAP 19, Lot 44 PROPERTY OWNED BY: Roger Moreau

- XVI. Summarize Nature of Appeal/Complaint
 - A. Michael Nelligan – Administrative Appeal Request – Nature of Appeal: CEO Permit
- XVII. Hearing Notices sent out:
 - a. To Appellant(s) (9/20/2021)
 - b. To Abutters (9/16/2021)
 - c. Posted: Parsonsfield Town Office, Kezar Falls Post Office, East Parsonsfield Post Office
 - d. Advertised: Your Weekly Shopping Guide (Ad sent 9/13/2021)
- XVIII. Parties to the Action:
 - a. Appellant(s): Michael Nelligan
 - b. Code Enforcement Officer
- XIX. Testimony
 - a. Code Enforcement Officer
 - b. Appellant(s)
 - c. Supporters/Opponents
- XX. Board Discussion
 - a. Q&A by the Board
 - b. Cross Examination
 - c. Rebuttals
- XXI. Decision
 - a. Chair Summarizes the Discussion
 - b. Each ZBA Member states his reason for concluding the appeal should/should not be approved.
 - c. Chair and Board Members review Findings of Fact
 - d. Conclusions
- XXII. Motion
- XXIII. Vote
- XXIV. Complete Administrative Appeal Decision Form
- XXV. Right to Appeal to Superior Court with 45 days of tonight's decision.
- XXVI. Adjournment