

Summit Lake Paiute Tribe  
Special Council Meeting  
Wednesday, December 28, 2022  
Primary Administrative Office, Sparks, Nevada

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**CALL TO ORDER:** Chairwoman Randi Lone Eagle called the Special Meeting of Wednesday, December 28, 2022 to order at 10:27 am.

**ROLL CALL:** Secretary/Treasurer Eugene Mace, Sr. called the roll: Chairwoman Randi Lone Eagle, present; Vice-Chairwoman, Nedra Crane, present; Secretary/Treasurer Eugene Mace, Sr., present; Council Member Phillip Frank, present; and Council Member, Steven Crane, present.

**STAFF:** Finance Director, Daniel Howard; and Tribal Coordinator, Vinton Hawley;

This meeting was to discuss the 2023 CTGP budget which was due on December 30, 2022.

Mr. Howard discussed the budget handout which was given to the Council and others at the meeting.

Administrative Personnel:

Mr. Howard presented spreadsheets on funding for the administrative personnel showing which of four funds (CTGP, IDC, ARPA and/or LITCF) pay for each person.

Mr. Hawley explained the Indirect Costs (IDC) funds, the fund created by a percentage of each grant's grants fund which is administrative fee funds and how it can be used for upper management pay.

In the case of the Natural Resources Department, their pay comes for whichever different grant funds that they actually do work for in the amount of time that they actually work.

Ms. New Moon, Housing Manager, is paid 100% out of HUD funds.

IDC cost Pool also funds the other administrative contractor and professional services. Insurance costs are split between IDC and CTGP. It pays for trainings and membership fees. Ms. Lone Eagle mentioned that in 2024 there will be an election and this will also need to be budgeted.

CTGP pays for the Enrollment Coordinator.

There will need to be a budget for the Enrollment Committee in stipends and supplies.

Ms. Crane asked about expenses and a coming increase in postage. They will need to ask what the increase will be for the budget.

Facility Costs were discussed for the two buildings.

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They discussed having the Finance laptop returned from the former Finance Director.

Mr. Hawley would like a phone.

Mr. Howard had questions about Hughes Net. It was explained that it was only on the Reservation and paid by NRD but was replaced by Star Link. Mr. Howard was advised to contact Mr. Simmons of NRD.

Mr. Howard said there was a little wiggle room to possibly cover increases. They can always ask for an increase in the usual budget. They are discussing a total overall budget \$170,000. They added to travel costs, the Election budget, rent costs, Postage increase, and professional services.

They discussed the funding for the camping event on the Reservation that is being planned. Ms. Lone Eagle said it cannot come from CTGP as it is not allowable for the funds. She talked about the last camping event and how it was done in partnership with UNR and they were able to provide vans to haul the supplies and then members who did not drive themselves. SLPT vehicles were also used. Members were responsible for their children's car seats. It was a great turnout. NRD reached out for donations and had shirts and backpacks for the kids. The rest was funded by NRD including food.

**MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-59-2022 Approval of Submission of Public Law 93 638 Consolidated Tribal Government Program Contract Application for Fiscal Years 2023 through 2025 with corrections and waiving of the reading. Secretary/Treasurer Eugene Mace, Sr., seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-59-2022 enacted at 11:45 am.**

Mr. Hawley made the edits and the resolution is ready to sign. They will need to have two original signed resolutions: one for BIA and one for SLPT. He also has the packet of forms to include with the resolution to send to the BIA.

From now on, BIA requires an original signed resolution and an original signed resolution is required for SLPT records. Two copies will need to have original signatures.

There are still 100 laptops that need to be tagged and sent/given out. Someone called about getting past the blue screen. Mrs. Lone Eagle stated that they should have paperwork with the Dell support number. The computers come with three years of Dell support so they should call Dell support.

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Ms. Crane restated the title for Resolution SL-59-2022 to read as follows:

**Application for Fiscal Years 2023 to 2025 Public Law 93 638 Consolidated Tribal Government Program.**

Mr. Howard stated he had a problem with credit cards. He suggested having an administrative credit card that can be used by the administrative staff to purchase supplies needed for the administrative staff as office expenses which will keep all the receipts in the office. Mr. Howard can then match the receipts to the invoice. This will allow him to make timely payments.

Mrs. Lone Eagle said that they should review the Finance Policies and the policy for credit cards. They are unable to have a credit card issued in the name of a department, but must be attached to a person. Each Council member has one since they are the authorized check signers and they are for use for the Tribe. NRD has one because of has many different things to purchase which is usually done on-line.

Mr. Howard stated how he believed credit cards and their receipts should be handled. Mrs. Lone Eagle stated that is currently not the policy and that it would be up to the Council to change the policy.

Mr. Howard will review the policy and then write up recommendations.

Mrs. Lone Eagle read the Credit Card Policy. The policy would need an amendment to the policy to add a credit card and a resolution for the amendment.

Mrs. Lone Eagle said the resolutions are on the website and there are also the books with the original resolutions and agendas in her office.

Higher Education also needs a resolution. The Council decided to increase the Higher Education budget to \$15,000.

Mrs. Lone Eagle called a for a short break at 12:16 pm.

Council returned from break at 12:31 pm.

The Council had copies of the Higher Education resolution. The Chairwoman asked if there were any questions or concerns. Mrs. Lone Eagle stated the date was wrong and should be December 28, 2022. It was changed in all applicable spots.

**MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-60-2022 Higher Education for Fiscal Years 2023 to 2025 Application Public Law 93 638 waiving of the reading. Council Member Philip Frank seconded the motion. Chairwoman Randi Lone Eagle**

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**called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-60-2022 enacted at 12:35 pm.**

Both resolutions will need two signed resolution: one for BIA and one for SLPT. The resolutions and applicable documentation will be scanned and emailed to the BIA and the originals will follow in the mail.

## **OPEN FORUM**

Mr. Hawley said it took time to round up the information and someone to assist with looking at rental properties. He did some commercial property searches and came up with some options. With the options, he showed the Council what structures the Tribe can create. The Council will need to be aware of the steps and processes to create the foundational components. He gave a partial list of things to consider.

They talked about providing for members, but there are things that must be in place before they can fully move forward. He did find some properties for them to consider.

A Tribally owned business is different than a business owned by a Tribal member. There are specific forms, structures, federal and state laws. When someone incorporates, they will need to adopt certain codes to protect themselves and anyone they work with. It can be formed as an IRA, Indian Reorganization as a Section 17 corporation. There are pros and cons to the different structures.

He would recommend staying away from a state structure, which means operation under the state's jurisdiction instead of the Tribal government.

Each structure has different consequences in terms of tax liabilities, preservation of Tribal assets, corporate transparency requirements for potential creditors. These things will be all inclusive once they start engaging with people. People will look for credibility. It is a public exchange. It is recommended to have legal counsel or legal advice on the intended structure.

Indian Reorganization Act- Section 17. This structure is wholly owned by the Tribe, separate and distinct from the Tribal government. They are not required to pay federal taxes. Partners are allowable. Corporate Board of Directors would not be members of the Governing body (Council). On the other hand, it is not very flexible. Investors or partners will not get anything if things go awry. Mr. Hawley discussed the set-up and process to create a corporation and the advantages and disadvantages.

Mr. Hawley explained State Chartered business and its advantages and disadvantages. This one is not recommended because there is no Tribal sovereignty.

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Specialization: There are many options. They must have a business plan and how it will happen.

There will be a need for promotion and all the things to be successful. There is a lot of potential.

Mr. Hawley discussed options and potential and all the things needed to create a business structure. He also presented a guide to set-up the foundation of a business including applications and the licenses and all the places that need to be contacted.

He presented commercial properties to the Council.

One for sale- 2440 square feet at \$65,000 on Victorian Avenue \$265,000

Retail building 1923 Prater Way \$325,000, price per square foot is \$99

Oddie and Sullivan \$1.2 million

Apartment Complex – eight units \$2.6 million at 70 Waltz Lane

Realtors only deal with homes.

He can look for options or look for something else, whatever Council would like.

He is also looking at private exchanges, billboards (approximately \$15,000) which can make money. He is looking at other options where it will bring in revenue and will be owned.

He asked Council what do they want to do.

Mr. Mace wants an option that is sustainable and not a quick trend.

Mr. Hawley said that he would start the foundational process. They will need a foundation for any option they choose.

Mr. Howard suggested an on-line business. Mr. Hawley said that was a good idea. Franchising is also another option. They can purchase a building and lease it out.

Mr. Hawley asked the Council to think about which of the three options: Section 17, State Charter or Specialization they want to move forward with.

Mr. Frank said he asked to look for a four-plex. Mrs. Lone Eagle mentioned small retail spots which appear to be available in Spanish Springs which could be purchased to lease. Mr. Mace and Mr. Crane would like to look at land.

Mr. Hawley emphasized having legal counsel.

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Mr. Mace wants to buy land and put mobile homes on them.

Mr. Hawley will keep moving on and start to get the components ready.

The next meeting will be the Regular Council Saturday, January 21, 2023 at the Administrative Office, 2255 Green Vista Dr. Suite 401, Sparks, Nevada at 8:00 am.

The Chairwoman called for an Executive Session for 15 minutes.

**MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for 15 minutes. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 1:43 pm.**

Council returned from Executive Session at 1:59 pm

**MOTION: Vice-Chairwoman Nedra Crane moved to adjourn the meeting. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Rand Lone Eagle called the vote: 4 FOR; 0 AGAINST; 0 ABSTAINED. The meeting was adjourned at 2:00 pm.**

**CERTIFICATION**

I, **Eugene Mace, Sr.**, Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the December 28, 2022 Special Council Meeting were approved with corrections by the Council during a duly held meeting February 18, 2023 at which there was a quorum present, and the Council voted:

**4 - FOR 0 - AGAINST 0 -ABSTAINING**, Chairwoman Randi Lone Eagle did not vote because there was not a tie vote.

\_\_\_\_\_  
Date

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Eugene Mace, Sr.  
Secretary/Treasurer  
Summit Lake Tribal Council