

**MINUTES FOR  
BOARD OF TRUSTEES  
MEETING 02/09/2026**

**Members Present: Jeremy Estep, Laurie Morris, Joseph Thornton, Trevor Gibbins**

**Members Absent: Terry Brungardt**

**Staff Present: Chance Denton– Town Attorney, Royetta White – Town Clerk, Lacey Rowell – Town Treasurer, Kyle Svoboda Police Chief,**

**Others Present: Nicholas Countryman, James Nitzel, Wendy Hardy, Jake Hardy, Faith Boling, Brock Wallace.**

**AGENDA:**

- 1. Call the meeting to order. Meeting called to order 6:30 p.m.**
- 2. Roll Call. Quorum declared.**
- 3. Awards, Proclamations, and Presentations. None**
- 4. New Business, Deletions, or Continuances to the Agenda. None**
- 5. Audience Participation. Comments from the audience will be heard at all Regularly Scheduled board meetings only during the designated Audience Participation portion of the agenda. Anyone with a business item to present to the Board of Trustees that does not appear on the agenda, please come to the podium and state your name and address. Comments are limited to three minutes and must pertain to the Town of Calumet business. The Oklahoma Open Meeting Act prohibits the Board of Trustees from acting on requests made during this part of the agenda. Jake Hardy addressed the board about the water being supplied to homes. Trustee Estep informed Jake Hardy that there are still situations about supplying water and that the prospective customers would need to look at getting their own water line installed. Wendy Hardy asked about the town taking care of the line, and Trustee Estep informed them that there would be an agreement formed for the town to take care of the line.**
- 6. Consent Agenda. The following items are considered routine by the Town of Calumet Board of Trustees and will be enacted in one motion. Should discussion be desired on any item, that item will be removed from the Consent Agenda and considered separately.**
  - a) Consideration of approval, rejection, amendment, and/or postponement of the minutes for the Regular Meeting held Monday, January 5, 2026, with action, as necessary.**

**Trustee Thornton made a motion to approve the minutes for the Meeting held Monday, January 5, 2026. Seconded by Trustee Gibbins Roll Call: Trustee Estep, aye, Trustee Brungardt absent, Trustee Morris, aye,**

**Trustee Thornton, aye, Trustee Gibbins, aye. Clerk White declared the motion passed 4-0.**

- a) **Consideration of approval, rejection, amendment, and/or postponement of the minutes for the Special Meeting held Friday January 16, 2026, with action, as necessary.**

**Trustee Thronton made a motion to approve the minutes for the Special Meeting held Friday, January 16, 2026. Seconded by Trustee Gibbins Roll Call: Trustee Estep, aye, Trustee Brungardt absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins, aye. Clerk White declared the motion passed 4-0.**

#### **Consent Agenda Items Pulled for Discussion.**

#### **7. Discussion Items:**

- a) **Consideration of approval, rejection, amendment, and/or postponement of approval for claims, checks, and warrants for January 2026, with action as needed.**

**Trustee Morris made a motion to approve claims, checks, and warrants for the month of January 2026 with changes made to Claim# AFire-14947 ONG from 149.47 to 410.58 due to not receiving bill in December 2025. Claim# GenONG-2 from 44.88 to 398.70 due to not receiving bill for December 2025 Seconded by Trustee Thornton. Roll Call: Trustee Estep, aye, Trustee Brungardt, absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins aye. Clerk White declared the motion passed 4-0.**

- b) **Consideration of approval, rejection, amendment, and/or postponement of approval to approve credit for water bill act. 01-0238-02 Richardson for being charged sewer rate for 6 months and does not use this service.**

**Trustee Thornton made a motion to approve for credit for water bill act. 01-0238-02 Richardson for being charged sewer rate for 6 months and does not use this service. Seconded by Trustee Estep. Roll Call: Trustee Estep, aye, Trustee Brungardt, absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins aye. Clerk White declared the motion passed 4-0.**

- c) **Consideration of approval, rejection, amendment, and/or postponement of approval of surplus for police dept. See Schedule A for police dept.**

Trustee Thornton made a motion to approve for surplus for police dept. See Schedule A for police dept. Seconded by Trustee Estep. Roll Call: Trustee Estep, aye, Trustee Brungardt, absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins aye. Clerk White declared the motion passed 4-0.

- d) Consideration of approval, rejection, amendment, and/or postponement of approval to move 7000.00 from General Government Audit fees, account 01-50-5362 to General Fund Office and Management, account 01-10-5362 Audit Fees due to being posted in wrong account.

Trustee Gibbins made a motion to approve 7000.00 from General Government Audit fees, account 01-50-5362 to General Fund Office and Management, account 01-10-5362 Audit Fees due to being posted in wrong account. Seconded by Trustee Estep. Roll Call: Trustee Estep, aye, Trustee Brungardt, absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins aye. Clerk White declared the motion passed 4-0.

- e) Consideration of approval, rejection, amendment, and/or postponement of approval to move 7000.00 from General Government Audit fees, account 01-50-5362 to General Fund Office and Management, account 01-10-5362 Audit Fees due to being posted in wrong account.

Trustee Thornton made a motion to approve 7000.00 from General Government Audit fees, account 01-50-5362 to General Fund Office and Management, account 01-10-5362 Audit Fees due to being posted in wrong account. Seconded by Trustee Estep. Roll Call: Trustee Estep, aye, Trustee Brungardt, absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins aye. Clerk White declared the motion passed 4-0.

- f) Consideration of approval, rejection, amendment, and/or postponement of approval of policy and procedure changes for police dept.

Trustee Morris made a motion of approval, rejection, amendment, and/or postponement of approval of policy and procedure changes for police dept. Seconded by Trustee Thornton. Roll Call: Trustee Estep, aye, Trustee Brungardt, absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins aye. Clerk White declared the motion passed 4-0.

- g) Consideration of approval, rejection, amendment, and/or postponement of approval of Attorney Jana Knott and Mayor Laurie Morris to engage in a phone conference with Civic Plus for the process of recodification of the Town Codes for the Town of Calumet.

Trustee Estep made a motion of approval, rejection, amendment, and/or postponement of approval Attorney Jana Knott and Mayor Laurie Morris to engage in a phone conference with Civic Plus for the process of recodification of the Town Codes for the Town of Calumet. Seconded by Trustee Gibbins. Roll Call: Trustee Estep, aye, Trustee Brungardt, absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins aye. Clerk White declared the motion passed 4-0.

- h) Reports.
  - a. Town Treasurer
  - b. Town Clerk
  - c. Fire Department
  - d. Police Department
  - e. Public Works Department
  - f. Trustees

**Executive Session.**

1. Consider convening into Executive Session for the purpose of the following:

- a) Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

Trustee Estep made a motion of approval, rejection, amendment, and/or postponement of approval to enter an executive session. Seconded by Trustee Morris. Roll Call: Trustee Estep, aye, Trustee Brungardt, absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins aye. Clerk White declared the motion passed 4-0.

- b) Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee:

**Bradley Chavers - Patrol Full Time Will Need Cleet Training**

**James Nitzel - Patrol Full time Will Need Cleet Training**

**Nicholas Countryman – Part Time Reserve**

**Nick Miller**

**2. Consideration exiting executive session with action as necessary**

**a) Motion to exit executive session**

**Trustee Morris made a motion of approval, rejection, amendment, and/or postponement of approval to exit executive sessions. Seconded by Trustee Estep. Roll Call: Trustee Estep, aye, Trustee Brungardt, absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins aye. Clerk White declared the motion passed 4-0.**

**b) Bradely Chavers – Patrol Full Time Will Need Cleet Training**

**Trustee Morris made a motion to hire Bradely Chavers @ 20.00 per hour starting 03/02/2026. Seconded by Trustee Thornton. Roll Call: Trustee Estep, aye, Trustee Brungardt, absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins aye. Clerk White declared the motion passed 4-0.**

**c) James Nitzel – Patrol Full Time Will Need Cleet Training**

**Trustee Thornton made a motion of approval, rejection, amendment, and/or postponement of approval to hire James Nitzel @ 20.00 per hour starting 03/02/2026. Seconded by Trustee Gibbins. Roll Call: Trustee Estep, aye, Trustee Brungardt, absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins aye. Clerk White declared the motion passed 4-0.**

**d) Nicholas Countryman – Part Time Reserve**

**Trustee Morris made a motion to hire Nicholas Countryman as reserve officer. Seconded by Trustee Thornton. Roll Call: Trustee Estep, aye, Trustee Brungardt, absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins aye. Clerk White declared the motion passed 4-0**

**e) Deputy Clerk/Court Clerk**

**Trustee Estep made a motion to hire Faith Boling @ 20.00 per hour starting 03/02/2026 for deputy clerk/court clerk. Seconded by Trustee Gibbins. Roll Call: Trustee Estep, aye, Trustee Brungardt, absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins aye. Clerk White declared the motion passed 4-0**

**f) Cliff Hobbs at 24.00 per hour**

**Trustee Morris made a motion to hire Clifford Hobbs @ 24.00 per hour effective immediately. Seconded by Trustee Gibbins. Roll Call: Trustee Estep, aye,**

**Trustee Brungardt, absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins aye. Clerk White declared the motion passed 4-0**

**g) Nick Miller**

**Trustee Thornton made a motion of approval, rejection, amendment, and/or postponement of approval to contract with Nick Miller for IT technician for 1500.00 per month effective 02/16/2026. Seconded by Estep. Roll Call: Trustee Estep, aye, Trustee Brungardt, absent, Trustee Morris, aye, Trustee Thornton, aye, Trustee Gibbins aye. Clerk White declared the motion passed 4-0**

**3. Adjournment.**

**Meeting Adjourned at 8:29 p.m.**

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**Mayor**

**ATTEST** \_\_\_\_\_  
**Town Clerk**