

**City of Clark Council Meeting  
January 9<sup>th</sup>, 2023 at 7:00 PM**

**Call to order:** The Clark City Council met in session on January 9<sup>th</sup>, 2023 at 7:00pm in the City Hall Council Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Andrew Zemlicka, and Brandon Kottke. Not present was Melissa Nesheim.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Emily Yexley, Darin Altfillisch, and Police Chief Jeremy Wellnitz.

Mayor Kline called the meeting to order at 7:00pm.

**Motion # 001-2023**

**Adopt Agenda**

Motion by Dohmann and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Mayor & Department Updates**

Darin Altfillisch gave the council a price on replacing a hot water pipe in the clinic building. New turbo and new brakes are needed for the payloader. Finance Officer called City Attorney Chad Fjelland to nail down some plans for the Jim Freese property. Altfillisch wants to re-run a city ordinance preventing residents from pushing snow back into the streets. Altfillisch also wants residents to keep their fire hydrants cleared of snow. Altfillisch and Chief Wellnitz spoke about parallel parking on both sides of the road on north Smith Street from Hwy 212 North to the first alley north of Sturtevant's. Police Chief Wellnitz presented the council with stats from 2022 and asked for permission to purchase rims for the police squads. Finance Officer Wellnitz advised the council that the ice-skating rink will be opening this weekend. Mayor Kline addressed a few concerns regarding the Clark dump grounds.

**Motion # 002-2023**

**Approve Department Updates**

Motion by Kottke and seconded by Dalton to approve the department updates. All members voting yes. Motion carried.

**Motion # 003-2023**

**Utility Bill Write Offs**

Motion by Dohmann and seconded by Kottke to write off the four presented utility bills. All members voting yes. Motion carried.

**Motion # 004-2023**

**Bill Collections**

Motion by Zemlicka and seconded by Dohmann to send the Severson utility bill to collections. All members voting yes. Motion carried.

**2023 Election**

Finance Officer Wellnitz advised the council that the following terms expire and are up for reelection on April 11<sup>th</sup>, 2023: Mayor - 3 year term; Council Ward I - 3 year term; Council Ward II - 3 year term; Council Ward III - 3 year term.

**Motion # 005-2023**

**Approve Meeting Minutes**

Motion by Zemlicka and seconded by Dalton to approve the December meeting minutes. All members voting yes. Motion carried.

**Meter Installation Bids**

Helms and Associates put together a bid packet for the installation of new water meters. Bids will be opened on February 2<sup>nd</sup> at 10AM.

**Motion # 006-2023**

**Approve Financials**

Motion by Hagstrom and seconded by Kottke to approve the end of year financial statements. All members voting yes. Motion carried.

**Motion # 007-2023**

**Approve Claims**

Motion by Hagstrom and seconded by Dalton to approve following claims. All members voting yes. Motion carried.

**DECEMBER CLAIMS (12 22 CLMS2)**

#	To	For	Amount
30143	Cook's Wastepaper	dumpsters	\$ 258.25
30142	Northwestern Energy	utilities	\$ 523.64
30144	Dakota Pump Inc.	repairs	\$ 641.48
30145	Clark Building & Ranch	supplies	\$ 124.49
2794	City of Clark	utilities	\$ 168.65
30141	JW Roll off Services	dumpsters	\$ 199.82
30140	Menards	supplies	\$ 11.53
30139	Zenith Properties	Christmas Party	\$ 834.00
30146	Pam Ambrose	payroll adjustment	\$ 12.62
30151	Cardmember Services	credit card purchases	\$ 666.68
30150	Cook's Wastepaper	December Garbage	\$ 7,633.14
30149	Emily Yexley	couch	\$ 80.00
30152	Tony's Collision	windshield replacement	\$ 375.00
30153	Language Link	translation service	\$ 14.76
30154	AT&T	utilities	\$ 125.95

12/9/2022

City Council	payroll	\$	2,399.60
EFTPS	payroll taxes	\$	442.06

12/13/22

Mayor	payroll	\$	271.58
Finance Office	payroll	\$	2,275.25
Govt Bldg	payroll	\$	71.55
Police	payroll	\$	3,944.62
Streets	payroll	\$	4,256.78
Sewer	payroll	\$	1,394.40
Water	payroll	\$	1,394.67

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Transit	payroll	\$	633.97
Clubhouse	payroll	\$	198.00
Library	payroll	\$	585.00
EFTPS	payroll taxes	\$	3,380.24
<b>12/27/2022</b>			
Mayor	payroll	\$	221.58
Finance Office	payroll	\$	2,224.00
Govt Bldg	payroll	\$	18.71
Police	payroll	\$	4,874.62
Streets	payroll	\$	5,043.75
Sewer	payroll	\$	1,666.77
Water	payroll	\$	1,667.12
Transit	payroll	\$	221.58
Clubhouse	payroll	\$	528.00
Library	payroll		
EFTPS	payroll taxes	\$	4,001.81
SD Retirement	Employee Retirement	\$	3,788.58
Child Support Pymt Ctr	Child Support	\$	352.62
<b>12/30/2022</b>			
	Vacation Buy Out		
Finance Office	payroll	\$	132.60
Police	payroll	\$	1,775.84
Streets	payroll	\$	1,281.83
Sewer	payroll	\$	545.32
Water	payroll	\$	545.45
EFTPS	Payroll Taxes	\$	954.46

**JANUARY CLAIMS (01 23 CLMS)**

IMEG	annual inspections	\$	3,200.00
Clark Chamber of Commerce	annual membership	\$	1,500.00
SDML Work Comp Fund	2023 work comp fees	\$	12,237.00
Pitney Bowes	meter rental	\$	162.00
Wellmark BCBS	insurance	\$	5,878.46
Principle Financial Group	insurance	\$	42.91
Vision Service Plan	insurance	\$	400.98
Delta Dental	insurance	\$	1,235.85
Star Laundry	rags and rugs	\$	253.93
Milbank Winwater Works	supplies	\$	1,497.93
SD Dept of Health	specimen	\$	90.00
Quill	supplies	\$	54.14
A&B Business Solutions	copier	\$	57.00

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Jim Holbeck	room for Wolfgram	\$	170.00
Clark Co Historical Society	subsidy	\$	577.00
Clark Fire Department	supplies	\$	783.05
Sturdevants Auto Value	supplies	\$	256.07
Clark County Courier	advertising	\$	263.86
Northwestern Energy	utilities	\$	7,127.71
Clark Ace Hardware	supplies	\$	222.57
SD DANR	2023 dues	\$	50.00
SD Police Chief's Association	2023 dues	\$	97.00
Axon Enterprise, Inc.	support and equipment	\$	6,164.11
Dollar General	supplies	\$	186.03
Backroads Floral	flowers	\$	55.00
WW Tire Service	tires	\$	1,576.85
ITC Telephone	utilities	\$	621.12
TriTech Software Systems	software	\$	2,587.37
Mack's Standard	gas	\$	181.05
SD Municipal League	dues	\$	1,384.64
U Drive Technology	text tool	\$	72.44
Greater Clark Area Community Found.	donations	\$	1,012.57
Overdrive	SD Digital Consortium	\$	600.00
Clark Community Oil	gas	\$	3,965.22
Quill	supplies	\$	154.76
Pheasantland Industries	street sign	\$	118.22
SD Dept of Revenue	sales tax	\$	20.45
SD Dept of Revenue	sales tax	\$	65.08
SD Rural Development	sewer loan	\$	787.00
SD Rural Development	sewer loan	\$	1,307.00
SD Rural Development	water loan	\$	908.00
US Bank Corporate Trust	SRF Loan	\$	6,940.29
Oscars Machine Shop	repairs	\$	2,816.85

**Payroll**

1/10/23			
Mayor	payroll	\$	276.92
Finance Office	payroll	\$	2,432.30
Govt Bldg	payroll	\$	69.22
Police	payroll	\$	4,625.97
Streets	payroll	\$	4,819.14
Landfill	payroll	\$	122.54
Sewer	payroll	\$	1,597.29
Water	payroll	\$	1,597.60
Transit	payroll	\$	395.08
Clubhouse	payroll	\$	604.12

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Library	payroll	\$	589.80
EFTPS	payroll taxes	\$	4,010.17

**Motion # 008-2023** **Approve Operations Manual Changes**  
 Motion by Kottke and seconded Zemlicka to approve changes to the operations manual that allows employees to donate sick leave. All members voting yes. Motion carried.

**Motion # 009-2023** **Approve Operations Manual for 2023**  
 Motion by Hagstrom and seconded by Dohmann to approve the operations manual for 2023. All members voting yes. Motion carried.

**Motion # 010-2023** **Resolution #864 Fee Schedule**  
 Motion by Hagstrom and seconded Kottke to approve Resolution #864 – fee schedule for 2023. All members voting yes. Motion carried.

**RESOLUTION # 864**

A RESOLUTION SETTING FORTH A SCHEDULE OF RATES FOR USE BY THE CITY OF CLARK. BE IT RESOLVED that the following schedule of rates shall be effective as of the date of this Resolution for the following services provided by the City of Clark.

City Hall Offices:

Black and White photocopies .....	\$0.25/page
Color photocopies .....	\$1.00/page
Faxes .....	\$2.00/page, incoming and outgoing
Scan to email.....	\$5.00
NSF charges .....	maximum allowed by SDCL 57A-3-421

Maintenance:

Loader with operator.....	\$125/hour
Motor grader/blade with operator .....	\$125/hour
Semi with operator.....	\$125/hour
Dump truck with operator.....	\$80/hour
Skid loader with operator.....	\$85/hour
Operator only .....	\$50/hour
Mowing, rider .....	\$60/hour
Mowing, tractor & rotary .....	\$85/hour
After hours dump fee .....	\$50.00

Zoning:

Building Permit – fence, deck or storage shed .....	\$10
Building Permit – garage or small addition .....	\$25
Building Permit – house or commercial building .....	\$50
Variance, Conditional Use or Rezoning application.....	\$50

BE IT FURTHER RESOLVED that the city office employee shall determine as to the rate payable to the City of Clark.

As provided by SDCL 9-9-13, this Resolution shall be effective upon publication of the Notice of Adoption and replaces any previously stated rates.

Dated this 9<sup>th</sup> day of January 2023.

\_\_\_\_\_  
Kerry Kline, Mayor

ATTEST:

\_\_\_\_\_  
Alaina Wellnitz, Finance Officer

**Public Hearing – Resolution #865**

A public hearing was held with regards to Resolution #865, a resolution to lease the retention pond cropland to Jason McHenry and Cody Wookey. No one spoke in favor or against the resolution.

**Motion # 011-2023**

**Resolution #865**

Motion by Zemlicka and seconded by Dohmann to pass Resolution #865. All members voting yes. Motion carried.

**RESOLUTION # 865**

A RESOLUTION TO AUTHORIZE THE LEASE OF CERTAIN REAL ESTATE HELD BY THE CITY OF CLARK, TO CODY WOOKEY AND JASON MCHENRY AND TO DESIGNATE THE MAYOR AS THE SIGNATORY FOR ALL DOCUMENTS RELATING TO THE LEASING OF SAID REAL ESTATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA:

WHEREAS, the City of Clark owns real estate legally described as follows:

Approximately 89.13 acres of cropland (FSA Farm 5729) located in the Southeast Quarter (SE¼) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5<sup>th</sup> P.M., Clark County, South Dakota.

WHEREAS, Cody Wookey and Jason McHenry, desire to lease a portion of the above-described property from the City of Clark;

WHEREAS, the City of Clark desires to lease a portion of the above described property to Cody Wookey and Jason McHenry;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, South Dakota, forthwith enter a contract for the lease of the above-referenced real estate, upon those terms and conditions, and for the consideration as contained in the lease agreement on file with the City Finance Office;

AND BE IT FURTHER RESOLVED, that Kerry Kline, Mayor of the City of Clark, is hereby

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authorized and directed to execute all documents and take whatever other action he may deem necessary to consummate the lease of above described real estate.

\_\_\_\_\_  
Kerry Kline, Mayor  
City of Clark, South Dakota

ATTEST:

\_\_\_\_\_  
Alaina Wellnitz, City Finance Officer

**Annexation Study**

The 2016 Annexation Study was discussed. It was decided that the city would move forward with possibly annexing some of the suggested properties.

**Motion # 012-2023**

**Adjourn**

Motion by Hagstrom and seconded by Dalton to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:39 pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Adjustment Meeting  
February 6<sup>th</sup>, 2023 at 7PM**

**Call to order:** The Clark City Board of Adjustment met in session on February 6<sup>th</sup>, 2023 at 7:00 pm in the City Hall Council Room.

**Board of Adjustment Members Present:** Andrew Zemlicka, Shane Hagstrom, Nick Dalton, Brandon Kottke, Derrick Dohmann, and Melissa Nesheim.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, City Attorney Chad Fjelland, Emily Yexley, Darin Altfillisch, Dala Albright, Rocky & John Guest, Aly McNamara, Luke Mueller, Darren Lewis, and Kristin Vandersnick.

Mayor Kerry Kline called the Board of Adjustment Meeting to order at 7:00pm.

**Wookey's Variance**

Gayle Wookey applied for a variance to use the following property, Lots 1 through 10, Block 12, Hoskins Addition (700 North Smith Street) in the following manner: to place a storage shed closer than the street setback of 47.5 feet. All required notices have been published and mailed. No opposition was heard. Dala Albright spoke on behalf of Gayle Wookey. Board finds applicant meets requirements of Clark City Code.

Motion by Dohmann and seconded by Hagstrom to approve the variance. All members voting yes. Motion carried.

Meeting adjourned at 7:05pm.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



**City of Clark Council Meeting  
February 6<sup>th</sup>, 2023 at 7:00 PM**

**Call to order:** The Clark City Council met in session on February 6<sup>th</sup>, 2023 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Andrew Zemlicka, Shane Hagstrom, Nick Dalton, Brandon Kottke, Derrick Dohmann, and Melissa Nesheim.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, City Attorney Chad Fjelland, Police Chief Jeremy Wellnitz, Emily Yexley, Darin Altfillisch, Rocky & John Guest, Aly McNamara, Luke Mueller, Darren Lewis, and Kristin Vandersnick.

Mayor Kline called the meeting to order at 7:05 pm.

**Motion # 013-2023**

**Adopt Agenda**

Motion by Nesheim and seconded by Kottke to adopt the agenda. All members voting yes.

Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

Andrew Zemlicka asked the council to consider giving the HS Junior Class a discount to use to the Golf Course Clubhouse for their prom supper. The matter was tabled until March.

**Planning & Zoning Brainstorming Session**

Luke Mueller from 1<sup>st</sup> District spearheaded a discussion regarding planning and rezoning the City of Clark. A subcommittee will be selected and meet monthly to compile proposed changes to the current ordinance in an effort to rewrite the zoning book.

**Public Hearing - Malt Beverage License**

A public hearing was held for a malt beverage license for Hooker's Bait and Tackle. No opposition was heard.

**Motion # 014-2023**

**Hooker's Bait and Tackle Malt Beverage License**

Motion by Dohmann and seconded by Hagstrom to approve the application for a malt beverage license for Hooker's Bait and Tackle. All members voting yes. Motion carried.

**Emerald Ash Bore**

Darren Lewis spoke to the council about the spread of the Emerald Ash Bore and projections for when it will likely show up in Clark County. He suggested the city get ahead of the spread by taking down the boulevard trees so landowners can work on the trees in their yard with more ease.

**Infrastructure First Project**

Kristin Vandersnick from Choose Clark County presented a grant opportunity from the Governor's Office of Economic Development. The Infrastructure First Project helps small communities develop a Capital Improvement Plan. After much discussion, the council decided

not to apply for the grant. Vandersnick also discussed the Hotel Feasibility Study that was done in the fall/winter of 2022 as well as other projects Choose Clark County has been working on.

**Motion # 015-2023**

**Department Updates – Pool Renovation**

Finance Officer Wellnitz spoke about the pool renovation. Burbach Aquatics out of Platteville, Wisconsin has been in contact with Wellnitz and sent a proposal for the beginning stages of a renovation. Motion by Nesheim and seconded by Hagstrom to hire Burbach Aquatics for a technical evaluation of the Clark pool. All members voting yes. Motion carried.

**Motion # 016-2023**

**Department Updates - Vehicles**

Police Chief Wellnitz and Public Works Supervisor Darin Altfillisch discussed the need for three new vehicles between their two departments: one police squad and two new trucks for the street department. The current manufacturing schedule and bidding procedures was discussed. Motion by Nesheim and seconded by Dohmann to allow the police department and street department to apply for three new vehicles. All members voting yes. Motion carried.

**Department Updates**

Altfillisch asked the council if he could be reimbursed or if the City could start buying the ammo he uses to kill muskrats at the ponds. Salt sanding for businesses was also discussed and the council decided to start charging for that service. Altfillisch will have a representative from Westside Implement come to the March meeting to discuss the new tractor Altfillisch wishes to purchase.

**Motion # 017-2023**

**Clark Meter Installation Project**

Motion by Dalton and seconded by Zemlicka for the tentative award for the Clark Meter Installation Project, Base Bid is made to Forest Excavation, Clark, SD in the amount of \$199,350.00 contingent upon funding agency approval. All members voting yes. Motion carried.

**Motion # 018-2023**

**Approve Meeting Minutes**

Motion by Nesheim and seconded by Kottke to approve the January meeting minutes. All members voting yes. Motion carried.

**Motion # 019-2023**

**Approve Financials**

Motion by Dalton and seconded by Dohmann to approve the monthly financial statements. All members voting yes. Motion carried.

**Motion # 020-2023**

**Approve Claims**

Motion by Hagstrom and seconded by Kottke to approve the following claims. All members voting yes. Motion carried.

**JANUARY CLAIMS (01 22 CLMS2)**

#	To	For	Amount
2813	City of Clark	utilities	\$ 216.32
30184	South Dakota 811	locates	\$ 31.50
30185	Cook's Wastepaper & Recycling	January garbage	\$ 7,587.90
30186	Clark Rural Water System	materials	\$ 15,084.80

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30187	Heiman, Inc.	reissue check	\$	294.00
30188	Midwest Alarm Company	security	\$	275.49
30189	Cook's Wastepaper & Recycling	dumpsters	\$	222.05
30190	Alaina Wellnitz	mileage reimbursement	\$	30.60
2815	Amazon Capital Services	books	\$	250.10
2819	A & B Business Solution	copier	\$	57.00
2820	Amazon Capital Services	supplies	\$	269.85
30193	Northwestern Energy	utilities	\$	8,403.28

**1/24/23 Payroll**

	Mayor	payroll	\$	226.92
	Finance Office	payroll	\$	2,304.41
	Govt Bldg	payroll	\$	152.41
	Police	payroll	\$	4,233.68
	Streets	payroll	\$	4,343.69
	Landfill	payroll	\$	1,477.62
	Sewer	payroll	\$	1,477.92
	Water	payroll	\$	419.10
	Transit	payroll	\$	127.93
	Clubhouse	payroll	\$	353.70
	Library	payroll	\$	572.00
2816	EFTPS	Payroll Taxes	\$	3,636.34
30191	Child Support Payment Center	Child Support	\$	352.62
30192	SD Retirement Systems	Employee Retirement	\$	3,932.78

**FEBRUARY CLAIMS (02 23 CLMS)**

Wellmark BCBS	insurance	\$	5,878.46
Ellwein Brothers	liquor	\$	375.60
First District Association	2023 Dues	\$	1,500.00
Star Laundry	rags and rugs	\$	256.98
Principal Financial Group	insurance	\$	42.91
Vision Service Plan	insurance	\$	400.98
Delta Dental	insurance	\$	1,235.85
Creative Printing	supplies	\$	308.12
SD Rural Development	loan	\$	908.00
SD Rural Development	loan	\$	1,307.00
SD Rural Development	loan	\$	787.00
Northwestern Energy	utilities	\$	57.77
Mid-States Organized Crime Center	2023 Membership Dues	\$	100.00
Kustom Signals	radar guns	\$	2,825.00
Pitney Bowes	postage ink	\$	132.79

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Alaina Wellnitz	training reimbursement	\$	227.12
U Drive Technology	text tool	\$	50.00
WW Tire Service	tires	\$	1,322.00
Quill	supplies	\$	582.69
AT&T	utilities	\$	126.04
Amazon Capital Services	headphones	\$	86.74
Cardmember Services	credit card purchases	\$	241.10
Mack's Standard	gas	\$	257.95
Darin Altfillisch	reimbursement	\$	20.00
Ken's Food Fair	concessions	\$	106.97
Sturdevant's	supplies	\$	343.43
Detectachem	drug test kits	\$	380.00
ITC	utilities	\$	620.82
Clark County Courier	advertising	\$	487.02
Butler Machinery Company	inspection	\$	570.00
Clark Community Oil	gas and propane	\$	2,313.63
Language Link	interpretation services	\$	55.75
Guardian Fleet Safety	mounts	\$	100.00
Westside Implement, Inc.	payloader repairs	\$	381.57
JW Roll Off Service	roll offs	\$	350.60
Oscars Machine Shop	dump truck	\$	4,483.25

**2/7/23 Payroll**

Mayor	payroll	\$	276.92
Finance Office	payroll	\$	2,381.99
Govt Bldg	payroll	\$	130.18
Police	payroll	\$	4,114.42
Streets	payroll	\$	4,444.57
Sewer	payroll	\$	1,490.52
Water	payroll	\$	1,490.80
Transit	payroll	\$	847.73
Clubhouse	payroll	\$	122.75
Parks	payroll	\$	183.60
Library	payroll	\$	591.50
EFTPS	Payroll Taxes	\$	3,607.71

**Motion # 021-2023**

**Adjourn**

Motion by Zemlicka and seconded by Nesheim to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:58 PM.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

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**City of Clark Council Meeting  
March 6<sup>th</sup>, 2023 at 7:00 PM**

**Call to order:** The Clark City Council met in session on March 6<sup>th</sup>, 2023 at 7:00pm in the City Hall Council Room.

**Council Members Present:** Derrick Dohmann, Shane Hagstrom, Brandon Kottke, Melissa Nesheim, and Andrew Zemlicka. Not present was Nick Dalton.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Darin Altfillisch, Emily Yexley, Kyle Gaikowski, Craig Spieker, and Tammy Rusher.

Mayor Kline called the meeting to order at 7:00pm.

**Motion # 022-2023**

**Adopt Agenda**

Motion by Dohmann and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**Mayor & Department Updates**

Mayor Kline started off with an election update. Hagstrom, Nesheim, Dalton, and Mayor Kline all ran unopposed and will remain on the council for 3 more years. Kyle Gaikowski presented different options for a new tractor for the street department and the golf course. Altfillisch spoke about the snow piles in town. Currently, contractors that are hired to move snow for private businesses are dumping snow onto the city's piles at no charge from the city. Altfillisch would like to stop this practice or start billing contractors for the removal of snow. The topic was tabled until next month. Finance Officer Wellnitz told the council the skating rink is closed for the season and the new floors in the Ulyot Building are almost complete. Golf Course Manager Tammy Rusher said the clubhouse will be opening in mid-April with spring hours. The new golf carts are in and new scorecards are being ordered.

**Motion # 023-203**

**Approve Department Updates**

Motion by Nesheim seconded by Hagstrom to approve the department updates. All members voting yes. Motion carried.

**Field Sponsorship**

Craig Spieker spoke to the council about Dakota Style Field. Dakota Style reduced their donation to the field to \$2,000 and The Rotary wanted the City's blessing to keep the field named after Dakota Style. The council had no issues with that.

**1<sup>st</sup> District – PDM Updates**

Payton Carda from 1<sup>st</sup> Districts appeared via phone to go over disaster funding updates, a FEMA requirement that allows the city to be eligible for disaster relief funding.

**Football Team Fundraising Request**

FO Wellnitz spoke on behalf of CWL football coach Dave Severson. Severson volunteered his team to pick up branches on the golf course and the city parks. Severson asked that in return, the

city monetarily donate to the football team. The council agreed to donate a minimum of \$500 but the final amount will be determined after the clean-up is completed.

**Motion # 024-2023** **Authorization for Mayor to sign Fuel Site Use Agreement**  
Motion by Kottke and seconded by Melissa to authorize Mayor Kline to sign the Fuel Site Use Agreement. This agreement allows the city to use state fuel sites for gasoline in city equipment. All members voting yes. Motion carried.

**Motion # 025-2023** **2023 Dump Fees**  
Motion by Zemlicka and seconded by Dohmann to approve the updated dump fees for 2023. All members voting yes. Motion carried.

**Motion # 026-2023** **Pool Manager Pay**  
Staffing and pay at the city pool was discussed. Motion by Dohmann and seconded by Zemlicka to increase the Pool Manager pay to \$16.00 an hour. All members voting yes. Motion carried.

**Motion # 027-2023** **Summer Recreation Fees and Coaches**  
Motion by Nesheim and seconded by Dohmann to approve the 2023 pool fees, golf fees, and summer ball fees. All members voting yes. Motion carried.

**Motion # 028-2023** **Pro Pheasants Liquor License**  
Motion by Kottke and seconded by Dohmann to approve the special event liquor license for the Pro Pheasants on March 24<sup>th</sup> for the hours of 6:00pm and midnight. All members voting yes. Motion carried.

**Motion # 029-2023** **2<sup>nd</sup> Chance Prom Liquor License**  
Motion by Kottke and seconded by Hagstrom to approve the special event liquor license for the 2<sup>nd</sup> Chance Prom on April 1<sup>st</sup> for the hours of 5:00pm and midnight. All members voting yes. Motion carried.

**Motion # 030-2023** **Approve February Meeting Minutes**  
Motion by Nesheim and seconded by Kottke to approve the February meeting minutes. All members voting yes. Motion carried.

**Motion # 031-2023** **Approve Financial Statements**  
Motion by Hagstrom and seconded by Zemlicka to approve the monthly financial statements. All members voting yes. Motion carried.

**Motion # 032-2023** **Approve Claims**  
Motion by Dohmann and seconded by Kottke to approve the following claims. All members voting yes. Motion carried.

**FEBRUARY CLAIMS**

#	To	For	Amount
2232	US Bank Corporate Trust	SRF Loan 2	\$ 25,016.47
30219	Clark Co. Historical Society	subsidy	\$ 577.00

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2826	SD Dept. of Revenue	sales tax	\$ 17.72
2827	SD Dept. of Revenue	sales tax	\$ 219.65
2828	City of Clark	utilities	\$ 257.27
30220	Clark Ace Hardware	supplies	\$ 556.77
2830	Amazon Capital Services	supplies	\$ 132.30
30221	Clark Rural Water System	materials	\$ 15,486.60
30222	Cooks Wastepaper	February garbage	\$ 7,549.88
30223	Cooks Wastepaper	dumpsters	\$ 255.25
30226	Northwestern Energy	utilities	\$ 611.67
30227	Cardmember Services	credit card purchases	\$ 850.36
30228	Northwestern Energy	utilities	\$ 8,685.28
2838	Amazon Capital Services	supplies	\$ 348.35
2839	Dacotah Bank	service charge	\$ 60.00
2840	FuturePOS	credit card fees	\$ 58.48

**2/21/2023 Payroll**

Mayor	payroll	\$ 226.92
Finance Office	payroll	\$ 2,410.43
Govt Bldg	payroll	\$ 104.78
Police	payroll	\$ 4,064.42
Streets	payroll	\$ 4,361.49
Sewer	payroll	\$ 1,557.60
Water	payroll	\$ 1,557.89
Transit	payroll	\$ 358.78
Clubhouse	payroll	\$ 69.75
Parks	payroll	\$ 491.40
Library	payroll	\$ 572.00

2832	EFTPS	Payroll Taxes	\$ 3,674.04
30225	Child Support Payment Center	Child Support	\$ 352.62
30224	SD Retirement Systems	Employee Retirement	\$ 3,801.90

**MARCH CLAIMS**

Wellmark BCBS	insurance	\$ 5,878.46
Forest Excavating	services	\$ 6,223.98
J & J Heating	new heater at City Shop	\$ 2,559.20
Dakota Butcher	concessions	\$ 77.46
Sign Pro	golf cart stickers	\$ 195.00
Pitney Bowes	postage	\$ 1,520.99
Principal Financial Group	insurance	\$ 42.91
A&B Business Solution	copier	\$ 75.84
Vision Service Plan	insurance	\$ 400.98
Delta Dental	insurance	\$ 1,235.85



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SD Dept of Health	specimen	\$	15.00
Intoximeters	supplies	\$	325.00
Star Laundry	rags and rugs	\$	341.83
Quill	supplies	\$	60.57
Jeremy Wellnitz	deductible reimbursement	\$	1,650.92
AT&T Mobility	utilities	\$	68.45
Mack's Standard	gas	\$	351.55
Core & Main	software	\$	7,956.25
Clark County Courier	advertising	\$	165.14
SD Federal Property Agency	supplies	\$	44.00
Northwestern Energy	utilities	\$	366.21
A-I Computer Solutions	software	\$	250.00
Clark ACE Hardware	supplies	\$	247.20
Kens Food Fair	concessions	\$	13.88
SD Rural Development	Sewer 1 loan	\$	787.00
SD Rural Development	Sewer 2 loan	\$	1,307.00
SD Rural Development	Water loan	\$	908.00
Clark Co. Historical Society	subsidy	\$	577.00
Westside Implement	parts	\$	28.44
U Drive Technology	text tool	\$	50.20
South Dakota Sheriff's Association	conference fees	\$	115.00
Interstate Telephone Co.	utilities	\$	606.81
SD Assoc. of Code Enforcement	2023 dues	\$	75.00
SD Governmental FO Assoc.	2023 dues	\$	70.00
SD Human Resources Assoc.	2023 dues	\$	50.00
Sturdevant's	parts	\$	350.21
 <b>Payroll</b>			
Mayor	payroll	\$	276.92
Finance Office	payroll	\$	2,371.40
Govt Bldg	payroll	\$	104.78
Police	payroll	\$	4,821.17
Streets	payroll	\$	5,269.61
Sewer	payroll	\$	1,567.03
Water	payroll	\$	1,567.34
Transit	payroll	\$	311.16
Clubhouse	payroll	\$	308.28
Library	payroll	\$	588.25
EFTPS	Payroll Taxes	\$	3,836.75

**April Meeting Date**

The April meeting date was set for Tuesday, April 4<sup>th</sup> at 7:00PM.

**Special March Meeting**

The next council meeting will be March 20<sup>th</sup> at 7:00PM so the Board of Equalization can meet to discuss 2023 assessment roles.

**Motion # 033-2023**

**Adjourn**

Motion by Zemlicka and seconded by Kottke to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:09 pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

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