

# Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

October 20, 2016

John Hayes called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: John Hayes, present; Jeff Bixler, present; Diane Austin, absent; Bill McCluskey, present; Kevin Biltz, present; Mike Pittinger, present; Sandy Templeton, present.

- I. John Hayes called for a motion to approve the Agenda as presented; motion was made by Jeff Bixler; this was seconded by John Hayes. Roll call shows: John Hayes, yes; Diane Austin, absent; Jeff Bixler, yes.
- II. Due to a lack of quorum of Trustees present at the September 29, 2016 regular meeting, the minutes of this meeting will be presented for approval at the next meeting.
- III. CORRESPONDENCE:  
There was no correspondence presented at this time.
- IV. OLD BUSINESS
  - A. Collecting Dumping Fines - Bill spoke with the Sheriff and Chris Meduri to see if there is a way the Township could collect the fines from the unauthorized dumping when the fines are paid. Chris told him unless the Township had a police department they could not collect it.
  - B. Advantech Invoice – This invoice was \$41.82 over the estimate approved at the last meeting because replacement screens were needed. Mike said the intake screens had rotted and Advantech would not send Unit 1513 back without replacing them. All agreed this was necessary.  
**Jeff Bixler made a motion to amend the motion approved on 9/29/16 regarding Unit 1513 packing, to include the additional cost of \$41.82; this was seconded by John Hayes. Roll call shows: John Hayes, yes; Diane Austin, absent; Jeff Bixler, yes.**
  - C. Jeff read a letter, presented by Bill, that was emailed to Bill by Chris Meduri [dated today] regarding the damage to Carlisle Way which occurred in the process of construction-related vehicles traveling to and from the construction site.
  - D. John said the Township should require that a bond be obtained [by the construction company] to cover the repair of the roads during any construction in the future. Sandy will talk to Chris Meduri about this. Jeff suggested that the bond be required at the same time in order to receive their permits.
- V. NEW BUSINESS  
There was no New Business to discuss at this time.

## VI. TRUSTEE REPORTS

- A. John Hayes  
--He had nothing to report at this time.
- B. Jeff Bixler  
--He talked with the Ravenna City Dispatch Coordinator to get information on paying per call, now that the Township is doing this. The contract is now set up where the price is based on 75% of the estimated calls from the previous years. The Township paid this up front at the beginning of this year. Once that 75% has been exceeded (which the Township has now done) then the cost is around \$33 per call. He said next year will be different; they have been discussing a different process. Most of the clientele that they have would prefer to pay on a quarterly basis and on an annual charge. The coordinator will be contacting Mike to meet with him. Jeff asked Mike to let him know when that meeting will take place because he would like to attend. The first year will be a little more expensive than it is now but then it will be the same price for the next three years. He also learned more about how their licensing and other means for dispatching is set up.

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Jeff Bixler (cont.)

Jeff was under the understanding that the City of Ravenna owns the licensing for Portage County for fire.

--He received some information from NOPEC and at 15 years into the business they are doing well.

--He asked Bill if the Township ever received the check from the Fire Fighters' Association and did it match what they had previously talked about.

Bill said yes, he had received the check; Mr. Repcik had reported at a previous meeting that the amount should be around \$1,900.00. Robert Grudosky said the Association wrote the check to the Township for around \$2,950.00.

Bill stated that an outstanding issue regarding this money is that Mr. Repcik had requested that the money be used toward the purchase of new bleachers at the Park along with the grant from the Cleveland Indians. Mr. Repcik also told Bill that bleachers would indeed be allowed by the Township's insurance, they just have to meet all of the safety specifications. Mr. Repcik had previously presented bleacher bids from three different companies and they were around \$1,100 for a set.

Jeff said at the beginning of the year he had looked at bleacher prices and they ranged from \$4,800 to \$7,200 per set for a single section.

Bill said it is up to the Trustees if they want to give the money back to the Association. Also, he would ask Mr. Repcik to come to a meeting to discuss the purchase of bleachers if the Trustees decide to do that.

Bill said the Association received the grant from the Indians. Sandy said it was for around \$5,000.00. Sandy asked if the money needed to be given back and be used for the bleachers. Bill said it didn't specifically say that on the checks, so it leaves it open to be used either for the Fire Department or the Association.

**Resolution: 2016-0088. Jeff Bixler made a motion that the Township donate the amount given by the Fire Fighters' Association back to the Fire Fighters' Association in the amount of \$2925.00 ; (Bill checked on check deposited) this was seconded by John Hayes. Roll call shows: John Hayes, yes; Jeff Bixler, yes; Diane Austin, absent.**

C. Diane Austin

--She was not present to give her report.

VII. Guests: John asked those in attendance if they had something to discuss.

David Starcher, Resident/Farmer

Robert Grudosky, Resident

**David Starcher:** I have something. I have some final comments on that culvert pipe over on Giddings Road that we had. If I may. Dave Starcher, Stroup Road. I have a few brief comments about the culvert pipe on Giddings Road and Dillons. I've known Dillons all my life and I've known Joe Dillon since he was born. I have no anger in my heart towards anyone and it's a shame to lose life-long friends over a pipe but that's just what happened. When I drive by Danny Dillon's house instead of a return wave, I get the finger. He should be ashamed of himself.

**John Hayes:** Anybody else?

**Robert Grudosky:** I've just got one thing. My mom passed away here and we put in the obituaries to-- if the people want to donate to the Fireman Association and to our church. I hope people understand that I had put in there for the Fireman Association so if we do get any money I hope it doesn't turn into a chaos if the money comes in. And I ask people to put in, you know, for the Fireman Association and I'd really appreciate it if it'd just go straight to the Fireman's Association and not get bungled around cause everybody in my family knows I've been living in that fire station for 41 years and when they donated when my dad passed away, when I lost my sister they wrote to Edinburg Fire Department and it went there and it was no trouble and if one of my family members or friends put Edinburg Fire Department it is meant for the Fire Department and it's used as what we desire to use it as and I wish it will go that way.

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**Jeff Bixler:** What we will do on this is by law we have to go by the way it is written on the check, OK?

**Robert Grudosky:** I understand.

**Jeff Bixler:** And if the money comes in and it says Edinburg Fire Department in memory of your mom, then we will do the same thing that we basically did tonight—this is my opinion—John you can—

**John Hayes:** I think you're headin' in the right direction, Jeff.

**Jeff Bixler:** And we will do the same thing—but we'll make it legal. We have to make sure we make it legal. OK? So if something comes in Bill will know, if it's addressed to the Edinburg Fire Department when he opens it up he'll have an idea, we can have copies or whatever we need to do to document the amount of money if it comes that way and then we'll just swing it around the other way. Bob, people are just not gonna do it; in their minds just like it is in the majority of ours all these years was the fact that it was OK because we all knew where it was supposed to go—we knew that so we just did it.

**Robert Grudosky:** I understand to a legal, different way but there may be one or cash coming in that doesn't say Lottie Grudosky in memory of, but maybe some money coming in or maybe not but I really hope it don't turn into a hassle.

**Jeff Bixler:** I don't think it will.

**Robert Grudosky:** And my mom, anything this fire department wanted she had no problems with it—my whole family didn't—and I don't want a single problem at all. If something comes in it should go to the Fireman Association because my family has helped this department for many years. That's all I got to say.

**John Hayes:** Thanks.

**Jeff Bixler:** And I'm very sorry to hear about your mom. I talked to Carla the other night.

## VIII. DEPARTMENT REPORTS

### A. Kevin Biltz – Roads / Buildings / Cemetery / Park

--They have been patching roads.

--They have been working on the trucks to get them ready for the months ahead.

--They have been mowing and picking up leaves at the Park.

--They have been mowing and digging/pouring foundations and placing top soil on the graves at the Cemetery.

--He asked Bill to make sure when the forms and checks come in the mail that he gets them right away so he can make a copy and receipt that the Township got paid for that foundation. He's not sure right now if all of the foundations have been paid.

--They will be crack sealing next week or so.

--Jeff asked Kevin to wash the Townhall and office building. Kevin said they washed them with Clorox. Jeff thanked him.

### B. Mike Pittinger– Fire Department

--He reported that there will be a 5% increase for alarm monitoring. He gave the invoice to Bill.

--There were 20 calls since the last Trustee meeting.

--The 1513 is back from Advantech and they are working on reloading the hose and reconfiguring the compartments -- so it is in service but not fully equipped yet.

--The Firehouse software/membership subscription has expired. This subscription is necessary to be compliant in reporting to the State of Ohio.

--He said he gave the information about the AFG Grant from Amber Ryczek to Jeff. This is a grant for a new extractor for the station. This would enable them to wash the fire gear in-house instead of having it sent out to be dry cleaned. It's basically a heavy duty washer dryer set up. Amber is willing to do the grant for them. She's pretty confident they could get it. He said Amber needs some information from Bill and He asked Bill to gather the financial information needed and give it to Amber. Mike said the grant would go to the Fire Department [not to the Association].

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Mike Pittinger– Fire Department (cont.)

--Mike said Firehouse may be lowering their cost next year. This is partly because UH is setting up a system with Sansio where they can enter their fire reports through their Sansio system, which reports their EMS. If this happens they may be able to do away with Firehouse completely and Sansio would be free of charge.

**Resolution: 2016-0089. Jeff Bixler made a motion to approve updating the Firehouse subscription in the amount of \$1,500.00; this was seconded by John Hayes. Roll call shows: John Hayes, yes; Jeff Bixler, yes; Diane Austin, absent.**

C. Sandy Templeton - Zoning

--She made/received 11 phone calls.

--She issued two zoning permits: one single family and one agricultural.

--She received a call from a woman that the State Route 183 traffic light is too long of a wait. She told her she would report it to the Trustees. The Trustees agree that this is probably due to State Route 14 traffic being so heavy that the State has it set to accommodate it. This is a State of Ohio issue and is out of Township jurisdiction.

--She reported that Trunk-or-Treat will be next Sunday from 2-4 p.m. at the Park. Then the traditional Trick-or-Treat will be from 4-6 p.m. Residents may turn their porch lights on if they wish to participate in it. She asked Jeff to be a judge. He agreed. Pastor Tim will put cones up to help with traffic/parking control. She and Diane will get all of the food and supplies. She reminded Kevin that they would need to get into the concession stand. He will give her a key because he will not be available. Jeff said the day will start at the Fire Department with their open house from 11 a.m. to 1 p.m.

--She informed the Trustees that she will be unavailable this Saturday and Sunday and next week Thursday through Saturday.

D. Bill McCluskey – Fiscal Officer

--He said he has received a new UAN laser printer so he offered the old one to the Fire Department.

**Resolution: 2016-0090. Jeff Bixler made a motion to transfer the Fiscal Officer’s old UAN laser printer to the Fire Department for their use; this was seconded by John Hayes. Roll call shows: John Hayes, yes; Jeff Bixler, yes; Diane Austin, absent.**

--Jeff asked if there are any cemetery deeds to sign. Bill said he needs all three Trustees present in order to do this. Bill said he had retyped the blank deed form so there would be a digital copy of it and so it would be up to date with the Revised Code. He said there are a couple of people who switched lot numbers so those will have to be redone, but all of the new ones are ready to be printed and signed. He talked to the Cemetery Association and they do not have to be notarized.

IX. A motion was made by John Hayes to pay warrants 39780 to 39815; this was seconded by Jeff Bixler. Roll call shows: John Hayes, yes; Diane Austin, absent; Jeff Bixler, yes.

X. A motion was made by Jeff Bixler that the meeting of 10/20/2016 be adjourned at 8:14 p.m.; this was seconded by John Hayes. Roll call shows: John Hayes, yes; Diane Austin, absent; Jeff Bixler, yes.

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John Hayes, Chairman

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Jeff Bixler, Vice Chairman

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Diane Hargett Austin, Trustee

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William McCluskey, Fiscal Officer