

Arrowbear Park County Water District

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

DATE: May 15, 2025

TIME: 6:00 PM Open Session

APCWD BOARD OF DIRECTORS
P.O. Box 4045
Arrowbear Lake, CA 92382-4045

POSTING: This agenda was
posted prior to 5:00 PM on
May 12, 2025, per Policy #5020.40

MEETING LOCATION
Arrowbear Park County Water District Office
2365 Fir Drive
Arrowbear Lake, CA 92382

OPEN SESSION

- A. CALL TO ORDER – Terisa Bonito, President
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. AGENDA POSTING CERTIFICATION
- D. ROLL CALL
- E. PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. *A time limit of five minutes per individual will be allowed.* Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises their hand *and* are recognized by the President.

- F. PRESENTATION – DR. JENNIFER ALFORD, CAL STATE SAN BERNARDINO

Presentation by Dr. Jennifer Alford from Cal State University of San Bernardino and the Institute for Watershed Resiliency and Related Water Collaboration opportunities.

Excuse Dr. Alford after the presentation.

- G. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising their hand and being recognized by the President.

- A) Minutes of Regular Meeting, April 17, 2025, (2) Community Meetings Meeting Minutes, May 8 and 12, 2025, and the Finance / Budget Meeting Minutes May 9, 2025.
- B) Summary of Bank Balances / Income & Expense Summary.
- C) Expense & Budget Reports.

D) Vacation and Sick Leave Balances.

H. STAFF REPORTS

A) Water & Sewer Field Operations Supervisor Weber
Monthly Report

B) Chief Lindley
Calls for the previous month.

C) General Manager Dumas
Administrative Highlights.

Excuse Staff not needed for Action Items

I. DISCUSSION / ACTION ITEMS

A) Fire Department

1. Discussion with approval of Resolution #2025-05-15A, annual adoption of the National Incident Management System (NIMS).
Staff Recommendation: Approve Motion.
2. Discussion with approval of Resolution #2025-05-15B, annual adoption of the Terms and Conditions for Personnel Assigned to an Emergency Incident (CalOES).
Staff Recommendation: Approve Motion.
3. Discussion with motion to approve leasing a copier for the Fire Department.
Staff Recommendation: Approve Motion.
4. Discussion with motion to approve the purchase of a used shipping container, not to exceed \$2,000, for excess storage at station 271.
Staff Recommendation: Approve Motion.
5. Discussion with motion to approve the purchase of a 2005 Pierce Dash Type I Engine for \$100,000 to include the cost of transport, paint, and other costs associated with placing it in service.
Staff Recommendation: Approve Motion.
6. Discussion with motion to approve the sale of the 2017 KME Type I Engine for ~\$400,000.
Staff Recommendation: Approve Motion

B) Board

1. Discussion with motion to approve Appropriations Limit Resolution #2025-05-15C.
Staff Recommendation: Approve Resolution.
2. Discussion with motion to approve Sewer Standby Charges Resolution #2025-05-15D.
Staff Recommendation: Approve Resolution.
3. Discussion with motion to approve Water Standby Charges Resolution #2025-05-15E.
Staff Recommendation: Approve Resolution.
4. Discussion with motion to approve Agreement for Collection of Special Taxes, Fees, and Assessments with the County of San Bernardino for FY 2025-2026.
Staff Recommendation: Approve Agreement.
5. Discussion with motion regarding Policy #2260, #2260.20.8, and #2260.20.21, Disciplinary Action.
Staff Recommendation: Approve Recommendation.

J. ANNOUNCEMENTS / REPORTS

A) President

B) Board Members

C) Staff

The next Regular Board Meeting will be June 19, 2025, at 6:00 PM.

K. ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires modification or accommodation in order to participate in a meeting should direct such request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible. Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.

NOT APPROVED

Arrowbear Park County Water District

Regular Meeting

April 17, 2025

6:00 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held April 17, 2025, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito

Vice President Craig Carpenter

Director Paul Miller

Director Seth Burt

Director Sheila Wymer

Also present were the following:

General Manager Dumas

Board Secretary Rimmer

Field Operations Supervisor Weber

Chief Lindley

Open Session

President Bonito called the meeting to order. Director Wymer led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call. Directors that were present: Directors Burt, Wymer, Bonito, Carpenter, and Miller.

Directors that were absent: None.

Public Comments:

There were no public comments.

Approval of Consent Agenda

Director Wymer made a motion to accept the consent agenda, second was by Director Miller. Motion passed by unanimous vote.

Ayes: Miller, Carpenter, Bonito, Wymer, and Burt.

Nays: None

Abstain: None

Absent: None

Staff Reports:

1. Field Operations Supervisor Weber reviewed the March 2025 work orders and repairs.
2. Chief Lindley reported on the Fire Department calls for the month of March 2025. Chief Lindley also reported the Tower Training was set for the Fall, there would be a graduation for the current participants of the first Tower Training and that the Volunteers set the date for the 2025 Annual Picnic for June 28, 2025 from 11:00 AM to 2:00 PM at Tucker Field.
3. General Manager Dumas informed the Board that the District received \$5,000 for the 1996 F-150 that was auctioned, that he would include the revision of Policy #2260, #2260.20.8 and #2260.20.21 in the May Board packet. General Manager Dumas concluded his report informing

the Board that the 2 outstanding Workers' Compensation claims were settled, one being dismissed without prejudice, and that he would be attending a finances workshop.

President Bonito excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) Board

1. Abigail Seaman from Rural Community Assistance Corporation (RCAC), presented the current Rate Study conducted by RCAC. There was a discussion with a motion made by Director Wymer to accept the Rate Study as performed by RCAC and initiate a Prop 218 Hearing at the Regular Board meeting June 19, 2025. Second was made by Vice President Carpenter and approved by a unanimous vote.
Ayes: Burt, Wymer, Bonito, Carpenter, and Miller.
Nays: None
Abstain: None
Absent: None
2. There was a discussion and a motion to approve the FY 2025-2026 Master Plan projects as discussed at the April 11, 2025, Full Board Master Plan meeting. (Funds for Master Plan items will be discussed and approved as part of the FY 2025-2026 budget process in June). Motion to approve the FY 2025-2026 Master Plan projects as discussed at the April 11, 2025, Full Board Master Plan meeting was made by Director Wymer, seconded by President Bonito, and approved by a unanimous vote.
Ayes: Wymer, Burt, Carpenter, Miller, and Bonito
Nays: None
Abstain: None
Absent: None
3. There was a discussion and a motion to approve directing General Manager Dumas to apply for the CalOES Hazard Mitigation Grant Program. A motion was made by Director Wymer directing General Manager Dumas to apply for the CalOES Hazard Mitigation Grant Program, seconded by Director Burt, and approved by a unanimous vote.
Ayes: Carpenter, Wymer, Burt, Miller, and Bonito
Nays: None
Abstain: None
Absent: None
4. There was a discussion and a motion to approve the updates to Policy #2150 Compensation and Policy #2170 Performance Evaluations. A motion was made by Director Wymer to approve the updates to Policy #2150 Compensation and Policy #2170 Performance Evaluations, seconded by Director Miller, and approved by a unanimous vote.
Ayes: Burt, Wymer, Bonito, Carpenter, and Miller
Nays: None
Abstain: None
Absent: None
5. There was a discussion and a motion to approve the bid from John Lisee Pumps for a Submersible Solids Pump for the Lift Station for \$20,082.48. A motion was made by Director Wymer to approve the bid from John Lisee Pumps for a Submersible Solids Pump

for the Lift Station for \$20,082.48, seconded by Director Miller, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bonito, Wymer, and Burt and Bonito

Nays: None

Abstain: None

Absent: None

Announcements:

- A) The President had no announcements.
- B) The Board had no announcements.
- C) Staff announced the Full Board Finance Meeting will be May 9, 2025, at 1:00 PM, at the District office. Chief Lindley announced the Wildland Expo on May 3, 2025, and the Firewise meeting on April 25, 2025.

The next Regular Board Meeting will be May 15, 2025, at 6:00 PM.

Adjournment of Open Meeting

There being no further business, President Bonito adjourned the meeting at 7:52 PM.

Terisa Bonito, President

Caroline V. Rimmer, Secretary

NOT APPROVED

Arrowbear Park County Water District COMMUNITY MEETING REGARDING PROPOSED RATE ADJUSTMENT

May 8, 2025

6:00 PM

The Community Meeting regarding a proposed rate adjustment meeting of the Board of Directors of Arrowbear Park County Water District was held May 9, 2025, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice President Craig Carpenter
Director Seth Burt
Director Paul Miller
Director Sheila Wymer

Directors who were absent:

None

Also present were the following:

General Manager Dumas
Board Secretary Rimmer
Field Operations Supervisor Weber

Open Session

President Bonito called the meeting to order. Director Burt led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call. Directors that were present: Directors Burt, Wymer, Bonito, Carpenter, and Miller.

Directors that were absent: None.

Public Comments:

There were no public comments.

Discussion Item:

1. General Manager Dumas presented the findings from the Rate Study conducted by Rural Community Assistance Corporation (RCAC).
2. The meeting was then opened for questions from the community attending.

Announcements:

- A) The President had no announcements.
- B) The Board had no announcements.
- C) Staff had no announcements.

The next Regular Board Meeting will be May 15, 2025, at 6:00 PM.

Adjournment of Open Meeting

There being no further business, President Bonito adjourned the meeting at 6:28 PM.

Terisa Bonito, President

Caroline V. Rimmer, Secretary

NOT APPROVED

Arrowbear Park County Water District COMMUNITY MEETING REGARDING PROPOSED RATE ADJUSTMENT

May 12, 2025

1:00 PM

The Community Meeting regarding a proposed rate adjustment meeting of the Board of Directors of Arrowbear Park County Water District was held May 12, 2025, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

Vice President Craig Carpenter
Director Seth Burt
Director Paul Miller
Director Sheila Wymer

Directors who were absent:

President Terisa Bonito

Also present were the following:

General Manager Dumas
Board Secretary Rimmer
Field Operations Supervisor Weber

Open Session

President Bonito called the meeting to order. Vice President Carpenter led the recitation of the Pledge of Allegiance. Vice President Carpenter certified the posting of the agenda. Vice President Carpenter performed a roll call. Directors that were present: Directors Burt, Wymer, Carpenter, and Miller.

Directors that were absent: Bonito.

Public Comments:

There were no public comments.

Discussion Item:

1. No public was in attendance. General Manager Dumas stated that the slide show presentation was available on the District's website.

Announcements:

- A) The President had no announcements.
- B) The Board had no announcements.
- C) Staff had no announcements.

The next Regular Board Meeting will be May 15, 2025, at 6:00 PM.

Adjournment of Open Meeting

There being no further business, Vice President Carpenter adjourned the meeting at 1:02 PM.

Craig Carpenter, Vice President

Caroline V. Rimmer, Secretary

NOT APPROVED

Arrowbear Park County Water District

Annual Finance / Budget Meeting

May 9, 2025

1:00 PM

The Annual Finance / Budget Meeting of the Board of Directors of Arrowbear Park County Water District was held May 9, 2025, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

Chairperson Terisa Bonito
Co-Chairperson Sheila Wymer
Director Craig Carpenter
Director Seth Burt
Director Paul Miller

Directors who were absent:

None

Also present were the following:

General Manager Dumas
Secretary Rimmer
Chief Lindley

Visitors present:

None

Open Session

Finance Committee Chairperson Bonito called the meeting to order. Chief Lindley led the recitation of the Pledge of Allegiance. Finance Committee Chairperson Bonito certified the posting of the agenda. Finance Committee Chairperson Bonito performed a roll call, Directors that were present: Directors Miller, Carpenter, Bonito, Wymer, and Burt. Directors that were absent: None

Public Comments:

There were no public comments.

DISCUSSION / ACTION ITEMS:

A) Fire Department

1. The Fire Chief and Board reviewed and discussed the current FY 2024-2025 Fire Department Budget YTD and projected year end numbers.
2. The Fire Chief and Board reviewed and discussed potential and/or significant Fire Department FY 2025-2026 events and budgetary impact.
3. The Fire Chief and Board reviewed and discussed FY 2025-2026 Preliminary Income & Operating Expense Budgets for the Fire Department by line item, compared major income and expense variances from FY 2024-2025. (FY 2025-2026 budget will be adopted with FY 2025-2026 budget approval action at Regular Board Meeting, June 2025).

B) Board

4. The General Manager and Board reviewed and discussed the current FY 2024-2025 Water and Sewer Departments Budget YTD and projected year end numbers.

5. The General Manager and Board reviewed and discussed potential and/or significant Water and Sewer Departments FY 2025-2026 events and budgetary impact.
6. The General Manager and Board reviewed and discussed FY 2025-2026 Preliminary Income & Operating Expense Budgets for the Water and Sewer Departments by line item, compared major income and expense variances from FY 2024-2025. (FY 2025-2026 budget will be adopted with FY 2025-2026 budget approval action at Regular Board Meeting, June 2025).
7. There was a discussion to approve COLA increases for FY 2025-2026. Policy 2150.25 is: "Annual Cost Of Living Adjustment (COLA) increases will be determined by the Board and those annual COLA increases will be approved by motion as part of the next (FY) Fiscal Year budget approval process." Informational note: previous 12-month CPI percentage (inflation) as of March 2025 = 2.5%, from the CPI-W reference index from the Riverside-San Bernardino-Ontario Region. Motion to approve a COLA of 2.5% for FY 2025-2026 was made by Co-Chairperson Wymer, seconded by Director Miller, and approved by unanimous vote.

Ayes: Carpenter, Wymer, Burt, Miller, and Bonito

Nays: None

Abstain: None

Absent: None

8. There was a discussion to approve Merit increases for next fiscal year. Policy 2150.25.2 is: "Annual merit increases will be calculated by the General Manager based on District budget constraints and employee retention goals. The percentage increase for annual merit increases will be determined by the Board and those annual merit increases will be approved by motion as part of the next (FY) Fiscal Year budget approval process. Disbursement of the annual merit increases will be at the General Managers discretion, based on the criteria outlined in 2150.30." Motion to approve a Merit increase of 2.5% for FY 2025-2026 was made by Director Miller, seconded by Director Wymer, and approved by unanimous vote.

Ayes: Miller, Bunyea, Bonito, Burt, and Wymer

Nays: None

Abstain: None

Absent: None

9. There was a discussion regarding the FY 2025-2026 frequency and amount of Director's Fees per Policy 4030. No motion was made to approve the FY 2025-2026 frequency and amount of Director's Fees per Policy 4030 with a 2.5% COLA.

Ayes: None

Nays: None

Abstain: None

Absent: None

10. There was a discussion and a motion to amend Policy #4030.10, authorizing payment to the Board for Regular Board Meeting, Full Board Master Plan Meetings, Special Meetings regarding Employment Issues, and the Full Board Finance/Budget Meetings only. Motion to authorizing payment to the Board for Regular Board Meeting, Full Board Master Plan Meetings, Special Meetings regarding Employment Issues, and the Full Board Finance/Budget Meetings only was made by Director Miller, seconded by Chairperson Bonito, and approved by unanimous vote.

Ayes: Burt, Wymer, Carpenter, Miller, and Bonito

Nays: None
Abstain: None
Absent: None

11. There was a discussion to approve proposed District Salary Ranges for FY 2025-202 as adjusted for COLA 2.5% increase. Motion to approve the District Salary Ranges for FY 2025-202 as adjusted for COLA was made by Chairperson Bonito, seconded by Co-Chairperson Wymer, and approved by unanimous vote.

Ayes: Wymer, Burt, Carpenter, Miller, and Bonito
Nays: None
Abstain: None
Absent: None

12. There was a discussion of Projected Allocation of FY 2025-2026 Master Plan Surplus/Deficit and Revenue Surplus Funds to Unrestricted Net Asset Accounts. (Will be adopted with FY 2025-2026 budget approval action at Regular Board Meeting, June 2025).

13. There was a discussion of funds allocation for Master Plan Projects in FY 2025-2026 Master Plan/Replacement Budget. (Will be adopted with FY 2025-2026 budget approval action at Regular Board Meeting, June 2025).

Announcements:

- A) The Finance Committee Chair had no announcements.
B) The Board had no announcements.
C) Staff had no announcements.

Adjournment of Open Finance / Budget Meeting

There being no further business, Finance Committee Chair Bonito adjourned the meeting at 3:03 PM.

Terisa Bonito, Finance Committee Chair

Caroline V. Rimmer, Secretary

SUMMARY OF BANK BALANCES

4/1/2025 to 4/30/2025

	GENERAL ACCOUNTS	RESTRICTED ACCOUNTS	RESERVES
	First Foundation Bank	CALPers OPEB	LAIF FUNDS
Account Beginning Balance	\$ 79,147.07	\$ 265,555.88	Water - \$78,592.52
			Sewer - \$77,512.28
Total Cleared Deposits - 54	\$ 353,137.06		Fire - \$252,723.55
Total Cleared Checks/Debits - 60	\$ (205,294.92)		
Interest earned (Investment Loss)	\$ 4.68	\$ 1,720.19	
Service Charge(s)	\$ -	\$ (46.55)	
Ending Balance	\$ 226,993.89	\$ 267,229.52	\$ 408,828.35
Investment Accounts	LAIF GENERAL	CEPPT	
Beginning Balance	\$ 479,101.51	\$ 43,663.75	
Quarterly Interest	\$ 4,726.84	\$ 478.29	
Service Charge(s)		\$ (25.14)	
Transfer From/To General Checking Account	\$ (75,000.00)		
Ending Balance	\$ 408,828.35	\$ 44,116.90	
TOTALS	\$ 635,822.24	\$ 311,346.42	

SUMMARY OF INCOME & EXPENSES

	April 2025	YEAR TO DATE	BUDGET	REMAINING	%
TOTAL INCOME	\$ 274,730.99	\$ 1,941,525.56	\$1,818,173.00	(\$123,352.56)	106.78%
TOTAL OPERATING EXPENSES	\$ 184,493.57	\$ 1,457,598.32	\$1,669,663.94	\$212,065.62	87.30%
TOTAL MASTER PLAN EXPENSES	\$ 8,570.00		\$393,871.29	\$393,871.29	0.00%
TOTAL ALL EXPENSES	\$ 193,063.57	\$ 1,457,598.32	\$ 2,063,535.23		
NET SURPLUS / (DEFICIT)	\$ 81,667.42	\$ 483,927.24	(\$245,362.23)		

Arrowbear Park County Water District
Vendor Activity
From 4/1/2025 Through 4/30/2025

Vendor Name	Description	expenses
2 Hot Activewear	FD - Uniforms	595.25
Active 911	FD - Carpenter	16.20
	FD - Gibson	16.20
	FD - Lindley	16.20
	FD - Pacelli	16.20
	FD - Sanchez	16.20
	FD - Valdez	16.20
	FD - Vu	16.20
Adobe Systems Inc	Subscription Renewal	239.88
Adrian Gonzalez	FD Coverage 03/16/25 - 03/29/25 (4) Har	400.00
	FD Coverage 03/30/25 - 04/12/25 (4) Har	450.00
		850.00
Air Exchange, Inc.	FD - Exhaust Removal System	46,058.30
Amazon	Computer Cable	15.06
ATT	FD	104.47
Bound Tree Medical, LLC	FD - Medical Supplies	21.00
CalPERS	03/12/25 - 03/25/25 PERS	2,855.20
	03/26/25 - 04/08/25 PERS	2,855.20
	04/09/25 - 04/22/25 PERS	2,855.20
CalPERS Health Ins	April 2025 Health Premium	16,127.12
Clinical Laboratory of SB Inc	Apr 2025 Water Testing	590.00
County of San Bernardino	DO/FD - Trash	13.54
Customer Returned Transact	Cust. Ret. Trans. #0701	97.80
	Returned ACH #0735	89.90
D'Alesio, Inc.	FD - Badges	323.56
	FD - Safety Equipment	170.74
De Laque Landen Financial Se	DO / FD - Copier Lease Payment	65.61
Engrave 'n Embroider Things	FD - Engraving	346.91
Eric Gomez	2 Release of Liens	30.00
Freddie Rodriquez, Jr.	FD Coverage 03/16/25 - 03/29/25 (2) Har	150.00

Arrowbear Park County Water District
Vendor Activity
From 4/1/2025 Through 4/30/2025

Vendor Name	Description	Expenses
	FD Coverage 03/30/25 - 04/12/25 (3) Har	225.00
Frontier Communications	Warehouse Phone	119.49
Heartland PR Co	04/16/25 PR	139.55
	04/30/25 PR	139.55
	04/02/25 PR	158.90
Invoice Cloud	April 2025 CC Processing Chqs - Invoice C	205.20
Jacob Sanchez	FD Coverage 03/30/25 - 04/12/25 (2) Har	300.00
James Pacelli	FD Coverage 03/16/25 - 03/29/25 (2) Har	200.00
Jaret Trunnell	FD Coverage 03/16/25 - 03/29/25 (3) Har	150.00
Johnathon Lopez	FD Coverage 03/16/25 - 03/29/25 (8) Har	1,000.00
	FD Coverage 03/30/25 - 04/12/25 (3) Har	375.00
Jonathan Hovhanessian	FD Coverage 03/16/25 - 03/29/25 (3) Har	405.00
Joseph Carpenter	FD Coverage 03/16/25 - 03/29/25 (1) Har	135.00
	FD Coverage 03/30/25 - 04/12/25 (1) Har	135.00
Keith Ortiz	FD Coverage 03/30/25 - 04/12/25 (1) Ava	50.00
Lloyd Pest Control	FD - Pest Control	87.00
Manasorn Vu	FD Coverage 03/16/25 - 03/29/25 (3) Har	250.00
	FD Coverage 03/30/25 - 04/12/25 (4) Har	250.00
Microsoft	Licensing - Admin Desk	9.99
	Licensing - GM/Service Desk	9.99
Nicholas Novelich	FD Coverage 03/16/25 - 03/29/25 (4) Har	600.00
	FD Coverage 03/30/25 - 04/12/25 (4) Har	600.00
Office Depot	DO / FD - Office Supplies	57.24
Paddle.net	DO - Consumer Confidence Report	12.99
Paya CC Processing	April 2025 CC Processing Chq - Paya	923.26
Queensboro Shirt Co	DO - Uniforms	276.45
Running Springs Water Distr	Apr 2025	29,854.00

Arrowbear Park County Water District
Vendor Activity
From 4/1/2025 Through 4/30/2025

Vendor Name	Description	Expenses
San Bernardino County Inno	FD - Radio Access & Maintenance	278.80
San Bernardino County Reco	#0082 Release Lien	20.00
	#0850 Release Lien	20.00
SecureTech Security, Inc.	DO - Security	105.00
	FD - Security	105.00
	Security Treatment Plant	105.00
Shell	FD - Fuel	110.61
Southern California Edison	Apr 2025 Pumps	3,790.87
	DO - Electric	63.85
Spectrum Cable	DO - Cable, Phone, Internet	191.25
	FD - Cable	149.98
Stater Brothers	Board Mtg Refreshments	22.82
Superior Automotive Warehc	DO - Vehicle Maintenance	131.99
	DO - Vehicle Maintenance	41.17
	FD - Vehicle Maintenance	413.43
Tad Marshall DC	FD - Physical Ferguson	120.00
Technical Duplicator Services	Copier - Actual Usage	43.30
The Gas Company	DO - Gas Apr2025	307.88
The Standard Life Insurance	Dental Premium - April 2025	836.12
Travis Cali	FD Coverage 03/16/25 - 03/29/25 (6) Har	275.00
	FD Coverage 03/30/25 - 04/12/25 (6) Har	600.00
Underground Service Alert of	Apr 2025 Dig Alerts	76.60
United States Postal Service	DO - Postage Radiation Badges	5.70
USA Bluebook	DO - Sampling Rod	42.35
Varner and Brandt	Apr-25	1,555.20
Verizon Wireless	After Hours Phone	71.13
Village Hardware	DO - Chain repair	5.15
	DO - Tools	1.93
	DO - Vehicle Maintenance	4.07
	FD - Kitchen sink	6.96

Arrowbear Park County Water District
Vendor Activity
From 4/1/2025 Through 4/30/2025

Vendor Name	Description	Expenses
	FD - Kitchen Sink Installment	52.02
	FD - Tools	35.20
	FD - Training	99.09
WEX Bank	Apr 2025 Fuel	810.46
Zoom	Zoom Apr 2025	15.99

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Water

From 4/1/2025 Through 4/30/2025

		Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories						
4000	Sales And Fees	45,310.11	485,366.43	623,311.00	(137,944.57)	(22.13)%
4010	Sales To Other Agencies	6,002.07	69,440.63	55,000.00	14,440.63	26.26%
5000	Property Taxes	0.00	2,597.68	0.00	2,597.68	0.00%
5005	Standby Charges	7,405.21	34,527.00	35,000.00	(473.00)	(1.35)%
5010	Interest Income	911.31	7,058.72	3,000.00	4,058.72	135.29%
5015	Late Charge Income	584.36	5,787.46	70,000.00	(64,212.54)	(91.73)%
5020	Grant Income	0.00	500.00	500.00	0.00	0.00%
5025	Gain On Disposal Of Fixed Asset	0.00	2,183.25	0.00	2,183.25	0.00%
5030	Other Adjustment	(968.21)	(1,747.17)	(500.00)	(1,247.17)	249.43%
5035	Other Fees Charges	262.30	28,531.19	6,500.00	22,031.19	338.94%
	Total Income Categories	59,507.15	634,245.19	792,811.00	(158,565.81)	(20.00)%
Expense Categories						
6000	Salaries Wages Mgmt	7,933.21	40,988.21	79,206.25	38,218.04	48.25%
6005	Salaries Wages Office Reg	6,673.81	47,288.43	57,881.74	10,593.31	18.30%
6010	Salaries Wages Office Ot	0.00	0.00	500.68	500.68	100.00%
6015	Salaries Wages Field Reg	17,069.70	129,575.02	135,905.51	6,330.49	4.66%
6020	Salaries Wages Field Ot	910.55	16,946.27	16,164.11	(782.16)	(4.84)%
6035	Payroll Taxes	2,647.82	18,471.16	22,840.56	4,369.40	19.13%
6100	Benefits Retirement	2,811.54	23,504.16	26,532.02	3,027.86	11.41%
6105	Benefits Dental Insurance	501.67	4,484.59	5,735.23	1,250.64	21.81%
6110	Benefits Health Ins Active	6,030.07	52,606.82	66,534.96	13,928.14	20.93%
6115	Benefits Health Ins Retired	3,415.12	30,817.18	38,742.95	7,925.77	20.46%
6116	Benefits OPEB	0.00	0.00	9,000.00	9,000.00	100.00%
6118	CEPPT Trust	0.00	0.00	12,000.00	12,000.00	100.00%
6120	Training	0.00	1,271.63	900.00	(371.63)	(41.29)%
6200	Director Fees	2,217.16	5,484.58	8,911.14	3,426.56	38.45%
6205	Director Training Conference	0.00	534.00	120.00	(414.00)	(345.00)%
6210	Board Misc	23.28	630.13	240.00	(390.13)	(162.55)%
6300	Prof Svcs Legal	933.12	5,681.11	4,800.00	(881.11)	(18.36)%
6305	Prof Svcs Accounting	0.00	953.81	1,680.00	726.19	43.23%
6310	Prof Svcs Engineering	0.00	0.00	250.00	250.00	100.00%
6315	Prof Svcs Audit	2,591.00	15,978.99	12,240.00	(3,738.99)	(30.55)%
6320	Prof Svcs Dues Membership Fees	83.00	5,683.84	5,160.00	(523.84)	(10.15)%
6325	Prof Svcs Bank Fees Charges	834.81	8,670.59	5,920.00	(2,750.59)	(46.46)%
6330	Prof Svcs Regulatory Fees	0.00	8,980.28	4,400.00	(4,580.28)	(104.10)%
6335	Prof Svcs Testing Lab	590.00	5,203.52	4,500.00	(703.52)	(15.63)%
6340	Prof Svcs Computer Network	0.00	993.97	3,650.00	2,656.03	72.77%
6345	Prof Svcs Misc	38.30	1,408.08	1,080.00	(328.08)	(30.38)%
6400	Office Supplies	34.34	1,227.80	720.00	(507.80)	(70.53)%
6405	Office Printing	65.35	874.19	960.00	85.81	8.94%
6410	Office Postage	5.70	2,789.21	4,800.00	2,010.79	41.89%
6415	Office Software Computer	177.94	1,985.03	240.00	(1,745.03)	(727.10)%
6420	Office Equipment/Furniture	0.00	3,967.62	240.00	(3,727.62)	...553.17)%
6425	Office Misc	0.00	0.00	120.00	120.00	100.00%
6500	Insurance Workers Comp	0.00	26,903.33	25,675.45	(1,227.88)	(4.78)%
6505	Insurance Property Liability Vehicle	0.00	31,985.40	30,000.00	(1,985.40)	(6.62)%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Water

From 4/1/2025 Through 4/30/2025

		Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6600	Vehicle Maintenance	107.96	2,241.34	3,300.00	1,058.66	32.08%
6605	Vehicle Fuel	387.73	8,004.57	6,600.00	(1,404.57)	(21.28)%
6700	Utility Phone Internet	304.12	2,884.15	3,500.00	615.85	17.60%
6705	Utility Gas	184.73	1,531.17	2,880.00	1,348.83	46.83%
6710	Utility Electric Facilities	38.31	741.24	1,080.00	338.76	31.37%
6715	Utility Electric Pumping	3,288.36	32,232.65	30,000.00	(2,232.65)	(7.44)%
6720	Utility Security	63.00	567.00	756.00	189.00	25.00%
6800	Operations Routine Maint	0.00	3,655.70	3,000.00	(655.70)	(21.86)%
6805	Operations Repairs	0.00	31,649.50	16,000.00	(15,649.50)	(97.81)%
6810	Operations Inspecting/Testing	0.00	178.25	400.00	221.75	55.44%
6815	Operations Facilities	11.21	619.68	1,000.00	380.32	38.03%
6820	Operations Tools Equipment	44.28	1,934.39	2,000.00	65.61	3.28%
6825	Operations Uniforms	165.87	588.70	720.00	131.30	18.24%
6830	Operations Safety Equipment	0.00	574.13	900.00	325.87	36.21%
6835	Operations Treatment	42.63	42.63	0.00	(42.63)	0.00%
6837	Water Standby Purchase	0.00	2,611.00	2,611.00	0.00	0.00%
	Total Expense Categories	60,225.69	585,945.05	662,397.60	76,452.55	11.54%
	Net Surplus/(Deficit)	(718.54)	48,300.14	130,413.40	(82,113.26)	(62.96)%
	Master Plan Expenses					
0059	Hwy 18 Pipeline	0.00	56,220.15	97,100.00	40,879.85	42.10%
0075	Water Equip. Lease	0.00	27,833.31	12,440.05	(15,393.26)	(123.74)%
	Total Master Plan Expenses	0.00	84,053.46	109,540.05	25,486.59	23.27%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Sewer

From 4/1/2025 Through 4/30/2025

		Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories						
4000	Sales And Fees	47,050.21	470,534.42	560,000.00	(89,465.58)	(15.98)%
5000	Property Taxes	0.00	2,755.58	0.00	2,755.58	0.00%
5005	Standby Charges	14,372.11	69,075.03	69,000.00	75.03	0.11%
5010	Interest Income	897.37	4,703.92	2,000.00	2,703.92	135.20%
5015	Late Charge Income	774.62	7,671.79	6,500.00	1,171.79	18.03%
5020	Grant Income	0.00	500.00	500.00	0.00	0.00%
5025	Gain On Disposal Of Fixed Asset	0.00	1,455.50	0.00	1,455.50	0.00%
5030	Other Adjustment	46.39	409.99	400.00	9.99	2.50%
5035	Other Fees Charges	347.70	19,354.91	8,000.00	11,354.91	141.94%
	Total Income Categories	63,488.40	576,461.14	646,400.00	(69,938.86)	(10.82)%
Expense Categories						
6000	Salaries Wages Mgmt	4,327.20	22,357.20	33,002.61	10,645.41	32.26%
6005	Salaries Wages Office Reg	3,640.73	25,607.15	24,117.39	(1,489.76)	(6.18)%
6010	Salaries Wages Office Ot	0.00	0.00	208.62	208.62	100.00%
6015	Salaries Wages Field Reg	9,191.40	68,945.89	90,603.68	21,657.79	23.90%
6020	Salaries Wages Field Ot	490.31	9,122.73	10,776.07	1,653.34	15.34%
6035	Payroll Taxes	1,434.74	9,896.78	12,423.23	2,526.45	20.34%
6100	Benefits Retirement	1,521.66	12,696.51	17,688.01	4,991.50	28.22%
6105	Benefits Dental Insurance	285.67	2,602.30	3,265.85	663.55	20.32%
6110	Benefits Health Ins Active	3,262.02	28,437.62	37,872.30	9,434.68	24.91%
6115	Benefits Health Ins Retired	1,862.79	16,809.30	16,142.90	(666.40)	(4.13)%
6116	Benefits OPEB	0.00	0.00	6,000.00	6,000.00	100.00%
6118	CEPPT Trust	0.00	0.00	5,000.00	5,000.00	100.00%
6120	Training	0.00	1,006.77	200.00	(806.77)	(403.38)%
6200	Director Fees	1,209.35	2,991.55	3,712.98	721.43	19.43%
6205	Director Training Conference	0.00	222.50	50.00	(172.50)	(345.00)%
6210	Board Misc	9.71	262.36	100.00	(162.36)	(162.36)%
6300	Prof Svcs Legal	622.08	3,222.19	2,000.00	(1,222.19)	(61.11)%
6305	Prof Svcs Accounting	0.00	397.42	700.00	302.58	43.23%
6310	Prof Svcs Engineering	0.00	0.00	200.00	200.00	100.00%
6315	Prof Svcs Audit	2,591.00	15,459.25	11,880.00	(3,579.25)	(30.13)%
6320	Prof Svcs Dues Membership Fees	46.25	2,533.12	2,650.00	116.88	4.41%
6325	Prof Svcs Bank Fees Charges	826.58	8,006.99	4,680.00	(3,326.99)	(71.09)%
6330	Prof Svcs Regulatory Fees	0.00	1,202.70	3,000.00	1,797.30	59.91%
6340	Prof Svcs Computer Network	0.00	1,308.52	2,100.00	791.48	37.69%
6345	Prof Svcs Misc	38.30	793.60	720.00	(73.60)	(10.22)%
6400	Office Supplies	14.31	574.68	300.00	(274.68)	(91.56)%
6405	Office Printing	27.23	420.21	400.00	(20.21)	(5.05)%
6410	Office Postage	0.00	1,817.51	3,200.00	1,382.49	43.20%
6415	Office Software Computer	68.74	196.74	100.00	(96.74)	(96.74)%
6420	Office Equipment/Furniture	0.00	1,797.53	100.00	(1,697.53)	(1697.53)%
6425	Office Misc	0.00	0.00	50.00	50.00	100.00%
6500	Insurance Workers Comp	0.00	14,558.19	15,137.59	579.40	3.83%
6505	Insurance Property Liability Vehicle	0.00	21,301.10	20,000.00	(1,301.10)	(6.51)%
6600	Vehicle Maintenance	69.27	1,490.95	2,200.00	709.05	32.23%
6605	Vehicle Fuel	258.48	5,648.88	4,400.00	(1,248.88)	(28.38)%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Sewer

From 4/1/2025 Through 4/30/2025

		Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6700	Utility Phone Internet	174.06	1,646.46	1,750.00	103.54	5.92%
6705	Utility Gas	76.97	783.59	1,900.00	1,116.41	58.76%
6710	Utility Electric Facilities	25.54	494.15	450.00	(44.15)	(9.81)%
6715	Utility Electric Pumping	502.51	6,409.16	8,500.00	2,090.84	24.60%
6720	Utility Security	42.00	315.00	315.00	0.00	0.00%
6800	Operations Routine Maint	0.00	1,763.28	500.00	(1,263.28)	(252.66)%
6805	Operations Repairs	0.00	1,352.06	500.00	(852.06)	(170.41)%
6815	Operations Facilities	5.45	109.52	600.00	490.48	81.75%
6820	Operations Tools Equipment	110.58	774.17	1,400.00	625.83	44.70%
6825	Operations Uniforms	0.00	216.41	480.00	263.59	54.91%
6830	Operations Safety Equipment	0.00	382.75	600.00	217.25	36.21%
6835	Operations Treatment	21,331.27	148,067.27	266,976.00	118,908.73	44.54%
	Total Expense Categories	54,066.20	444,002.06	618,952.23	174,950.17	28.27%
	Net Surplus/(Deficit)	9,422.20	132,459.08	27,447.77	105,011.31	382.59%
	Master Plan Expenses					
0044	RS Treatment Plant	8,570.00	51,420.00	168,660.00	117,240.00	69.51%
0074	Sewer Equip. Lease	0.00	41,749.97	57,143.23	15,393.26	26.94%
	Total Master Plan Expenses	8,570.00	93,169.97	225,803.23	132,633.26	58.74%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Fire

From 4/1/2025 Through 4/30/2025

		Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
Income Categories						
4020	Paid Call From Other Agencies	0.00	184,366.96	10,000.00	174,366.96	1,743.67%
5000	Property Taxes	138,821.32	402,704.22	382,962.00	19,742.22	5.16%
5010	Interest Income	2,922.84	7,122.64	3,000.00	4,122.64	137.42%
5020	Grant Income	9,991.28	130,800.52	22,000.00	108,800.52	494.55%
5035	Other Fees Charges	0.00	5,824.89	24,000.00	(18,175.11)	(75.73)%
	Total Income Categories	151,735.44	730,819.23	441,962.00	288,857.23	65.36%
Expense Categories						
6000	Salaries Wages Mgmt	6,496.08	42,950.06	58,964.13	16,014.07	27.16%
6005	Salaries Wages Office Reg	1,819.67	12,860.88	14,470.44	1,609.56	11.12%
6010	Salaries Wages Office Ot	0.00	0.00	125.17	125.17	100.00%
6025	Salaries Wages Coverage	6,550.00	62,263.74	97,240.00	34,976.26	35.97%
6030	Salaries Wages Paid Call	0.00	64,840.52	0.00	(64,840.52)	0.00%
6035	Payroll Taxes	678.64	5,537.31	5,797.75	260.44	4.49%
6100	Benefits Retirement	302.25	28,948.71	30,673.09	1,724.38	5.62%
6105	Benefits Dental Insurance	48.78	387.39	557.64	170.25	30.53%
6110	Benefits Health Ins Active	587.12	4,323.02	6,484.34	2,161.32	33.33%
6115	Benefits Health Ins Retired	931.40	8,404.66	9,685.74	1,281.08	13.23%
6118	CEPPT Trust	0.00	0.00	3,000.00	3,000.00	100.00%
6120	Training	481.20	3,059.25	3,000.00	(59.25)	(1.98)%
6200	Director Fees	604.68	1,495.83	2,227.79	731.96	32.86%
6205	Director Training Conference	0.00	133.50	30.00	(103.50)	(345.00)%
6210	Board Misc	5.82	156.79	60.00	(96.79)	(161.32)%
6300	Prof Svcs Legal	0.00	3,787.96	1,500.00	(2,287.96)	(152.53)%
6305	Prof Svcs Accounting	0.00	238.45	420.00	181.55	43.23%
6315	Prof Svcs Audit	2,591.00	15,310.76	11,880.00	(3,430.76)	(28.88)%
6320	Prof Svcs Dues Membership Fees	129.15	1,678.25	3,480.00	1,801.75	51.77%
6325	Prof Svcs Bank Fees Charges	71.47	641.27	650.00	8.73	1.34%
6330	Prof Svcs Regulatory Fees	0.00	94.65	0.00	(94.65)	0.00%
6340	Prof Svcs Computer Network	0.00	1,381.43	2,000.00	618.57	30.93%
6345	Prof Svcs Misc	311.47	4,764.58	10,900.00	6,135.42	56.29%
6400	Office Supplies	8.59	664.71	1,380.00	715.29	51.83%
6405	Office Printing	16.33	162.49	340.00	177.51	52.21%
6410	Office Postage	0.00	13.21	55.00	41.79	75.98%
6415	Office Software Computer	41.23	118.03	1,260.00	1,141.97	90.63%
6420	Office Equipment/Furniture	0.00	847.54	750.00	(97.54)	(13.01)%
6425	Office Misc	0.00	0.00	180.00	180.00	100.00%
6500	Insurance Workers Comp	0.00	21,227.78	17,948.04	(3,279.74)	(18.27)%
6505	Insurance Property Liability Vehicle	0.00	30,317.50	30,000.00	(317.50)	(1.06)%
6600	Vehicle Maintenance	413.43	12,710.89	10,000.00	(2,710.89)	(27.11)%
6605	Vehicle Fuel	274.86	6,444.16	7,500.00	1,055.84	14.08%
6700	Utility Phone Internet	178.67	1,776.13	2,750.00	973.87	35.41%
6705	Utility Gas	46.18	3,472.59	7,500.00	4,027.41	53.70%
6710	Utility Electric Facilities	0.00	3,813.06	4,970.00	1,156.94	23.28%
6715	Utility Electric Pumping	0.00	1.05	0.00	(1.05)	0.00%
6720	Utility Security	105.00	588.00	483.00	(105.00)	(21.74)%
6800	Operations Routine Maint	0.00	130.72	250.00	119.28	47.71%

Arrowbear Park County Water District

Statement of Revenues and Expenditures

Fire

From 4/1/2025 Through 4/30/2025

		Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6810	Operations Inspecting/Testing	0.00	5,441.38	7,000.00	1,558.62	22.27%
6815	Operations Facilities	46,119.31	59,860.76	2,500.00	(57,360.76)	...294.43)%
6820	Operations Tools Equipment	0.00	1,627.47	2,000.00	372.53	18.63%
6825	Operations Uniforms	595.25	3,697.34	3,000.00	(697.34)	(23.24)%
6830	Operations Safety Equipment	494.30	7,329.51	10,000.00	2,670.49	26.70%
6840	Operations Medical Supplies	21.00	3,311.48	1,000.00	(2,311.48)	(231.15)%
6845	Operations Dispatching	278.80	836.40	10,000.00	9,163.60	91.64%
6850	Operations Fire Prevention Weed Abatement	0.00	0.00	4,300.00	4,300.00	100.00%
	Total Expense Categories	70,201.68	427,651.21	388,312.13	(39,339.08)	(10.13)%
	Net Surplus/(Deficit)	81,533.76	303,168.02	53,649.87	249,518.15	465.09%
	Master Plan Expenses					
0003	2016 Engine Lease Payments	0.00	48,528.01	48,528.01	0.00	0.00%
0012	Turnouts	0.00	11,708.12	0.00	(11,708.12)	0.00%
0013	Radios	0.00	19,982.56	10,000.00	(9,982.56)	(99.83)%
0078	2023 Jeep Grand Cherokee	0.00	47,835.55	0.00	(47,835.55)	0.00%
	Total Master Plan Expenses	0.00	128,054.24	58,528.01	(69,526.23)	(118.79)%

Status Report of Employee's Accumulated Days of Sick Leave & Vacation

Month of April 2025

Payroll End Dates:		4/2/25	4/16/25	4/30/25	4/2/25	4/16/25	4/30/25	4/2/25								4/16/25	4/30/25	4/2/25								4/16/25	4/30/25	4/2/25	4/16/25	4/30/25	
SICK TIME (HRS)									VACATION TIME (HRS)								COMP TIME (HRS)														
	Start	Earned #1	Earned #2	Earned #3	Used #1	Used #2	Used #3	Accrued	Start	Earned #1	Earned #2	Earned #3	Used #1	Used #2	Used #3	Accrued	Start	Earned #1	Earned #2	Earned #3	Used #1	Used #2	Used #3	Accrued							
Chris	23.13	3.69	3.69	3.69	3.00	2.00		29.20	19.25	1.54	1.54	1.54	4.00	1.00		18.87															
Jason	469.00	3.69	3.69	3.69	0.00	0.00	8.00	472.07	219.25	5.85	5.85	5.85	0.00	0.00	16.00	220.80	39.920	2.250	0.000	1.500	8.000	8.000			27.670	Jason					
Caroline	249.17	3.69	3.69	3.69	8.00	16.00	2.75	233.49	108.82	5.54	5.54	5.54	0.00	0.00	20.00	105.44	36.250	3.750	0.000	3.750	0.000	20.000	1.250	22.500		Caroline					
Logan	55.69	3.69	3.69	3.69	8.00	0.00		58.76	70.53	3.08	3.08	3.08	0.00	0.00	0.00	79.77	25.250	0.000	10.500	3.000	0.000	8.250	2.000	28.500		Logan					
Tim	69.45	3.69	3.69	3.69	0.00	0.00	11.75	68.77	77.34	3.08	3.08	3.08	0.00	0.00	0.00	86.58	31.500	7.500	1.500	9.000	8.000	0.750	8.250	32.500		Tim					

Notes:

SICK ACCRUAL CAP IS 500 HOURS

VACATION ACCRUAL CAP IS 240 HOURS

COMP TIME ACCRUAL CAP IS 40 HOURS

MONTHLY MAINTENANCE AND REPAIR REPORT

April 2025

#	DATE	METER #	ADDRESS	SVC	NOTES
1	04/03/25	0721	Arrowbear	1	
2	04/03/25	0701	Keller	2	Cust. Check returned
3	04/07/25	0584	Richmond	1	
4	04/08/25	0943	Arrowbear Park	1	Requested water back on at park
5	04/08/25	0361	Oak	1	
6	04/09/25	0248	Evans	4	
7	04/10/25	0181	Chipmunk	4	
8	04/11/25	0247	Spruce	7	Possible sink hole
9	04/14/25	0362	Cedar	1	
10	04/15/25	0513	Conifer	1	
11	04/16/25	0960	Deerlick	3	Broken meter box replaced
12	04/17/25	0639	Porcupine	1	
13	04/17/25	0979	Porcupine	6	Installed new check valve
14	04/18/25	0641	Eagle	1	After hours charge
15	04/22/25	0261	Independence	1	
16	04/29/25	0098	Ridge	4	

SVC	DESCRIPTION	CALLS	ADDITIONAL INFORMATION
1	Customer requested turn off/on	9	New Owners. 2
2	District initiated shut off (leak, etc.)	1	Liens filed 3
3	District equipment repair	1	Liens Released 2
4	Meter reads/re-reads	3	Total Liens 14
5	Main Repairs	0	Shut off notices 48
6	Service Line Repairs	1	Non-payment shut offs 10
7	Customer Inquiry Requiring Investigation	1	Turn on after shut off 15
8	Sewer Issues/Repairs	0	Meters replaced 0
Total Calls		16	

[illegible]

3010021

April

2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		Carpenter	Novelich	Lopez	Cali	Cali
		Novelich	Vu			Lopez
		Vu				
6	7	8	9	10	11	12
Cali	Rodriquez	Rodriquez	Novelich	Novelich	Ortiz	Cali
		Vu	Vu		Gonzalez, A.	Gonzalez, A.
						Lopez
						Sanchez
13	14	15	16	17	18	19
Cali	Trunnell	Rodriquez	Gonzalez, D.	Pacelli	Cali	Valdez
Gonzalez, A.		Novelich	Novelich			
Sanchez	Sanchez	Sanchez				
		Sorensen				
20	21	22	23	24	25	26
Ortiz	Rodriquez	Novelich	Novelich	Pacelli	Cali	Cali
Sanchez	Sanchez	Sanchez	Vu	Trunnell	Sanchez	Sanchez
Valdez		Sorensen			Trunnell	
27	28	29	30			
Gonzalez, A.	Sanchez	Novelich	Novelich			
Gonzalez, D.	Cobian	Lopez	Lopez			

RESOLUTION NO. 2025-05-15A

**AN ANNUAL RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ARROWBEAR PARK COUNTY WATER DISTRICT
ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM**

The Board of Directors of the Arrowbear Park County Water District has resolved that:

WHEREAS; Emergency Response to critical incidents, whether natural or manmade, requires integrated professional management, and

WHEREAS; Unified Command of such incidents is recognized as the management model to maximize the public safety response, and

WHEREAS; The National Incident Management System, herein referred to as NIMS, has been identified by the Federal Government as being the requisite emergency management system for all political subdivisions, and

WHEREAS; Failure to adopt NIMS as the requisite emergency management system may preclude reimbursement to the political subdivision for costs expended during and after a declared emergency or disaster and for training and preparation for such disasters or emergencies.

THEREFORE; it shall be the public policy of the Arrowbear Park County Water District to adopt the NIMS concept of emergency planning and unified command. It shall further be the policy of this Arrowbear Park County Water District to train public officials responsible for emergency management.

ADOPTED this 15th day of May 2025.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Arrowbear Park County Water District, at a regular meeting thereof, held on the 15th day of May 2025 by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Dated: May 15, 2025,

ARROWBEAR PARK COUNTY WATER DISTRICT

By _____

Terisa Bonito, President, Board of Directors

Certification of Resolution

Attest:

WITNESS MY HAND OR THE SEAL OF THE Arrowbear Park County Water District, on this 15th day of May 2025.

Caroline Rimmer, Secretary of the Board
Arrowbear Park County Water District

RESOLUTION NO. 2025-05-15B

AN ANNUAL RESOLUTION OF THE ARROWBEAR PARK COUNTY WATER DISTRICT IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT.

The Board of Directors of the Arrowbear Park County Water District has resolved that:

WHEREAS, the Arrowbear Lake Fire Department is an entity of the Arrowbear Park County Water District, a public agency located in the County of San Bernardino, State of California; and

WHEREAS, it is the desire of the Arrowbear Lake Fire Department to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the Arrowbear Lake Fire Department has in its employ, Fire response personnel which may include: Fire Chief, Deputy Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer, Apparatus Operator, Equipment Operator, Firefighter/Paramedic, Firefighter/EMT, Firefighter, Helicopter Pilot, and Dozer Operator; and

WHEREAS, the Arrowbear Lake Fire Department will compensate its employees per current District policy while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Arrowbear Park County Water District:

1. Personnel shall be compensated according to current District policy, Memorandum of Understanding (MOU), Personnel Rules and Regulations, and/or other directive that identifies personnel compensation in the workplace.
2. In the event a personnel classification does not have an assigned compensation rate, a "Base Rate" as set forth in an organizational policy, administrative directive or similar document will to compensate such personnel.
3. The Arrowbear Lake Fire Department will maintain a current salary survey or acknowledgement of acceptance of the "base rate" on file with the California Governor's Office of Emergency Services, Fire Rescue Division.
4. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.
5. Fire department response personnel may include: Fire Chief, Deputy Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer / Apparatus / Equipment Operator, Firefighter / Paramedic, Firefighter / EMT, Firefighter, Helicopter Pilot, and Dozer Operator.

ADOPTED this 15th day of May 2025.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Arrowbear Park County Water District, at a regular meeting thereof, held on the 15th day of May 2025 by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Dated: May 15, 2025

ARROWBEAR PARK COUNTY WATER DISTRICT

By _____
Terisa Bonito, President, Board of Directors

Certification of Resolution

Attest:

WITNESS MY HAND OR THE SEAL OF THE Arrowbear Park County Water District, on this 15th day of May, 2025.

Caroline Rimmer, Secretary of the Board
Arrowbear Park County Water District

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Division of Technical Duplicator Service Inc, (established in 1978)

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May 2, 2025

Caroline

Arrowbear Park County District

2365 Fir Drive

Arrowbear Lake, California 92382

Dear Caroline

Let me introduce myself & TDS. My name is Joel Stewart and I have been in the copier business for over 35+ years. TDS Copier Solutions is a 45 year old company & represents many major manufactures of copier systems with over 150 models. I have prepared a few options on different copiers from the limited information I received from Buyerzone.

- The True cost of a copier is also the cost of service & supplies @ TDS we have the lowest cost Service Agreement with toner in our industry @ .009 for black & white (One cent per copy).Includes Service, Parts. Labor & Toner Excludes Paper. We have an average response time of 2 to 4 hours to respond to your request for a service call.**
- If you are not 100% satisfied within FIRST YEAR of installation on Konica Minolta Copiers, TDS will credit 100% of the copier purchase towards any other copier we represent.**
- The information we received from Buyerzone was very limited.**
- Nobody Can Guess What Is The Right Copier For Your Company & What Accessories Are Available for Your Specific Needs. You Owe It to Yourself & Your Company for One Of Our Copier Specialists to Design A Program To Meet Your Specific Needs. This Meeting Does Not Obligate You To do Business with TDS COPIER SOLUTIONS, Its Purpose Is To Help You To Make The Right Decision.**

JOEL STEWART (949) 933-5059

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60 MONTH LEASE @ \$ 60.90/mo + tax

39 MONTH LEASE @ \$ 85.90/mo + tax

SERVICE AGREEMENT

One Year Service Agreement @ a Minimum of \$42.00/mo or the meter clicks whichever is greater at .009/Copy (less than a penny per Copy. To include Service Calls, Parts, Labor & Toner Excludes Paper & Internet Issues

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22 copies per minute in black & white & Color
Also Available @ 28, 36, 45, 55, 65 & 75 Copies Per Minute

COPIER FROM OUR SHOWROOM

Features: NEW MACHINE GUARANTEE

- Document Feeder
- Finisher/Stapler Optional
- Network Printing & Scanning
- Network Fax (optional)
- Copies up to 11 x17
- Reduction & Enlargement (25% to 400%)
- Duplex (Automatic two sided copying)
- 22 copies per minute in black & white & Color

PLUS MANY MORE FEATURES

TDS: 60 MONTH LEASE PRICE \$60.90/Month + tax & Del



Basic Copier



Finisher/Stapler is an Option

LEASE AVAILABLE @ (12, 24, 36, 39, 48 & 60 Month)

60 MONTH LEASE @ \$ 60.90/mo + tax

39 MONTH LEASE @ \$ 85.90/mo + tax

SERVICE AGREEMENT

One Year Service Agreement @ a Minimum of \$42.00/mo or the meter clicks whichever is greater at .009/Copy B & W (less than a penny per Copy & .049/Copy Color (less than 5 cents/Copy). To include Service Calls, Parts, Labor & Toner Excludes Paper & Internet Issues

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Sincerely,

*Joel Stewart/ Sales Manager (949) 933-5059
35 Plus Years Of Experience*

2005 PIERCE DASH



USD **USD \$65,000**

Machine Location: [1507 E Hwy 281 Hidalgo, Texas 78557](#)

Seller Information

B Truck Center LLC

Contact: Sales Department

Phone: (956) 731-8583

Hidalgo, Texas 78557

(956) 731-8583

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Video Chat



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Description

2005 Pierce Dash Fire Truck, Detroit Series 60 Diesel Engine, Allison Automatic Transmission, 99,726 miles, 8,363 hrs. Waterous CSU 1,500 GPM Water Pump, 500 Gal Water Tank, Includes all equipment shown on pictures. Lights and Siren working, Unit Starts, Runs and Pumps as it should

Specifications

Page 34

Year	2005	Manufacturer	PIERCE
Model	DASH	Mileage	99,726 mi
Condition	Used	Odometer	Accurate / Verified
Hours	8,363	Stock Number	0017
Engine Manufacturer	DETROIT	Fuel Type	Diesel
Engine Brake	Yes	Transmission	Automatic
Transmission Manufacturer	ALLISON	Gross Vehicle Weight Rating	Class 8: 33,001 pounds or greater
Drive Side	Left Hand Drive	Capacity	500 gal
Color	Red	Shipping Length	357 in
Shipping Height	120 in	Shipping Weight	43,500 lb

[Show As Paragraph](#)

RESOLUTION 2025-05-15C

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ARROWBEAR PARK COUNTY WATER DISTRICT ESTABLISHING
THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-2026.**

WHEREAS, Article XIII B of the California Constitution places an annual limitation upon appropriations from proceeds of taxes by each local government of the State of California; and

WHEREAS, Section 7910 of the California Government Code implements Article XIII B of the California Constitution by requiring each local jurisdiction to establish, by Resolution, its appropriations limit, and to make the documentation used in determining the appropriations limit available to the public fifteen (15) days prior to adoption of the Resolution establishing the appropriations limit; and

WHEREAS, this District has documented its calculation of the District's appropriations limit for fiscal year 2025-2026 and said calculations have been posted on the District's bulletin board and made available to the public at least fifteen (15) days prior to the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Arrowbear Park County Water District as follows:

1. The appropriations limit applicable to this District pursuant to Article XIII B of the California Constitution for fiscal year 2025-2026 is hereby established and determined to be the sum of **\$2,518,593.42**.

2. A copy of the documentation used in the determination of these appropriations limits shall be affixed hereto and shall be available for public inspection.

3. Pursuant to Section 7910 of the California Government Code, any judicial action or proceeding to attack, review, set aside, void annul the establishment of these appropriation limits as set forth herein must be commenced within forty-five (45) days of this Resolution.

ADOPTED this 15th day of May 2025.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Arrowbear Park County Water District, at a regular meeting thereof, held on the 15th day of May 2025 by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Dated: May 15, 2025,

ARROWBEAR PARK COUNTY WATER DISTRICT

By _____

Terisa Bonito, President, Board of Directors

Certification of Resolution

Attest:

WITNESS MY HAND OR THE SEAL OF THE Arrowbear Park County Water District, on this 15th day of May 2025.

Caroline Rimmer, Secretary of the Board
Arrowbear Park County Water District

RESOLUTION 2025-05-15C

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ARROWBEAR PARK COUNTY WATER DISTRICT ESTABLISHING
THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-2026.**

WHEREAS, Article XIII B of the California Constitution places an annual limitation upon appropriations from proceeds of taxes by each local government of the State of California; and

WHEREAS, Section 7910 of the California Government Code implements Article XIII B of the California Constitution by requiring each local jurisdiction to establish, by Resolution, its appropriations limit, and to make the documentation used in determining the appropriations limit available to the public fifteen (15) days prior to adoption of the Resolution establishing the appropriations limit; and

WHEREAS, this District has documented its calculation of the District's appropriations limit for fiscal year 2025-2026 and said calculations have been posted on the District's bulletin board and made available to the public at least fifteen (15) days prior to the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Arrowbear Park County Water District as follows:

1. The appropriations limit applicable to this District pursuant to Article XIII B of the California Constitution for fiscal year 2025-2026 is hereby established and determined to be the sum of **\$2,596,730.73**.

2. A copy of the documentation used in the determination of these appropriations limits shall be affixed hereto and shall be available for public inspection.

3. Pursuant to Section 7910 of the California Government Code, any judicial action or proceeding to attack, review, set aside, void annul the establishment of these appropriation limits as set forth herein must be commenced within forty-five (45) days of this Resolution.

ADOPTED this 15th day of May 2025.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Arrowbear Park County Water District, at a regular meeting thereof, held on the 15th day of May 2025 by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Dated: May 15, 2025,

ARROWBEAR PARK COUNTY WATER DISTRICT

By

Terisa Bonito, President, Board of Directors

Certification of Resolution

Attest:

WITNESS MY HAND OR THE SEAL OF THE Arrowbear Park County Water District, on this 15th day of May 2025.

Caroline Rimmer, Secretary of the Board
Arrowbear Park County Water District

Arrowbear Park County Water District

Calculation of District APPROPRIATION LIMITS 2025-2026

Per Capita Personal Income Change: 6.44% Converted to a factor = 1.0644
$$\frac{6.44+100}{100} = 1.0362$$

Population Change: 0.54% Converted to a factor = 1.0054
$$\frac{0.54+100}{100} = 1.0054$$

Ratio of Change: $1.0644 \times 1.0054 = 1.0701$

The change factor of 1.0701 is then applied to the 2024-2025 approved appropriation limit of **\$2,426,624.36**.

Therefore, the new appropriations limit for 2024-2025 is:

$$1.0701 \times \$2,426,624.36 = \$2,596,730.73$$

Prepared By: Chris Dumas – General Manager
5/12/2025

(File: AppropCalc2025-26.doc)
(Data from California Dept. of Finance Letter of May 2025)

POSTED
CD
5/11/2025

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2025-26 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2025-26	6.44

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2025-26 appropriation limit.

2025-26:

Per Capita Cost of Living Change = 6.44 percent
Population Change = 0.28 percent

Per Capita Cost of Living converted to a ratio: $\frac{6.44 + 100}{100} = 1.0644$

Population converted to a ratio: $\frac{0.28 + 100}{100} = 1.0028$

Calculation of factor for FY 2025-26: $1.0644 \times 1.0028 = 1.0674$

FISCAL YEAR 2025-26

Attachment B

Annual Percent Change in Population Minus Exclusions*

January 1, 2024 to January 1, 2025 and Total Population January 1, 2025

City	County	Percent Change 24-25	Population Minus Exclusions 1-1-24	Population Minus Exclusions 1-1-25	Total Population 1- 1-25
Adelanto City	San Bernardino	1.42	36,629	37,150	37,150
Apple Valley Town	San Bernardino	-0.11	75,339	75,255	75,262
Barstow City	San Bernardino	-0.55	24,634	24,498	24,811
Big Bear Lake City	San Bernardino	-0.48	4,977	4,953	4,953
Chino City	San Bernardino	1.76	90,123	91,712	95,206
Chino Hills City	San Bernardino	-0.18	77,452	77,314	77,314
Colton City	San Bernardino	-0.42	53,505	53,278	53,278
Fontana City	San Bernardino	0.96	217,084	219,172	219,172
Grand Terrace City	San Bernardino	-0.51	12,868	12,803	12,803
Hesperia City	San Bernardino	0.54	101,248	101,792	101,792
Highland City	San Bernardino	1.16	56,436	57,088	57,088
Loma Linda City	San Bernardino	-0.19	25,323	25,276	25,322
Montclair City	San Bernardino	-0.38	37,670	37,526	37,526
Needles City	San Bernardino	-0.54	4,817	4,791	4,791
Ontario City	San Bernardino	0.84	182,875	184,404	184,404
Rancho Cucamonga City	San Bernardino	0.44	175,227	175,992	175,992
Redlands City	San Bernardino	0.10	73,416	73,488	73,488
Rialto City	San Bernardino	1.09	104,426	105,565	105,565
San Bernardino City	San Bernardino	0.08	221,218	221,387	222,727
Twentynine Palms City	San Bernardino	7.84	14,775	15,934	24,257
Upland City	San Bernardino	-0.23	79,326	79,140	79,140
Victorville City	San Bernardino	0.49	135,981	136,652	141,013
Yucaipa City	San Bernardino	0.51	54,561	54,838	54,838
Yucca Valley Town	San Bernardino	0.03	22,021	22,027	22,027
Balance of County	San Bernardino	-0.22	290,454	289,811	297,505
Incorporated	San Bernardino	0.54	1,881,931	1,892,035	1,909,919
County Total	San Bernardino	0.44	2,172,385	2,181,846	2,207,424

RESOLUTION 2025-05-15D

A RESOLUTION OF THE GOVERNING BODY OF THE ARROWBEAR PARK COUNTY WATER DISTRICT AUTHORIZING SEWER STANDBY CHARGES ON ALL IMPROVED AND UNIMPROVED ACRES OR PARCELS SMALLER THAN AN ACRE

BE IT RESOLVED, by the Board of Directors of the Arrowbear Park County Water District as follows.

That Standby Charges in the amount of \$30.00 per acre, or \$30.00 per parcel smaller than an acre, shall be levied in accordance with the county Assessors records as of each assessment date.

Changes in parcel composition will be recognized only as records show on date of assessment each tax year.

ADOPTED this 15th day of May 2025.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Arrowbear Park County Water District, at a regular meeting thereof, held on the 16th day of May, 2024 by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Dated: May 15, 2025,

ARROWBEAR PARK COUNTY WATER DISTRICT

By

Terisa Bonito, President, Board of Directors

Certification of Resolution

Attest:

WITNESS MY HAND OR THE SEAL OF THE Arrowbear Park County Water District, on this 15th day of May 2025.

Caroline Rimmer, Secretary of the Board
Arrowbear Park County Water District

RESOLUTION 2025-05-15E

A RESOLUTION OF THE GOVERNING BODY OF THE ARROWBEAR PARK COUNTY WATER DISTRICT AUTHORIZING WATER STANDBY CHARGES ON ALL IMPROVED AND UNIMPROVED ACRES OR PARCELS SMALLER THAN AN ACRE

BE IT RESOLVED, by the Board of Directors of the Arrowbear Park County Water District, as follows:

That Standby Charges in the amount of \$15.00 per acre, or \$15.00 per parcel smaller than an acre shall be levied in accordance with the County Assessors records as of each assessment date.

Changes in parcel composition will be recognized only as records show on date of assessment each tax year.

ADOPTED this 15th day of May 2025.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Arrowbear Park County Water District, at a regular meeting thereof, held on the 15th day of May 2025 by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Dated: May 15, 2025,

ARROWBEAR PARK COUNTY WATER DISTRICT

By

Terisa Bonito, President, Board of Directors

Certification of Resolution

Attest:

WITNESS MY HAND OR THE SEAL OF THE Arrowbear Park County Water District, on this 15th day of May 2025.

Caroline Rimmer, Secretary of the Board
Arrowbear Park County Water District



AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR
AGREEMENT FOR COLLECTION OF SPECIAL
TAXES, FEES, AND ASSESSMENTS
FISCAL YEAR 2025-26

THIS AGREEMENT is made and entered into this ____ day of _____, 2025,
by and between the COUNTY OF SAN BERNARDINO, hereinafter referred to as "County"
and the _____, hereinafter referred to as "District".

WITNESSETH:

WHEREAS, Government Code Sections 29304 and 51800 authorize the County to recoup its collection costs when the County collects taxes, fees, or assessments for any city, school district, special district, zone or improvement district thereof; and

WHEREAS, the District and County have determined that it is in the public interest that the County, when requested by District, collect on the County tax rolls the special taxes, fees, and assessments for District.

NOW, THEREFORE, IT IS AGREED by and between the parties hereto as follows:

1. County agrees, when requested by District as hereinafter provided to collect on the County tax rolls the special taxes, fees, and assessments of District, and of each zone or improvement District thereof.

2. When County is to collect District's special taxes, fees, and assessments, District agrees to notify in writing the Auditor-Controller (268 W. Hospitality Lane, 4m floor, San Bernardino, CA 92415) of the County on or before the 10th day of August of each fiscal year of the Assessor's parcel numbers and the amount of each special tax, fee, or assessment to be so collected. Any such notice, in order to be effective, must be received by the Auditor-Controller by said date.

3. County may charge District an amount per parcel for each special tax, fee, or assessment that is to be collected on the County tax rolls by the County for the District, not to exceed County's actual cost of collection.

4. District warrants that the taxes, fees, or assessments imposed by District and collected pursuant to this Agreement comply with all requirements of state law, including but not limited to, Articles XIII C and XIII D of the California Constitution (Proposition 218).

5. District hereby releases and forever discharges County and its officers, agents, and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of District's responsibility under

this agreement, or other action taken by District in establishing a special tax, fee, or assessment and implementing collection of special taxes, fees or assessments as contemplated in this agreement.

6. The County Auditor-Controller has not determined the validity of the taxes or assessments to be collected pursuant to this contract, and the undersigned District hereby assumes any and all responsibility for making such a determination. The undersigned District agrees to indemnify, defend, and hold harmless the County and its authorized officers, employees, agents, and volunteers from any and all claims, actions, losses, damages, and/or liability arising out of this contract or the imposition of the taxes or assessments collected pursuant to this contract, and for any costs or expenses incurred by the County on account of any claim therefore, except where such indemnification is prohibited by law. If any judgment is entered against County or any other indemnified party as a result of action taken to implement this Agreement, District agrees that County may offset the amount of any judgment paid by County or by any indemnified party from any monies collected by County on District's behalf, including property taxes, special taxes, fees, or assessments. County may, but is not required to, notify District of its intent to implement any offset authorized by this paragraph.

7. District agrees that its officers, agents and employees will cooperate with County by answering inquiries made to District by any person concerning District's special tax, fee, or assessment, and District agrees that its officers, agents, and employees will not refer such individuals making inquiries to County officers or employees for response.

8. District shall not assign or transfer this agreement or any interest herein and any such assignment or transfer or attempted assignment or transfer of this agreement or any interest herein by District shall be void and shall immediately and automatically terminate this agreement

9. This agreement shall be effective for the 2025-26 fiscal year.

10. Either party may terminate this agreement for any reason upon 30 days written notice to the other party. The County Auditor-Controller shall have the right to exercise County's right and authority under this contract including the right to terminate the contract.

11. County's waiver of breach of any one term, covenant, or other provision of this agreement, is not a waiver of breach of any other term, nor subsequent breach of the term or provision waived.

12. Each person signing this agreement represents and warrants that he or she has been fully authorized to do so.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first above written.

District:

By:-----

Printed Name:

Title:

Date:

ENSEN MASON CPA, CFA,
AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR
SAN BERNARDINO COUNTY

By Authorized Deputy:

Printed Name: Franciliza Zvss

Title: Chief Deputy, Property Tax ____

Date:

ARROWBEAR PARK COUNTY WATER DISTRICT

Policy Handbook

POLICY TITLE: Disciplinary Action
POLICY NUMBER: 2260

2260.10 The following measures are part of the disciplinary process: warning, reprimand, suspension with or without pay, dismissal, demotion, or reduction in pay. The General Manager may discipline any employee for cause.

2260.20 **Grounds for Discipline.**

- 2260.20.1** Incompetency;
- 2260.20.2** Inefficiency;
- 2260.20.3** Neglect of duty;
- 2260.20.4** Insubordination;
- 2260.20.5** Absence without leave;
- 2260.20.6** Conviction of a felony (conviction means a plea of guilty or nolo contendere or a determination of guilt in a court of competent jurisdiction);
- 2260.20.7** Discourteous treatment of the public or other employees;
- 2260.20.8** Improper political activities;
- 2260.20.9** Willful disobedience;
- 2260.20.10** Illegal strike or work stoppage;
- 2260.20.11** Abuse of sick leave;
- 2260.20.12** Abuse of personal necessity leave;
- 2260.20.13** Driving record unacceptable to the DISTRICT's insurance carrier;
- 2260.20.14** Fraud in securing employment;
- 2260.20.15** Dishonesty;
- 2260.20.16** Use or under the influence of alcohol or illegal drugs while on duty;
- 2260.20.17** Theft, damage, misuse or unauthorized use of DISTRICT property.
- 2260.20.18** Discrimination or harassment.
- 2260.20.19** Improper work attire.
- 2260.20.20** Conducting personal business during duty hours.
- 2260.20.21** Disparaging remarks about work, employees, supervisors, the Board of Directors, the DISTRICT or its customers.
- 2260.20.22** Use of profanity or racist remarks.
- 2260.20.23** Horseplay or practical jokes or fighting.

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2260.20.24 Unsafe work practices.

2260.20.25 Failure to respond to an emergency while on call.

2260.30 All acts of discipline will be accompanied by a letter of warning to the full time employee stating the reasons and grounds for such discipline. The full time employee must acknowledge receipt of the warning by signing the letter at the time of presentation; this signature signifies only receipt of the document, not necessarily agreement to the contents. The full time employee may, before the conclusion of the next regular working day, respond in writing to the contents of the letter of warning.

2260.40 All negative evaluations or letters of warning shall remain part of the full time employee's personnel file. Negative evaluation shall not be used by the General Manager in decisions to dismiss if the performance has improved or the action which merited a warning has not recurred, each/both for a period of at least one (1) year.

2260.50 Any disciplinary action which may result in suspension without pay, or demotion shall be set forth in writing to the full time employee, at least five (5) working days before the proposed effective date or dates. This notice shall be prepared by the General Manager after consultation with the District Counsel and shall contain the following:

2260.50.1 A description of the proposed action and its effective date or dates, and the ordinance, regulation, or rule violated;

2260.50.2 A statement of the acts or omissions upon which the action is based;

2260.50.3 A statement that a copy of the materials upon which the action is based is attached or available for inspection upon request;

2260.50.4 A statement advising the full time employee of the right to request a hearing as provided in paragraph 2250.50 of Policy #2250, "Separation from District Service;"

2260.50.5 A date by which time the full time employee must respond in writing if he/she wishes to contest the action.

2260.60 All notices of proposed action shall be personally served or be mailed by certified mail, return receipt requested, to the last known address of the full time employee.

2260.70 The General Manager, at his discretion, may place any employee on paid administrative leave.

Approved and Adopted by Motion with inclusion in District Employee Handbook 3/19/2015.

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POLICY TITLE: Disciplinary Action
POLICY NUMBER: 2260

2260.10 This policy shall apply to all District employees

2260.20 Disciplinary Actions

Employees may be disciplined for cause, including but not limited to:

- Verbal or written warning
- Written reprimand
- Suspension with or without pay
- Demotion or reduction in pay
- Dismissal

The General Manager has the authority to impose discipline in accordance with this policy and applicable laws.

2260.30 Grounds for Discipline

Employees may be subject to disciplinary action for:

1. Incompetence or failure to meet job performance standards.
2. Inefficiency in performing assigned duties.
3. Neglect of duty or failure to carry out job responsibilities.
4. Insubordination, including refusal to follow lawful directives.
5. Absence without authorized leave.
6. Conviction of a felony.
7. Repeated discourteous or unprofessional treatment of the public or coworkers.
8. Engaging in political activities that interfere with job performance or violate applicable laws.
9. Willful disobedience of workplace policies or directives.
10. Participation in an illegal strike or unauthorized work stoppage.
11. Abuse of sick leave or personal necessity leave.
12. Driving record issues that disqualify an employee from required job duties.
13. Falsification or misrepresentation in securing employment.
14. Dishonesty in the performance of job duties, or other work-related dishonesty.
15. Use of, or being under the influence of, alcohol or illegal drugs while on duty.
16. Theft, damage, misuse, or unauthorized use of District property.
17. Discrimination, harassment, or retaliation.
18. Failure to maintain appropriate workplace attire.
19. Conducting excessive personal business during work hours.
20. Making knowingly false or defamatory statements about the District, its employees, supervisors, Board of Directors, or customers.
21. Use of profanity, racial slurs, or discriminatory language in the workplace.

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22. Engaging in disruptive or unsafe behavior, including fighting, horseplay, or practical jokes.
23. Engaging in unsafe work practices that endanger oneself or others.
24. Failure to respond to an emergency while on call.
25. Discourteous treatment of employees, customers or others doing business at the District.

2260.40 Disciplinary Records and Notice

All formal discipline of non-probationary employees will be accompanied by a letter or warning and the employee will be asked to acknowledge receipt. Acknowledgment confirms receipt only and does not imply agreement. Employees may submit a written response for inclusion in their personnel file.

Any disciplinary action that may result in suspension without pay, dismissal or demotion must be provided to the employee in writing at least five (5) working days before its effective date. The written notice shall include:

1. A description of the proposed action, its effective date, and the relevant policy violation.
2. A statement of the acts or omissions upon which the action is based.
3. A copy of the materials upon which the action is based or notice of availability for inspection upon request.
4. A statement advising the employee of the right to request a hearing under Policy #2250.50, "Disciplinary action Appeal Processes."
5. A deadline (date and time) for the employee to respond in writing if they wish to contest the action.

All notices shall be personally served or sent via certified mail to the employee's last known address.

Disciplinary records remain in the personnel file but may not be considered if the issue has not recurred for at least one (1) year.

2260.50 Administrative Leave

The General Manager may place an employee on paid administrative leave when necessary. This action does not imply misconduct or disciplinary action unless determined otherwise after review.