

**Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell, Oklahoma
Tuesday, December 14, 2021
6:00 P.M.**

I. Call Meeting to Order

The agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: November 9, 2021
- c. Approval of Special Meeting Minutes: November 16, 2021
- d. Approval of Payment of Purchase Order Invoices-\$552,397.51
- e. Financial Reports

III. Regular Agenda

1. Discussion and possible action to approve the audit report from Mike Green.
2. Discussion and possible action to approve or not approve regularly scheduled board meeting dates for calendar year 2022.

January 11, 2022	February 8, 2022	March 8, 2022	April 12, 2022
May 10, 2022	June 14, 2022	July 12, 2022	August 9, 2022
September 13, 2022	October 11, 2022	November 8, 2022	December 13, 2022

3. Discussion and possible action to approve or not approve 2022 Holiday Schedule.

December 31, 2021	January 17, 2022	February 21, 2022	April 15, 2022	May 30, 2022
June 20, 2022	July 4, 2022	September 5, 2022	October 10, 2022	November 11, 2022
November 24, 2022	November 25, 2022	December 23, 2022	December 26, 2022	

4. Discussion and possible action to approve or not approve Property Insurance with OMAG; policy# PRO 1400253 05 for the term of 1-15-2022 through 1-15-2023 in the amount of \$37,267.00.
5. Discussion and possible action to approve or not approve Vehicle/Liability Insurance with OMAG; policy# GLA 1400375 05 for the term of 1-15-2022 through 1-15-2023 in the amount of \$33,456.00.
6. Discussion and possible action to advertise or not advertise for the open position created by Danny Phillip's resignation.

7. Discussion, consideration, and possible action to hire or not hire Seth Rose for Full-Time Wastewater Treatment Plant Operator/Lab Technician at a starting wage of \$10.50. Possible Executive Session pursuant to 25 O.S. section 307 B.1.
 8. Discussion regarding escalation of prices, as well as effects of inflation, shortages, and impact of such matters on material and supply purchases by Stilwell Utilities/Stilwell Area Development Authority and how such matters may influence rates charged to customers.
 9. Discussion, consideration, and possible action regarding Jay Updike involvement with Stilwell Utilities/Stilwell Area Development Authority and Cherry Tree Rural Water District contract relating to proposed 6-inch force main waste water construction project.
 10. Discussion with possible decision to approve or not approve a contract, attached, with Cherry Tree Rural Water District (aka Adair County Rural Water District # 1) providing wastewater treatment services from a forced main sewer line to be pumped to the south pump station which is owned and operated by SADA/SUD. In the alternative, discuss, consider and propose changes to the draft contract, attached. Fee for services to be negotiated and recommended to the city council for amendment of city utility rate Ordinance # 309 E, or, in the alternative, utilize existing rates for industrial customers as previously established by SADA/SU.
 11. Discussion, consideration, and possible action involving HCCCO matter, including threatened litigation and Stilwell Area Development Authority response, including litigation, negotiations, and/or settlement, as proposed by HCCCO. Possible Executive Session pursuant to 25 O.S. section 307 B.4.
 12. Status report by Larry Eagleton.
 13. Status report by Shelldon Miggetto.
 14. Audit Committee Report.
 15. Policy Committee Report.
 16. Budget Committee Report.
- IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**
- V. Adjournment**

Posted: 2:00 P.M. December 10, 2021
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer

Bill Garrett



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