

**VILLAGE OF PARDEEVILLE**  
**PARDEEVILLE VILLAGE BOARD MINUTES**  
**Village Hall – 114 Lake Street, Pardeeville**  
**Tuesday, November 10, 2020 6:30 p.m.**

**Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, November 10, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

**Roll Call:** All trustees were present. Also, present, were: Robin Bortz, Barry & Margo Pufahl and Meg Rohrbeck – ADCI; Administrator/DPW Erin Salmon and Clerk/Treasurer Jennifer Becker.

**Verification of the posting of agenda:** The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; library is currently closed.

**Agenda Approval:**

**MOTION Abrath/Fischer** to approve agenda as presented. Motion carried unanimously.

**Minutes Approval:**

**MOTION Buckley/Pease** to approve the minutes from October 20 and October 23. Motion carried unanimously.

**Comments from the Floor:** None

**Communications & Reports:**

- **Angie Williams Cox Library:** Haynes reported they will stay curbside only through November and will re-evaluate in December. Buckley reported that they have new oversized gutters and downspouts.
- **EMS Commission:** Abrath reported that the ems is struggling financially as call volume is down and billing company is not paying. They will be having an emergency meeting with all municipal officials on Wednesday, November 11<sup>th</sup> to discuss plans on how to move forward.
- **Columbia County Supervisor Report:** Pufahl supplied a written report; there was no further discussion.
- **Ordinance Violation Report:** report was reviewed. Discussion on 212 W. Chestnut St - Salmon stated a citation has been given and work has continued; she and Deputy Frederick will be meeting with the Huddleston's on Thursday to discuss what else needs to be done and we will have an update for the next meeting.
- **DPW/Administrator Report** – Report was reviewed. Discussion on the “sludge judging” of the frog pond and we took approximately 20 samples for the dredging permit – now that this has been turned in, we are just waiting for an answer on the permit. Hepler's old property on second street – laterals have been abandoned and sidewalk should be finished this week. Water Tower clean and coat has finished the work on the “Tin Man”; Davis has finished all the crushing at the 8-acre site and Dukes has finished lining the manholes.

**OLD Business**

**Senior Center –**

**Grant Update/Lenz** – Haynes stated that he has been in discussion with the Lenz Foundation regarding our Senior Center and they made a few comments, such as: waiting to see if we decide to re-apply for the grant, size of the building –a community center and just calling it a senior center? they did not have any formal objection to the idea of the offices moving to that location as long as the offices had a separate entrance and did not interfere with the activity that would be going on in the senior center.

### **Plans for the future...what do we want to do**

The previous discussion led into the topic of potentially moving Village offices to this location which had been discussed at the previous meeting. Salmon stated that in discussion with the Sheriff they would like to stay where they are at and in doing so it would allow for our siren and Scada antenna to remain here. There would be a fee to move the hosting of the Scada which would be around \$7K. With the idea of the sheriff not moving; it reduced the size of what would be needed for Village offices down to around 1805 sq ft and the cost would be approximately \$319K. Salmon stated that in discussion with the auditor, Johnson Block, we have almost \$200 in designated funds for general government office and this could be used should we decide to move forward with this idea. Questions raised on if we decide to apply for the grant then we are not to have Village offices at this location – and that is correct there would be a clause that would have a 5-year sunset on changing the use of the building should we receive the CDBG Grant. Some felt that we were so close that if we were to apply for a little less now that we borrowed for this, we may stand a better chance next year and MSA was offering application at no charge. Currently we are sitting approximately \$162K short of funds to construct the senior center as currently laid out; and if offices were added we would be about \$271K short. Further discussion lead into time frame and design - what would we be looking at for timeframe if we wait until August of 2021 to see if we get a grant. Rohrbeck with ADCI stated that they are waiting on a decision from us and have approximately 4-5 months of design work to do before this would be ready for bid. The board wanted to know if they could proceed with the design of the senior center as-is and then plan for the addition of offices now; knowing that they may not happen for 5 years. Rohrbeck stated that this would be the ideal plan as you could plan your plumbing and heating for the entire building now and be ready to go if you decided to do the addition in the future.

**MOTION Abrath/Fischer** to apply for the CDBG Grant in Spring of 2021 unless we obtain sufficient funds to begin construction prior to the application period. Motion carried unanimously.

**MOTION Fischer/Buckley** to have ADCI continue with design of Senior Center with the option to add Village offices using the funds we currently have on hand to pay the expense. Motion carried unanimously.

### **NEW Business**

#### **Handicap parking stall for 118 N Main – Kathy Cook**

Kathy had reached out to the Village inquiring about a handicap parking stall for a potential tenant at her building located at 118 N Main.

**MOTION Abrath/Fischer** to deny the request - there are handicap spots located throughout the downtown for all to utilize. Motion carried unanimously.

#### **Special events review application – Chandler Park holiday lights**

Application was presented for approval.

**MOTION Buckley/Fischer** to approve the application as presented. Motion carried with unanimously.

#### **Ordinance Section 32-160**

This was brought to the attention of the Village that the wording means that any vehicle left unattended on a street is in violation and is basically unenforceable.

**Motion Abrath/Pease** to remove ordinance section 32-160. Motion carried unanimously.

#### **2021 Village Budget**

The full budget was presented for final review before adoption.

General fund was scaled back and is currently sitting at (\$-56,319.25) of which undesignated funds would be used to cover.

**MOTION Abrath/Haynes** to send to public hearing next week. Motion carried unanimously.

Electric utility budget is balanced for 2021

**MOTION Abrath/Fischer** to send to public hearing next week. Motion carried unanimously.

Water utility budget is currently at (\$-94,720.05) this is due to the water meter project that has been previously discussed. At the utility commission meeting it was decided to send this to the Board without recommendation and that Salmon would inquire to see if it would be possible to stretch the project from 3-4 years now along with obtaining an additional meter reader should ours go down or die. Salmon stated that we would only change the budget for water by \$20K if we did this and ultimately that amount would have to go back into the General Fund budget so it doesn't help the overall impact. **MOTION Possehl/Abrath** to send to public hearing next week. Motion carried unanimously.

Sewer utility budget is balanced for 2021

**MOTION Abrath/Fischer** to send to public hearing next week. Motion carried unanimously.

### **Closed Session**

**MOTION Abrath/Pease** to go into **CLOSED SESSION** at 8:11 p.m. under WI Stats. Sec. 19.85 (1) (c) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

**Roll Call Vote:** Motion carried unanimously

- A. Employee evaluations
- B. Merit increases
- C. COLA

**MOTION Abrath/Fischer** to return to **OPEN SESSION** at 9:03 p.m. to formally dispose of any issues discussed in closed session. Motion carried unanimously.

### **Discussions and/or action resulting from closed session:**

**MOTION Abrath/Pease** to approve wages as discussed in closed session per the sset base, merit and the COLA of 1% for all employees. **ROLL CALL VOTE:** Motion carried unanimously.

**Adjourn:** The meeting adjourned by Possehl at 9:05 p.m.

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Jennifer Becker, Clerk/Treasurer  
Approved 11/17/2020