

**GWSSA OPERATING COMMITTEE MEETING
3025 E. SPANISH TRAIL ROAD, MOAB, UTAH
May 7, 2020 - 4:00 p.m.**

The meeting was called to order by President Dan Pyatt at 4:08 p.m. at the Agency Office, 3025 E. Spanish Trail Rd., Moab, Utah. Mike Holyoak was present in office. Other trustees present via telephone were: Gary Wilson, Dale Weiss, Rick Thompson, Mike Duncan, Gabriel Woytek, Ken Helfenbein. Jerry McNeely joined via telephone at 4:32 p.m. Those present established a quorum. Rex Tanner, Brian Backus, Preston Paxman were absent.

Others present in office were: Dana Van Horn, Maggie Hamilton, via telephone Devan Shields. Ben Musselman joined at 4:50 p.m.

Minutes of meeting 4-2-2020 Motion to approve the minutes of 4-2-2020 as presented by Dale Weiss. Second by Ken Helfenbein. MOTION CARRIED 8-0.

Citizens to be heard None.

Check approval a motion to approve the payment of bills in the amount of \$197,072.14 by Mike Holyoak. Second by Dale Weiss. MOTION CARRIED 8-0.

Financial Statement February and March 2020 financial statements were presented.

Resolution 2020-05-07 Municipal Wastewater Planning Program Annual Report 2019 for Grand Water & Sewer Service Agency Dana presented the board with the questionnaire that was submitted to the Municipal Wastewater Planning Program. Dale Weiss made a motion to approve Resolution 2020-05-07 Municipal Wastewater Planning Program Annual Report 2019 for Grand Water & Sewer Service Agency. Second by Ken Helfenbein. MOTION CARRIED 9-0.

Award proposal/bid for chlorinators at George White and Chapman chlorination buildings there were 4 proposals submitted to the agency for two new chlorinators. The committee performed a ranking of each proposal. After going over pros and cons of each proposal, the committee ranked the AccuTab Power Pro 3075 – tablet system as the best for the agency. Dale Weiss made a motion to move forward and award the contract to Waterford Systems for two AccuTab 3075 systems for a total amount not to exceed \$61,400. Second by Mike Holyoak. MOTION CARRIED 9-0.

COVID-19 discussion so far things have been going well at the office, the door has remained locked, limiting the amount of exposure to the public. We will reevaluate the possibility of in-person transactions at the end of the month. The shop crew altered their hours to keep from working together.

Water Project updates Phase I we have finally got the green light for asphalt and those numbers have been submitted and approved from the bond. The tank and booster station are priorities. There is a meeting tomorrow with the bond company, the board would like them to know that the agency is tired of the bond dragging their feet. There will be a member of the board in that meeting as well as the agency managers and Devan. Phase II is moving right along; Harrison's is doing a good job with minimal complaints. Harrison's will be adding an additional crew to speed things along.

Lake/Snow report the lake is at 1742 AF, SWE is 0% of average and Precipitation is 76% of average. Soil moisture is at 58%. There is not much snow left on the mountain. The runoff has started, and we are currently taking in roughly 10 CFS into the lake. Thankfully, the temperature has not been too hot, we might still have to pump later in the season.

Committee report Nothing that hasn't already been discussed.

Items from staff Ben evaluated the condition of two older fleet vehicles in comparison to their value. The cost of repairs is close to the Kelly Blue Book value. The committee agreed with the lease of two more trucks. Ben and two of the guys will go next Wednesday to pick up those trucks for a year lease. All fittings that will be installed on the trucks are removeable. The budget for a new truck was \$40,000 and leasing for the two trucks is \$4500 a year. Ben has done his homework on purchase vs leasing. The only requirement on leasing is one oil change and one tire rotation, the only loss will be the sticker on the side of the truck. Dana got notice the conservation plan is due in August. Dana said that our board governance policy requires that each employee and board member sign a disclosure statement declaring any conflict of interest. Dana and Ben had a Zoom meeting with CIB today. Our application was requesting 1.7 million dollars, 20% grant and the rest in a loan at 1% interest. Our application was approved at 100% loan at 1% interest. The next meeting will be June 11th for funding. The office got a new, much needed, phone system today with Emery Telcom. The new system should cut our current bill by about 80%.

Items from board members Dale would like to thank everyone who worked on the whole CIB process.

Closed session if necessary none.

President Pyatt declared the meeting adjourned. Hearing no objections; the meeting adjourned a 5:12 p.m.

ATTEST:

Dan Pyatt, Chairman

Dana Van Horn, Secretary/Treasurer