

**SOUTHERN MINNESOTA EDUCATION CONSORTIUM #6083
CABINET**

Regular Meeting

Tuesday, April 16th, 2019 at 9AM

SMEC Office, 203 2nd Street NW, Adams, MN 55909

The regular meeting of the Cabinet of Southern Minnesota Education Consortium #6083, was called to order at 9:04AM by Dan Armagost on Tuesday, April 16th, 2019. The meeting opened with roll call to determine a quorum. Cabinet members present were: Brian Shanks, Jerry Reshetar, Paul Besel, Bryan Boysen, and Jeff Sampson. Absent was Jim Hecimovich. Administration and staff in attendance were: Executive Director Dan Armagost, Coordinator Denise Kennedy, Business Manager Todd Lechtenberg, and Administrative Assistant Tiffany Lewison.

A motion was made by Brian Shanks, seconded by Jeff Sampson, to approve the Agenda with the additions of the March 28th Special Meeting Minutes added to the Consent Agenda as well as the additions of Item L. Cassidy Harrington 2019-20 Teacher Contract, M. Stephanie Arneson 2019-20 Teacher Contract, and N. Craig Knight 2019-20 Teacher Contract added under New Business. Motion carried.

Public comments/recognition: none

A motion was made by Paul Besel, seconded by Jerry Reshetar to approve the Consent Agenda. Motion carried. The following items were approved: Minutes from the March 19th, 2019 Regular Meeting, Minutes from the March 28th Special Meeting, Treasurer's Report/Financial Report, and the NEXT Step bank account statement.

Committee Reports:

A. Policy Committee:

- a. Series 200 Policies for second reading and adoption: A motion was made by Jeff Sampson, seconded by Jerry Reshetar, to adopt policies 201 Legal Status of the School Board, 204 School Board Meeting Minutes, 205 Open Meetings and Closed Meetings, 206 Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations, 207 Public Hearings. Motion carried.

New Business Items:

- A. Snow Day Relief: Presented that 185 day hourly staff (non-para) have the option to make up 3 days in the summer. A motion to approve was made by Jeff Sampson, seconded by Jerry Reshetar. Motion carried. It was also presented to grant SMEC hourly admin staff the option of 3 days PTO or pay for 3 days. A motion to approve was made by Jeff Sampson, seconded by Bryan Boysen. Motion carried.
 - B. Hour staff rates discussion: Proposal of \$0.50/hour raise for all 185 day hourly employees. A motion to approve was made by Jerry Reshetar, seconded by Bryan Boysen. Motion carried.
 - C. Service contracts for Albert Lea (Vision) and Fillmore Central (EBD, Vision, School Psych, DHH): a motion to approve was made by Paul Besel, seconded by Brian Shanks. Motion carried.
- Items D. – I. A motion to approve items D through I was made by Paul Besel, seconded by Brian Shanks. Motion carried. Items approved included: Ashley Crumb summer 2019 contract, Darielle Felten para sub contract for the remaining 2018-19 school year, Lexie Sherman teacher contract for 2019-20, Daniel (Aleks) Laguna para contract for remaining 2018-19 school year, Angie Hanson

teacher contract for the 2019-20 school year, and Jessica Benson teacher contract for the 2019-20 school year.

J. Sara Koenecke letter or resignation effective the end of the 2018-19 school year: A motion to approve was made by Jerry Reshetar, seconded by Brian Shanks. Motion carried.

K. File Transfer for Laura Booth: A motion to approve was made by Jeff Sampson, seconded by Brian Shanks. Motion carried.

Items L. - N. A motion was made by Jeff Sampson, seconded by Jerry Reshetar, to approve Items L. through N. Motion carried. Items approved included: Cassidy Harrington 2019-20 teacher contract, Stephanie Arneson 2019-20 teacher contract, and Craig Knight 2019-20 teacher contract.

Old Business Items:

None

Administrative Reports:

Admin Council Updates (Paul Besel): Admin Council moved from May 16th to May 9th. Also will be having a BYOC Webinar meeting next week. Information to follow meeting.

3rd Party Billing Coordinator Update: All is going well and billing monthly.

Business manager Updates (Todd Lechtenberg): budgets are getting set and working on negotiations with staff

Coordinator Updates (Denise Kennedy): working on getting staff signed up and informed about Reading Camp

Executive Director Updates (Dan Armagost): waiting to move ground at new building, conditions are still too unfit. Also finishing up cutting down some trees at property as well.

Cabinet Comments:

None

Next Meeting Date/Time:

The next regular meeting of the board of education will be on Tuesday May 21st, 2019 at 9AM at the SMEC office located at 203 2nd Street NW, Adams, MN 55909.

Adjourn:

A motion to adjourn was made by Brian Shanks, seconded by Jerry Reshetar. Motion Carried. Meeting adjourned at 9:48AM.

Unofficial minutes submitted by Tiffany Lewison, Admin Assistant for SMEC on April 17th, 2019.

Minutes approved by the Cabinet on May 21st, 2019.