

SUMMER VILLAGE OF SOUTH VIEW  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, MARCH 18, 2025  
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

PRESENT: Council: Mayor Sandi Benford  
Deputy Mayor Garth Ward  
Councillor Colleen Richardson

Administration: Angela Duncan, Chief Administrative Officer - Incoming

Absent: Wendy Wildman, Chief Administrative Officer - Outgoing

Appointments:

Public at Large: 0 – Via Zoom / 0 – In Person

	MOTION #	
1.	<b>CALL TO ORDER</b>	Mayor Benford called the meeting to order at 9:30 a.m.
2.	<b>TREATY 6 TERRITORY LAND ACKNOWLEDGEMENT</b>	The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries.
3.	<b>AGENDA</b> 043-2025	<b>MOVED</b> by Councillor Richardson that the March 18, 2025 Agenda be approved as presented. <b>CARRIED</b>
4.	<b>MINUTES</b> 044-2025	<b>MOVED</b> by Deputy Mayor Ward that the February 18, 2025 Regular Council Meeting Minutes be approved as presented. <b>CARRIED</b>
5.	<b>APPOINTMENTS</b>	
6.	<b>BYLAWS</b> 045-2025	<b>MOVED</b> by Mayor Benford that the draft fire bylaw be accepted for information and FURTHER that changes be sent back to Patriot Law for review and action. <b>CARRIED</b>
7.	<b>BUSINESS</b> 046-2025	<b>MOVED</b> by Deputy Mayor Ward that the deadline to review the Intermunicipal Collaboration Framework Agreement between the Summer Village of South View and Lac Ste Anne County be

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		<p>extended to March 31, 2027, as permitted by Ministerial Order MSD:024-23 and FURTHER that Council requests to start discussions following the 2025 municipal election.</p> <p style="text-align:right"><b>CARRIED</b></p>
	047-2025	<p><b>MOVED</b> by Councillor Richardson that the following appointments are made for the 2025 Summer Village of South View's Local and Composite Assessment Review Boards with the Capital Region Assessment Service Commission:</p> <ul style="list-style-type: none"><li>• ARB Chairperson – Raymond Ralph,</li><li>• ARB Clerk – Geryll Amorn,</li><li>• ARB Panelists – Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, Raymond Ralph.</li></ul> <p style="text-align:right"><b>CARRIED</b></p>
	048-2025	<p><b>MOVED</b> by Councillor Richardson that Denis Meier, John Roznicki, Rainbow Williams, Chris Zaplotinsky, Tony Siegel, Jaime-Lee Kraley, Jason Shewchuk, and John McIvor be appointed to the Summer Village of South View Subdivision and Development Appeal Board for a 3 year term and FURTHER that the Subdivision and Development Appeal Board Clerks, as designated officers, be confirmed as Emily House, Janet Zaplotinsky, and Cathy McCartney.</p> <p style="text-align:right"><b>CARRIED</b></p>
	049-2025	<p><b>MOVED</b> by Mayor Benford that the Summer Village of South View partner with the Summer Village of Nakamun Park to engage legal counsel to investigate and prepare the requirements for compliance with the new privacy legislation, Access to Information Act (AIA) and Protection of Privacy Act (POPA), including a comprehensive Privacy Management Plan.</p> <p style="text-align:right"><b>CARRIED</b></p>
	050-2025	<p><b>MOVED</b> by Mayor Benford that the timeline for Part 2 of the Councillor Orientation, as required by section 201.1(1) of the Municipal Government Act RSA 2000 C M-26, be extended until September 30, 2025, as allowed by section 201.1(2).</p> <p style="text-align:right"><b>CARRIED</b></p>
	051-2025	<p><b>MOVED</b> by Mayor Benford that the Summer Village of South View appoint Paul Hanlan of SV Planning and Development as development officer, effective May 1, 2025 subject to entering into formal contract and FURTHER that Paul Hanlan be appointed as a Designated Officer as of May 1, 2025.</p> <p style="text-align:right"><b>CARRIED</b></p>

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	052-2025	<p><b>MOVED</b> by Councillor Richardson that administration continue with the drafting and review of the Land Use Bylaw and Public Engagement Plan for Council's review, with the public engagement to commence after the 2025 Municipal Election.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	053-2025	<p><b>MOVED</b> by Mayor Benford that changes to the draft 2025 Operating and Capital Budget be made as directed at meeting time, and that the final draft budget be brought back to the next meeting for final review and approval.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	054-2025	<p><b>MOVED</b> by Councillor Richardson that the Enforcement Service Agreement between the Summer Village of South View and Lac Ste Anne County be approved in principle, to begin April 1, 2025, pending acceptance of the final agreement.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	055-2025	<p><b>MOVED</b> by Mayor Benford that the amendment to the Chief Administrative Officer and Administration Services Agreement between the Summer Village of South View and Wildwillow Enterprises Inc. be approved and its execution authorized.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	056-2025	<p><b>MOVED</b> by Mayor Benford that Angela Duncan be appointed Chief Administrative Officer for the Summer Village of South View effective immediately and FURTHER that the appointment of Wendy Wildman as Chief Administrative Officer be rescinded.</p> <p style="text-align: right;"><b>CARRIED</b></p>
8.	<b>FINANCIAL</b> 057-2025	<p><b>MOVED</b> by Councillor Richardson that the Income and Expense Statement, as of February 28, 2025, be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9.	<b>COUNCIL REPORTS</b> 058-2025	<p><b>MOVED</b> by Councillor Richardson that the Council Reports be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>10.</b>	<b>CAO REPORT</b> 059-2025	<b>MOVED</b> by Deputy Mayor Ward that the Chief Administrative Officers' Report be accepted for information.  <b>CARRIED</b>
<b>11.</b>	<b>INFORMATION AND CORRESPONDENCE</b> 060-2025	<p><b>MOVED</b> by Mayor Benford that the following Information and Correspondence items be received for information:</p> <ul style="list-style-type: none"> <li>a) February 4, 2025 letter from Municipal Affairs Minister Ric McIver: 2025 Minister's Awards for Municipal and Public Library Excellence,</li> <li>b) February 13, 2025 letter from Municipal Affairs Minister Ric McIver: Joint Use Planning Agreements,</li> <li>c) February 13, 2025 letter from the Town of Onoway: AFRRCS Radios,</li> <li>d) February 14, 2025 email from Lac Ste Anne County: Hwy 43 Waste Commission Community Improvement Policy,</li> <li>e) February 19, 2025 article from Alberta Municipalities: Potential Impact of Tariffs on Municipalities,</li> <li>f) February 24, 2025 email from Lac Ste Anne East End Bust Society: Notice of Annual Meeting,</li> <li>g) February 26, 2025 letter from Municipal Affairs Minister Ric McIver: Provincial Priorities Act,</li> <li>h) February 26, 2025 email from FireSmart Canada: CONGRATULATIONS! Your Wildfire Community Preparedness Day 2025 application was successful,</li> <li>i) 2024 4th Quarter Safety Codes Report,</li> <li>j) February 27, 2025 letter from Municipal Affairs Minister Ric McIver: Budget 2025,</li> <li>k) February 28, 2025 Alberta Municipalities Preliminary Analysis of Alberta's Budget 2025.</li> </ul> <p><b>CARRIED</b></p>
<b>12.</b>	<b>OPEN FLOOR DISCUSSION WITH GALLERY (15 min)</b>	There was no gallery present.
<b>13.</b>	<b>CLOSED MEETING</b>	
<b>14.</b>	<b>NEXT MEETING</b>	The next regular Council meeting is scheduled for Tuesday, April 15 <sup>th</sup> , 2025 at 9:30 a.m. in a hybrid format.

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15.	<b>ADJOURNMENT</b>	As there was no further business, Mayor Benford adjourned the meeting at 11:40 a.m.

Original Signed

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Sandi Benford, Mayor

Original Signed

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Angela Duncan, Chief Administrative Officer