

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
TUESDAY, JANUARY 20, 2026
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

PRESENT: Council: Mayor Sandi Benford
Deputy Mayor Garth Ward
Councillor Colleen Richardson

Administration: Angela Duncan, Chief Administrative Officer
Sandra Schneider, Administration
Wendy Wildman, Assistant Chief Administrative Officer (from 12:17 p.m. to 12:36 p.m.)

Absent: N/A

Appointments: Craig Bondy, Missing Link Team Internet, from 9:45 a.m. until 10:12 a.m.

Public at Large: 0 – Via Zoom / 1 – In Person

	MOTION #	
1.	CALL TO ORDER	Mayor Benford called the meeting to order at 9:30 a.m.
2.	TREATY 6 TERRITORY LAND ACKNOWLEDGEMENT	The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries.
3.	AGENDA 001-2026	MOVED by Councillor Richardson that the January 20, 2026 Regular Council Meeting Agenda be approved as presented. CARRIED
4.	MINUTES 002-2026	MOVED by Mayor Benford that the November 18, 2025 Regular Council Meeting Minutes be approved as presented. CARRIED
5.	APPOINTMENTS 003-2026 004-2026	MOVED by Mayor Benford that the presentation by Craig Bondy of Missing Link Internet be accepted for information. CARRIED MOVED by Mayor Benford that the agreement between Missing Link Internet and the Summer Village of South View be approved in principle pending entering into a final agreement. FURTHER THAT

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		the presentation be posted to the Summer Village of South View's website. CARRIED
6.	BYLAWS	N/A
7.	BUSINESS	
	005-2026	MOVED by Councillor Richardson that payment of invoice 2026.036 from North Saskatchewan Watershed Alliance, in the amount of \$100.00 for the Summer Village of South View's 2026 funding contribution, be approved. CARRIED
	006-2026	MOVED by Deputy Mayor Ward to accept the Yellowhead Regional Library \$0.75 per capita municipal allotment rate and the \$5.60 per capita provincial allotment rate for information AND THAT the Summer Village of South View assign its 2026 Yellowhead Regional Library allotment funds and 2025 Library Services Grant to the Darwell Public Library. CARRIED
	007-2026	MOVED by Deputy Mayor Ward that the agreement between Environmental 360 Solutions and Summer Village of South View be approved for a 5 year term and its execution authorized. CARRIED
	008-2026	MOVED by Mayor Benford that the attendance of Mayor Benford and Executive Assistant Schneider to the informal meeting of Mayors and Reeve of Lac Ste. Anne County area municipalities in Onoway on January 14, 2026 be ratified. CARRIED
	009-2026	MOVED by Councillor Richardson that the attendance of Mayor Benford and CAO Duncan to the Meet and Greet of regional municipalities hosted by Summer Villages of Lac Ste. Anne County East (SVLSACE) dated January 17, 2026 be ratified. CARRIED
	010-2026	MOVED by Deputy Mayor Ward that the attendance of Council and administration to the Regional Municipalities meeting dated January 30, 2026 be authorized. CARRIED

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	011-2026	<p>MOVED by Deputy Mayor Ward that the attendance of Council to the Regional Emergency Management meeting dated January 21, 2026 be authorized.</p> <p style="text-align: right;">CARRIED</p>
	012-2026	<p>MOVED by Councillor Richardson that the discussion on the Police Funding Model changes be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
	013-2026	<p>MOVED by Mayor Benford that the request for decision and discussion regarding Snow Clearing on Public Roadways and Traffic and Road Control Bylaws be accepted for information and to bring back the Traffic Bylaw to a future meeting.</p> <p style="text-align: right;">CARRIED</p>
	014-2026	<p>MOVED by Deputy Mayor Ward that amendments to the request for proposals be made as discussed AND FURTHER THAT Administration move forward with requesting proposals for the Drainage project.</p> <p style="text-align: right;">CARRIED</p>
	015-2026	<p>MOVED by Mayor Benford that the Communication and Engagement Plan for the Land Use Bylaw Review be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	016-2026	<p>MOVED by Mayor Benford that Council and Administration be authorized to attend the Alberta Municipalities Spring Municipal Leaders Caucus on March 26 to 27 at the Edmonton Convention Center.</p> <p style="text-align: right;">CARRIED</p>
	017-2026	<p>MOVED by Councillor Richardson that the 2nd review of the Draft 2026 Operating Budget be accepted for information, and that Administration make changes to this Draft 2026 Operating Budget as directed at meeting time, and that a 3rd review of the updated Draft 2026 Operating Budget take place at a future Council meeting.</p> <p style="text-align: right;">CARRIED</p>
8.	<p>FINANCIAL 018-2026</p>	<p>MOVED by Deputy Mayor Ward that the financial report, as of December 31, 2025, be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

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9.	COUNCIL REPORTS 019-2026	<p>MOVED by Mayor Benford that the Council reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting was recessed from 11:14 a.m. to 11:20 a.m.</p>
10.	CAO REPORT 020-2026 021-2026 022-2026	<p>MOVED by Deputy Mayor Ward that Policy C-COU-PWL-1 Public Works Liaison Policy, be approved as presented.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Richardson that Administration proceed with ordering the signs according to the list as presented with the following changes and additions:</p> <ol style="list-style-type: none"> 1. 18" traffic cones 2. U channel posts 3. 1 "No Dumping" 4. Speed Bump <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Benford that the Chief Administrative Officer's Report be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
11.	INFORMATION AND CORRESPONDENCE 023-2026	<p>MOVED by Councillor Richardson that the following Information and Correspondence items be received for information:</p> <ol style="list-style-type: none"> a) Northwest of 16, Walter Preugschas, Chair – November 18, 2025 – November Newsletter. b) Alberta Summer Villages Association (ASVA) Electronic Recycling Association (ERA) Electronics Recycling – November 21, 2025 – Exclusive Offer. c) Ste. Anne Summer Villages Regional Emergency Partnership (SVREMP). Janice Christiansen and Marlene Walsh – November 22, 2025 – appointment of Stephen Wright for Regional Director of Emergency Management (RDEM) position.

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	<p>d) National Police Federation, Brian Sauvé, President and CEO – November 27, 2025 – letter of introduction and Public Research</p> <p>e) Government of Alberta, Minister of Municipal Affairs, Dan Williams – December 5, 2025 – Fire Service - What We Heard report.</p> <p>f) Yellowhead Regional Library (YRL), Laurie Haak – December 8, 2025, Yellowhead Regional Library 2026-2030 Strategic Plan.</p> <p>g) Town of Mayerthorpe – December 11, 2025 – Committees Boards and Commissions.</p> <p>h) Alberta Summer Villages Association (ASVA), Kathy Krawchuk, Executive Director – December 11, 2025 – ASVA Executive.</p> <p>i) Alberta Summer Villages Association (ASVA), Brian Waterhouse, President – December 12, 2025 – Joint Use and Planning Agreements Regulation.</p> <p>j) Government of Alberta, JD Kliewer, Executive Director, Grants and Education Property Tax Branch – December 16, 2025 – Courtesy reminder restrictions remain in effect at this time.</p> <p>k) Government of Alberta, Honourable Ric McIver, Speaker of the Legislative Assembly of Alberta – December 16, 2025 – Congratulations and Seasons Greetings.</p> <p>l) Municipal Affairs – December 17, 2025 – Municipal Affairs Newsletter.</p> <p>m) Alberta Municipalities – December 18, 2025 – Notice of Settlement in Class Action Lawsuit.</p> <p>n) Alberta Lung – December 22, 2025 – Health Canada Radon testing.</p> <p>o) Alberta Summer Villages Association (ASVA), Brian Waterhouse, President – December 22, 2025 – Year in Review Newsletter.</p> <p>p) East End Bus Society, Jennifer Thompson, Chief Administrative Officer – January 5, 2026 – funding request letter.</p>
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		<p>q) Government of Alberta, Municipal Affairs, Office of Minister Williams – January 7, 2026 – Meeting request with Minister Williams at the ABMunis Spring Municipal Leaders Caucus 2026.</p> <p>r) Brownlee LLP – January 8, 2026 – Emerging Trends in Municipal Law.</p> <p>s) 4th Quarter Safety Codes.</p> <p style="text-align: right;">CARRIED</p>
12.	OPEN FLOOR DISCUSSION WITH GALLERY (15 min)	N/A
13.	CLOSED MEETING 024-2026	<p>MOVED by Mayor Benford that Pursuant to section 197(2) of the Municipal Government Act, that Council go into a closed meeting session at 11:41 a.m. to discuss the following:</p> <p>a) Altercation between resident and contractor (Access to Information Act Section 20(1) – disclosure harmful to personal privacy.)</p> <p>b) Contractor List (Access to Information Act Section 19(1) – disclosure harmful to business interests of a third party.)</p> <p>c) Enforcements (Access to Information Act Section 20(1) – disclosure harmful to personal privacy.)</p> <p>d) Chief Administrative Officer (CAO) contract (Access to Information Act Section 19(1) – disclosure harmful to business interests of a third party.)</p> <p style="text-align: right;">CARRIED</p> <p>The meeting was recessed from 11:42 a.m. until 11:45 a.m.</p> <p><u>Present in Closed Session:</u> Mayor Benford Deputy Mayor Ward Councillor Richardson CAO Duncan Assistant CAO Wildman (from 12:17 p.m. to 12:36 p.m.) Executive Assistant Schneider</p> <p>Councillor Richardson noted a conflict of interest regarding item a) and a pecuniary interest regarding item b) and left the room at 11:42 a.m.</p>

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	025-2026	<p>Councillor Richardson returned to the meeting at 12:02 p.m.</p> <p>Assistant CAO Wendy Wildman joined the meeting at 12:17 p.m.</p> <p>Assistant CAO Wildman left the meeting at 12:37 p.m.</p> <p>MOVED by Mayor Benford that Council come out of closed meeting at 12:38 p.m.</p> <p style="text-align: right;">CARRIED</p>
	026-2026	<p>The meeting was recessed from 12:38 p.m. until 12:41 p.m.</p> <p>MOVED by Mayor Benford that Administration proceed to obtain legal counsel as next steps for the Enforcements as discussed.</p> <p style="text-align: right;">CARRIED</p>
	027-2026	<p>MOVED by Mayor Benford that Council and Wildwillow Enterprises Inc. enter into negotiations for a new administrative contract effective January 1, 2027.</p> <p style="text-align: right;">CARRIED</p>
14.	NEXT MEETING	The next regular Council meeting is scheduled for Tuesday, February 17, 2026 at the municipal office and via Zoom.
15.	ADJOURNMENT	As there was no further business, Mayor Benford adjourned the meeting at 12:42 p.m.

Sandi Benford, Mayor

Angela Duncan, Chief Administrative Officer