

Constitution  
and  
Bylaws  
of the  
Marshall Sno-Drifters, Inc.

Last Revised: December 11, 2018  
(revision history on last page of document)

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## Purpose

The purposes of the Marshall Sno-Drifters, Inc. are to stimulate and advance the general welfare and safety of snowmobiling, to serve the interests of snowmobile enthusiasts , to defend such enthusiasts against discriminatory legislation, regulations and burdensome taxation, to develop a fraternal spirit among local snowmobile and other winter sport enthusiasts, to provide a medium for the exchange of snowmobiling information, to own or lease property for Club uses, protect farmers and other land owners property by investigating complaints, and to perform all desirable and lawful functions for the successful operation of the Club and in general public interest.

## Code of Conduct

I will be aware of and obey all State, Local and Club Rules and Regulations.

I will keep my snowmobile in safe operating condition.

I will respect the property and trails I ride on, whether on public or private lands.

I will treat the environment with respect by not littering, by waiting for enough snow cover to protect vegetation, by avoiding running over trees and shrubs, and appreciate but not disturb animals or other outdoor users.

I will do my best working with committees and helping out with club activities and events.

I will act responsibly and be responsible for my guests recognizing that my actions reflect on all snowmobile enthusiasts.

## ARTICLE 1: Name

Section 1: The name of the Club shall be Marshall Sno-Drifters, Inc. and will be referred to herein as **The Club**.

## ARTICLE 2: Fiscal Year

Section 1: The fiscal year of **The Club** shall run from November 1 to October 31.

## ARTICLE 3: Meetings

Section 1: Regular meetings of the members of **The Club** shall be held October through March, the second Tuesday of the month, at 7 p.m.

Section 2: To call a meeting to order, there must be a total of five qualified voting members including two Executive Committee Members.

Section 3: Only members in good standing are entitled to vote.

Section 4: If an occasion arises that cannot wait until the next regularly scheduled meeting, the President can call an Executive Committee Meeting. With the exception of Article 6, Section 6, all decisions at an Executive Committee Meeting are binding unless overridden by a two-thirds vote at the next regularly scheduled meeting. All Executive Committee Meeting decisions will be made available at the next regularly scheduled meeting.

## ARTICLE 4: Membership

Section 1: There shall be two classes of membership:

Family Membership: For paid members in good standing, each spouse will have one vote.

Individual Membership: For paid in good standing, receives one vote.

Section 2: Membership is available to all snowmobile enthusiasts.

Section 3: New members must submit application and payment to **The Club** Secretary and their application for membership is automatically accepted.

Section 4: Members in “good standing” are members whose dues are current and who have not been sanctioned by the Executive Committee.

Section 5: A member may resign from **The Club** at any time upon written notice to the Secretary.

## **ARTICLE 5: Dues**

Section 1: Membership dues will remain the same as the prior year unless it is determined by a majority vote of those present at the first meeting of the fiscal year to raise or lower the dues.

Section 2: Membership runs from November 1<sup>st</sup> to October 31<sup>st</sup>.

Section 3: Membership will be maintained in the current year until November 1<sup>st</sup>, at which time nonpayment of dues will result in the membership lapsing. Reinstatement can be made by paying the current years dues.

## **ARTICLE 6: Officers**

Section 1: The officers of **the Club** shall be: President, Vice-President, Secretary, Treasurer, and three Trustees (Trail Boss, Groomer Boss and Dane County Council Representative).

Section 2: Officers are elected for a term of two years, effective March 2012 (12/11/18 election changed from March to December effective December 2019). Nominations will be accepted from the floor during the October and November regularly scheduled meetings, if those persons are present to accept or decline. Elected officers will shadow during the rest of regularly scheduled meetings and participate in the summer executive committee meetings. They will take over at the next regularly scheduled October meeting.

Section 3: Voting on officers can be by show of hands. The President will ask if anyone objects to voting by show of hands. One objection will warrant voting by secret ballot. In the event there is only one candidate for any one office, the President will direct the Secretary to cast an unanimous ballot containing the name of the nominee, making their selection official.

Section 4: Nominees for office must be members in good standing.

Section 5: Except in cases of Article 7, Section 2, if a vacancy should occur during a regular term, the Executive Committee will make an appointment to fulfill the term.

Section 6: The Executive Committee will have absolute authority to deal with violations of the Constitution and Bylaws.

## **ARTICLE 7: Duties of Officers**

Section 1: **President:** The President should preside at all meetings of **The Club**. The President or designee will decide all points of order that may arise during the meeting. The President will not vote on any matters before **The Club** or Executive Committee except in the case of a tie. In this case the President will have the deciding vote. The President will be an ambassador for **The Club**. The President will conduct himself or

herself with dignity and honor putting **The Club** and the sport of snowmobiling in a positive light with the general public. The President will promote **The Club** as much as possible by bringing good publicity about **The Club** to the attention of the general public. At all times while representing **The Club**, the President will conduct himself or herself above reproach.

Section 2: **Vice-President:** The Vice-President will assume all the powers and authority vested in the Office of the President in the President's absence or inability to fulfill his or her duties. In addition, the actions of the Vice-President while representing **The Club** will be in such a manner to support the President in promoting **The Club** and the sport of snowmobiling in a positive light with the general public by conducting himself or herself above reproach. The Vice-President will assume all of the duties of the Office of President in the event of the President's death, resignation, or removal from office. The Vice-President will also be an Ex Officio Member of all committees.

Section 3: **Secretary:** The Secretary will record all proceedings of **The Club**. At regularly scheduled meetings, the Secretary will report on the proceedings of the previous meeting. The Secretary will maintain all records, other than financial, required by **The Club**.

Section 4: **Treasurer:** It is the duty of the Treasurer to pay bills presented to him or her authorized by **The Club** membership at regularly scheduled meetings, Executive Committee Meetings, and routine expenditures. The Treasurer will keep a record of all monies received and disbursed. The Treasurer will supply a report of all receipts, expenditures, and balances of all accounts at every regularly scheduled meeting. At the close of his or her term, the Treasurer will submit a report and all records belonging to **The Club**. The books will be reviewed and approved by the Executive Committee at which time they will be turned over to the successor.

Section 5: **Trustees(3):** The Trustees will consist of the Trail Boss, the Groomer Boss and the Dane County Council Representative.

Section 6: **Executive Committee:** The Executive Committee will consist of all officers, President, Vice-President, Secretary, Treasurer and Trustees. The duties will consist of taking care of any business that because of its urgency cannot wait for the next regularly scheduled meeting. It will be the duty of the President to call such a meeting and he or she will preside at such meeting. Three of the six members of the Executive Committee must be in attendance to make a quorum. The business of the Executive Committee may be conducted on the phone or via email. All decisions of the Executive Committee will be reported at the next regularly scheduled meeting. Executive Committee Members may preside at regularly scheduled meetings of **The Club** in the absence of the President.

## **ARTICLE 8: Committees**

Section 1: There shall be two types of committees:

- a. **Standing Committees:** Two or more members shall be appointed by the President. Members are encouraged to volunteer to participate in committees.
- b. **Temporary Committees:** The President shall appoint two or more members, for a term of duration determined by the President, usually to perform a specific special task.

Section 2: Committee's who report at regularly scheduled meetings will submit a written financial statement to the Secretary if the committee's financial base has changed.

## **ARTICLE 9: Rules and Regulations**

Section 1: The Constitution and Bylaws can be amended by the following procedure. A motion is made to amend the Constitution and Bylaws. After a second and discussion, the membership in attendance will vote by a simple majority to advertise the amendment to the membership. At a subsequent regularly scheduled meeting, the amendment can be approved by a two-thirds majority vote of the members present.

## **ARTICLE 10: Order of Business**

1. Call meeting to order and welcome new members and visitors.
2. Secretary's Report.
3. Treasurer's Report.
4. Dane County Report.
5. Trails Report.
6. Groomer Report.
7. Unfinished Business.
8. New Business.
9. Adjournment.

## **ARTICLE 11: Amendments - Chronology**

Amendments dated:

November 5, 1972 – Details of changes not tracked.

## Revision History

May 5, 1973 – Details of changes not tracked.

February 11, 1979 – Details of changes not tracked.

October 12, 1986 – Details of changes not tracked.

December 13, 2012 – The majority of the document was reformatted and revised. A copy of the document with changes tracked is saved with the revised version for reference. Presented at December meeting.

December 27, 2012 – Emailed membership for review and vote at the January meeting.

January 11, 2012 – Member requested removal of language “eighteen years of age or older” from Membership Section 1. President will consult insurance company for liability reasons.

February 19, 2012 – Removed language from Membership Section 1: “member eighteen years of age and older”. No issues with AWSC or insurance company.

December 11, 2018 – Updated Article 6 Section 2 changing the elections from every other March to every other December. Elected officers will shadow during the rest of the meetings and participate in summer executive committee meetings; taking office the next October meeting.